

**MINUTES OF
IQAC MEETINGS
2017-18**

23

Notice

A meeting of the IQAC Members is Scheduled to be held at 2.30pm on 10/07/2017 Monday, in the New Seminar Hall. All the members are requested to attend the meeting without fail.

Agenda:

1. AQAR
2. SSR PREPARATION
3. IQAC Department Visit (Internal Audit)

Principal

Mannanam
07/07/2017

1. Dr. Antony Thomas
2. Rev Dr. Joseph Ozhukayil
3. Fr. Joby Joseph Mukalel
4. Dr. Jollyamma Mathew
5. Dr. Sujarani Mathew
6. Dr. Babu Joseph
7. Dr. A Jose Ms. Amal Sharin
8. Dr. Joykutty Joseph
9. Ms. Stancy V Sebastian
10. Dr. Jini Thomas
11. Fr. Johnson Joseph
12. Mr. George Joseph
13. Ms. Anmol Thomas
14. Dr. Mathews T Thelley

Members Present:

1. Syarani Mathew
2. Dr. Jollyamma Mathew
3. Stacey Sebastian
4. Anamol Thomas
5. Anmol Sherin T.S
6. Dr. Jini Thomas
7. Fr. Johnson Joseph
8. Deepa S
9. Dr. Joykutty Joseph
10. Fr. Soby Joseph Mukalel
11. Fr. Joseph Ozhinkayal
12. Dr. Palkut + Tully
- Dr. Antony Thomas

Minutes of the Meeting held on 10/7/17

The meeting began at 3:00 pm with a silent prayer. The introduction to the session was given by the Principal about the AQAR preparation and that Dr. Mathew & Tully was introduced as the new IQAC co-ordinator. This year the AQAR should be submitted by September.

The next point to be made was the internal Audit in the department very soon (AAA).

Tully dr also reiterated on the need to create AQAR very soon. An orientation programme about NAAC deficit was to be given to the teachers and other teaching staff on a stipulated date soon.

- The recommendations of last NAAC was to be accepted.
- The Librarian Mr. Anmol stressed on the need for better journals in the library.

- TCF improvements also have been made and more renovation will be done in the college.

- Files from 2013 onwards have to be updated.

The meeting adjourned at 4:30.

IQAC co-ordinators.

Principal

Secretary

Notice

~~July~~
Principal

1. Dr. Antony Thomas
2. Rev. Dr. Joseph Ozhukayil
3. Fr. Joby Joseph Mukalel
4. ^{MS} ~~Dr.~~ Chinchu Rose
5. Dr. Brigit Paul
6. Ms. Sijamol C G
7. Ms. Nisha Maria E. G
8. Ms. Aparna Raju
9. Ms. Sonia N V
10. Ms. Theja Joseph
11. ~~Mr. Jabin Varghese~~
11. Dr. Shyla George
12. Ms. Stancy V Sebastian
13. Fr. Johnson Joseph.
14. Ms. Jessef John
15. Mr. Prajood Sunny
16. Ms. Amal Sharin
17. Ms. Deepa S
18. Ms. Maria Anu Joseph
19. Ms. Yidhya Venugopal
20. Major Johnny Thomas
1. Dr. Sindhu E. S.
2. ~~A~~ Ms. Anitta T Manuel

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23. Dr. Sujarani Mathew 
 24. Dr. Joykutty Joseph 
 25. Dr. Babu Joseph 
 26. Dr. Sunny Joseph 
 27. Dr. Smitha S 
 28. Dr. Jin, Thomas 
 29. Dr. Jollyamma Mathew 
 30. Dr. Matthews T Thelly 
 31. Sr. Jessy Joseph 
 32. Dr. A Jose
 33. Dr. Rosamma Mathew 
 34. Fr. Johnson Joseph 
 35. Ms. Jency Francis 
 36. Mr. C. Pratheesh 
 37. Ms. Jayasree M.T 
 38. Dr. V-S Jose
 39. Ms. Simple Mathew 
 40. Sr. Shobhana 
 41. Mrs. Jesline Maria Naman 

Members Present

1. Prajod Sunny 
 2. Fr. Johnson Joseph 
 3. Dr. Jollyamma Mathew 
 4. Dr. Bright Paul 
 5. Dr. Sujarani Mathew 
 6. Animesh Thomas 
 7. Dr. Shyle George 
 8. Nisha Maria K.B. 
 9. Pichya Pennugopal 
 10. Simple Renu 
 11. Jessy John 

