

MINUTES OF IQAC MEETINGS 2015-16

Notice

A meeting of the IOAC Department Co-ordinators is scheduled to be held on ~~Wednesday~~ ^{Monday} 6th July 2015 at 3:30 pm in the IOAC Office. All members are requested to attend the meeting without fail.

Agenda: A B A R
M R P, Seminars,
Research
Website


Principal

Mannanam

30/6/2015

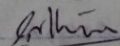
1. Rev Dr. Benny Sebastian
2. Rev Fr. Jose Varapuzha
3. Dr. Antony Thomas
4. Dr.ollyamma Mathew
5. Dr. Sujarane Mathew
6. Dr. Joykuthy Joseph
7. Dr. Brigit Paul
8. Ms. Stacey V Sebastian
9. Ms. Aparna Raj
10. Ms. Linta Marie Jose
11. Ms. Thegi Joseph
12. Ms. Nisha Marie E-G
13. Ms. Rina Jose
14. Ms. Jency Francis
15. Fr. Johnson Joseph
16. Ms. Syimol C-G



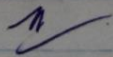




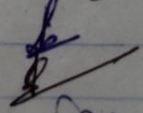


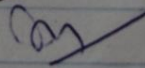















17	Mr. Abin Varghese	<u>John</u>
18	Prof. Abin Thomas	<u>Sam</u>
19	Mr. Jesse Abin	<u>Jerry</u>
20	Mr. Anthe G	
21	Oliver Dominic	<u>Dani</u>
2		
Members Present:		
1	Fr Benay Thottanamgil	<u>Benay</u>
2	Fr Joe Varghese	<u>Joe</u>
3	Mr. John Varghese-P	<u>John</u>
4	Dr. Jayskutti Joseph	<u>Dr. Jayskutti</u>
5	Fr. Johnson Joseph	<u>Fr. Johnson</u>
6	Linda Marie Jose	<u>Linda</u>
7	Jayashree M. I	<u>Jayashree</u>
8	Rini Jose	<u>Rini</u>
9	Sijimol. C. G.	<u>Sijimol</u>
10	Aparna Raj	<u>Aparna</u>
11	Nisha Maria E. G.	<u>Nisha</u>
12	Geny Francis	<u>Geny</u>
13	Theja Joseph	<u>Theja</u>
14	Dr. Sijarani Mathew	<u>Dr. Sijarani</u>
15	Dr. Bright Paul	<u>Dr. Bright</u>
16	Neenu Sebastian	<u>Neenu</u>
17	Dr. Tollyamma Mathew	<u>Dr. Tollyamma</u>

Minutes of the Meeting held on 6th July 2015

The meeting began at 3:45 with a silent prayer. Antony Sir gave a recap initially of the activities of the previous year.

The introductory talk of the meeting was done by Fr. Benny Muttanayil. He reminded the gathering that the next NAAC accreditation was due ~~in~~ in 2018. The admission of the students of the year was done in a manner to ensure the best quality student intake. Also 4 courses have been started newly in the college.

Next the department co-ordinators were enjoined to submit the details for compiling AOA for the last year ~~go~~ by July 31st.

The measures for Quality Assurance was re-instated in the meeting referring to the proposal to be submitted for MRP and seminars to the UAC by each department.

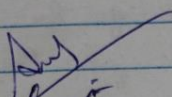
The website upgradation was referred to next by Prof. John - the in charge. The administrator of the college also spoke of the practical issues related to it.

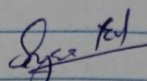
The need for the upkeep of the research block was pointed out by Dr. Polymene Mathew. The necessity for each teacher to acquire PhD was also referred to.

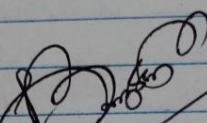
Changing the profile of the college by revamping the visitors room, display of the

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college trophies and a uniform for the students were also discussed. The meeting ended with a vote of thanks by Dr. Islyamma Mathew


Co-ordinator


Secretary

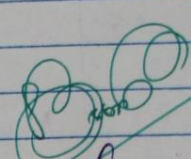

Principal

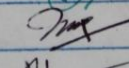
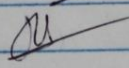
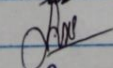
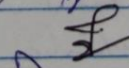
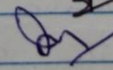
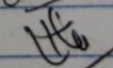
Notice

A meeting of the IQAC is to be held on 29th September, Tuesday at 3:00 pm in the College Auditorium. All the members are requested to attend the meeting without fail.

Agenda:

1. AQAR
2. Measures for Quality Improvement
3. Other Matters

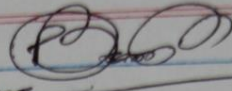
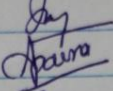
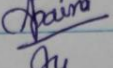

Principal.

