



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Kuriakose Elias College

- Name of the Head of the institution **Prof. Dr. Ison V. Vanchipurackal**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **04812597374**
- Mobile no **9446126926**
- Registered e-mail **kecollegemnm@gmail.com**
- Alternate e-mail **isonv@rediffmail.com**
- Address **Mannanam P.O**
- City/Town **Kottayam**
- State/UT **Kerala**
- Pin Code **686561**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Mahatma Gandhi University,
Kottayam**
- Name of the IQAC Coordinator **Dr.Sandhya.C**
- Phone No. **04812597374**
- Alternate phone No. **04812597074**
- Mobile **9447036472**
- IQAC e-mail address **iqac@kecollege.ac.in**
- Alternate Email address **keciqac@gmail.com**

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

<https://kecollege.ac.in/uploads/2024/02/AQAR-STATUS-REPORT-2021-2022.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://kecollege.ac.in/wp-content/uploads/2024/04/Handbook-2022-23-Final.pdf>

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|------------------|-------------|-----------------------|-------------------|-------------------|
| Cycle 1 | Four Star | nil | 2000 | 07/02/2000 | 06/02/2005 |
| Cycle 2 | A | 3.10 | 2013 | 23/03/2013 | 22/03/2018 |
| Cycle 3 | B | 2.48 | 2019 | 28/03/2019 | 27/03/2024 |

6.Date of Establishment of IQAC

02/06/1997

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|-------------------------------------|---|-----------------------------|----------|
| Faculty- Dr. Sujarani Mathew/ Department of English | Kerala State latin American Studies | Centre for Latin American studies , University of Kerala | 2023, one year | 8,50,000 |
| Institutional 1 | IEDC Grant | Kerala Startup Mission | 2023, one year | 1,50,000 |

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- **Infrastructure Augmentation:** Renovation was made to Career Cell, Library, Stairs in auditorium, Reprographic Centre, PG Chemistry Smart Classroom, KEDAS Office and Extension Centre of English Department, Conference Hall, K..E. Media Hub
- **DBT Star College Scheme:** Approval for the DBT Star College Scheme was granted on 09/05/2023
- **Staff Training Programmes:** During the academic year 2022-23, IQAC organized four training programmes - three for faculty

members and one for administrative Staff • Orientation programmes for students and faculty members- Orientation programme was conducted for second and third year UG students and for second year PG students on 01 June 2022. Another orientation programme was held for first year UG and PG students on 13 September 2022. Orientation programme for faculty members was conducted on 01 June 2022. • Stake holder feedback collection and analysis: The online feedback was collected from various stake holders including students, teachers, alumni and employers and analysed. This involved curriculum feedback, Teacher evaluation by students and student satisfaction survey.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|---|
| Introduce environment-friendly initiatives | The College organised nature study programmes, awareness creation events, eco-friendly interactive sessions, cleaning programmes, tree planting campaigns, and other social extension activities. Green audit was conducted during the academic year. |
| Implement initiatives in line with the National Education Policy | Conducted skill development programmes to enhance employability and entrepreneurship among students. Encouraged research collaborations to foster a culture of research and development. Social outreach programmes were conducted in association with local community. Three students from the college was selected as NEP Saarthi's by UGC to sensitise the students in the college and neighboring institutions. |
| Augment infrastructure to support academic growth | Renovation was made to Career Cell, Library, Stairs in auditorium, Reprographic Centre, PG Chemistry Smart Classroom, |

| | |
|--|---|
| | KEDAS Office and Extension Centre of English Department, Conference Hall, K..E.Media Hub |
| Organize an orientation programme for students | Orientation programme was conducted for second and third year UG students and for second year PG students on 01 June 2022. Another orientation programme was held for first year UG and PG students on 13 September 2022. |
| Implement measures to boost the academic and research environment. | In order to enhance academic and research environment, ten Seminars/workshops were conducted on the topics, Research methodology, IPR, Entrepreneurship in collaboration with reputed organisations. Funds received from government agencies for research and innovation. |

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
|-----------------|--------------------|
| College Council | 06/02/2024 |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|--|
| 1.Name of the Institution | Kuriakose Elias College |
| • Name of the Head of the institution | Prof. Dr. Ison V. Vanchipurackal |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04812597374 |
| • Mobile no | 9446126926 |
| • Registered e-mail | kecollegemnm@gmail.com |
| • Alternate e-mail | isonv@rediffmail.com |
| • Address | Mannanam P.O |
| • City/Town | Kottayam |
| • State/UT | Kerala |
| • Pin Code | 686561 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the Affiliating University | Mahatma Gandhi University, Kottayam |
| • Name of the IQAC Coordinator | Dr.Sandhya.C |

| | | | | | |
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| • Alternate phone No. | 04812597074 | | | | |
| • Mobile | 9447036472 | | | | |
| • IQAC e-mail address | iqac@kecollege.ac.in | | | | |
| • Alternate Email address | keciqac@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://kecollege.ac.in/uploads/2024/02/AQAR-STATUS-REPORT-2021-2022.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
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| 6.Date of Establishment of IQAC | | | 02/06/1997 | | |
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| | | | | | |

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| Institutional | IEDC Grant | Kerala Startup Mission | 2023, one year | 1,50,000 |
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| <ul style="list-style-type: none"> Upload latest notification of formation of IQAC | | | View File | |
| 9.No. of IQAC meetings held during the year | | | 4 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | | | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | | | No File Uploaded | |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | | | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | | | |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | | | | |
| <ul style="list-style-type: none"> Infrastructure Augmentation: Renovation was made to Career Cell, Library, Stairs in auditorium, Reprographic Centre, PG Chemistry Smart Classroom, KEDAS Office and Extension Centre of English Department, Conference Hall, K..E. Media Hub DBT Star College Scheme: Approval for the DBT Star College Scheme was granted on 09/05/2023 Staff Training Programmes: During the | | | | |

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| | |
|--|---|
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| 13.Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| College Council | 06/02/2024 |
| 14.Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2021-22 | 14/02/2023 |
| 15.Multidisciplinary / interdisciplinary | |
| Kuriakose Elias College, Mannanam, is well-prepared to implement NEP regulations in its curriculum by offering a diverse range of courses, including NSQF, Certificate, and Diploma courses in | |

addition to regular ones. The college is dedicated to recognizing, identifying, and nurturing the unique capabilities of individual students to ensure their holistic development. Apart from the regular open courses, students have the opportunity to choose from a selection of 33 certificate/Diploma/NSQF courses that are designed to enhance their skill sets. Some of these enriching additional courses include organic farming, web designing, beekeeping, and decorative art. The college provides multidisciplinary/interdisciplinary programmes at the graduate level. During the initial semesters, each program includes English and Malayalam/Hindi courses, along with complementary subjects related to their field of study. Postgraduate programmes also feature a diverse array of multidisciplinary/interdisciplinary courses. To quench their thirst for profound knowledge in their chosen subjects, the college facilitates projects, internships, industrial visits, alumni lectures, seminars, workshops, and collaborations. Furthermore, students actively engage in various clubs, cells, forums, and statutory bodies, which contributes significantly to fostering their sense of social responsibility.

