

KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 04-06-2018 Time: 10.30 am – 12.30 pm

Venue: IQAC Office

Attendees: 33 (IQAC members, Department coordinators, Criteria leaders)

The meeting started at 10.30 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Academic and administrative initiatives during 2018-19 and SSR preparation	(1) Introduce more add-on and certificate programmes (2) Identify scheme for advanced and slow learners (3) Steps to ensure appointment of teachers with PhD (4) Encourage qualified teachers to apply for awards/ recognition (5) Increase number of class rooms with ICT facilities (6) Increase number of scholarships given by the institution (7) Incentives to faculty members for participation in conferences/ seminars (8) To conduct IQAC initiated training programmes for teaching and non-teaching staff (9) Introduce renewable energy, rain water harvesting system, (10) Renovation of canteen, fitness centre (11) Construction of ramp for disabled students (12) To conduct Green audit	(1) 10 new certificate courses introduced (2) Scheme for advanced and slow learners were identified (3) Applied for concurrence of anticipated posts to DCE. Kerala. (4) Incentives were given to faculty members who received awards/ recognition (5) Projectors installed in 2 class rooms (6) Scholarships were given to 101 students by the institution (7) Incentives were given to faculty members for participation in conferences/ seminars (8) Conducted 2 training programmes for teaching staff (06-07-2018 & 04-08-2018) and 1 training Programme for non-teaching staff (08-11-2018). (9) Installed Solar panel, rain water harvesting system was introduced (10) Renovated canteen, and fitness centre (11) Constructed ramp for disabled students (12) Green audit was conducted

(2) Merit Day Celebration	(13) To conduct merit day to honor university rank holders and meritorious students	(13) Conducted merit day on 06-06-2018
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The meeting ended at 12.30 pm.

Members present

1. Dr. Antony Thomas (Principal) *Ad*
2. Fr. Joseph Ozbukayil CMI (Administrator) *JP*
3. Fr. Joby Joseph Mukalel CMI (Vice-Principal) *JP*
4. Dr. Mathews J Thelley (IQAC coordinator) *JP*
5. Dr. Jollyamma Mathew ^{Math} (IQAC Joint coordinator & group I leader)
6. Fr. Johnson Joseph (IQAC member, group 5 leader) *JP*
7. Vinu J. George (Leader, group VIII) *JP*
8. Prasad Sunny (IQAC, Commerce) *JP*
9. Amal Shazia (IQAC member & Co-dept. coordinator) *Shazia*
10. Saranya Niv (IQAC, Dept of electronics) *Saranya*
11. Chinna Mohan (Dept of Social work) *Chinna*
12. Deepa S (Dept of B.Voc) *Deepa*
13. Navamya Raju (PG. Dept of English - self) *Navamya*
14. Deepthy. S. Nair (P.G. Dept of Commerce - self) *Deepthy*
15. Nisha Maria E.G. *Nisha*
16. Jeshline Maria Mamon (Dept. of Psychology) *Jeshline*
17. Dr. Sindhu E.S. (Dept of statistics) *Sindhu*
18. Chinchu Rose George (Dept of English) *Chin*
19. Sijimel. C.G (Dept of History) *Sijimel*
20. Stacy Sebastian (Dept of Maths) *Stacy*
28. Romy George *Romy*
29. Anitha. T. Manuel (C.S) *Anitha*

- ~~30 SR. SHOBHANA Dep. of Psychology(SF) *[Signature]*~~
~~31 Dr. Mercy Mathew Dept. of Physics *[Signature]*~~
~~32 Dr. Sujerana Mathew *[Signature]*~~
~~33 Ms. Anitha Menka Solomon (Student) Economics *[Signature]*~~

[Signature]

Principal

[Signature]

IQAC Coordinator

[Signature]

Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 06-07-2018 Time: 10.30 am – 12.30 pm

Venue: IQAC Office

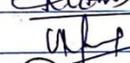
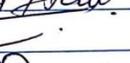
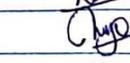
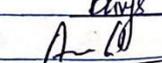
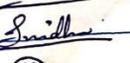
Attendees: 82 (faculty members)

The meeting started at 10.30 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Interaction with external expert on SSR preparation	(1) Organize Staff Training Programme on NAAC Criterion (2) Power point presentation of various criteria	(1) Staff Training Programme on NAAC Criterion was conducted on 06/7/2018. Dr. Suby Baby (IQAC Coordinator, Nirmala College) served as the resource person. (2) Power point presentation of various criteria was held on 06/7/2018. Dr. Suby Baby, external expert evaluated the presentations.

The meeting ended at 12.30 pm.

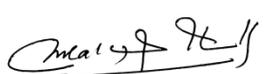
Members present

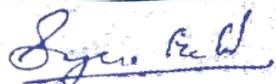
1. Dr. Antony Thomas	
2. Rev. Fr Joby Joseph	
3. Dr. Mathews T Thelly	
4. Dr. Rosamma Mathew	
5. Dr. Mercy Mathews	
6. Dr. Jini Hennes	
7. Dr. Brigit Paul	
8. Dr. Jaiby Joseph	
9. Rony George	
10. Dr. Smitha S	
11. Ms. Sejimal C.G	
12. Rose Mary N.J.	
13. Kevin George	
14. Filjo Mathews	
15. Tasmin Joseph	
16. Divya S Nail	
17. Anitta T. Manal	
18. Dr. Smidha E.S.	
19. Dr. Dhanaya P. Joseph	

