

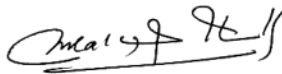
**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 03-06-2020

- (1) Academic calendar/handbook published on 19-12-2020
- (2) Action plan for the academic year 2020-21 submitted by Head of Departments to IQAC on June 2020
- (3) Online feedback forms submitted in April 2021 and Student Satisfaction survey submitted in May 2021
- (4) Meeting of executive members of IQAC and criteria leaders was held on 08/06/2020
- (5) PO, PSO and CO were redesigned according to OBE Framework



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 08-06-2020

- (1) AQAR of the departments were submitted by DQAC coordinators on November 2020
- (2) Training programmes for faculty members were conducted on 04-06- 2020, 07-07-2020, 20- 01-2020 and 27-01-2020 and training programmes for administrative staff was conducted on 04-09-2021.
- (3) Documentation regarding the maintenance of computers, equipment's etc. are maintained in the computer point and the departments concerned



A handwritten signature in black ink, appearing to read "Mathews T. Thelly".

Dr. Mathews T. Thelly
IQAC Co-ordinator

A handwritten signature in black ink, appearing to read "Brigit Paul".

Dr. Brigit Paul
Principal

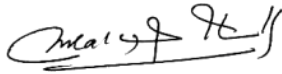
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 01-07-2020

- (1) The Research Assessment and Ethical Committee was entrusted to coordinate the research and consultancy activities.
- (2) The placement data of campus drives were documented by Placement Cell.
- (3) Brochures of various programmes in the college were advertised in print and social media.



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

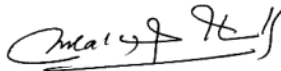
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 08-07-2020

- (1) Mentoring of students was done effectively. Report of the same submitted to IQAC.
- (2) AQAR and supporting documents for academic year 2019-20 submitted on 26-08-2020
- (3) Faculty members were encouraged to apply for guide ship. Dr. Liitty Joseph was awarded guide ship in the academic year 2020- 21
- (4) 50 extension/outreach programmes conducted during the academic year
- (5) Seven Online capacity building programmes were conducted for students
- (6) Department Assessment Committee was constituted by all the Departments in July 2020
- (7) A training on AAA was conducted to criteria members and Head of the Departments on 22-09-2020 and AAA conducted on 4 -5 March 2021



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

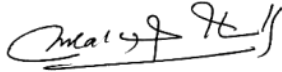
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 14-07-2020

- (1) The suggestions regarding website- virtual tour of the college, changes in layout and font size were included in the new website.



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

**KURIAKOSE ELIAS COLLEGE MANNANAM,
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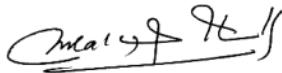
INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 25-08-2020

- (1) Merit day conducted on 27/08/2020

- (2) Onam Celebrations conducted on 27/08/2020



Dr. Mathews T. Thelly
IQAC Co-ordinator



Dr. Brigit Paul
Principal

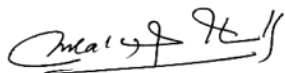
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 22-09-2020

- (1) Annual Academic Plan of all departments submitted in May 2021.
- (2) Department Academic Committee constituted in March 2021 and College Academic Council constituted on 15 November 2020.
- (3) 84 faculty members attended FDPs.
- (4) Online examinations, presentation evaluations, case study analysis conducted
- (5) Personal growth plan of teachers submitted to IQAC
- (6) 8 collaboration activities for research/industry conducted during 2020-21
- (7) 9 skill development programs for students were started. IEDC, IIC and YIP of the college promote entrepreneurship skills of the students.
- (8) Strategic planning by the departments submitted to IQAC



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

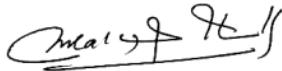


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INTERNAL QUALITY ASSURANCE CELL**

Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 21-10-2020

- (1) NSQF courses started in February 2021.



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

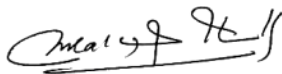
**KURIAKOSE ELIAS COLLEGE MANNANAM,
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 04-01-2021

(1) The layout of the website was revised



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

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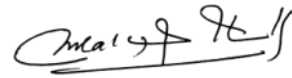
Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 05-01-2021

(1) Modifications were made in ERP



Dr. Brigit Paul
Principal



Dr. Mathews T Thelly
IQAC Coordinator

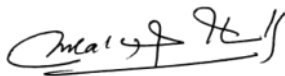
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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 18-01-2021

- (1) NAAC sponsored NationalLevel Seminar on “NAAC RevisedAccreditationFramework: Comprehensive Approach”conducted on 20-01-2021 and 21-01-2021 A
- (2) Conference proceedingswere published on 15.02.2021



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

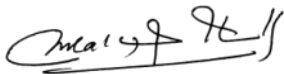
Principal

**KURIAKOSE ELIAS COLLEGE MANNANAM,
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 06-02-2021

- (1) Academic committee meeting of all departments was held in March 2021
- (2) AAA was conducted on 4th and 5th March 2021
- (3) New website was launched in March 2021



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

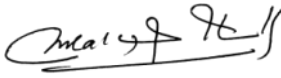
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 18-02-2021

(1) AAA was held on 4th and 5th March 2021.



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal

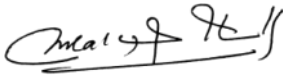
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 22-02-2021

- (1) Provisions for uploading disability certificate, front page of SSLC, mark list of plus 2, Aadhaar card , details of KVPY, university CAP number, details regarding German and French second languages were included in ERP.



Dr. Mathews T. Thelly
IQAC Coordinator



Dr. Brigit Paul
Principal

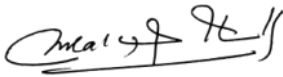
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 25-03-2021

- (1) Hard and soft copies of the revised format of AQAR 2020-21 send to all faculty members.
- (2) Annual academic plan of all department was submitted to the principal on 15th April 2021
- (3) Feedback on curriculum, teacher evaluation and SSS was collected and analysed by IQAC and send to the respective departments for necessary action



Dr. Mathews T. Thelly
IQAC Coordinator



Dr. Brigit Paul
Principal

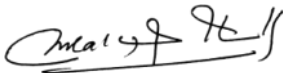
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 05-05-2021

- (1) Meeting of criteria leaders and executive members was held on 07/05/2021 and finalised the schedule for submitting AQAR 2019- 20.
- (2) AQAR 2019-20 was uploaded in 26-08- 2021
- (3) Completed data entry of all students in the roll in June 2021 in ERP



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal



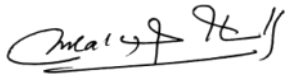
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Action Taken Report

Action Taken Report on the decisions taken in the IQAC meeting held on 19-05-2021

- (1) Presentation of all criteria on the revised NAAC accreditation format was held from June 1 to June 7, 2021



Dr. Mathews T. Thelly

IQAC Coordinator



Dr. Brigit Paul

Principal