16.Academic bank of credits (ABC):

Our institution welcomes the transformative system of ABC which provides flexibility in the education system and allows the students to take the benefits of credit transfer and the possibilities of multiple entries and exits. This opportunity will foster a personalized learning experience for the students. Our college adheres to the regulations set forth by Mahatma Gandhi University, and the university is making significant strides toward the implementation of the Academic Bank of Credits. With a target of full operational readiness by the academic year 2024-25, our institution eagerly anticipates embracing this new phase in our academic system.

17.Skill development:

The College offers abundant opportunities for students' skill development through various programmes, including SSP, ASAP, WWS, Certificate/Diploma/NSQF courses. These programmes, such as Hand Soldering and circuit making, organic farming, food processing and technology, vermicomposting, communication skills in English, among others, ensure that students gain expertise in their respective fields. Moreover, the college facilitates students' personal growth through the activities of cells/clubs/forums like NSS and NCC. These platforms enable students to understand and

nurture their skills, molding them into responsible and contributing citizens of our nation. In addition to these initiatives, the College operates IEDC, IIC, and ED clubs, which play a pivotal role in instilling an entrepreneurial culture among students. These clubs effectively guide students towards entrepreneurship, equipping them with the essential skills and techniques for instilling entrepreneurial spirit for the next generation.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College is curious to incorporate the Indian knowledge system in an accurate and scientific manner in its curriculum. Clubs/cells such as Cultural Club, Ek Bharath Shreshta Bharat, Film Club, Literary Club, Music and Dance Club, etc. conduct a myriad of activities fostering the unity and diversity of Indian Culture. Indian Languages and culture are promoted through competitions and celebrations like Onam, Keralapiravi, independence rallies and parades, National parents day. The college offers NSQF course on Yoga and wellness and along with this celebrates International Yoga day with great zeal and enthusiasm. Value education programmes with defined syllabus are conducted as a part of the curriculum to impart moral values to our youth. Our college has an active MoU with St.Antony's College Shillong for cultural and academic exchanges. Malayalam and Hindi departments used to conduct a reading week celebration titled "Vayana Varam" with a broad spectrum of activities to sensitize about Indian culture, literature and the need for unity

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome based education (OBE): Outcome-Based Education (OBE) offers a curriculum framework that acknowledges and capitalizes on a student's strengths, leading to enhanced academic success through acquired skills. The College has clearly defined Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO), effectively communicating them to the students. The college has also taken the initiative to incorporate OBE principles into the internal assessment process. This approach allows students to evaluate their cognitive levels of learning effectively.

20.Distance education/online education:

The institution offers students ample flexibility to learn and explore using ICT-enabled classrooms. During the pandemic scenario, the institution efficiently managed the situation by

utilizing ICT tools such as Moodle, OBS, and Google Classroom. Additionally, the college proactively provided deserving students with necessary technological facilities to bridge the digital divide. The college employs Enterprise Resource Planning (ERP) software to monitor and record attendance and evaluation reports, providing transparent information on students' academic status and progress. Faculty members were trained and students were encouraged to actively participate in virtual classrooms through online workshops and courses by Swayam, NPTEL and Coursera. Online assessments were conducted through platforms like Google Forms, mentimeter etc. Moreover, College and various departments established YouTube channels to upload subject-related content and videos.

Extended Profile

1. Programme

| | |
|-----|-----|
| 1.1 | 759 |
|-----|-----|

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2. Student

| | |
|-----|------|
| 2.1 | 1766 |
|-----|------|

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|-----|-----|
| 2.2 | 141 |
|-----|-----|

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|-----|-----|
| 2.3 | 695 |
|-----|-----|

Number of outgoing/ final year students during the year

| File Description | Documents |
|--|---------------------------|
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 117 |
| File Description | Documents |
| Data Template | View File |
| 3.2 Number of sanctioned posts during the year | 117 |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 79 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 163 |
| 4.3 Total number of computers on campus for academic purposes | 194 |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| <p>In the intricate tapestry of academia, Kuriakose Elias College conducts curriculum delivery with finesse, aligning seamlessly with Mahatma Gandhi University's directives. Guided by the rhythmic cadence of academia, the institution employs a structured approach.</p> | |

At the outset of every academic year, departments chalk out an action plan to ensure smooth curriculum delivery, embracing the principles of outcome-based education. Faculty members then, meticulously craft teaching plans and course plans to ensure smooth conduct of curriculum and document the same in Teacher Performance Records, ensuring precision aligned with the Academic calendar. This nurturing environment, complemented by personalized learning, ensures tailored support for students categorized as slow or advanced learners, in alignment with IQAC norms. Moreover, the institution embraces feedback from stakeholders, finely tuning its educational composition to meet diverse needs.

The transition to the sophisticated "EMBASE" Learning Management System represents an innovative stride toward harmonized learning experiences.

Amidst post-pandemic challenges, the adoption of blended learning methodologies and ICT tools fosters effective learning. Through these measures, the College adapts to the evolving educational landscape, reaffirming its commitment to high-quality, inclusive learning, ensuring effective curriculum delivery through meticulous planning and documentation, resonating with the ethos of excellence.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://kecollege.ac.in/wp-content/uploads/2024/04/Handbook-2022-23-Final.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In harmony with its affiliation to Mahatma Gandhi University, Kuriakose Elias College meticulously crafts its academic calendar annually through the discerning oversight of the Internal Quality Assurance Cell (IQAC). Collaboratively sculpted with inputs from departmental action plans and managerial recommendations, this calendar is endorsed by the College Council and disseminated via the college handbook.

Esteemed as a cornerstone of organizational efficiency, the

academic calendar orchestrates the seamless delivery of curricula, orchestrates the rhythm of curricular and co-curricular engagements, and serves as the lodestar for departmental planning, including course and teaching schedules.

Under the vigilant stewardship of the Examination Cell, Continuous Internal Evaluation (CIE) processes unfold with precision, encompassing the timely execution of assessments, assignments, and seminars. While upholding the sanctity of the academic calendar, provisions are made for the integration of invited lectures and workshops, flexibly tailored to the availability of esteemed resource persons.