20.	Tincymol Mathew	Tincy
21.	Simple Mathew	Simple
22.	Chinna Mchan	Ch
23.	Indu Peter	Indu
24.	Chinche Rose George	Chinche
25.	Dr. Joykutty Joseph	Joy
26.	Prajod Sunny	Prajod
27.	Dr. Anji Augustine	Anji
28.	Dr. Litty Joseph	Litty
29.	Shilpa Joy	Shilpa
30.	Martin Mathew	Martin
31.	JANES P. THOMAS	Janes
32.	Johny P.T	Johny
33.	Jojo Chacko Eapen	Jojo
34.	TINU VARGHESE	Tinu
35.	PRIYA REGHUNATH	Priya
36.	Dr. Mejo Jose	Mejo
37.	Viswani Priya V	Viswani
38.	Athira Saij Kumar	Athira
39.	Navamy Raju	Navamy
40.	Ann Sebastian	Ann
41.	Elizabeth Chandu	Elizabeth
42.	Ann Rose Mani	Ann Rose
43.	Filsy Mathew	Filsy
44.	Dhanjmal P. George	Dhanjmal
45.	Thulasi M	Thulasi
46.	Deepa S	Deepa
47.	Sunafamol K.R	Sunafamol
48.	Harikrishnan K.R	Harikrishnan
49.	Harikrishnan K.R	Harikrishnan
50.	Shamal S	Shamal
51.	Beeethika Suresh	Beeethika
52.	Deepthy - S. Nair	Deepthy
53.	Aiya S	Aiya

54.	Shesreena K. B	Shesreena
55.	Rashmi R	Rashmi
56.	Jermy Francis	Jermy
57.	Neelku Jose	Neel
58.	Divya Joseph	Divya
59.	ROSE JOSEPH	Rose
60.	Ivy Vincent	Ivy
61.	Niranjana P.V.	Niranjana
62.	Deepthi S. Nair	Deepthi
63.	Sonija N.V	Sonija
64.	Melilda George	Melilda
65.	Ganay Ludoose V	Ganay
66.	Thiya Joseph	Thiya
67.	Stacey Sebastian	Stacey
68.	Medhita Baby	Medhita
69.	Deepa Mary Joseph	Deepa
70.	Dr. Shabana	Shabana
71.	Anisha Rajan	Anisha
72.	Carlin Ann Jose	Carlin
73.	Chinchu Rai	Chinchu
74.	Fr. Johnson Joseph	Johnson
75.	Sr. Busy Joseph	Sr. Busy
76.	Nisha Maria G.G.	Nisha
77.	Dr. Rungia Raulbakeram	Rungia
78.	Johnny Thomas	Johnny
79.	John Varshu	John
80.	Vin J. George	Vin
81.	Rinu Jose	Rinu
82.	Pijarani Mathew	Pijarani


Principal


IQAC Coordinator


Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 23-07-2018 Time: 10.30 am – 11.30 am

Venue: IQAC Office

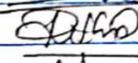
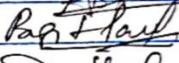
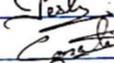
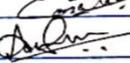
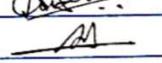
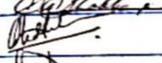
Attendees: 89 (faculty members)

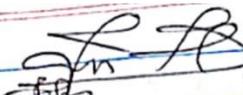
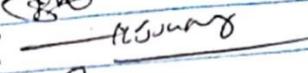
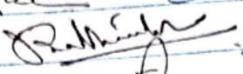
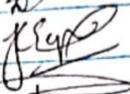
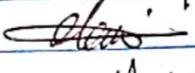
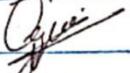
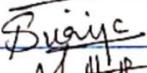
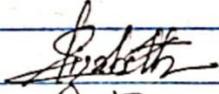
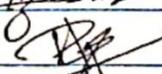
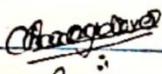
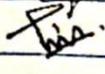
The meeting started at 10.30 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Mock NAAC visit	(1) Academic & Administrative Audit by Dr M Jezer Jebanesa, Dr. M Marcus Boominath of Madras Christian College (2) Organise Training Programme for Non-teaching staff	(1) Academic & Administrative Audit held on 06-08-2018 and 07-08-2018 by Dr M Jezer Jebanesa, Dr. M Marcus Boominath of Madras Christian College (2) Training Programme for Non-teaching staff held on 08-11-2018. Mr. Abdul Rehman (Senior Superintendent DD Office) served as the resource person.

The meeting ended at 11.30 am.

Members present

1) Uniu J. George	
2) Dr. Rosamma Mathew	
3) Asha James	
4) Dr. BRINJI POOL	
5) Fr. Johnson Joseph	
6) Dr. Raveesh Radhakrishnan	
7) Dr. Jaiby Joseph	
8) Dr. Mercy Mathewos	
9) MS. JESLINE MARIA MAMEN	
10) Carolin Ann Jose	
11) Dr. Archana Jose.	
12) Anila Harilal T	
13) Dr. Shobhana	
14) Mithila Baby	
15) Chincha Rose George	
16) Deepa Mary Joseph	
17) Indu Peter	
18) Neethu Jose	
19) Jency Francis	
20) Metilda George	
21) Lincy Lukose V	
22) Rini Jose	

