

**M-CAMPUS- ERP (Enterprise Resource
Planning) System**



COLLEGE ERP –M-CAMPUS

Over view

M-Campus-College ERP has a complete solution from online application form submission to become a student of specific autonomous College including online payment, Applicant Rank list generation, Interview, Course fee payment, Student class allocation, Course fee payment, Course curriculum, Exam application, and final course certificate etc.

Referring to ground level & real time challenges of admission selection process, Examination, we have designed and developed comprehensive college admission software according to college's nature.

1. Application Masters

- Disability
- Disability Percentage
- Certificate
- Board of Examination
- Tenth Subject
- Plus Two Group
- Plus Two Course
- Qualifying Subject for PG
- Sports and Cultural Level
- Weightage Position
- Annual Income
- Religion
- Caste
- Caste Category
- Country
- State
- District
- Academic Year
- Program
- Quota
- Academic Subject
- Declaration

2. Application Configuration

- Applicant Grade Conversion Configuration
- Applicant Subject Configuration
- Admission Configuration
- Application Number Configuration
- Application Fee Configuration
- Application Date Configuration

- Course Preference Settings
- 3. Application
 - Application invitation
- 4. Application Help Desk
 - Applicant Enquiry
 - Applicant Enquiry Report
 - Applicant Payment Bypass
 - Application Edit
 - Applicant Registration Through Admin
- 5. Rank List Generation
 - Resolving of Tie
 - Bonus Marks
 - Indexing of Marks
 - Index Mark Generation
 - Rank List Generation
- 6. Report
 - Rank List Report
 - Rank List Report With phone Number & Email
 - Management Quota Rank List
 - Student Rank Details Religion Wise
- 7. Application Reports
 - Payment mode Report
 - Application Statistics
 - Applicant Quota Statistics Report
 - Quota Wise Seat Statistics Report
 - Application Details
 - Applicant Payment Entries Report
 - Applicant Total Details
 - Management Quota Report
 - Payment Details Report
 - Educational Board Wise Applicants Report
 - Admission Payment Report
 - Applicant Details with Preference Report
 - Applied Students Report
- 8. Admission Masters
 - Semester
 - Department
 - Admission Type
 - Bank Master
 - Fee Head
 - Fee Head Category
 - Participating Item
 - Notification
- 9. Admission Configuration
 - Quota Seat Allocation New
 - Course
 - Academic Fee Configuration
 - Academic Course Fee Configuration

10. Admission

- Help Desk
- Allotment Desk
- Verification Desk
- Principal's Screen
- Class Creation
- Batch Creation
- Batch to Class Allocation
- Second Language Seat Number Settings
- Class Allocation
- Challan Generation
- Admission No. and Date Allocation
- Receipt and Id Card Printing
- Admission Cancellation

11. Reports

- Help Desk Report
- Allotment Desk Report
- Verification Desk Report
- Challan Generation Report
- Admission Report
- Applicant Mark Report
- Quota-Wise Rank Report
- Rank List Report
- Allotment Desk Not Allotted Applicants
- Rank List Report with Phone Number
- Category Wise Admission Report
- Cancelled List of Students
- Course Wise Admitted Student Report

12. Attendance Master

- Time Table Creation
- Teacher to Subject Allocation

13. Attendance Settings

- Attendance Block Unblock
- Attendance Hour Cancellation
- Co-curricular Leave Approval

14. Attendance Report

- User-wise Attendance Report
- Staff-wise Attendance Report
- Daily- Attendance Report
- Class-wise Attendance Report
- Subject-wise Attendance Report

- Attendance Not Taken Report
- Subject wise Conducted Hour Report
- Teacher wise Timetable Report

15. Examination

- Exam Creation
- Exam Fee Category
- Condonation Fee Setup
- Student Condonation Approval
- Update Status Student Condonation
- Student Bypass Condonation
- Faculty Evaluation Config
- Faculty Evaluation
-
- Apply Exam
- Update Challan Status
- Mark List
- PG Consolidated List Sem4

16. Exam Reports

- Exam Application-Regular
- Exam Application- Supplementary
- Exam Apply- Challan Verified Report
- Student Attendance Shortage
- Subject wise Exam Apply Report
- Rule Setting
- Internal Mark Report
- Internal Mark not Entered Report
- Marks Entry Report
- Faculty to Student Evaluation Report
- Teacher wise Student Evaluation Report
- Department wise Faculty Evaluation Report
- Faculty Evaluation Students Remark
- Secure Mark Entry Report
- Consolidated Internal Mark Report
- Faculty Evaluation Report Principal View
- Subject Wise Exam Report
- Tabulation Report
- Tabulation History Report
- Student Qualification Exam
- Consolidated Internal Mark Report
- Faculty Evaluation Report Principal View
- Student Qualification Exam Details with mark
- Student Qualification Exam Details with mark %
- Student Qualification Exam Details with subject
- Subject Wise Exam Application Report

Application

1. Application masters

When a student applies for an admission, the basic details regarding the personal and educational information need to be filled. Some of such information's are defined below.

1.1 Disability

Disability is a master page which gives the information regarding the type of disabilities such as Deaf, Paralyzed etc. the student have. Reservations are given to the students those who have disability.

Students can select the disability type in the weightage and reservation in applicant registration page.

Note: Disabled students can't able to take Practical courses.

Procedures

- a. Login to Application as Admin.
- b. Go to Application Master Module and click Disability Navigation tree under /search Disability.
- c. Click "+" button to add a new disability.
- d. Enter type of disability in textbox.
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Disability
 - d) Do the changes
 - e) Click Edit

ID	Disability	
1	DEAF	
2	DEAF	
3	ORTHOPEDIC CHALLENGES	
4	PHYSICIAN	
5	VISUALLY IMPAIRED	

Showing 5 of 5 items

Previous Next

Edit Disability

Disability *

Back To List
Edit

1.2 Disability Percentage

Range of disabilities is defined in this page.

Students can enter the disability percentage by selecting Disability/Sports-Cultural in the weightage and reservation in applicant registration page.

Procedures

- a. Login to Application as Admin.
 - b. Go to Application Master Module and click Disability Percentage in Navigation tree under Application Master/search Disability Percentage.
 - c. Click "+" button to add a disability percentage.
 - d. Enter Start Range and End Range
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Disability Percentage
 - d) Do the changes
 - e) Click Edit

Disability Percentage

ID No.	Start Range	End Range		
1	50	60		
2	71	80		
3	81	90		
4	91	100		
5	80	90		

Edit Disability Percentage

Start Range *

70

End Range *

100

Back To List

Edit

1.3 Verification Certificates

Certificates that need to be verified at the time of admission are configured in this master page.