- | | | |
|----|----------------------|-----------------|
| 12 | Stacy Sebastian | <u>Stacy</u> |
| 13 | Dr. Jini Thomas | <u>Jini</u> |
| 14 | Aparna Raj | <u>Aparna</u> |
| 15 | Chinche Rose George | <u>Chinche</u> |
| 16 | Arijali R. Menon | <u>Arijali</u> |
| 17 | Deepthi S. Nair | <u>Deepthi</u> |
| 18 | Soumya S | <u>Soumya</u> |
| 19 | Antha. L. Manuel | <u>Antha</u> |
| 20 | Maria Ann Joseph | <u>Maria</u> |
| 21 | SR SHOBHANA | <u>Shobhana</u> |
| 22 | Preja Joseph | <u>Preja</u> |
| 23 | Jesline Maria Thomas | <u>Jesline</u> |
| 24 | Dr. Swidhan F.S | <u>Swidhan</u> |
| 25 | Dr. Smith S | <u>Smith</u> |
| 26 | Sijimol C.G | <u>Sijimol</u> |
| 27 | Amal Sharin T.J | <u>Sharin</u> |
| 28 | Mathews T. Tully | <u>Mathews</u> |
| | Dr. Antony Thomas | <u>Antony</u> |

Minutes of the Meeting held on 11/7/2017.

The introduction was given by the Principal about the significance of the year 2017-18.

The cooperation of the staff was solicited.

The co-ordinator Dr. Mathew Thelly said that the next NAAC is scheduled in April Feb. and that BR should be submitted in October. AAC and the list files of each dept should be finished soon. Next Sept 27/28 there will be AAC from outside agency.

The Teachers Orientation was scheduled on Aug 14th - Discussion on improvement of DEAC functioning. Concluded with the remarks by Administrator Fr. Joseph.

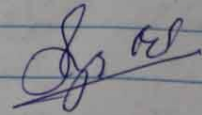
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The meeting concluded with the remarks of the Administrator. To Singh Dzhukajit on the change in format of SSR preparation. The need to show an best practice and Extension was also mentioned. The coming month are critical in the preparation for N AAc. Also the Mentoring Wing was entrusted to monitor the student performance in all departments. A self appraisal form and student feedback on administrative staff

It was to be collected
IQAC Coordinator

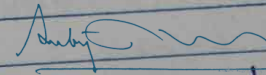
Principal

Secretary



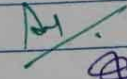
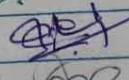
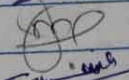
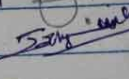
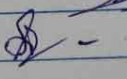
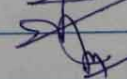
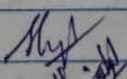
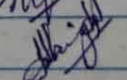
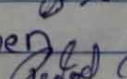
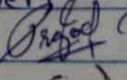
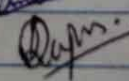
Notice

A combined meeting of IQAC members and Departmental Coordinators is scheduled on 23/10/17 Wednesday in the New Seminar Hall. All are requested to attend the meeting at 3.30pm, without fail


principal

mandanam

24/10/2017

1. Dr. Antony Thomas 
2. Dr. Mathews T Thelley 
3. Rev. Fr. Joby Joseph Nukalel 
4. Dr. Jollyamma Mathew 
5. Dr. Sujarani Mathew 
6. Dr. Babu Joseph 
7. Dr. A Jose Ms. Amal Sharin
8. Dr. Joykutty Joseph
9. Ms. Stancy V sebastian 
10. Dr. Jini Thomas 
12. Fr. Johnson Joseph 
13. Ms Chinchu Rose George 
14. Dr. Brigit Paul 
15. Ms. Aparna Raj
16. Dr. Shyla George 
17. Ms. MNisha Maria E G 
18. Ms. Jesline Maria Mamen 
19. Mr. Prajod Sunny 
20. Ms. Sumol C. G 
21. Dr. Sindhu E.S 
22. Ms. Deepa S 

Bob
Zoraya

Subrah

Pratiksha

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Members Present

Deposits:

106

Harrold

Dr. Nelson

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Sonido

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Amir

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Dr. M. M. M.

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Buy

- Principa

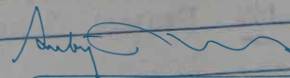
Secretary

Notice

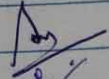
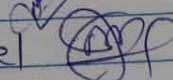
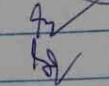
A Combined meeting of IQAC members and departmental coordinators is scheduled on 07.12.17, Thursday in the IQAC room. All are requested to attend the meeting at 2.30pm, without fail.