- 23. Dr. Jini Thomas 
- 24. Jobin Varkey 
- 25. Dr. Sunny Joseph 
- 26. Vinu Thomas 
- 27. Ijjo Mathews 
- 28. Kevin George 
- 29. Papiod Sunny 
- 30. Poomad Lukose 
- 31. PRANEEESH-C 
- 32. FEBY JOSE 
- 33. Jojo Chacko Eapen 
- 34. PRASANTH.T. RAJU 
- 35. SANOS. P. THOMAS 
- 36. Tintu K.J. 
- 37. Prakash K. Kilamara 
- 38. Jibin Mathew 
- 39. Shamal T.M. 
- 40. Hanukshnan K.R. 
- 41. Hanukshnan K.M. 
- 42. Dhyanmal p George 
- 43. Deepthy S. Nair 
- 44. Geethika Suresh 
- 45. Rashmi R. 
- 46. Shereena K.B. 
- 47. Sanyamal K.R. 
- 48. Anya S. 
- 49. Jessey John 
- 50. Elizabeth Alexander 
- 51. Priya S. Dev 
- 52. Simple Mathew 
- 53. Chinu Moran 
- 54. Saniya Thomas 
- 55. TINU VARGHESE 
- 56. Dr. Mejo Jose 

- 57 PRIYA REGHUNATHI P.R.
- 58 VISHNA DEVI. D Vish
- 59 JASMIN JOSEPH Jasmin
- 60 Anitha T. Manuel A.H.
- 61 Ann Maria Jose Ann
- 62 Tracy Mel Mathew Tracy
- 63 Theelasi Manappurath Theelasi
- 64 Elizabeth Chandy Elizabeth
- 65 Soniya N.V. Soniya
- 66 Deepthi S. Nair Deepthi
- 67 Ann Rose Ifani Ann
- 68 Jilsey Mathew Jilsey
- 69 VISHNU PRIYA.V Vishnu
- 70 Deepa.S Deepa
- 71 Dr. Smitha.S. Smitha
- 72 Dr. Litty Joseph Litty
- 73 Dr. Anja Augustine Anja
- 74 Ms. Shilpa Jay Shilpa
- 75 Ms. Geetha Joseph Geetha
- 76 Dr. Sandhya.C Sandhya
- 77 Dr. Sujarani Hekher Sujarani
- 78 Arijaly R. Menon Arijaly
- 79 Sona Mariam Varghese Sona
- 80 AMALA CICIL JOHN Amala
- 81 Nisha Maria E.G. Nisha
- 82 Dr. Dhanya P. Joseph Dhanya
- 83 Dr. Smitha E.S. Smitha
- 84 Dr. Jesky Thomas Jesky
- 85 Sijamol C.G. Sijamol
- 86 Amal Sharin T.S. Amal
- 87 Dr. Jollyamma Mathew Jollyamma
- 88 Jollyamma T. Mathew Jollyamma
- 89 Dr. Antony Thomas Antony

Principal

IQAC Coordinator

Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 01-08-2018 Time: 3.30 pm – 5.30 pm

Venue: IQAC Office

Attendees: 21 (IQAC members and Heads of Departments)

The meeting started at 3.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

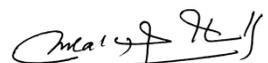
Agenda	Decision	Action Taken
(1) Flood Relief Programme	(1) Undertake Flood Relief Activities under aegis of NSS unit of the college, along with NCC unit and alumni association. K.E. college would act as a relief collection centre to carryout flood relief to the nearby affected areas	(1) Flood Relief Programme under aegis of NSS unit was held in nearby flood affected areas. Collection of relief materials in the college was held from 19-08-2018 to 21-08-2018
(2) Green Audit	(2) Conduct Green Audit of the college. Chemistry department was entrusted with the task of setting up committee for conducting Green Audit	(2) Dr. Unnikrishnan N. , HOD, Department of Biotechnology, CMS College, Kottayam served as the external expert of Green Audit. Green audit Report 2018 was submitted on 18-12-2018
(3) Value Education classes for under graduate students	(3) conduct moral classes as part of value education classes for under graduate students	(3) moral classes as part of value education for under graduate students was held during first Fridays.

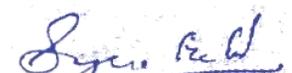
The meeting ended at 5.30 pm.

Members present

1. Dr. Antony Thomas	
2. Dr. Mathews A Thelley	Thelley
3. Rev. Fr Joby Joseph Mukalel.	
4. Ms. LESLINE MARIA MAMEN	Joshi
5. Dr. Jesly Thomas	Joshi
6. Anitha T. Manuel	Anil
7. Theja Joseph.	Thelley
8. Chinchu Rose George	Joshi
9. Dr Sujarani Mathew	Joshi
10. Dr. Shukhara	Mathukutty
11. Pinal Shazim T. J	Shazim
12. Dr. Smitha. S.	Smitha
13. Dr. Smidha. E. S.	Smitha
14. Jency Francis	Jency
15. Sijimol. C-G	Joshi
16. Soniya N.V	Soniya
17. Amrinal Thomas	Joshi
18. Euphle Mathew	Joshi
19. Jessy John	Joshi
20. Steacy V. Sebastian	Joshi
21. Joshy Raj	Joshi


Principal


IQAC Coordinator


Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 02-08-2018 Time: 3.30 pm – 4.00 pm

Venue: IQAC Office

Attendees: 25 (IQAC department coordinators)

The meeting started at 3.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Staff Training Programme	(1) Organize Staff Training Programme	(1) Staff Training Programme was conducted on 04-08-2018. Bishop Tharayil and Prof. E John Mathew served as resource persons

The meeting ended at 4.00 pm.