Guided by the discerning oversight of the IQAC and Principal, diligent appraisal ensures adherence to the prescribed timelines and benchmarks delineated within the academic calendar, reflecting the institution's steadfast commitment to organizational coherence and educational excellence.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

| 1.2 - Academic Flexibility | |
|---|---------------------------|
| 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented | |
| 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented | |
| 28 | |
| File Description | Documents |
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |
| 1.2.2 - Number of Add on /Certificate programs offered during the year | |
| 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template) | |
| 4 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |
| 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year | |
| 1150 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |
| 1.3 - Curriculum Enrichment | |

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Kuriakose Elias College in Mannanam prioritizes the integration of cross-cutting issues like Professional Ethics, Gender, Environment, and Sustainability into its curriculum. This initiative aims to nurture students into agents of positive social transformation, deeply attuned to ethical values and environmental consciousness.

The college's curriculum underwent significant enhancements in 2017, particularly in programs like B.A./B.Sc./B.Com., following advocacy from faculty members within the Mahatma Gandhi University Board of Studies. This revamp introduced a mandatory course titled "Environmental Sustainability and Human Rights," featuring innovative modules such as "Human Rights and Environmental Mathematics" and "Environmental Psychology and Human Rights."

Complementary courses like "Economies of Environment and Social Sector" and "Environmental Science and Ecotourism" were integrated to raise awareness of environmental challenges and promote sustainable practices. The college actively supports eco-friendly initiatives such as World Environment Day events, sapling distribution, and Plastic-Free Campaigns, emphasizing the interconnectedness of nature and human life.

Furthermore, core subjects like "Gender Studies" and "Cultural Studies" contribute to educating students about gender dynamics and fostering gender equality. Practical initiatives like Women's Day celebrations and community outreach programs translate theoretical knowledge into real-world action. Initiatives like AWAKE by the MSW Department enrich students' understanding of human values through practical engagement.

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

31

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

716

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://kecollege.ac.in/wp-content/uploads/2024/04/Curriculum-Feedback-ATR-2022-23.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://kecollege.ac.in/wp-content/uploads/2024/04/deptsATRFeedback22-23.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

602

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

75

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An initial classification of learning levels of students have been done on the basis of their percentage of marks in their Higher Secondary Examination and their first internal examination marks. Weaker students who needs special attention were identified for each papers especially for problem oriented papers. Bridge courses were provided to science students who got admitted to B.Com courses. They were given classes for the basics of Commerce and Accountancy. Advanced learners will be guided to attend paper presentations, various add on courses, programs of IEDC, courses on SWAYAM platforms and post graduate students are given chances for peer teaching also which helped them to develop their knowledge and interaction skills. For slow learners special care and attention were given to improve their performance. Remedial coaching, mentoring etc were given to them for improving their performance in the university examinations. Institution is always keen in giving keen attention and academic support to each and every students so that they attain success in their career path. The career and placement cell also gives support to the students academic growth.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1766 | 117 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric Methods The institution has adopted a teaching approach that focuses on the overall development of students, leading to the creation of effective methods that prioritize student satisfaction and performance. Unlike traditional teacher-centered approaches, where information is primarily transmitted from educator to student, student-centric methods emphasize active participation, collaboration, and critical thinking. The institution emphasizes experiential and participatory learning activities such as industrial visits, study tours, association/club activities, seminars/webinars, exhibitions, and academic contests to overcome the limitations of traditional rote-learning and exam-oriented approaches. These methods foster an environment where students are not passive recipients of knowledge but active participants in the learning process. Furthermore, the institution is dedicated to achieving modern milestones such as multidisciplinary, multilingualism, eco-friendliness, and national pride while also promoting humane values and life skills. The curriculum includes problem-solving approaches to learning, applied scientific research, and an expanded critical perspective in the arts, with a particular focus on indigenous art and aesthetics. The institution goes beyond traditional academic activities by incorporating best practices, extension activities, and outreach programs to create a comprehensive learning experience. Additionally, research activities are conducted under the guidance of faculty members within the Department.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://kecollege.ac.in/wp-content/uploads/2024/03/Student-Centric-Methods-2022-23.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools for Effective Teaching Learning Process

The College is dedicated to providing exemplary teaching practices to both its students and faculty members, who diligently strive to achieve this objective. Advanced technologies are continually evolving as potential educational aids. Teachers aspire to integrate various ICT tools into their lessons, not only to enhance the learning experience but also to facilitate better comprehension. A well-equipped computer laboratory has been established to encourage independent learning, while Wi-Fi access is available for individual laptops and mobile devices. Teachers utilize a variety of e-resources, such as Kahoot, NPTEL, TED-Ed videos, Google Classroom, Zoom Meeting, educational blogs, e-assignments, OBS Studio, Screen Cast-O-Matic, Screencastify, Google Cloud, GitHub, Audacity, Webex, among others, to enhance the effectiveness of the teaching-learning process. Although physical classes have resumed, the institution has opted to maintain online platforms like Google Meet and G-Classroom for swift updates and note distribution. These platforms also facilitate mentoring, enabling mentors and mentees to easily communicate and access each other.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

117

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

117

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

611

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College strictly follows the regulations made by Mahatma Gandhi University for the conduct of Continuous Internal Evaluation (CIE). The students and parents are well informed about this internal evaluation system during the orientation programme (Praarambha) conducted at the college level and also through the induction programmes at department level. The stipulated dates of internal examinations and model examinations are given to the students in advance through the academic calendar given in the College Handbook and University academic calendar are also passed to students. The internal assessment comprises of attendance, assignments, seminars and two internal tests. A three tier committee has been formulated comprising of Principal, Head of the Departments and Class teachers for the solving the internal related complaints of students. Model examinations are conducted at college before university examinations in the university question pattern before each semester besides an internal examination in the OBE model. Class tests are also conducted after completing each module. The answer scripts were valued and progress of the students are discussed with them and the areas to be improved are also communicated to them. Open house are conducted for discussing the performance of students with their parents.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal evaluation related grievance redressal mechanism of the College is transparent, time bound and efficient. The answers scripts of the students are valued immediately after the exams and marks are communicated to the students. The internal marks prepared as per the university guidelines are published in Department notice board and circulated through the students watsap groups before uploading in the University portal. Students who are having grievances about their marks are given opportunity for improvement on recommendation by the class teacher. Students are given chance for re-submission of their assignments or retests by the concerned subject teachers. The attendance are also published to students with the help of EMBASE app where teachers mark attendance of students for each hour from the class itself. Attendance are also given to common programmes like seminars or training sessions provided to students at College level by creating an event in the EMBASE app. Hence utmost care has been taken for the attendance related issues of students through this app where the parents can also check the attendance. The internal marks after getting published are uploaded through University portal and hard copies duly signed by class teacher, Head of the Department and Principal are also sent to University.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://kecollege.ac.in/wp-content/uploads/2024/05/Exam-Grievances-Redressal-Cell-report.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution clearly articulates and displays program outcomes, program-specific outcomes, and course outcomes for all its programs on its website, ensuring transparency for both faculty and students. Following the completion of the admission process, departments promptly disseminate the syllabus and curriculum pertinent to each discipline, accompanied by orientation sessions for students. These sessions also include discussions on the curriculum, syllabus, program outcomes, and course outcomes, providing students with a comprehensive understanding of the discipline's breadth and potential avenues for further academic pursuit, including research. Furthermore, there are separate