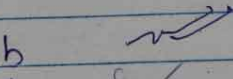
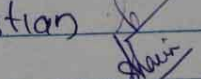
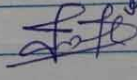
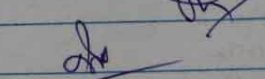
Agenda

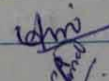
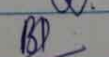
- 1) SSR preparation
- 2) Peer team visit

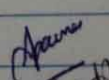
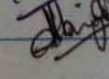
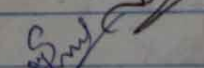

Principal

1. Dr Antony Thomas
2. Dr Matthews J Thelly
3. Rev. Fr Joby Joseph Nukalel
4. Dr. Jollyamma Mathew
5. Dr. Sujarani Mathew
6. Dr. Babu Joseph
7. Dr. Joykutty Joseph
8. Ms. Stacey V Sebastian
9. Ms. Amal sharin
10. Dr. Jini Thomas
11. Fr. Johnson Joseph
12. Mr. George Joseph
13. Ms. Anmol Thomas.
14. Ms. Chinchu Rose George
15. Dr. Brigit Paul
16. Dr. Shyla George
17. Ms Aparna Raj
18. Ms Nisha Maria E G
19. Ms. Jesline Maria
20. Ms Sumol C G
21. Dr. Sindhu E S



BP

22. Ms. Deepa S
23. Ms. Navamy Raju
24. Ms. Soniya N V
25. Ms. Anitta T Marvel
26. Rev. Dr. Shobana C. M
27. Mr. C pratheesh
28. Mr. Vinu George
29. Ms. Theja John. Joseph
30. Ms. Simple Rayu
31. Mr. Prayed Sunny

Deepa S
Soniya

Anitta
Marvel

Rev. Dr. Shobana
Mr. C pratheesh
Mr. Vinu George
Ms. Theja John. Joseph
Ms. Simple Rayu
Mr. Prayed Sunny

Members present

1. Lincy Lukose V
2. Dr. Smidhu. B.S.
3. Soniya N.V
4. Navamy Raju
5. Deepa S
6. Simple Mathew
7. Theja Joseph
8. Smidhu S.
9. Anjali R. menon
10. Anvimal Thomas
11. Rev. Maria George
12. JESLINE MARIA MAMEN
13. Dr. Babu Joseph
14. Chinchu Rose George
15. Anitta T. Manal
16. Aparna Raj
17. Anil Bhaskar T.S
18. Dr. Jini Thomas.
19. Fr. John Joseph
20. Dr. Antony Thomas

Lincy

Smidhu

Soniya

Navamy

Deepa S

Simple

Theja

Smidhu S.

Anjali

Anvimal

Rev. Maria

JESLINE

MARIA

MAMEN

Dr. Babu

Chinchu

Rose

George

Anitta

T. Manal

Aparna

Raj

Anil

Bhaskar

T.S

Dr. Jini

Thomas.

Fr. John

Joseph

Dr. Antony

Thomas

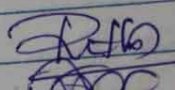
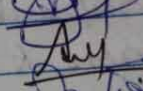
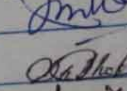
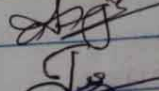
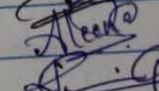
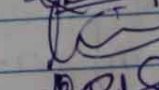
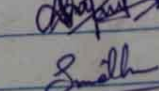
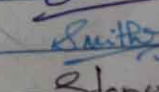
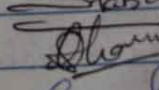
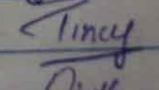
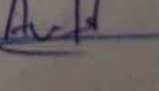
FACULTY ENRICHMENT PROGRAMME

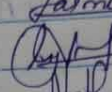
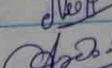
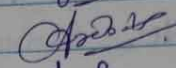
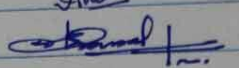
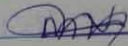
A one day Seminar organized on 06/01/2018
in the New Seminar Hall

Theme:

INTELLECTUAL PROPERTY RIGHTS
TECHNOLOGY ENHANCED LEARNING

Members Present

<u>Name</u>	<u>Signature</u>
1. Dr. Rosamma Mathes	
2. Fr. Toby Joseph	
3. Dr. Antony Thomas	
4. Fr. Johnson Joseph	
5. Dr. Shabbana Michael	
6. Anuja Mary Thomas	
7. Jesline Maria Mammen	
8. ALEENA MARIA SUNNY	
9. REVA MARIA GEORGE	
10. CHINCHU RANI VINCENT	
11. ASHA PAUL	
12. Dr. Smidha. E.S.	
13. Dr. Smidha. S.	
14. Stacey Sebastian	
15. Amal Shari F.J	
16. Metilda George	
17. Ann Maria Jose	
18. Tinymol Mathew	
19. Divya S Nikil	
20. Dr. Dharmaya P. Joseph	
21. Anitha T. Manuel	