Members present

- | | |
|------------------------------|--------------------|
| 1. Dr. Antony Thomas | <i>[Signature]</i> |
| 2. Rev. Fr. Doby Mukalil | <i>[Signature]</i> |
| 3. Dr. Jalleus T. Thelly | <i>[Signature]</i> |
| 4. Dr. Dollymanila P. Kallan | <i>[Signature]</i> |
| 5. Nisha Maria E.G. | <i>[Signature]</i> |
| 6. Dr. Smitha E.S. | <i>[Signature]</i> |
| 7. Ashe James | <i>[Signature]</i> |
| 8. Sijimol. C.G. | <i>[Signature]</i> |
| 9. Dr. Sandhya.C. | <i>[Signature]</i> |
| 10. Dr. Jesly Thomas | <i>[Signature]</i> |
| 11. Dr. Dhennya P. Joseph | <i>[Signature]</i> |
| 12. Deepa Mary Joseph | <i>[Signature]</i> |
| 13. Amal Shari T.T | <i>[Signature]</i> |
| 14. Stacey V. Sebastian | <i>[Signature]</i> |
| 15. Sr. Jessy Joseph | <i>[Signature]</i> |
| 16. Brincy Induse V | <i>[Signature]</i> |
| 17. Neelke Jose | <i>[Signature]</i> |
| 18. Tony Francis | <i>[Signature]</i> |
| 19. Anju Augustine | <i>[Signature]</i> |
| 20. Dr. Lily Joseph | <i>[Signature]</i> |
| 21. Theja Joseph | <i>[Signature]</i> |
| 22. Nisha Baby | <i>[Signature]</i> |
| 23. Matilda George | <i>[Signature]</i> |
| 24. Chinchu Rosa George | <i>[Signature]</i> |
| 25. Sudea Peter | <i>[Signature]</i> |

[Signature]
Principal

[Signature]
IQAC Coordinator



[Signature]
Secretary

KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 07-08-2018 Time: 3.30 pm – 4.30 pm

Venue: IQAC Office

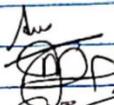
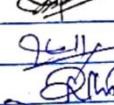
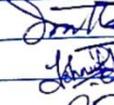
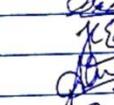
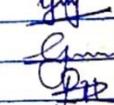
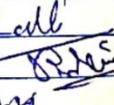
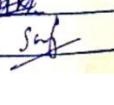
Attendees: 68 (faculty members)

The meeting started at 3.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Exit meeting of AAA by Dr M Jezer Jebanesa, Dr. M Marcus Boominath of Madras Christian College	(1) Take appropriate measures for quality enhancement of the college as suggested by the expert team	(1) Construction of research block was completed in March 2019 to enhance the research facilities. (2) More ICT tools were employed in teaching and evaluation process. (3) Vision 2025- future plan statement was prepared by each department (4) Student Satisfaction survey was conducted by the institution in February 2019

The meeting ended at 4.30 pm.

Members present

1) Dr. Antony Thomas	
2) Fr. Joby Joseph Nukalel	
3) Rev. Fr. Dr. OC Joseph..	
4) Dr. Mathews T Thelly	
5) Dr. Rosamma Mathias	
6) Fr. Johnson Joseph, Psychology	
7. John John, Psychology	
8. Dr. Shubhana Michael	
9. Jojo Chacko Eaten, Psychology	
10. Dr. Archana Jose, Psychology	
11. Chinchu Rani, psychology	
12. Anila Harilal T, Psychology	
13. JESLINE MARIA MAMEN	
14. Romy George	
15. Rini Jose	
16. Vinay Lakshmi V	
17. Mathilda George	
18. Prince Thomas	
19. Dr. Jale V.S.	
20. Pratheesh C	
21. Martin Mathew	
22. SANDY P. THOMAS	

23. Deepa S, B.Voc
24. Jilcy Mathew
25. Anu Rose Jfani
26. Harikrishnan K.M
27. Anish Kumar. P.S.
28. Jersey John (MSW)
29. Elizabeth Alexander [MSW]
30. PRASANNA.T.RD JU
31. Kevin George
32. GEORGE S MURUMUN
33. Vinu J. George
34. Prasad Sunny
35. Thevasi Manappanath
36. Tintu K.J.
37. Nesthu Jose
38. Jersey Francis
39. Deviya Joseph
40. Deepthi S. Nair (Electronics)
41. Soniya N.V (Electronics)
42. Dhanya P. Joseph
43. Dr. Mejo Jose
44. Soniya Thomas
45. Priya Reghanath
46. Tina Varghese
47. Asha James
48. Chinchu Rose George
49. Deepa Mary Joseph
50. Indu Peter
51. Miller Baby
52. Dr. Jaiy Joseph
53. Neja Joseph
54. Dr. Jesky Thomas
55. Dr. Rajini Radhakrishnan
56. Dr. Smitha S.

- Dym
 Jilcy
 Anu
 Har
 Anish
 Jersey
 Elizabeth
 Kevin
 George
 Vinu
 Prasad
 Thevasi
 Tintu
 Nesthu
 Jersey
 Deviya
 Deepthi
 Soniya
 Dhanya
 Dr. Mejo
 Soniya
 Priya
 Tina
 Asha
 Chinchu
 Deepa
 Indu
 Miller
 Dr. Jaiy
 Neja
 Dr. Jesky
 Dr. Rajini
 Dr. Smitha

57. Sijimol. C.G	<u>Sijimol</u>
58. Nisha Maria E.G	<u>Nisha</u>
59. Dr. Sivarani Mathew	<u>Sivarani</u>
60. Sr. Gussy Joseph	<u>Gussy</u>
61. Stacey Sebastian	<u>Stacey</u>
62. Amal Shari T.J	<u>Amal</u>
63. Dr. Sandhya C	<u>Sandhya</u>
64. Dr. J. Anjamma Mathew	<u>Anjamma</u>
65. Dr. B. R. B. P. D. A.	<u>B. R. B. P. D. A.</u>
66. Revathy R.	<u>Revathy</u>
67. Binimol C.K	<u>Binimol</u>
68. Stephy Jose	<u>Stephy</u>