Verified documents are checked in the verification desk. Certificates are mandatory for entering the next level of admission process

Procedures

- a. Go to Application Master module and click Certificate in Navigation tree under Educational Board/University or search Verification Certificates
- b. Click "+" button to add a disability percentage.
- c. Enter Start Range and End Range
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Certificate/ Document
 - d) Do the changes
 - e) Click Edit

Certificate/Document

Sl.No	Certificate/Document Name		
1	BUS BOOK		
2	FE RECEIPT		
3	CHARS CERTIFICATE		
4	ALLOTMENT MEMO		
5	TRIP/RAIL CONDUCT CERTIFICATE		
6	A-Z MARK LIST		
7	EDUCITY CERTIFICATE		
8	MIGRATION CERTIFICATE		
9	MEDICAL CERTIFICATE		
10	COMMUNITY CERTIFICATE		
11	NEET / NEET CERTIFICATE		
12	SPORTS CERTIFICATE		

Edit Certificate/Document

Certificate *

MIGRATION CERTIFICATE

Program Type *

POSTGRADUATION UNDERGRADUATION MASTER OF PHILOSOPHY

Quota *

OPEN QUOTA SCHEDULED TRIBE SCHEDULED CASTE CULTURAL QUOTA COMMUNITY QUOTA SPORTS QUOTA
 MANAGEMENT QUOTA PHYSICALLY CHALLENGED EZHAWA, THIYAR AND BILLAW (ETB) MUSLIMS
 LATIN CATHOLICS OTHER THAN ANGLIC INDIANS OTHER BACKWARD CHRISTIANS OTHER BACKWARD HINDUS

[Back to List](#)

[Add](#)

1.4 Board of Examination

This master page gives the information regarding the board of examination such as Education board/university, Academic type, Country, State.

Students can select the board of examination in the qualification in applicant registration page.

Procedures

- Go to Application Master module and click Board of Examination in Navigation tree under Application Master/search Board of Examination
- Click "+" button to add new board
- Enter Educational Board/University
- Select Academic Type from dropdown
- Select Country and State from dropdown

1. Complete an action using one of the following options:

- Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
- Option 2 -Edit
 - c) Click on an already Edited Educational Board
 - d) Do the changes
 - e) Click Edit

Educational Board/University

S.No	Educational Board/University	Academic Type	Tenth	Name		
1	KERALA STATE BOARD/VASE	TENTH	PCBA	KERALA	[Add]	[Edit]
2	KERALA UNIVERSITY		PCBA	KERALA	[Add]	[Edit]
3	AMERICAL UNIVERSITY				[Add]	[Edit]
4	ICSE	TENTH			[Add]	[Edit]
5	ICSE	TENTH	PCBA	KERALA	[Add]	[Edit]
6	ICSE				[Add]	[Edit]
7	OTHER BORN BOARD	PCBA PASS	PCBA	TAMILNADU	[Add]	[Edit]
8	ICSE	TENTH			[Add]	[Edit]
9	ANDHRA STATE OPEN SCHOOLS				[Add]	[Edit]
10	NATIONAL INSTITUTE OF OPEN SCHOOLING (NIOSS)				[Add]	[Edit]

FORM Educational Board/University

Educational Board/University
KERALA STATE BOARD/VASE

Academic Type
TENTH

Name
KERALA

Country
INDIA

State
KERALA

[Back to List] [Add]

1.5 Tenth Subject

This master page is used to set the Tenth subjects of the students. Students can select the subjects in the registration page.

Procedures

- a. Go to Application Master module and click Tenth Subject in Navigation tree under Application Master/search Tenth Subject

- b. Click “+” button to add new subject
- c. Enter the Subject
- d. Enter Educational Board/University
- 1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Tenth Subject
 - d) Do the changes
 - e) Click Edit

Tenth Subject

Step 20

Search

ID No	Subject		
1	ENGLISH		
2	MALAYALAM - I		
3	MATHEMATICS		
4	PHYSICS		
5	MALAYALAM - II		
6	HINDI		
7	SOCIAL SCIENCE		
8	SCIENCE		
9	BIOLOGY		
10	CHEMISTRY		
11	INFORMATION TECHNOLOGY		

EDIT Tenth Subject

Tenth Subject *

ENGLISH

Educational Board/University *

1.6 Plus Two Group

This master page is used to set Plus two group such as science, commerce, humanities etc.

Procedures

- a. Go to Application Master module and click Plus Two Group in Navigation tree under Educational Board/University search Plus Two Group
- b. Click “+” button to add new group
- c. Enter the Plus Two Subject Group
- d. Select the Academic Type from dropdown
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Plus Two Group
 - d) Do the changes
 - e) Click Edit

Plus Two Subject Group

Show 23 entries

Search

Sl No	Plus Two Subject Group		
1	SCIENCE		
2	COMMERCE		
3	HUMANITIES		

Showing 1 to 3 of 3 entries

Refresh Add



Form fields and buttons:

- Header: Edit Plus Two Subject Group
- Text field: Plus Two Subject Group * (Value: COMMERCE)
- Dropdown: Academic Type * (Value: PLUS TWO)
- Buttons: Back To List, Save

1.7 Plus Two Course

This screen is used to add the subjects for particular plus two groups.

Procedures

- a. Go to Application Master module and click Plus Two Course in Navigation tree under Application Master/search Plus Two Course
- b. Click “+” button to add new course
- c. Enter the Plus Two Course and Name
- d. Select the Plus Group from dropdown
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Plus Two Course
 - d) Do the changes
 - e) Click Edit

Plan Test Control

ID	Plan Test Course	Plan Test Group		
1	CHEMISTRY, APPLIED/GENERAL PHYSICS, BIOLOGY	SCIENCE		25
2	CHEMISTRY, GEOLOGY, MATHEMATICS, PHYSICS	SCIENCE		25
3	COMMUNICATIONS (GENERAL), COMPUTER APPLICATIONS, COMMUNITY WORK, MUSIC	HUMANITIES		25
4	BIOLOGY, CHEMISTRY, HOME SCIENCE, PHYSICS	SCIENCE		25
5	CHEMISTRY, HOME SCIENCE, MATHEMATICS, PHYSICS	SCIENCE		25
6	PHYSICS, LABORATORY, MATHEMATICS, ELECTRONICS	SCIENCE		25
7	PHYSICS, CHEMISTRY, COMPUTER SCIENCE, BIOLOGY	SCIENCE		25
8	PHYSICS, CHEMISTRY, MATHEMATICS, STATISTICS	SCIENCE		25
9	PHYSICS, CHEMISTRY, MATHEMATICS, BIOLOGY	SCIENCE		25
10	SCIENCE, ECONOMICS, POLITICAL SCIENCE, GEOGRAPHY	HUMANITIES		25
11	PHYSICS, MATHEMATICS, POLITICAL SCIENCE, GEOGRAPHY	HUMANITIES		25

2011 Plan Test Control

Plan Test Course *

ADD SUBJECT
SUBJECTS ONLY
SUBJECTS ONLY PART 2
SUBJECTS ONLY
SUBJECTS

Name

Plan Test Group *

SCIENCE

Back to List

Save

1.8 Qualifying Subject for PG

This master page is used to add subject for particular Subject Type. Added subjects are displayed in the Registration page.