department-level committees for undergraduate, post graduate and research programmes in all departments. These committees convene to deliberate on the syllabus, allocating specific sections to individual faculty members who oversee the monitoring of program and course outcomes through various means such as internal assessments, seminars, projects, field visits, among others.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://kecollege.ac.in/learning-outcomes/ |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has designed the teaching, learning and assessment strategies in such a way as to give enough weightage to each of the specified learning outcomes. Provision of a sufficient learning environment, proper implementation of the curriculum and effective evaluation system ensure the achievement of the specified learning outcomes. The attainment of Course Outcomes (CO) and Program Outcomes (PO) is assessed for all programs.

The evaluation of the attainment of programme outcome is an important mechanism which provides a yardstick to visualize how far the institution has succeeded in accomplishing its purpose. The college monitors and ensures the achievement of learning outcomes in different ways.

- Comprehensive student feedback in prescribed formats
- Random feedback from students
- Feedback from parents, alumni
- Seminar presentations and classroom debates
- Surprise tests
- Continuous assessment
- External examination results (university exam)
- Involvement in curricular and extracurricular activities since grace marks has been offered by the university
- Details of student progression
- Performance in practical sessions and field trips
- Involvement in doing UG and PG Project
- Performance in mock viva
- Paper presentations of PG students, MPhil Scholars and

Research Scholars in National and International Seminars

- Participation of students in exhibitions conducted in college

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://kecollege.ac.in/wp-content/uploads/2024/04/Results-2022-23.pdf |

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

474

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | https://kecollege.ac.in/wp-content/uploads/2024/04/Results-2022-23.pdf |

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://kecollege.ac.in/wp-content/uploads/2024/02/SSS-report-in-Template-AQAR-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

10

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

13

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- MoU's were established between TBI, Amal Jyothi Engineering College, Kanjirappally, MSME-Technology Development Centre-Process and Product development Centre(PPDC), Ettumanoor and Business Innovation and Incubation Centre (BIIC), M. G University, Kottayam, Kerala.
- 74 different types of Innovation, Entrepreneurship and IPR activities including workshops, skill development courses, my story-talk series by entrepreneurs and Innovators, Industry visits for problem identification, i-talk series, Hackathons, Competitions, and different fests have been conducted in the year 2022-2023
- In the national rating of Institution Innovation Council (IIC) rating, our college has scored the highest level of 3.5 stars rating in the academic year 2022-2023.
- Our College was selected as Mentor in Mentor-Mentee scheme developed by Ministry of Innovation Council, Govt of India.
- Dr. Mercy Mathews (Assistant Professor in Physics) has acted as Resource person in Jury Panel of Young Innovators Programme (YIP 4.0) by K-DISC
- The team headed by Mishel Sibi has been selected to state level in YIP 4.0 for college category. Also 16 teams of the college were selected in the district level in YIP 5.0

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://kecollege.ac.in/wp-content/uploads/2024/03/3.2.1-proof-compressed.pdf |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

| | |
|--|---|
| 3.3 - Research Publications and Awards | |
| 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year | |
| 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year | |
| 0 | |
| File Description | Documents |
| URL to the research page on HEI website | https://kecollege.ac.in/research-departments/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |
| 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year | |
| 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year | |
| 26 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |
| 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year | |
| 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year | |
| 51 | |
| File Description | Documents |
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

KEDAS an extension wing (Reg. No. KTM/TC/418/2012) of our college and ASWEM adopted various villages in the locality and they were supported through awareness on internet addiction, online abuse, anti-child labour, drug addiction prevention, POSCO Act etc. through Flash mobs, rallies and street plays.

NSS and NCC organized food distribution to the needy in the medical college area. Hospital/road cleaning, was done as Aazadi ka Amrit Mahotsav and cleaning of nearby water bodies to give an awareness on environmental protection. NSS regularly conducts blood donation and is the largest blood contributor to Kottayam Medical College Blood bank. IEDC collaborated with Atal Tinkering Labs in schools in mentoring students and Start-up awareness and Leadership Training (SALT) programs.

Department of Psychology with Kerala Police conducted mental health week through anti narcotic, anti-human trafficking street plays and flash mobs. Palliative centres were given counselling and recreational activities. Old age home visits, teaching school students, computer literacy survey, walk for freedom rallies, workshops on: anti-human trafficking, paper carry bag making, adverse effects of plastics were conducted. Distribution of vegetable sapling to cultivate healthy food habits, save water projects, energy conservation, computer literacy, suicide prevention attempts, breaking superstitions etc. were the extension programs conducted by departments.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

64

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2365

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

| | |
|--|---------------------------|
| 3.5 - Collaboration | |
| 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year | |
| 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year | |
| 1 | |
| File Description | Documents |
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |
| 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year | |
| 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year | |
| 14 | |
| File Description | Documents |
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |
| INFRASTRUCTURE AND LEARNING RESOURCES | |
| 4.1 - Physical Facilities | |
| 4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. | |
| The institution is located in a sprawling eco-friendly campus with modern buildings, ICT-enabled classrooms, seminar halls, auditorium, research block, conference room, examination hall, | |

media hub, and hostels etc. The college has 75 classrooms, 14 laboratories and 3 seminar halls, 7 UG departments, 11 PG departments, 19 faculty rooms and a restroom for women. College has a innovation and entrepreneurship centre and human resource centre for innovation, higher education and placement. The institution also has a well-stocked library with journals of international repute and separate library for the self-financing block and several departments. We have a total of 194 computing equipment for enhanced learning. The department of English has a language lab supported with updated software. The college also provides adequate reprographic facilities. Departments of chemistry and physics have research laboratories with latest instrumentation facilities. Unlimited internet connectivity is provided in the campus with the support of generator and solar panels. We also have CCTV cameras installed in our campus. College has built ramps and provides wheelchairs and disable friendly toilets for students. College provides free counselling for all students in our Counselling Centre. College provides residential facilities: two for women and one for men and the men's hostel functions under the aegis of the Sports council Government of Kerala.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution provides adequate infrastructural facilities for indoor and outdoor games. We have well-maintained courts for outdoor games like badminton, volleyball, football, basketball, and a cricket pitch. We also have a well-maintained indoor stadium with the state-of-the-art facilities. The area of Indoor Stadium with multipurpose games is 905.20 square meters. We also have a facility for 200 meters track.