[Signature]
Principal

[Signature]
IQAC Coordinator

[Signature]
Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 04-09-2018 Time: 11.40 am – 12.45 pm

Venue : IQAC Office

Attendee: 15 (IQAC Executive members)

The meeting started at 3.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Progress of SSR preparation	(1) Prof. Major. Johnny Thomas, was given the responsibility of collecting the required documents for SSR from self-financing departments. (2) Dr. Mathews T. Thelly was entrusted the duty of assigning council members to verify the documents from departments. (3) Dr. Sujarani Mathew was assigned to collect the reports of various clubs and cells functioning in the college.	(1) The documents for SSR was collected and verified (2) Verified SSR documents from departments. (3) Reports of various clubs and cells functioning in the college submitted to IQAC.

The meeting ended at 12.45 pm.

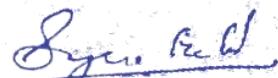
Members present

- Members
- 1 Dr. Antony Thomas.
 - 2 Fr. Joby Joseph Mukalel
 - 3 Dr. Mathews T Thelly
 - 4 Dr. Jollyamma Mathew
 - 5 Dr. Sujarani Mathew
 - 6 Dr. Babu Joseph
 - 7 Dr. Joyskutty Joseph
 - 8 Ms. Stancy V Sebastian
 - 9 Dr. Jini Thomas
 - 10 Fr. Johnson Joseph
 - 11 Ms. Anmol Shasin
 - 12 Mr. Baby M Thomas
 - 13 Ms. Anmol Thomas.
 - 14 Major Prof. Johnny Thomas
 - 15 Aadhira Merita Solomon


Principal


IQAC Coordinator




Secretary

KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 18-09-2018 Time: 3.30 am – 4.30 pm

Venue : IQAC Office

Attendee: 28 (IQAC members and Department IQAC coordinators)

The meeting started at 3.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Submission of SSR and power point presentation of criteria	(1) Compilation of SSR before first week of October	(1) Suggestions by IQAC team included in SSR

The meeting ended at 4.30 pm.

Members present

Members Present:	
Dr. Jollyamma Mathew	Jolly Math
Dr. Syarani Mathew	SD
Dr. Bright Paul	BP
Staney. Sebastian	S
Sijimal. C-G	S
Keya Joseph	Keya
Sudhan. E-S.	Sudh
Chincha Rose George	Ch
Nisha Maria E-G.	Nisha
Antha. T-Manuel	Anth
JESLINE MARIA MAMEN	Jes

Members Present:

	<u>July</u>	<u>March</u>
Dr. Jollyamma Mathew		
Dr. Sujarani Mathew		
Dr. Bright Paul		
Staney. Sebastian		
Sijimal. C.G		
Thy's Joseph		
Swidha. E.S.		
Chincha Rose George		
Nisha Maria F.G.		
Antha. T-Manuel		
JESLINE MARIA MAMEN		

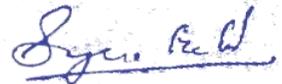
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Principal



IQAC Coordinator



Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 26-10-2018 Time: 10.40 am – 12.30 pm

Venue: IQAC Office

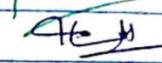
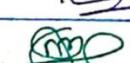
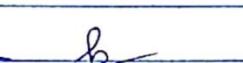
Attendee: 16 (IQAC members)

The meeting started at 10.40 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Uploading of IIQA	(1) Discussed and approved IIQA (2) Issue of new Teachers ID card (3) Uploading of IIQA by Nov.1 (4) Updation of website	(1) New ID card issued to teachers (2) IIQA uploaded in November 2,2018.

The meeting ended at 12.30 pm.

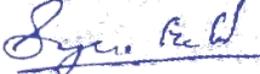
Members present

1. Mr. Antony Thomas	
2. Dr. Mathews T Thelly	
3. Fr. Joby Joseph	
4. Dr. Cyriac Joseph	
5. Dr. Pulhamma Mathew	
6. Dr. Suga Rani Mathew	
7. Dr. Babu Joseph	
8. Fr. Ansel Shavint J	
9. Dr. Joykutty Joseph	
10. Prof. Idancy V Sebastian	
11. Dr. Lisi Thomas	
12. Fr. Johnson Joseph	
13. Mr. Baby M Thomas	
14. Mr. Anamol Thomas	
15. Mr. Sivaprasad C	
16. Ms. Anitha Meite Solomon	


Principal




IQAC Coordinator


Secretary

KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 06-12-2018 Time: 3.00 pm – 4.30 pm

Venue: IQAC Office

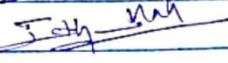
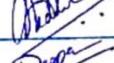
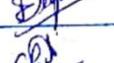
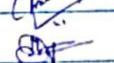
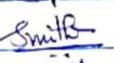
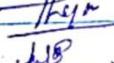
Attendee: 76 (faculty members)

The meeting started at 3.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Uploading of SSR	(1) Uploading of SSR in December 2018	(1) SSR uploaded on 23 December 2018.
(2) Collection of Student Satisfaction Survey and feedback from stakeholders	(2) Collection of Student Satisfaction Survey and feedback from stakeholders in February 2019	(2) Student Satisfaction Survey and feedback from stakeholders were collected in February 2019 , analyzed and necessary action taken

The meeting ended at 4.30 pm.