Procedures

- Go to Application Master module and click Qualifying Subject for PG level onwards in Navigation tree under Application Master/search Qualifying Subject for PG level
 - Click "+" button to add new subject
 - Enter the Qualifying subject
 - Choose Subject Type
- Complete an action using one of the following options:
 - Option 1
 - Click Add
 - Click Back to List (if you are not adding)
 - Option 2 -Edit
 - Click on an already Edited PG subject

- d) Do the changes
- e) Click Edit

Qualifying Subject For PG Level Onwards

S.No	Subject Name		
1	COMPUTER SCIENCE		
2	MECHANICAL		
3	PHYSICS		
4	MATHEMATICS		
5	CHEMISTRY		
6	BIOLOGY		
7	ZOOLOGY		
8	ECONOMICS		
9	POLITICAL SCIENCE		
10	PSYCHOLOGY		
11	COMMERCE		

Edit Qualifying Subjects

Qualifying Subject *

COMPUTER SCIENCE

SUBJECT TYPE *

- CORE COURSE
- COMPLEMENTARY COURSE 1
- COMMON COURSE 1
- COMMON COURSE 2
- ADDITIONAL CORE COURSE
- OPEN COURSE
- PROJECT
- COMPLEMENTARY COURSE 2
- CORE COURSE 2
- CORE COURSE 3
- OPTIONAL CORE COURSE

[Back To List](#) [Save](#)

1.9 Sports And Cultural Level

This master screen is used to set whether the applicant has any sports or activities such as ncc, nss etc. Added levels are displayed in the weightage and Reservation of Registration page.


Procedures

- a. Go to Application Master module and click Sports and Cultural level in Navigation tree under Disability/Sports-Cultural or search Sports and Cultural level

- b. Click “+” button to add new activity level
- c. Select the activity from dropdown
- d. Enter the activity level
- 1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Sports and Cultural level
 - d) Do the changes
 - e) Click Edit

SPORTS AND CULTURAL LEVEL

Page: 10 of 40000

ID	Activity	Activity Level		
1	NCC	GENERAL		
2	NAT	GENERAL		
3	SPORTS	SENIOR/JUNIOR INTERNATIONAL COMPETITIONS		
4	SPORTS	SENIOR/JUNIOR NATIONAL COMPETITIONS		
5	SPORTS	SENIOR NATIONAL		
6	CULTURAL	KENYA SCHOOL BRIDGES/VAM		
7	CULTURAL	REVENUE DISTRICTS		
8	OTHER	GENERAL		
9	HANDICAP	GENERAL		

Showing 1 to 9 of 9 entries

Previous  Next



Activity *

NSS

Activity Level *

GENERAL

Is Active

Back To List Edit

1.10 Weightage Position Marks

This screen is used to set the marks for NSS, NCC.

Procedures

- a. Go to Application Master module and click Weightage Position Marks in Navigation tree under Disability/Sports-Cultural or search Weightage Position Mark
 - b. Click "+" button to add new activity level
 - c. Select the activity from dropdown
 - d. Enter the activity level
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Marks
 - d) Do the changes
 - e) Click Edit

Weightage Position Master

ICD	Weightage Type Name	Weightage Position Name		
1	NCC	A		
2	NCC	B		
3	NCC	RESTRICTION		
4	NCC	C		
5	NCC	D		
6	NCC	E		
7	NCC	RESTRICTION		
8	ASSETS	TRIP		
9	ASSETS	SECURE		
10	ASSETS	TRIP		
11	ASSETS	RESTRICTION		
12	CUSTOMER	A		
13	CUSTOMER	B		
14	CUSTOMER	C		

Edit Weightage Position Master

Weightage Type *

NCC

Position Name *

A

Display Order *

1

is Active

[Back To List](#)

[Edit](#)

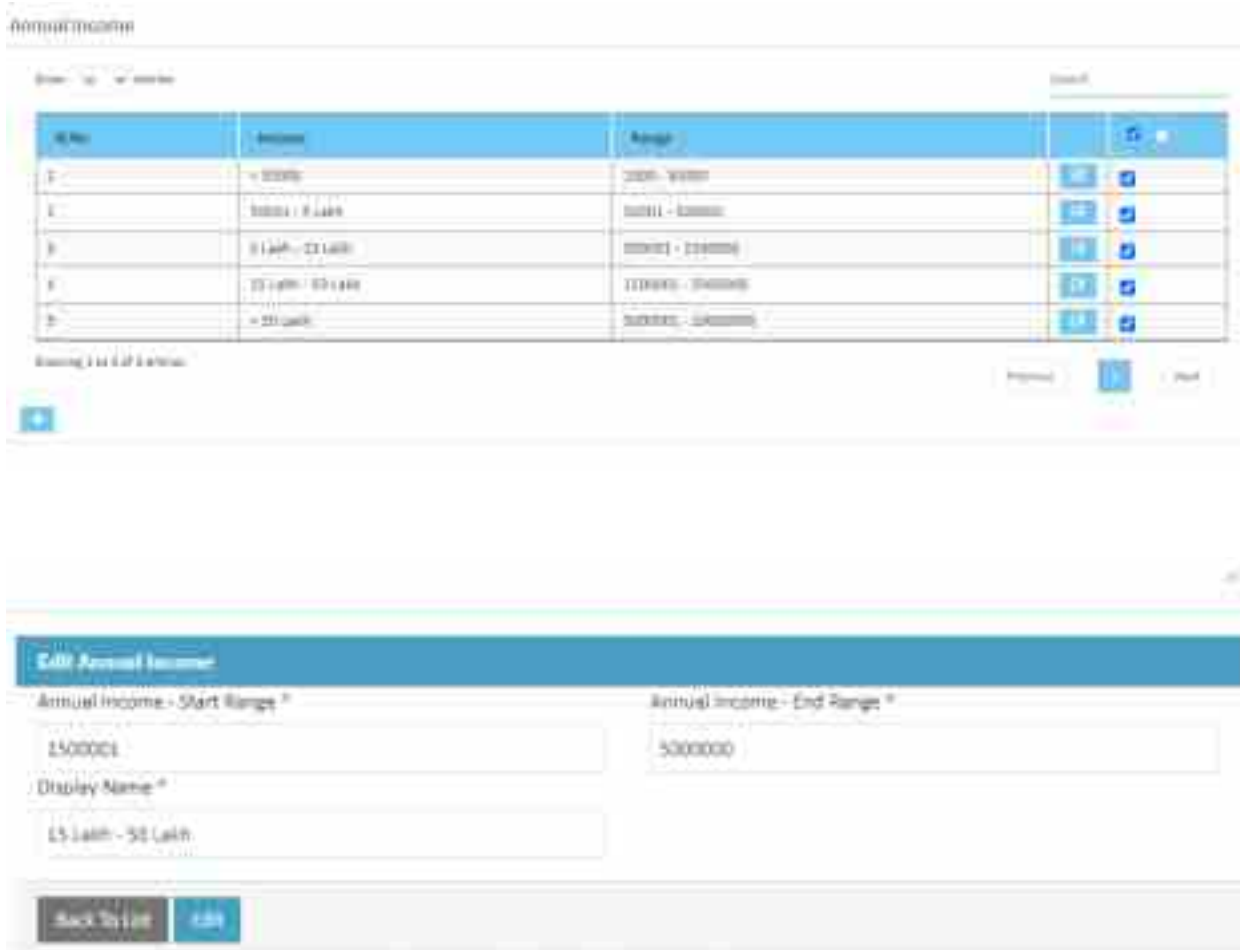
1.11 Annual Income

This master screen is used to set the Annual Income.