The cultural club of the college conducts cultural events in every week with the active participation of students from all the departments of the college. We also have a Chavara park in front of the Psychology department and Butterfly garden with benches intended for students and teachers, where cultural programmes are conducted every week.

Cultural clubs like Music and Dance Club, Drama Club, Quiz Club, Oratory Debate Club, Photography Club, Folklore Club, etc. along with department wise talent day frequently organize meetings, training, activities, and workshops to ensure the optimal utilisation of all infrastructure and thus promote the cultural talents of students. Radio club provide opportunities in our CMI management Sargakshetra 89.6 FM radio.

In front of Sun beam park of the College and the Sports Ground is also used for cultural programs like Kerala piravi rally, Tug of war, Mega Thiruvathira, Ethnic day celebration, students handy craft exhibitions and Street Plays.

Every year our college organize state level cultural fest AWAKE for Special school students.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

79

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.1

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Kuriakose Elias College Library has an area of 11,000sq.ft with 54,236 books. Library is automated using Library Management Software Systems such as KOHA which provides a user-friendly interface for accessing materials in the library. It has large number of periodicals and journals, reference books and CD-ROMs. Library has access to more than 6000 e-journals and 199500+e-books under N-List program of INFLIBNET and 600000 e-books through NDL. Under this service online access to full text and databases from reputed publishers.

All e-resources are accessible locally within the campus as well as remotely. Adequate space is provided for browsing and relaxed reading. It subscribes periodicals, journals and newspapers for general reading. The Library also has rich reference collection viz:Encyclopaedia Britannica, Encyclopaedia Americana, specific subject Encyclopaedia, Year books, Almanacs and other Reference materials. The library also provides access to internet.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.47

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

130

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT has been amalgamated into the college for improving the quality of teaching, learning and evaluation processes, and for administrative activities. College office is partially automated with Centralized Database and Management Information System. Online attendance system is accessible in all departments. The

campus is connected with Local Area Network which has improved safe firewall protection .Wi-Fi facility is available in the campus. Students and Teachers have access to resources of INFLIBNET in the General Library. Library utilizes Library management software for book cataloguing and issuing. Departments have the essential IT infrastructure like Computers, Printers, Scanners, Photocopier, and Smart class rooms .The college offers additional long term and a Short term online IT courses swayam, coursera which are highly useful for the students of the present day. Our college has a multipurpose Language lab with software. The IQAC of the College has enough computers with LAN and Wi-Fi to facilitate Documentation. It is equipped with a printer-scanner cum photocopier and LED TV. The college acquired G Suite facility and procured paid version of Zoom application .All the upcoming IT technologies are welcomed and most of them are implemented in the college so as to flow along with the present IT scenario.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

194

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

197.74

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Management of the College through frequent monitoring by several committees strives to satisfy modern standards and assures a systematic procedure for the preservation and maintenance of infrastructural facilities. The Purchase Committee and the office of the Bursar in cooperation with Management plan the budgetary provisions for the various requirements linked with the maintenance and care of the infrastructure at the start of each financial year. Laboratory Lab equipment are routinely inspected by Lab Assistants. Users Register is maintained in all laboratories. Funds from State/ Central Government (FIST and DST) and the UGC are utilized for maintenance of equipment. Library Library has adequate infrastructure facilities. Library resources are augmented every year with new additions. Library operations are effective and user friendly. Open access system is followed in the library. Students and teachers have access to resources of INFLIBNET in the General Library. Library utilizes Library management software for book cataloguing and issuing. Students and teachers have free access to computers and internet in the central computer lab and library. Library Advisory Committee routinely evaluates library functioning and identifies the developmental needs. Books are usually loaned for a period of 14 days. Penalty is imposed on damaged or lost books and materials. Classrooms The Administrative Officer supervises the maintenance of the classroom equipment. Most of the departments maintain department libraries with proper issue register. Classrooms are rented for PSC Exams,

ICAI Exams and other competitive exams.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://kecollege.ac.in/wp-content/uploads/2022/07/4.4.2-Maintenance-policy.pdf |

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

188

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

175

| File Description | Documents |
|---|----------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |
| File Description | Documents |
| Link to Institutional website | Nil |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 741 | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 741 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |
| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student | A. All of the above |

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

128

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

152

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

30

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council, an elected body, is authorized to promote and facilitate all college curricular and extracurricular activities. Embracing democratic principles, the student council fosters the development of students into optimistic and responsible citizens, thereby enhancing institutional quality.

Election Process of the College Students Union:

- Emphasis on representative democracy is evident in the election process, guided by the Lyngdoh Committee and Mahatma Gandhi University guidelines.
- Two representatives, one male, and one female, are inclusively elected from each class via secret ballot to form the college Parliament, which in turn elects the college union.
- The union comprises various positions including Chairperson, Vice-chairperson, General Secretary, Magazine Editor, University Union Councillors, Lady Representatives, Arts Club Secretary, Class Representatives, and a Sports secretary nominated by the council.
- Elected representatives collaborate with a teacher advisor within a constitutional framework to facilitate student expression and involvement in college affairs.

The union organizes academic and cultural programs like College Arts Festival, College Sports Day, College Day, Observance of National Festivals, and publishes the Annual College Magazin. The union plays a crucial role in raising awareness on issues such as anti-ragging, drug prevention, gender sensitization, and equal opportunities. Additionally, it prepares students for

participation in university festivals and intercollegiate competitions.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

One of the highlights of the year 2022-23 was the collaborative efforts of various departmental alumni associations. Alumni association provided alumni lecture series and various intellectual exchange programs.

Global Alumni Meet: On January 26, 2023, our "alma mater" witnessed a momentous occasion with the Global Alumni Meet. Alumni from across the globe reunited to reminisce about their college days, share experiences, and discuss future collaborations

Alumni Entrepreneurs Meet: An Alumni Entrepreneurs Meet was organized to showcase and celebrate the entrepreneurial endeavours

of our alumni. The event featured successful alumni entrepreneurs sharing their insights, challenges, and success stories.