Members present

1. Dr. Antony Thomas	
2. Fr. Joby Joseph	
3. Dr. Mathews T Thelly	
4. Dr. Jollyamma Mathew	
5. Dr. Sandhya - C	
6. Rany George	
7. Sijimol. C.G	
8. Jeely Thomas	
9. Amal Shazim T.J	
10. Soniya N.V	
11. Midsila Baby	
12. Deepa Mary Joseph	
13. Chincha Rose George	
14. Dr. Dhanoya P. Joseph	
15. Dr. Smitha.S.	
16. Dr. Sridha. E.S.	
17. Theja Joseph	
18. Anjali. R. Menon	
19. Er Sujarani Kether	

20. Sora Maxim Varghese	St
21. Anella T. K. K. K.	A. K.
22. Julia Punnackapadavil	St
23. Elizabeth Alexander	St
24. Simple Mathew	St
25. Biggi Joseph	St
26. Adhila	St
27. Divya S. Nair	St
28. Ana Maria Jose	St
29. Deepthi S. Nair (Klebanis)	St
30. Niranjana T V	St
31. Sanyamal K.R	St
32. Anu Rose Hani	St
33. Dhanyamal P. George	St
34. Aparna Raj	St
35. Rose Joseph	St
36. Alhena Joy	St
37. Baby Joseph Athayil	St
38. Nethu Jose	St
39. Roshma Parindaan	St
40. Jasmin Joseph	St
41. Ivy Vincent	St
42. IJO Mathews	St
43. Danish Sebastian	St
44. Feby Jose	St
45. Dr. Ranga Radhakrishnan	St
46. Arijali S. Nair	St
47. Caroline Ann Jose	St
48. JESLINE MARIA MOMEN	St
49. Mercy Mathews	St
50. DR. SA. SOBHANIA	St
51. Chinchu Ravi Vincent	St
52. Tojo Chacko Eapen	St
53. DONS N.J	St

54.	Hanikrishnan K.M	
55.	Hanikrishnan K.P.	
56.	Siten Mathew.	
57.	SHAMAL T.M	
58.	Prakash K. K. Laxmana	
59.	Methilda George	
60.	Stephy Isaac.	
61.	Ravathy R	
62.	Dr. Anjeli Augustine	
63.	Shilpa Jay	
64.	H. John Verghese	
65.	Tintu. K. J.	
66.	Dr. Jayakutty Joseph	
67.	Prince Thomas	
68.	Prasad Sunny	
69.	Dr. Sunny Joseph	
70.	Joshy Sam.	
71.	Elizabeth Chandy	
72.	Nisha Maria E.G.	
73.	Jaiby Joseph	
74.	Dr. Rosamma Mathew	
75.	Uma J. George	
76.	Agostino Joseph	

Principal

IQAC Coordinator

Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 18-12-2018 Time: 3.45 pm – 4.30 pm

Venue: IQAC Office

Attendee: 22 (Head of Departments and IQAC department coordinators)

The meeting started at 3.45 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Uploading of SSR (2) Alumni meeting	(1) Uploading of SSR in December 2018 (2) Alumni meeting to be conducted on 26 th January (3) Committees to be set up for the smooth conduct of Alumni meeting	(1) SSR uploaded on 23 December 2018. (2) Alumni meeting to be conducted on 26 th January 2019 (3) 6 committees constituted for the smooth conduct of Alumni meeting

The meeting ended at 4.30 pm.

Members present

Rev- Dr. Joseph OC
Dr. Anthony Thomas
Dr. Mathews T Thelly
Dr. Jollyamma Pappu
Soniya N.V
Simple Mathew
Aruno Roy
Divya S Nail
Stacey Sebastian
Dr. Lini Thomas
Lini Jose

(Handwritten signatures and initials corresponding to the names listed above)

12	Chinche Rose George	<i>[Signature]</i>
13	Dr. Smidha - E.S.	<i>[Signature]</i>
14	JESLINE MARIA MAMEN	<i>[Signature]</i>
15	PRIMA RETHUNDU	<i>[Signature]</i>
16	TINU VARGHESE	<i>[Signature]</i>
17	Dr Brigit Paul	<i>[Signature]</i>
18	Prasad Sunny	<i>[Signature]</i>
19	DR. SR. SHOBHANA	<i>[Signature]</i>
20	Dr. Rosamma Kattar	<i>[Signature]</i>
21	ROSE JOSEPH	<i>[Signature]</i>
22	Joshy Paul.	<i>[Signature]</i>

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Principal

[Signature]
IQAC Coordinator

[Signature]
Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 19-12-2018 Time: 3.00 pm – 4.15 pm

Venue: New Seminar Hall

Attendee: 50 (faculty members)

The meeting started at 3.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) Uploading of SSR	(1) Uploading of SSR in	(1) SSR uploaded on 23 December
(2) Alumni meeting	December 2018	2018.
	(2) Alumni meeting to be	(2) Alumni meeting conducted on
	conducted on 26 th January	26 th January 2019

The meeting ended at 4.15 pm.