Procedures

- Go to Application Master module and click Annual Income in Navigation tree under Common Master/search Annual Income
- Click "+" button to add Annual Income

- c. Enter the Annual Income- Start Range and End Range
- d. Enter the Display Name
- 1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Annual Income
 - d) Do the changes
 - e) Click Edit



1.12 Religion

This master screen is used to enter the religion. By clicking on add button, we can add religion on the dialogue box

Procedures

- a. Go to Application Master module and click Religion in Navigation tree under Caste/Religion or search Religion
- b. Click “+” button to add Religion
- c. Enter the Religion
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Religion
 - d) Do the changes
 - e) Click Edit

Religion

Showing 1 to 8 of 8 entries

ID No	Religion		
1	HINDU		
2	CHRISTIAN		
3	ISLAM		
4	SIKHISM		
5	BUDDHISM		
6	JAIN		
7	OTHER		
8	UNSPECIFIED		

Showing 1 to 8 of 8 entries

Previous Next

×

Edit Religion

Religion *

ISLAM

Back To List Edit

1.13 Caste

This master screen is used to set different castes under different religion. By clicking on add button, details such as caste name, religion, caste category, fee category will be displayed.

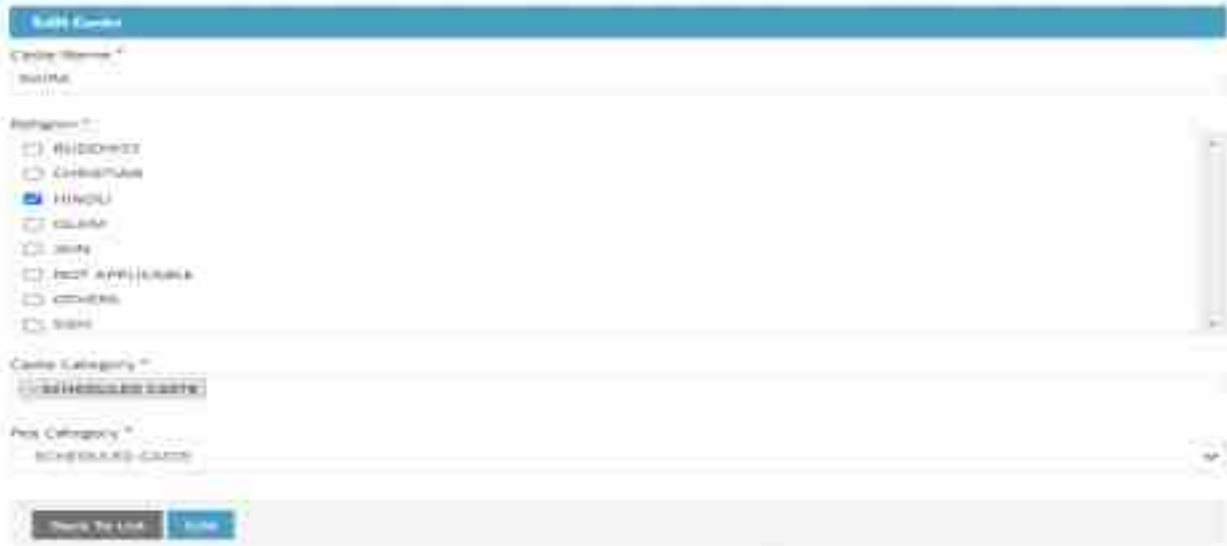
Procedures

- a. Go to Application Master module and click Caste in Navigation tree under Caste/Religion or search Caste
 - b. Click "+" button to add Caste
 - c. Enter the Caste Name
 - d. Select the Religion and Caste Category
 - e. Choose Fee Category from dropdown
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Caste
 - d) Do the changes
 - e) Click Edit



The screenshot shows a web application interface for managing castes. At the top, there is a search bar and a 'Caste' title. Below is a table with the following columns: ID, Name, Religion, and Fee Category. The table contains 19 rows of data, each with a unique ID and corresponding caste name, religion, and fee category. The interface includes a '+ Add' button at the top right and a list of icons for each row, including edit, delete, and other actions.

ID	Name	Religion	Fee Category
1	Parthiv		
2	...		
3	...		
4	...		
5	...		
6	...		
7	...		
8	...		
9	...		
10	...		
11	...		
12	...		
13	...		
14	...		
15	...		
16	...		
17	...		
18	...		
19	...		



1.14 Caste Category

This master screen is used to set different category of caste.

Procedures

- a. Go to Application Master module and click Caste Category in Navigation tree under Caste/Religion or search Caste Category
 - b. Click "+" button to add Caste Category
 - c. Enter the Code
 - d. Enter the Caste Category Name
 - e. Choose Fee Category from dropdown
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Caste Category
 - d) Do the changes
 - e) Click Edit

Caste Category

Show 20 entries

S.No	Code	Name		
1	ETB	ETBWA, THYTHA AND BILAWA (ETB)		
2	MUL	MULIM		
3	SC	JAIN CATH(DOC OTHER THAN MISO) (INDIA)		
4	OBC	OTHER BACKWARD CHRISTIANS		
5	OBI	OTHER BACKWARD HINDUS		
6	SC	SCHEDULED CASTE		
7	ST	SCHEDULED TRIBE		
8	OBC	OTHER ELIGIBLE COMMUNITIES		
9	GEN	GENERAL		
10	NOT	NOT APPLICABLE		
11	SEDC	SOCIALLY AND EDUCATIONALLY BACKWARD COMMUNITIE		

Edit Caste Category

Code *

ETB

Code Category Name *

ETBWA, THYTHA AND BILAWA (ETB)

Back to List

Save

1.15 Country

This is the master page to enter the Country Name.

Procedures

- Go to Application Master module and click Country in Navigation tree under Common Master or search Country
 - Click "+" button to add Country Name
 - Enter the Country Name
- Complete an action using one of the following options:
 - Option 1
 - Click Add
 - Click Back to List (if you are not adding)
 - Option 2 -Edit
 - Click on an already Edited Country
 - Do the changes

e) Click Edit

Country:

View [E] [Y] [Print]

ID	Name		
1	INDIA		
2	CHINA		
3	UNITED STATES OF AMERICA		
4	UNITED KINGDOM		
5	FRANCE		
6	RUSSIA		
7	SAUDI ARABIA		
8	INDONESIA		
9	JAPAN		
10	TAIWAN		
11	INDONESIA		
12	AMERICAN		
13	NETAL		
14	AUSTRIA		

×

Edit Country

Name *

INDIA

Back To List

Edit

1.16 State

This is the master page to enter the State.

Procedures

- a. Go to Application Master module and click State in Navigation tree under Common Master or search State
 - b. Click "+" button to add State
 - c. Enter the state Name
 - d. Choose Country from dropdown
1. Complete an action using one of the following options:
- Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)

- Option 2 -Edit
 - c) Click on an already Edited State
 - d) Do the changes
 - e) Click Edit

State

Sl No	State	Country		
1	ANDAMAN AND NICOBAR	INDIA		
2	ANDHRA PRADESH	INDIA		
3	ARUNACHAL PRADESH	INDIA		
4	ASSAM	INDIA		
5	BHARAT	INDIA		
6	CHHATTISGARH	INDIA		
7	CHHATTISGARH	INDIA		
8	CHHATTISGARH	INDIA		
9	CHHATTISGARH	INDIA		
10	DELHI	INDIA		
11	GUJARAT	INDIA		
12	HARYANA	INDIA		
13	KARNATAKA	INDIA		
14	KERALA	INDIA		
15	MADHYA PRADESH	INDIA		

Edit State

State * Country *

[Back To List](#) [Edit](#)

1.17 District

This is the master page to enter the District.