22.	Besly K. Baby	
23.	Jasmin Joseph	Jasmin
24.	Ivy Vincent	
25.	Neelhu Jose	
26.	Jency Francis	
27.	Amish Kumar P.S	Amish
28.	Shameel T.M	
29.	Martin Mathew	
30.	SANJOY P. THOMAS	Sanj
31.	TILJO MATHEWS	Tiljo
32.	KEVIN GEORGE	
33.	PRAJOD SUNNY	
34.	Tintu K.J	
35.	Jude Peter	
36.	Pranav Lukose	
37.	BIMAL KUMAR T.G	
38.	FERY JOSE	
39.	Jobin Varghese	
40.	Domiya Doman. K.	
41.	Elizabeth Chandy	
42.	Ann Sebastian	
43.	Navamy Raju	
44.	Syamish M.S	
45.	Rashmi. R	
46.	Aanya S	
47.	Geethika Suresh	
48.	Seethalekshmy. C	
49.	Deepthy S. Naik	
50.	Sheereena. K.B	
51.	Snayamol K. R	
52.	Vishnu priya. V	
53.	Mayamal Chacko	
54.	PRIYA REGHUNATH	
55.	TINU VARGHESE	

56. Jayalekshmi. C-V
57. Rachma. K. Ramesh.
58. Jilisy Mathew
59. Dhanuamol P George
60. Anna Rose Mari
61. Deepa. S
62. Saiby Joseph
63. Shilpa Joy
64. Dr. Litty Joseph
65. Dr. Anju Augustine
67. Praya S Dev
68. Simple Mathew
69. Surya Mol
70. Mercy Mathew
71. Aparna Raj
72. Soniya N.V
73. Dr. Rangan Radhakrishnan
74. Deepthi S. Nair
75. Josephy. S
76. Rose Mary N.J.
77. Nisha Maria E-G.
78. Divya Joseph
79. So. Jessy Joseph.
80. Dr. Sandhya. C
81. Sijamol. C-G
82. Jesty Thomas
83. Theya Joseph
84. Dr. Sugravin Mathew
85. Nickita Baby.
86. Chinchu Rose George
87. Ronny George
88. Dr. BRIGIT THUC
89. Dr. Jollyamma Mathew

37

Jilisy

Deepa

Shilpa

Litty

Anju

Praya

Simple

Surya

Mercy

Aparna

Soniya

Dr. Rangan

Deepthi

Josephy

Rose Mary

Nisha

Divya

So. Jessy

Notice

A combined meeting of IQAC members, Departmental coordinators, group leader at 10.30 am on 26/03/2018 in the IQAC ROOM

7/4/18

Members Present

- | | | |
|----|---------------------|----------------------|
| 1 | Mercy Mathew | <u>MF</u> |
| 2 | Bright Paul | <u>BP</u> |
| 3 | Amal Sharin | <u>AS</u> |
| 4 | Sijimol C-G | <u>SCG</u> |
| 5 | Chinnu Mohan | <u>CM</u> |
| 6 | Dr. Vihathana | <u>Dr. Vihathana</u> |
| 7 | Glancy Sebastian | <u>G</u> |
| 8 | Aparna Raj | <u>Aparna</u> |
| 9 | Soniya N.V | <u>Soniya</u> |
| 10 | Dr. Smidhu E.S. | <u>Smidhu</u> |
| 11 | Dr. Lysarani Mathew | <u>L</u> |
| 12 | Lincy mol Mathew | <u>Lincy</u> |
| 13 | Tasmin Joseph | <u>Tasmin</u> |
| 14 | Soniya Roman L. | <u>S</u> |
| 15 | Navamy Raju | <u>Navamy</u> |
| 16 | Deepa S. | <u>Deepa</u> |
| 17 | IRSLINE MARIA MAMEN | <u>IRSLINE</u> |

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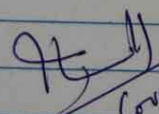
Decisions taken in The IGC meeting on 26/3/18

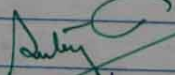
The meeting began at 10:30 in the IGC room, with a prayer. The IGC coordinator addressed the gathering on the impending tasks for the arrival of NAAC the next year. Decision was taken to conduct Feedback on the New Syllabus.

The meeting announced the team member responsibility to prepare the SSR report under the leadership of their team leaders. The report was to be submitted by the end of March and the team leaders were asked to give a powerpoint presentation of their team efforts.

The departmental visit of the IGC was scheduled on given dates and the schedule of Department visit was to be issued the next day with the teacher Attendance Register.

The meeting ended at 11:45 am.


IGC Coordinator


Principal


Secretary