Alumni Scholarships Distribution: In line with our commitment to supporting education, the Alumni Association distributed scholarships to deserving students. These scholarships aim to alleviate financial burdens and encourage academic excellence.

Contributions to College Facilities: The Alumni Association took pride in contributing significantly to the college infrastructure. Notably, an audio recording room was established. Zoology lab and class rooms were furnished and was updated with smart screen.

The academic year 2022-2023 has been a remarkable journey for the College Alumni Association. The collaborative efforts, global engagement, and philanthropic initiatives have solidified our commitment to the alma mater's growth and the success of its students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://kecollege.ac.in/alumni-profile/ |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance mechanism which is participatory and decentralized

focuses on the vision and mission of the college and is evident through different committees functioning in the College. The college formulates a strategic plan outlining specific goals, timelines, and performance indicators that aligns with the vision and mission through high-quality innovative academic programs, faculty development, Research and Innovation, Holistic Student Development, Technology Integration, Community Engagement, Ethical and Sustainable Practices, Alumni Engagement, and Continuous Quality Improvement and Regular Assessment and Feedback. The college achieve this through adopting the following strategies: Holistic Curriculum, Experiential Learning, Values-Based Education, Leadership Development, Mentorship Programs, Ethical Role Models, Cultural and Diversity Programs, Community Service Initiatives, Networking Opportunities, Promote Entrepreneurship, Regular Reflection and Self-Assessment and celebrating achievements.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kecollege.ac.in/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution embraces participative management approach in planning and executing initiatives relevant to the institution. An integral part of this collaborative process is the organization of college union elections carried out in consultation with various stakeholders. The University communicates essential dates to the college well in advance, and as a policy, union elections are conducted department-wise on a rotational basis. The Principal appoints Returning Officer from the respective department responsible for overseeing the election process. The Returning Officer meticulously plans the involvement of teaching and non-teaching staff at each stage of the election. Prior to the polling day, a staff meeting is held to familiarize themselves with the polling procedures. On the polling day, faculty members, in the presence of students, ensure a secure and transparent voting process. Following the stipulated polling period, the ballot papers are counted with candidates or their representatives present, and the results are declared. The second phase involves the submission of nominations for elected representatives from classes, followed by scrutiny and actual polling. The designated

faculty, led by the Returning Officer, facilitates the polling process in the second phase. Elected representatives cast their votes through a secret ballot, and the total votes are tallied, with the final results communicated to the Principal for the official declaration. This meticulous and inclusive approach ensures a fair and transparent college union election process.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kecollege.ac.in/ |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As part of a strategic endeavor to elevate academic standards, Kuriakose Elias College established the Institution's Innovation Council (IIC) in 2020 and the Innovation and Entrepreneurship Development Centre (IEDC) in 2021. These initiatives play a pivotal role in nurturing innovation and entrepreneurship among both faculty and students. Exclusive opportunities abound for participation in innovation-related initiatives and competitions at both institutional and international levels. The IIC's activities, encompassing IIC-driven, MIC-driven, Celebration-driven, and Self-driven categories, provide a diverse array of opportunities. IEDC emerges as a dynamic catalyst at the College, fostering innovation and an entrepreneurial spirit. Notably, the Global Alumni Meet conducted on 26th January 2023, honored several alumni entrepreneurs, showcasing the college's commitment to alumni development. The IEDC's impact extended to hands-on mentoring at Atal School, engaging 30 students, and enlightening talk sessions on "Innovations from Biotechnology." The Hackathon spotlighted problem-solving skills, embodying the innovative culture instilled by the IEDC. Events like various orientation programs, EDIENS 2022, and the KEC Handicrafts and Sweets Fiesta underscore the center's holistic approach. Participation in national-level workshops, startup ecosystem talks, and research seminars solidifies KE College's IEDC as a hub fostering creativity, entrepreneurship, and skill development among its vibrant student, faculty and alumni community.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://kecollege.ac.in/wp-content/uploads/2024/02/IEDC-22-23-Report.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Kuriakose Elias College, managed by St. Joseph's Monastery, Mannanam, is an aided college affiliated with Mahatma Gandhi University, Kottayam. The general management of the College is vested in the Governing Body, which comprises the Chairman, Secretary, nominees of the Government, University, Management, and Teachers. The Manager appoints the Principal for the governance of the internal administration of the college. The Principal serves as the academic and administrative authority of the college in day-to-day affairs, assisted by the Vice Principal, Bursar, Heads of Departments, Staff Council, and IQAC. The College Council, a statutory body representing the teaching staff, is constituted in accordance with the statutes of Mahatma Gandhi University. The Principal exercises his power democratically, delegating it to the HoDs, the Superintendent, and the conveners of different committees. Each department operates under its respective HoD. Class teachers and mentors are assigned to each class to ensure guidance, counseling, evaluation, and assessment of students. The Administrative staff, led by the Office Superintendent, supports the execution of institutional policies and decisions. Faculty coordinators and committees are entrusted with coordinating curricular and co-curricular activities.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://kecollege.ac.in/uploads/2022/05/OR_GANOGRAM-2021-Final.pdf |
| Upload any additional information | View File |

| 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | A. All of the above |
|--|----------------------------|
| File Description | Documents |
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |
| 6.3 - Faculty Empowerment Strategies | |
| 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff | |
| <p>tThe college takes keen interest in fostering a supportive and inclusive environment for the teaching and non-teaching staff. We recognize that the well-being of our teaching and non-teaching staff directly impacts the quality of education we provide and the overall success of our community. For the same, the college implements robust welfare measures tailored to meet the diverse physical,mental and professional needs and well-beingof our staff members.The dedication of the college to staff welfare extends beyond policies;reflecting our belief that a thriving workforce is the foundation of excellence in education.</p> <p>The college offers various welfare measures for taeching and non-teaching staff as listed below-</p> <ul style="list-style-type: none"> • Faculty Development/enhancement Programmes • Celebration of important festivals • Annual Get Together • Staff tour • Financial Support for attending Seminars • High Flyers' are duly recognized • Hostel Facility • Lunch Room • First Aid Facility • Parking Facility • WiFi Campus | |

- Multi-gym
- Active Staff association
- Medical Inspection Wing
- K.E College Co-operative Society Ltd No. K-621, Mannanam
- College Canteen
- Provision for indoor games
- Counseling Facility on Demand
- Grievance Redressal Cell
- Internal Complaints Committee
- All statutory welfare measures like leaves, mandatory insurance schemes, earned leave encashment, health insurance etc
- Permitted to write Group IV Exams for career promotion for non-teaching staff

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

72

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In our Institution, each teacher furnishes the Teacher's Performance Record (TPR) highlighting the activities pertinent to the creation and dissemination of knowledge including the teaching learning process, research and extracurricular activities. The

teacher's performance record is verified by Heads of departments and then by IQAC and Principal. Also the students' feedback on teachers is collected by the principal and necessary actions to improve the performance is carried out with the support of IQAC. Performance Based Appraisal System under Career Advancement Scheme is submitted by teachers yearly to IQAC. Expert panel verifies the same and is evaluated by university periodically based on which teacher's promotion is granted.