1. Rev Dr. Benny Thottamangil 
2. Rev Dr. Joseph Ozhukazil 
3. Rev Fr Jose Varguezhe 
4. Dr Antony Thomas 
5. Dr. Solomon Mathew 
6. Dr. Sujarani Mathew 
7. Dr. Babu Joseph 
8. Dr A Jose 
9. Dr. Jayakutty Joseph 
10. Mr. Stanley Sebastian 
11. Dr. Jim Thomas 
12. Fr Johnson Joseph 
13. Ms. Annal Thomas (Librarian) 
14. Mr K.K. Mathew (Superintendent) 
15. Dr. Cyril Joseph (External Expert)

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Members Present:

1. Rev Fr Benny Thottanayil CMZ
2. Rev Fr. Joseph Ozhukayil
3. Rev Fr. Jose Varguezhe
4. Dr. Babu Joseph
5. Stacey V. Sebastian
6. Fr. Johnson Joseph
7. Aparna Raj
8. Dr. Jayskutty Joseph


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Minutes of the Meeting held on 29 Sept 2015

The meeting began with a silent prayer. The meeting was the first IQAC core meeting of the year. Yet it was noted ^{by Dr. Anthony Thottanayil} that the members present was noticeably less than previous times. All the departments were congratulated for having submitted the AQAR details.

The introductory talk was done by the Principal of the College. The grand activity programme conducted in the college 'Chavara Sagaraparami' was referred to. The Principal, Rev Fr Benny Thottanayil spoke of the need to have more sincerity towards the institution by the teachers. Those doing commendable service were applauded. The names mentioned were that of Fr Johnson and Dr Babu Joseph. The Maths department was recorded as doing very good work.

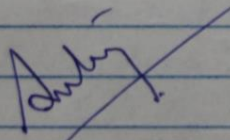
Next certain steps to be taken in the academic year were noted by various teachers:

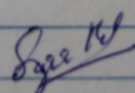
1. An orientation class for the new

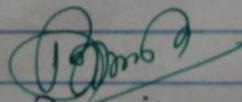
Teachers in order to coach them on the work culture was said to be necessary. 2) Also a better computer network was found to be essential for better placement offers. to be made to the college. 3) A full time official for PGAC records was also considered. 4) The most important point of discussion was on the need for an Academic Audit by the management to record yearly progress of the departments.

Later the complaints and common problems were discussed such as the conduct of examinations, duty leave (only 10 duty leave will be allowed a year) A striking improvement was seen in the Registration for PLD programme among junior teachers.

The PGAC meeting wound up with the decision to make an audit academic audit of each department by the PGAC according to a prior schedule. The meeting ended with a vote of thanks by Dr Syjeran Mathew.


Co-ordinator


Secretary

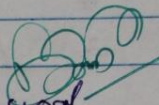

Principal

Notice

A meeting of the IQAC Departmental Co-ordinators is scheduled to be held at 3:00 pm on 3/11/2015, Tuesday in the New ^{Christopher} Seton Hall. All the members are requested to attend the meeting without fail.

Agenda:

1. IQAC Department Visit
2. Measures for Quality Improvement
3. Other matters


Principal.

1. Rev Dr. Benny Thottanayil 
2. Rev Dr. Joseph Ozhukayil 
3. Rev Fr Jose Varapuzha
4. Dr. Antony Thomas 
5. Dr. Algemma Mathew 
6. Dr. Sijerani Mathew  will be in a meeting.
7. Dr. Joykutty Joseph 
8. Dr. Brigit Paul 
9. Ms. Stacy V Sebastian  attend a meeting.
10. Ms. Aparna Raj 
11. Ms. Lute Marie Jose 
12. Ms. Theja Joseph 
13. Ms. Xisha Marie E-G 
14. Ms. Rina Jose 
15. Ms. Jenny Francis 
16. Fr Johnson Joseph 
17. Ms. Sigmund C.G. 
18. Mr. John Varghese  attend a meeting

(P.T.O)

19. Deepa S - (B-Voc) B
 20. Marie Ann Joseph - (English S.F) M.A.J.
 * 21. Sham P John (Psychology SF) Sham
 * 22. Xavier Kuncheria (Botany P.F) Xavier
 23. Soniya N.V (E-E-M) Soniya
 24. Kadya Venugopal (Maths) Kadya attending a meeting
 25. Amtha T Manuel (Computer)
 26. Pratheesh Chandra (Commerce S.F) Pratheesh

Members Present:

1. Fr. Johnson Joseph Fr. Johnson
 2. Sham P. John Sham
 3. Aparna Raj Aparna
 4. Soniya N.V Soniya
 5. RINU Jose Rinu
 6. Nisha Maria E.G. Nisha
 7. Ijeja Joseph Ijeja
 8. Sijimol. C.G Sijimol
 9. Jency Francis Jency
 10. Lincy Marie Jose Lincy
 11. Kevin George Kevin
 12. Pratheesh C Pratheesh
 13. Xavier Kuncheria Xavier
 14. Deepa S B
 15. Maria Ann Joseph M.A.J.
 16. Dr. Jolyamma Mathew Dr. Jolyamma

Decisions.

1. Decided to conduct Departmental Visit by IQAC team to evaluate the records
2. Prepare Teachers Performance Record.