Procedures

- a. Go to Application Master module and click District in Navigation tree under Common Master or search District
- b. Click "+" button to add Country Name
- c. Enter the District Name
- d. Select Country Name from dropdown
- e. Select State from dropdown

1. Complete an action using one of the following options:

- Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
- Option 2 -Edit
 - c) Click on an already Edited Caste Category
 - d) Do the changes
 - e) Click Edit

District

Page 1 of 17

Sr No	District	State	Country		
1	NORTH ANDHRA PRADESH	ANDHRA PRADESH	INDIA		
2	SOUTH ANDHRA PRADESH	ANDHRA PRADESH	INDIA		
3	WYDESAH	ANDHRA PRADESH	INDIA		
4	ADILABAD	ANDHRA PRADESH	INDIA		
5	AGRESTHAPUR	ANDHRA PRADESH	INDIA		
6	CHITTOOR	ANDHRA PRADESH	INDIA		
7	DAST GOSHWARI	ANDHRA PRADESH	INDIA		
8	GUNTUR	ANDHRA PRADESH	INDIA		
9	HONGIRABAD	ANDHRA PRADESH	INDIA		
10	KARNULABAD	ANDHRA PRADESH	INDIA		
11	KANIKONJUR	ANDHRA PRADESH	INDIA		
12	KURNOOL	ANDHRA PRADESH	INDIA		
13	KURNTOL	ANDHRA PRADESH	INDIA		

Edit District

District *
WYDESAH

Country *
INDIA

State *
ANDHRA PRADESH

[Back to List](#) [Add](#)

1.18 Academic Year

This screen is used to set the current academic year and other academic years. By clicking on the Start year, the Sequential year will be automatically generated.

Procedures

- a. Go to Application Master module and click Academic Year in Navigation tree under Application Master/search Academic Year
- b. Click “+” button to add Academic Year
- c. Select Start Year – End Year will generated automatically
- d. Select the Check box if it is current year
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Academic Year
 - d) Do the changes
 - e) Click Edit

The screenshot shows a web application interface for managing academic years. At the top, there is a title 'Academic Year' and a search bar. Below the search bar is a table with the following columns: 'ID', 'Academic Year', 'Current', and a column with action buttons (Add, Edit, Delete). The table contains 10 rows of data, each representing an academic year from 2004 to 2020. The 'Current' column has a checkbox for each row, and the action buttons are visible for each row. At the bottom of the table, there is a 'Showing 1 to 10 of 10 entries' indicator and a 'Refresh' button.

ID	Academic Year	Current	Action
1	2004 - 2005	<input type="checkbox"/>	[Add] [Edit] [Delete]
2	2005 - 2006	<input type="checkbox"/>	[Add] [Edit] [Delete]
3	2006 - 2007	<input type="checkbox"/>	[Add] [Edit] [Delete]
4	2007 - 2008	<input type="checkbox"/>	[Add] [Edit] [Delete]
5	2008 - 2009	<input type="checkbox"/>	[Add] [Edit] [Delete]
6	2009 - 2010	<input type="checkbox"/>	[Add] [Edit] [Delete]
7	2010 - 2011	<input checked="" type="checkbox"/>	[Add] [Edit] [Delete]
8	2011 - 2012	<input type="checkbox"/>	[Add] [Edit] [Delete]
9	2012 - 2013	<input type="checkbox"/>	[Add] [Edit] [Delete]
10	2013 - 2014	<input type="checkbox"/>	[Add] [Edit] [Delete]

Edit Academic Year

Starting Year * 2020

Sequential Year * 2021

Set as current academic year

Back To List Edit

1.19 Program

This is the master screen to enter the program such as B A, B COM etc. Page consists of Code, Program Type and Program Stream.

Procedures

- a. Go to Application Master module and click Program in Navigation tree under Application Master/search Program
 - b. Click "+" button to add new Program
 - c. Enter the Code
 - d. Enter the Program Name
 - e. Choose Program Type from dropdown
 - f. Choose Program stream from dropdown
1. Complete an action using one of the following options:
- Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Program
 - d) Do the changes
 - e) Click Edit

Programs

SLNo	Code	Program	Program Type	Program Stream		
1	B.A	B.A	UNDERGRADUATION	ARTS		
2	ACOM	B.COM	UNDERGRADUATION	COMMERCE		
3	ASC	B.A	UNDERGRADUATION	COMMERCE		
4	BA	B.A	UNDERGRADUATION	ARTS		
5	BBA	BBA	UNDERGRADUATION	COMMERCE		
6	BAI	M.Com	POSTGRADUATION	ARTS		
7	BSC	BSC	UNDERGRADUATION	SCIENCE		
8	BSC	SCIENCE	UNDERGRADUATION	ARTS		
9	ASC	M.Com	POSTGRADUATION	SCIENCE		
10	ACOM	B.A	POSTGRADUATION	COMMERCE		
11	ALL	ALL	UNDERGRADUATION	NONE		
12	ASC	PHILOSOPHY	UNDERGRADUATION	COMMERCE		
13	BSC	B.ACC	UNDERGRADUATION	SCIENCE		

Edit Program

Code *

B.A

Program Name *

B.A

Program Type *

UNDERGRADUATION

Program Stream *

ARTS

Back To List

Save

1.20 Quota

This is the master page to enter different Quota. Rank List is generated and admission is given to students based on this quotas.

Procedures

- Go to Application Master module and click Quota in Navigation tree under Common Master/search Quota
- Click "+" button to add new Quota
- Enter the Quota

- d. Choose Caste Category from dropdown
- e. Enter the Display order
- 1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Quota
 - d) Do the changes
 - e) Click Edit

Quota

View: entries Save

Sl No	Quota	Description		
1	OPEN QUOTA	Non-Discriminatory		
2	SCHEDULED TRIBE	Available		
3	SCHEDULED CASTE	Available		
4	CUSTOMER QUOTA	Available		
5	COMMUNITY QUOTA	Available		
6	SCOTT QUOTA	Available		
7	MANAGEMENT QUOTA	Available		
8	PHYSICALLY CHALLENGED	Available		
9	SCHEM, TRIPIN AND BILKAR (ETC)	Available		
10	SCHEM	Available		
11	LATA CATHOLICS OTHER THAN ANOOL INDIA	Available		
12	OTHER BACKWARD CHRISTIANS	Available		
13	OTHER BACKWARD HINDUS	Available		

Edit Quota

Quota *

OPEN QUOTA

Date Category

GENERAL

DisplayOrder

1

Available for Reservation?

Back To List Edit

1.21 Academic Subject

This is the master page to set the subjects of current academic year.