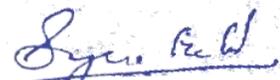
Members present

1. Dr. Antony Thomas
2. Fr. Joby Joseph
3. Romy George
4. Dr. Mathews Thelly
5. Dr. Jollyamma Pallek
6. Dr. Suya Rani Pallek
7. Amel Shariq T.J
8. Stacy Sebastian
9. Sandhya C
10. Sijamol C.G
11. Dr. Jini Thomas
12. Metilda George
13. Biju Joseph
14. Anita Harilal T
15. Chinchu Ravi
16. Anisha Rajas
17. Meetha Baby
18. Chinchu Rose George
19. Jenny Francis
20. Kevin George
21. Tijo Mathews
22. Prasad Sunny

23.	Dr. Sunny Joseph	Simon
24	Dr. Mercy Mathews	M.P.
25	Deepthi S. Nair (Klubonis)	Deepthi
26	Dr. Rangini Padhakrishnan	Rangini
27	Anush Kumar P.S	Anush
28	Sebastian Thomas	Sebastian
29	Martin Mathew	Martin
30.	Dr. Smitha S.	Smitha
31	Ivy Vincent	Ivy
32.	Sone Marim Varghese	Sone
33	Meera Sandhushtkundan	Meera
34.	Dr. Mejo Jose	Mejo
35.	Besly K. Baby	Besly
36	Ann Maria Jose	Ann
37	Jasmin Joseph	Jasmin
38	Divya S Nair	Divya
39	Vignhana Praga. V	Vignhana
40	Dhanyamal P. George	Dhanyamal
41	Ana Rose Hani	Ana
42	Rupa S	Rupa
43.	Nisha Maria E.G.	Nisha
44	Terrey John	Terrey
45.	Julia Punnackapadaril	Julia
46	Dr. Dr. Shobhana	Shobhana
47	Dr. Jesty Thomas	Jesty
48.	Joshy Paul	Joshy
49	Donish Sebastian	Donish
50	Dr. Rosanna Valthes	Rosanna


Principal


IQAC Coordinator


Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 28-1-2019 Time: 11.00 am – 12.15 pm

Venue: IQAC office

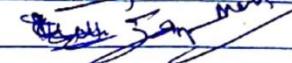
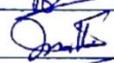
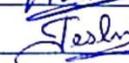
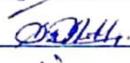
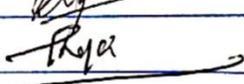
Attendee: 19 (Department coordinators, Criteria leaders)

The meeting started at 11.00 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

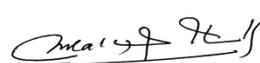
Agenda	Decision	Action Taken
(1) Clarification of DVV - SSR	(1) decided to rectify the clarifications of DVV by 8 th of February	(1) clarifications of DVV were rectified by 8 th of February

The meeting ended at 12.15 pm.

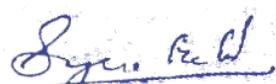
Members present

1. Dr. Antony Thomas	
2. Rev. Fr. Joby Joseph	
3. Dr. Mathews T. Thelly	
4. Dr. Dollyamma Palkun	
5. Dr. Brigit Paul	
6. Fr. Johnson Joseph	
7. Dr. Smitha S.	
8. Anitta T. Manuel	
9. JESLINE MARIA	
10. Dr. Smitha B.S.	
11. DR. SR. SAHANA	
12. Lincy Lukase V	
13. Jeshy Thomas	
14. Jini Thomas	
15. Sujana Mathew	
16. Stacy Sebastian	
17. Sanja N.V	
18. Deepa S	
19. Thyra Joseph	


Principal


IQAC Coordinator




Secretary

KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 15-3-2019 Time: 11.45 am – 1.15 pm

Venue: IQAC office

Attendee: 18 (IQAC members, Department coordinators, Criteria leaders)

The meeting started at 11.45 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

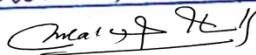
Agenda	Decision	Action Taken
(1) NAAC Mock Visit	(1) decided to conduct NAAC Mock Visit on 18.03.2019	(1) NAAC Mock Visit was conducted on 18.03.2019
(2) Report of Student Satisfaction Survey 2018-19	(2) submit the files of various clubs and cells to IQAC office by 18.03.2019 for verification.	(2) the files of various clubs and cells were submitted and verified by IQAC (3) Report of Student Satisfaction Survey 2018-19 presented and discussed

The meeting ended at 1.15 pm.

Members present

1. Dr Antony Thomas
2. Fr Joby Joseph
3. Dr Mathews Thelly
4. Dr Augustine Hettler
5. Dr Sujanoni Mathew
6. Anitta T. Manuel
7. Stacy Sebastian
8. Amal Shari T.J
9. Dr Sindhu E.S.
10. Chinchu Rose George
11. SR DR. SOBHANA
12. JESLINE MARIA MAMEN
13. Binoy Lukeose V
14. Dr Brigit Paul
15. Prasad Sunny
16. Romy George
17. Cogniac Joseph
18. Andrew Merita Solomon


Principal


IQAC Coordinator


Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 19-3-2019 Time: 11.45 am – 1.00 pm

Venue: IQAC office

Attendee: 28 (IQAC members, Heads of departments)

The meeting started at 11.45 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) NAAC Visit	(1) Related departments could be clubbed together for better effectiveness.	(1) PowerPoint presentation of all departments was conducted on 22.3.2019
(2) PowerPoint presentation of all departments	(2) Criterion wise details to be included in the powerpoint presentations of each department was discussed and decided.	

The meeting ended at 1.00 pm.