Performance of the non-teaching staff of the college is assessed on the basis of the professional self-appraisal prepared themselves annually under the guidance of the Superintendent. It is then passed over to the Principal and Manager evaluates performance and meet the staff in person to suggest steps for improvement. Also the promotion of non-teaching staff is permitted as per government norms.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kecollege.ac.in/wp-content/uploads/2024/04/6.3.5-.pdf |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College follows a systematic and transparent approach to financial management. The Governing Council employs appropriate auditing and control mechanisms to oversee the effective utilization of funds. The institution conducts internal and external audits for funding from both public and private sources. The Principal, Office Superintendent, and Head Accountant verify and examine the financial data provided to ensure its accuracy. Instructions from the Higher Education Department and external auditors are followed thoroughly to ensure a flawless internal audit. Every year, a chartered accountant conducts an internal audit of all the accounts that the organization keeps. The College administrator maintains a record of the daily income and outlays of the College on behalf of the management. Every financial year, funds approved by the government or any other funding agencies under particular schemes are audited, and the accounts are sent to a chartered accountant for validation and audit certificate. Mr.

Tony C Kallukalam (M/s Kallukalam Co.Changanacherry) Chartered accountant is appointed as external auditor. Audited Annual Financial Statements are sent to the Higher Education Department and the Office of the Accountant General with supporting documents for approval.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kecollege.ac.in/wp-content/uploads/2024/03/Audit-2022-23-1.pdf |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

14.27 lakhs

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Kuriakose Elias College constantly keeps an eye on how best to use the financial resources at its disposal to facilitate the teaching and learning process. Both aided and self-financing courses are offered by the college.

Government funding organizations include UGC, Mahatma Gandhi University, and organizations like NCC, Kerala Start-up Mission, Harijan Welfare, and others. Funded research projects are also undertaken by the faculty members. Additionally, the College raises money from local organizations, philanthropists, and alumni.

The money so collected is used for a variety of club and cell

activities, including college union events, workshops and seminars, books and journal purchases, scholarships, and free ships. The College also engages in social work programs aimed at uplifting the oppressed. Every purchase made by a department is overseen by a purchase committee that reports to the principal.

The college prepares budget at the start of each academic year. Following the approval of management, the college makes the necessary expenditures. Both internal and external statutory audits are undertaken as per government rules.

The State government pays the aided stream staff salaries, and student fees are used to fund the self-financing division.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two major Quality Assurance Practices by IQAC were

1. Implementation of OBE: mapping the course outcomes with programme outcomes and measuring of course attainment.
 - Mapping of course outcomes involves aligning the learning objectives of each course with the desired learning outcomes.
 - Measuring of Course attainment: assessment tools and methods were employed to evaluate the extent to which students have achieved the desired learning outcomes.
 - IQAC conducts regular audits and review to monitor and evaluate the effectiveness of the OBE implementation process
 - IQAC also collect feedback from students, faculty, and other stakeholders to gather insights into the strengths and weaknesses of the OBE implementation.

1. Infrastructure augmentation for experiential learning

This initiative focused on various key areas for experiential learning through the renovation of existing facilities.

- Conference Hall for interactive sessions.
- K.E. Media Hub to develop practical skills in media production, editing, and communication.
- Career Cell for expert career counselling
- Library: comfortable study spaces for learning
- Reprographic Centre: to support learning.
- PG Chemistry : Interactive Smart Classroom
- Kottayam Education Development and Alumni Society Office for alumni engagement
- Extension Centre of English Department: provides additional resources and support for students
- Stairs in Auditorium: for accessibility and safety of participants

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC conducts periodic reviews of teaching-learning process, structures and methodologies of academic operations and learning outcomes and records incremental improvements through the following means:

- Academic Planning
- Monitors implementation of action plan and teaching plan.
- Regular Feedback on Teaching and learning by various stakeholders
- Outcome Mapping and determination of the course attainment
- Conducts institutional level result analysis.
- Performance Appraisal systems
- Academic and Administrative Audit and Action taken report.
- Participation in quality audits such as NIRF, RUSA Survey, Kerala State Higher Education Survey AQAR 2020-2021, AISHE 2021-2022
- Conducted Green audit and Gender audit
- Availed a 50 Mbps (1:1) Internet Leased Line: efficient access to online resources for students, faculty, and staff

enhancing the overall learning and research experience.

- Monitors functioning of Mentoring, Remedial, and Peer teaching Programmes
- Assesses compliance of departments with parameters of OBE.
- Enrichment of Curriculum with Certificate and value added courses, seminars, workshops and training programmes
- Augmentation of research-related facilities by Research Development Cell
- Grievance Redressal Committee to ensure timely redressal for conducive teaching and learning environment.
- Planning Board and Purchase Committee to ensure adequate e facilities
- G suite and LMS access to all students and faculty members

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://kecollege.ac.in/wp-content/uploads/2024/04/Handbook-2022-23-Final.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://kecollege.ac.in/wp-content/uploads/2024/05/IQAC-Annual-report-2022-23.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated for the promotion of gender equity The college places a high priority on the safety and security of both students and staff maintaining foolproof system. The institution promotes gender equality and sensitization programs ensuring the safety of female students. The institution promotes gender sensitization through co-curricular activities like workshops, seminars, guest lectures, street plays, poster exhibitions, counseling, etc. Closed Circuit cameras are deployed at critical locations throughout the campus. The college has various committees, including an Anti-Ragging Committee, a Students Grievance Redressal Committee, an Internal Complaints Committee (ICC), SC/ST Students Welfare Committee, and a Discipline Committee. The ICC ensures that posters promoting gender equity & sensitization are placed on the Notice Boards. A Complaint Box is placed outside the College office and the contacts to reach out the ICC is evidently displayed in the academic calendar of the College & Website. The institution's Women Cell has arranged various seminars to educate the girls about cybercrime and the defense mechanisms against it. The institution has a dedicated Counselling Centre and an effective mentoring system. Students are sensitized about gender issues right from their induction time to the college. Indoor and outdoor games for men and women students and staff are regularly held. Female employees also get maternity leave and child care leave.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://kecollege.ac.in/wp-content/uploads/2024/03/7.1-Annual-gender-sensitization-action-plan-and-programmes.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://kecollege.ac.in/wp-content/uploads/2024/03/7.1.1-photos.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a well-maintained waste disposal and management mechanism. Solid waste such as paper, plastics, glass, metals, foods, etc is generated by all sorts of routine activities carried out in the college. The Bio-degradable and non-biodegradable waste are collected in separate bins. Waste materials to be recycled are collected separately. The college has installed an incineration unit for the combustion of organic substances in the waste materials. The college has a well-functioning biogas plant and vermicompost unit. Liquid wastes generated in the college are of two types, sewage waste, and Laboratory waste. There is a well-connected drainage system leading to the closed collection tanks in managing the liquid waste. The tanks are regularly cleaned to avoid stagnation of water. Hazardous chemicals are neutralized before disposal. Electronic goods are put to optimum use; the minor repairs are set right by the staff. The damaged computers are used by the instructor in the practical sessions of Computer