Procedures

- a. Go to Application Master module and click Academic Subject in Navigation tree under Educational Board/University or search Academic Subject
- b. Click “+” button to add new Subject
- c. Enter the Academic Subject
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Academic Subject
 - d) Do the changes
 - e) Click Edit

Academic Subject

Serial: 33

M.No	Academic Subject		
21	ISLAMIC HISTORY AND CULTURE		<input checked="" type="checkbox"/>
22	JOURNALISM		<input checked="" type="checkbox"/>
23	KARAWA		<input checked="" type="checkbox"/>
24	MILWAJAM		<input checked="" type="checkbox"/>
25	MUSIC		<input checked="" type="checkbox"/>
26	PHYSIOLOGY		<input checked="" type="checkbox"/>
27	SANSKRIT SAHITHI		<input checked="" type="checkbox"/>
28	SANSKRIT SASTRA		<input checked="" type="checkbox"/>
29	SOCIAL WORK		<input checked="" type="checkbox"/>
30	SOCIOLOGY		<input checked="" type="checkbox"/>
31	TAMIL		<input checked="" type="checkbox"/>
32	URDU		<input checked="" type="checkbox"/>

Edit Academic Subject

Academic Subject *

JOURNALISM

[Back To List](#)

[Add](#)

1.22 Declaration

This is the page to enter the declaration. By clicking on add button, we can enter the declaration. Size can be enlarged or minimized.

Add Declaration

Declaration *

[Back To List](#)

[Add](#)

2.Application Configuration

2.1 Applicant Grade Conversion Configuration

This is the page to configure the grade for Tenth, Plus Two and Degree. Grade is configured according to Academic Type and Educational Board.

Procedures

- Go to Application Configuration module and click Applicant Grade Conversion Configuration in Navigation tree under Application Configuration /search Applicant Grade Conversion Configuration
- Choose Academic Type from dropdown
- Choose Educational Board from dropdown
- Set the Grade, Grade Point, Max mark, and From % and To %

Note- From % and To % is disabled for Tenth Academic Type

Grade Conversion Settings

Grade	Grade Point	Max. Grade Point / Max. mark	From %	To %
A+	10	10		
A	9	9		
B+	7	7		
B	6	6		
C+	5	5		
C	4	4		
D+	3	3		
D	2	2		

2.2 Applicant Subject Configuration

This is the page to configure subjects for Tenth, Plus Two and Degree.

Procedures

- Go to Application Configuration module and click Applicant Subject Configuration in Navigation tree under Master/search Applicant Subject Configuration
- Choose Academic Type from dropdown
- Choose Educational Board and Stream from dropdown

- d. Select Subject Type and Subject Count from dropdown
- e. Select Subjects
- f. Click on save button

2.3 Application Code Creation

Codes are generated automatically. Configured Names are reflected on the quota seat allocation.

Procedures

- a. Go to Application Configuration module and click Application Code Creation in Navigation tree under Configuration/search Application Code Creation
- b. Enter the Name
- c. Choose the Academic Year and Programme Type
- d. Select the Admission Type from dropdown
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Admission Configuration
 - d) Do the changes
 - e) Click Edit

Admission Configuration

Showing 14 items

S.No.	Code	Name	Academic Year	Programme Type	Admission Type		
1	SH4000	UG-AIDED-2018-19	2018-2019	UNDERGRADUATION	AIDED		
2	SH4000	UG-UP-2018-19	2018-2019	UNDERGRADUATION	SELF FINANCE		
3	SH4000	PG-AIDED-2018-19	2018-2019	POSTGRADUATION	AIDED		
4	SH4000	PG-SELF FINANCE-2018-19	2018-2019	POSTGRADUATION	SELF FINANCE		
5	SH4000	MBA - 1ST SEMESTER - 2018-19	2018-2019	MASTERS OF BUSINESS	SELF FINANCE		
6	SH4000	UG-AIDED-2019-20	2019-2020	UNDERGRADUATION	AIDED		
7	SH4000	UG-UP-2019-2020	2019-2020	UNDERGRADUATION	SELF FINANCE		
8	SH4000	PG-AIDED-2019-20	2019-2020	POSTGRADUATION	AIDED		
9	SH4000	PG-SELF-2019-20	2019-2020	POSTGRADUATION	SELF FINANCE		
10	SH4000	UG-AIDED-2020-21	2020-2021	UNDERGRADUATION	AIDED		
11	SH4000	UG-UP-2020-21	2020-2021	UNDERGRADUATION	SELF FINANCE		
12	SH4000	PG-AIDED-2020-21	2020-2021	POSTGRADUATION	AIDED		
13	SH4000	PG-SELF-2020-21	2020-2021	POSTGRADUATION	SELF FINANCE		

UG Admission Configuration

Code *

Name *

Academic Year *

Programme Type *

Admission Type *

Is Active?

[Back To List](#) [Edit](#)

2.4 Application Number Configuration

This is the page to configure the Application Number for Under- Graduation and Post-Graduation.

Procedures

- Go to Application Configuration module and click Application Number Configuration in Navigation tree

- under Application Configuration or search Application Number Configuration
- b. Click “+” button to add new Application and Management Quota number
- c. Set the Application Number and Management Quota number
- d. Choose the Academic Year and Program Type
- 1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Application Number Configuration
 - d) Do the changes
 - e) Click Edit

Application & Management Quota Number Configuration

Showing 1 to 8 of 8 entries

ID No.	Academic Year	Programme Type	Starting Application Number	Starting Management Quota Number		
1	2018 - 2019	UNDERGRADUATION	20000	0		<input checked="" type="checkbox"/>
2	2018 - 2019	POSTGRADUATION	40000	0		<input checked="" type="checkbox"/>
3	2018 - 2019	MASTER OF PHILOSOPHY	60000	0		<input checked="" type="checkbox"/>
4	2019 - 2020	UNDERGRADUATION	200000	0		<input checked="" type="checkbox"/>
5	2019 - 2020	POSTGRADUATION	180000	0		<input checked="" type="checkbox"/>
6	2019 - 2020	MASTER OF PHILOSOPHY	0	0		<input checked="" type="checkbox"/>
7	2000 - 2021	UNDERGRADUATION	2000000	2000		<input checked="" type="checkbox"/>
8	2000 - 2021	POSTGRADUATION	1800000	1000		<input checked="" type="checkbox"/>

Previous Done

DIR Application Number Configuration

Application Number START*: 2000000

Management quota Number START*: 2000

Academic Year*: 2020 - 2021

Programme Type*: UNDERGRADUATION

Back to List Edit

2.5 Application Fee Configuration

This is the page to configure the fee for Under-Graduation and Post- Graduation. Different fee are configured for different category.

Procedures

- a. Go to Application Configuration module and click Application Fee Configuration in Navigation tree under Application Configuration/search Application Fee Configuration
 - b. Click "+" button to add new Fee
 - c. Choose the Configuration Name
 - d. Choose the Category from dropdown
 - e. Set the Amount
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Application Fee Configuration
 - d) Do the changes
 - e) Click Edit

ADMISSION CONFIGURATION - APPLICATION FEE

Page 20 of 20

11/11/2019

Sl. No.	Configuration Name	Category	Amount		
21	UG-SF-2019-2020	SCHEDULED TRIBE	100		
22	UG-AFES-2019-20	OTHER ELIGIBLE COMMUNITIES	250		
23	UG-SF-2019-2020	OTHER ELIGIBLE COMMUNITIES	250		
24	PG-AFES-2019-20	GENERAL	300		
25	PG-AFES-2019-20	SCHEDULED CASTE	150		
26	PG-AFES-2019-20	SCHEDULED TRIBE	150		
27	PG-SELF-2019-20	GENERAL	300		
28	PG-SELF-2019-20	SCHEDULED CASTE	150		
29	PG-SELF-2019-20	SCHEDULED TRIBE	150		
30	UG-AFES-2020-21	GENERAL	200		
31	UG-AFES-2020-21	SCHEDULED CASTE	100		
32	UG-AFES-2020-21	SCHEDULED TRIBE	100		

Edit Application Fee

Configuration Name

UG-SF-2019-2020

Category

SCHEDULED TRIBE

Amount

100.00

Active

Back To List

EDIT

2.6 Application Date Configuration

This is the master page to configure the Application Date. Start Date and End Date can be set. Registrations are closed after the end date.