Members present

- | | |
|----------------------------|--|
| 1. Dr. Antony Thomas | |
| 2. Fr. Joby Joseph Nukalel | |
| 3. Dr. Mathews T. Thelly | |
| 4. Dr. Jollyamma Mathew | |
| 5. Jeny Francis | |
| 6. Dr. Snidhan. F.S. | |
| 7. Stacey Sebastian | |
| 8. Dr. Smitha. S. | |
| 9. ROSE JOSEPH | |
| 10. Chinschu Rose George | |
| 11. Medhika Baby | |
| 12. Sanyale Mathuu | |
| 13. Tassy John | |
| 14. Sijimol. C.G. | |
| 15. Deepans | |
| 16. Prasanthesh C | |
| 17. Anisha Rajan | |
| 18. Ann Maria Jose | |
| 19. Navamy Raju | |
| 20. Anjali. R. Menon | |
| 21. Soniya N.V | |
| 22. Rinu Jose | |

- 23 - Simi Thomas *Simi Thomas*
- 24 - Sujerani Mathew *Sujerani Mathew*
- 25 - Pralod Sunny *Pralod Sunny*
- 26 - Amal Shavin F.T *Amal Shavin*
- 27 - Fr. Johnson Joseph *Fr. Johnson Joseph*
- 28 - Aadhira Merita Solomon *Aadhira Merita Solomon*

[Signature]

Principal

[Signature]

IQAC Coordinator

[Signature]

Secretary



KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 21-3-2019 Time: 3.30 pm – 4.30 pm

Venue: IQAC office

Attendee: 100 (faculty members)

The meeting started at 3.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decision	Action Taken
(1) NAAC Visit	(1) Arrangements for NAAC visit was finalized (2) 6 committees were constituted for the smooth conduct of NAAC visit (3) Schedule of the NAAC visit was discussed	(1) NAAC peer team visit was held from 26-03-2019 to 27-03-2019. The committees constituted ensured the smooth conduct of the visit

The meeting ended at 4.30 pm.

Members present

- IQAC - Coordinator*
1. Dr. Anthony Thomas
 2. Fr. Juby Joseph
 3. Prof. Vellayammal R. Alathur
 4. Dr. Mathews T. Thelly
 5. Vinu J. George
 6. B. Johnson Joseph
 7. Dr. Jayakutty Joseph
 8. Joshy Paul
 9. Dr. Mary George
 10. Metilda George
 11. Lincy Lukose V
 12. Adhita Suresh
 13. Sr. Gussy Goseph
 14. Lincy Mathew
 15. Besly K. Baby
 16. Divya S Nair
 17. Anulla T. Manuel
 18. Reshna Ravindran
 19. Ann Maria Jose
 20. Anjaly R. Menon
 21. Somya Mathew
 22. Julia Punnackapadavil
 23. Priya S. Dev
 24. Jessey John
 25. Prince Pothmanilchira CM

26.	Priyod Sunny	
27	Stress Anandini	
28	Dons N.J	
29	GEORGE S RATHIMANN	
30	Kevin George	
31	Tintu KJ	
32	Dr. Smidhu. E.S	
33	Dr. Dhanyu P Joseph	
34	Seniya N.V	
35	Deepthi S. Nair	
36	Anish Kumar P.S	
37.	Clarity. G.	
38	PRATHEESH-C	
39	Pranav Lukose	
40.	BIMALKUMAR T.G	
41	Febby Jose	
42	Aquil C Sam	
43	Shamal T.M	
44	Jibin Mathew	
45	HariKrishnan K.M	
46.	HariKrishnan. K.R	
47.	Prakash K. Premasa	
48	Prasanth J. Raju	
49	Susayamal. K.R	
✓ 50	Deepthy. S. Nair	
51	Shreena. K.B	
52	Meera Sridhoshkumara	
53	ROSE JOSEPH	
54	Arya S	
55.	Navamy Raju	
: 56	Elizabeth Chandy	
57	Dhanamal J George	
58	Jissy Mathew J	
59	Thulasi Manappurath	

60.	Thya Joseph	Riya
61.	Mithila Baby	Thilla
62.	Inda Peter	Deba
63.	Chincha Rose George	Ad
64.	Deepa Mary Joseph	Deepa
65.	Some Mamma Vayhan	P
66.	Ivy Vincent	Ref
67.	JESLINE MARIA MOOREN	Jub.
68.	Mitha Babu	Litha
69.	Smitha S.	Smitha
70.	Nuttha Jose	Alfred
71.	Jenny Francis	Casper
72.	Athessa Jay	Apr
73.	Blary Joseph Athayil	Joseph
74.	Masiet Mascena George	Facit
75.	Sunya Mal O	Jayal
76.	Scaply Jose	Rose
77.	Dr. Mejo Jose	Alf
78.	Sonaya Thomas	Sonny
79.	TINU VARGHESE	Tim
80.	Priya Reekundh	Pr
81.	Dr. Archana Jose	Archana
82.	Carolin Ann Jose	Carolin
83.	Anisha Rajan	Princy
84.	Dr. Dr. Sobhana Michael	Dr. S.
85.	Dr. Sijerani Mathew	S
86.	Dr. Lilly Joseph	Lilly
87.	Dr. Amrutha P. Thankachan	Amrutha
88.	Dr. Anjer Augustine	Anjer
89.	Shilpa Jay	Shilpa
90.	Rinu Jose	Rinu
91.	Jesty Thoman	Jesty
92.	Stacey Sebastian	S
93.	Sijimol. C.G	S

- 94. Geni Thomas *[Signature]*
- 95. Talby Joseph *[Signature]*
- 96. Mercy Mathew *[Signature]*
- 97. Aparna Raj *[Signature]*
- 98. Nisha Maria E.G. *[Signature]*
- 99. Sandhya C *[Signature]*
- 100. Amal Shree T.S. *[Signature]*

[Signature]
Principal

[Signature]
IQAC Coordinator

[Signature]
Secretary