Maintenance and Hardware. Apart from this, the electronic and electrical instruments under repair are given to the students during the lab sessions to dismantle and reassemble, which helps application-oriented learning.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution upholds the equality of all cultures and traditions, as shown by the diversity of students from various castes, religions, and regions who study without facing any discrimination. Cultural events held within the college encourage harmony and mutual respect. By celebrating commemorative days, the institution fosters positive interactions among people from different racial and cultural backgrounds, promoting unity and social harmony.

Initiatives led by NSS, KEDAS, and other departments work to create an inclusive environment, bringing together students, teachers, and local communities with diverse backgrounds. The college emphasizes activities that nurture ethical, cultural, and spiritual values through moral and orientation classes. Additionally, motivational talks by experts aid in the holistic development of students, helping them become responsible citizens who embrace national values such as social and communal harmony and national integration. For students' physical development, the institution provides a robust infrastructure for sports activities.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The values enshrined in a country's constitution encompass principles and ideals that define fundamental rights, freedoms, and governance standards. For students, these values are crucial in shaping their understanding of democracy, citizenship, and individual rights. Teaching about the constitution involves not just conveying information in the classroom but also using various methods to raise awareness, stimulate consciousness, and encourage respectful behavior in social settings.

The institution plays a key role in promoting value-based education among both students and employees. Education should not only focus on the curriculum but also foster a sense of constitutional duties and responsibilities through value education classes. We have organized various activities such as awareness programs, webinars, and competitions to help the Kuriakose Elias community deepen their understanding of constitutional values and obligations.

| File Description | Documents |
|--|--|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <p style="text-align: center;">https://kecollege.ac.in/wp-content/uploads/2024/04/7.1.9-22-23.pdf</p> |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Kuriakose Elias College stands as an upholder of educational values, advocating for national integration and patriotism. The institution diligently organizes numerous programs to commemorate significant national occasions, fostering a spirit of enthusiasm among both students and faculty to actively engage in various club and organization activities. Collaboratively, the college departments, alongside the Internal Quality Assurance Cell (IQAC), arrange diverse competitions ranging from poster design to poetry composition, igniting creativity and intellectual exchange. Furthermore, the college spares no effort in entertaining its students, recognizing the importance of such festivities to their well-being. Beyond national observances, the college fervently celebrates international commemorative days, emphasizing the universal principles of brotherhood and solidarity amidst global diversity. Through these events, students gain a deeper appreciation for unity amid differences, cultivating values of integration and inclusivity. Yearly, the college conducts major events and festivals, aimed at instilling in students the essence of unity in diversity.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1, CHIR@H

Chir@h is a Voluntary Unit, constituted by K E College for charitable activities.

Chir@h was established to extend support to students, needy people, and families in the college vicinity.

Food collection for the Cancer patients undergoing treatment in the Medical College Hospital Kottayam is conducted every Wednesday under the leadership of Chir@h.

A full-fledged Blood Donors' Club was started under the auspices of Chir@h with the sole intention of providing blood for transfusions to needy patients.

Chir@h also offers free lunch to the deserving students of the College. It is a practice on the campus as any students who can't afford can walk into the canteen and have food of their choice, which will later be paid for by Chir@h at the end of the academic year.

BEST PRACTICE 2

The 'Greenovation' College Initiative

In recent years, the concept of sustainability has become increasingly vital, not only in global conversations but also within local communities and institutions. As a college committed to academic excellence and social responsibility, our campus has embarked on a transformative journey toward becoming a green campus.

The Practice includes improving energy efficiency, establishing ideal waste management practices, water conservation, sustainable transportation methods, and creating awareness among the campus community regarding the green practices.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://kecollege.ac.in/wp-content/uploads/2024/04/BEST-PRACTICES-DOCUMENTS-2022-23.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Educational Outreach Programs for Marginalized Communities

Kuriakose Elias College, Mannanam, bears the esteemed name of St. Kuriakose Elias Chavara, renowned for his profound contributions to societal reform and spiritual enlightenment. In emulation of his legacy, Kuriakose Elias College, Mannanam assumes a pivotal role in fostering inclusivity and facilitating equitable access to high-quality education for all segments of society. The institution undertakes a diverse array of activities and initiatives aimed at empowering marginalized communities, women, children, and the elderly, especially through the Kuriakose Elias Development Action and Service Society (KEDAS). These endeavours encompass scholarship provisions, vocational training, life skills development, awareness campaigns, and community engagement efforts. Annually, the college hosts "Awake," a cultural festival exclusively designed for differently abled students from across Kerala, providing them with a platform to showcase their talents and fostering an environment of encouragement and support. Furthermore, targeted vocational training and skill development programs are offered to enhance employability among marginalized and vulnerable populations. Recognizing the inherent value of lifelong learning, our institution extends educational opportunities tailored to the elderly demographic aimed at promoting active ageing and enhancing the quality of life. Through its steadfast dedication to embracing diversity, promoting lifelong learning, and addressing pertinent social issues, Kuriakose Elias College, Mannanam, remains steadfast in its commitment to shaping a more inclusive and prosperous society for all.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Plan of action for the academic year 2023-2024

- Upgrading undergraduate laboratories as part of the DBT Star College Scheme
- Enhancing infrastructure
- Introducing undergraduate programmes (Honours) affiliated with Mahatma Gandhi University, in accordance with the National Education Policy 2020
- NAAC reaccreditation of the college for the fourth cycle
- Submission of proposals for funding to various agencies
- Implementing community-oriented initiatives
- Promoting innovation and entrepreneurship through dedicated programmes