Procedures

- Go to Application Configuration module and click Application Date Configuration in Navigation tree under Application Configuration or search Application Date Configuration

- b. Click “+” button to add new Date
 - c. Choose the Academic Year and Program Type from dropdown
 - d. Choose the Start Date and End Date from date picker
- 1 Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Application Date Configuration
 - d) Do the changes
 - e) Click Edit

Application Date Configuration

Rows of 100

ID No	Academic Year	Program Type	Course	Start Date	End Date		
1	2020-2021	UNDERGRADUATION	ALL COURSE	15-07-2020 07:00 PM	01-06-2021 06:00 PM		
2	2020-2021	POSTGRADUATION	ALL COURSE	07-07-2020 08:00 PM	26-06-2021 08:11 PM		

Showing 1 to 2 of 2 entries

[Previous](#) [Next](#)

NEW Application Date Configuration

Academic Year*	2020 - 2021	Programme Type	UNDERGRADUATION
Programme Stream	-- Select Programme Stream --	Course	-- Select Course --
Start Date*	15/07/2020	From Time*	07:00 PM
End Date*	26/06/2021	To Time*	08:00 PM

[Back to List](#) [Add](#)

2.9 Course Preference Settings

This is the screen to set the number of preference for Under-Graduation and Post-Graduation.

Procedures

- a. Go to Application Configuration module and click Course Preference Settings in Navigation tree under Application Configuration /search Course Preference Settings
 - b. Click “+” button to add course preference
 - c. Choose the Academic Year and Program Type from dropdown
 - d. Enter the number of courses
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Application Date Configuration
 - d) Do the changes
 - e) Click Edit

Course Preference:

ID No.	Academic Year	Program Type	No. of Courses		
1	2018 - 2019	UNDERGRADUATION	5		
2	2018 - 2019	POSTGRADUATION	3		
3	2018 - 2019	MAJES OF PHILIPPINE	3		
4	2019 - 2020	UNDERGRADUATION	3		
5	2019 - 2020	POSTGRADUATION	3		
6	2020 - 2021	UNDERGRADUATION	5		
7	2020 - 2021	POSTGRADUATION	3		

Showing 5 of 7 entries

Previous Next Refresh

Fill Course Preference

Academic Year *
2020 - 2021

Program Type *
UNDERGRADUATION

Number Of Courses *
5

[Back To List](#) [Edit](#)

3.Application

3.1. Application invitation

At one hand i.e. applicant registration, it is a process of filling an application form, and making online fee payment to submit the form successfully. At other hand for college we are having an Admin login to get an overview of applicants, status of applications and to check and verify the applications.

There are certain steps an applicant has to follow,

- Do your registrations by clicking on “Registration” button, fill appropriate information,

authenticate the details and Sign In to the online application portal using the credentials received on your email or Mobile number.

- Feed your personal details, Parent details, qualification details in the appropriate pages.
- Select appropriate programs as per your preferences.
- Upload your Photo and Make the payment

See the screens of online application and how to apply is mentioned below

- ❖ Open browser and paste the below URL and Enter.
- ❖ <https://kecollege.online/>
- ❖ A Login window is displayed (From which user can either do a “**New Registration**” or can login if an existing Candidate with their Credentials)



Pic 3.0-Login page

- ❖ After clicking the New Registration takes user to a Registration page , which will ask for some necessary input from the Candidate
Details mentioned in the checklist should be ready for further registration - (See checklist shown at the right)



Pic 3.1-UG Registration page



Pic 3.2-PG Registration page

- ❖ Before filling the application, please refer **UG/PG Admission 2020 prospectus** on the college website (<http://www.shcollege.ac.in/Admission-ForUG&https://kecollege.online/Registration/PGRegistration>).
- ❖ This link will allow you to access the college website regarding the admission details of the program type.
- ❖ In the registration form all Fields are mandatory.
- ❖ The Description of the fields is as below.
 1. **Programme type**:- Choices are
 - a. UNDGER GRADUATION
 - b. POST-GRADUATION
 2. **Full Name**(Name as in the SSLC Certificate):- Write your Full Name
 3. **Category**:-Select your Category(General, SC,ST & OEC)
 4. **Sex**:-Select your Sex
 5. **Date Of birth**:-Enter your date of birth.
 6. **Applicant's mobile number**:-Write your mobile number
 7. **Email for communication**:-Write your email ID.

(*All fields are kept mandatory)
- ❖ Click on Register button takes user to the page as shown below
- ❖ Click **Proceed to login** button for Applicant login.
- ❖ The user will get the login credential on his/her registered email id and mobile number. (Registered in steps 6 & 7 above)



Pic 3.3-Registration submission

- ❖ After filling the Email Id and password, click on Login button takes user to Application registration page.
- ❖ Navigate to Dash board which will be as seen in Image below



Pic 3.4-Dash board

- ❖ If the Email id and/or password supplied is wrong then a message is displayed “**Invalid Credentials**” as shown below.



Pic 3.5-Invalid Login

- ❖ “Forget Password” link will send password to your email id which you had supplied at Registration.
- ❖ After successful login, lands up in dash board (See the Pic 1.5). User can see the Menu icons-
 - Applicant profile
 - Payment
 - Admission Status
 - Management quota
 - Download application.
- ❖ Click on Applicant profile Link to continue filling up application which will have the following tabs as shown below
 1. Personal detail
 2. Parent Details
 3. Qualification
 4. Weightage and Reservation
 5. Programme Preferences
 6. Payment
 7. Final Submission.
- ❖ Start with personal details. In this page your Name, DOB, Sex, Mobile and email ID will be populated automatically being given in the registration page. User can input your other Personal details such as (religion, Caste, Nationality, State and Blood group), Address details and Miscellaneous Details.

See the pic 3.6 Personal Details.

Pic 3.6 Personal Details

- ❖ For Indian citizens, enter your Aadhaar number (Mandatory) and for Non-Indians your passport number.
- ❖ Enter your Address details (Current Address and Permanent Address) in Address section of the personal information tab. See the pic 2.8 Address detail

Pic 3.7 Address detail

- ❖ The Description of the fields is as below.
 1. House /Flat Number:-Enter your house number or Flat Number here.
 2. House/Flat Name:-You should enter your House Name or Flat Name here.
 3. Post office:-Enter your post office.
 4. Pin code:-Enter your pin code.
 5. Street number:-Enter your Street number here.
 6. Street name:- Enter your Street name here.
 7. Taluk :- Enter your Taluk here
 8. City :-Select your city
 9. Country :-Select your Country
 10. State :-Select your state.

11. District :-Select your district.

- ❖ If your current address and permanent address are same, then select the check box “Is permanent address same as current address?”
- ❖ Enter your Miscellaneous Details in the Personal tab-Enter your Height, Weight, Birth place and Mother tongue here.



Pic 3.8 Miscellaneous Details.

- ❖ Click on save button to continue with the application registration, takes user to next tab –Parent details. See the below Pic 1.9 Miscellaneous Details.

Parent Details

- ❖ Next module is Parent Details. In this page your Parent’s Name, Occupation, Aadhaar Number, Pan Number, email ID and Mobile Number will be populated automatically being given in the registration page.
- ❖ If your current address, permanent address, Guardian Details are same, then select the check box “Is parent address same as applicant address?”, “Is permanent address same as current address?” and “Is guardian same as parent?”

The image shows a web form titled "Parent Details" with a blue header. The form is divided into several sections:

- Personal Details:** Includes fields for Name, Date of Birth, Gender, and Marital Status.
- Contact Address:** Includes fields for Address, City, State, and Zip Code.
- Permanent Address:** Includes fields for Address, City, State, and Zip Code.
- Marital Status:** Includes fields for Spouse Name, Date of Birth, and Marital Status.

Each section has a "Save" button at the bottom right. The form is displayed in a browser window with a dark blue header and a light blue sidebar.

Pic 3.9 Parent Details.

- ❖ Click on save button to continue with the application registration, takes user to next tab- Qualification

Qualification

- ❖ Next module is Qualification. In this page your X-Class and Plus two marks need to be filled.

NOTE

- Please enter the marks as given in the Marks Card carefully.
- Enter the marks obtained for the various subjects in the order given in the Marks Card.
- XII-C & CISE Grade and Grade Points are as follows:-

XII-C

Those who have passed the XII-C (10th Examination) shall convert the individual grades obtained into the corresponding grade points as indicated below and enter same in the space provided in the online application.

Grade	Grade Point
A+	10
A	09
B+	07
B	06
C+	05
C	04
D+	03
D	02

CISE/CSE

Those who have passed the CISE/CSE (10th Examination) shall convert the individual grades obtained into the corresponding grade points as indicated below and enter same in the space provided in the online application.

Grade	Grade Point
A1	10
A2	09
B1	06
B2	07
C1	06
C2	05
D	04

For further information, go to [Home](#) > [Help](#) > [FAQs](#)

Pic 3.10 Qualification Details.

Registration No.	Institution Name	Board of Examination	Year of Passing	Grade/Grade Point

Pic 3.11 Qualification Details.

- ❖ A pop-up message “Please fill the 10thfield” will be displayed when taking Plus Two level without filling X-Class marks .
- ❖ Mandatory Fields are Register Number, Institution Name/School, Board of Examination, Year of Passing
- ❖ The Description of the Xth fields is as below.
 1. Register Number:-Enter your Register Name
 2. Institution Name/School:-You should enter your Institution Name.
 3. Country:-Enter your Country Name.
 4. State:-Enter your State.
 5. Board of Examination:-Enter your Board of Examination here.

6. Year of Passing:- Enter your Passing Year here.
7. Month of Passing:- Enter your Passing Year here
8. Number of Attempts :-Select Number of attempts the student taken to pass the exam

- ❖ Select the Subjects and Grade from the dropdown. Grade Point Obtained are generated automatically when the Grade is given.
- ❖ Then click on Plus Two Level to fill plus two marks

Subject Name	Grade	Marks
English	B	70
Mathematics	B	70
Physics	B	70
Chemistry	B	70
Biology	B	70
Computer Science	B	70

Pic 3.12 Qualification Details.

- ❖ The Description of the Plus Two Level fields is as below.

9. Register Number:-Enter your Register Name
10. Institution Name/School:-You should enter your Institution Name.
11. Country:-Enter your Country Name.
12. State:-Enter your State.
13. Board of Examination:-Enter your Board of Examination here.
14. Group:-Enter your Plus two group here.
15. Year of Study:- Enter your Year of Study-From and To here.
16. Year of Passing:- Enter your Passing Year here.
17. Month of Passing:- Enter your Passing Year here
18. Number of Attempts :-Select Number of attempts the student taken to pass the exam

- ❖ Click the Checkbox “Whether SAY?” If the student have SAY.
- ❖ Select Subjects from the dropdown and Enter the marks obtained for that particular subject

- ❖ Click on save button to continue with the application registration, takes user to next tab- Weightage and Reservation

Weightage and Reservation

- ❖ If the student is having any weightage or reservation, It is marked in this page

1. Sponsored by Union Territory of Lakshadweep:- Click the checkbox YES/NO
2. Are you eligible for NCC Grace mark:-Click the checkbox YES/NO
3. NCC Grade:-Select Grade if you tick YES
4. Are you eligible for NCC Grace mark:- Click the checkbox YES/NO
5. NSS Grade:-Select Grade if you tick Yes
6. Others:-WIDOW/CHILD OF JAWAN
WIDOW/CHILD OF EX-SERVICEMAN
EX-SERVICEMAN
7. Annual Income:- Select Annual Income
8. Quota:-CULTURAL QUOTA
SPORTS QUOTA
PHYSICALLY CHALLENGED
NONE OF THESE
9. Disability:- Select the type of Disability the student is having
10. Disability Percentage:- Select the Disability Percentage
11. UDID Number:- Select the UDID Number



Pic 3.13 Weightage and Reservation

- ❖ Click on save button to continue with the application registration, takes user to next tab- Programme Preference

Programme Preferences

- ❖ Page to select the order of preference for the interest course by the student
- ❖ Second Language can also be selected
- ❖ Maximum of 5 courses can be selected.



Pic 3.14 Programme Preference

- ❖ Click on save button to continue with the application registration, takes user to next tab- Final Submission

Final Submission

- ❖ Page to upload the photo of the student and for the student to make the final submission.
- ❖ Instructions are given to upload the Photos



Pic 3.15 Final Submission

PAYMENT

- ❖ Provision to pay the application Fee...two mode of payment here -Online payment and Challan payment.



Pic 3.16 Final Submission

MANAGEMENT QUOTA APPLICATION FORM

- ❖ Page for applying the management quota application.
- ❖ Applicant should complete the online application before applying for the management quota application.

Pic 3.17 Management Quota Application

4. Application Help Desk

4.1 Applicant Enquiry Screen

This is the screen used to display the details of admission and application. It shows the management and application payment details. The pay mode (Challan/Online) and payment is done through which bank details are also shown. The level of registration the particular student is up to can be understood from the screen. Profile details and index marks are also displayed.



Enquiry Type can be added by clicking on Add Enquiry option. Enquiry type such as payment issues, rank list issues etc are displayed in the dropdown.

Procedure

- a. Select Enquiry Type from dropdown
- b. Select status- Pending / Solved
- c. Enter Remarks
- d. Click on Save button



4.2 Applicant Enquiry Report

Added Enquiries are displayed in the Applicant Enquiry Report Screen. Admin can solve the issues in the enquiry report page. Then the pending status will be changed to solved in the Applicant enquiry screen also.

S.No	Application Number	Name	Mobile Number	Email	Program Type	Amount	Status
1	2022010	ABHIRAM P BENDU	988224450	...	Other	1000	Success
1	2022010	ABHIRAM P BENDU	988224450	...	Other	1000	Success
2	2022010	ABHIRAM P BENDU	988224450	...	Other	1000	Success
4	0	Pending

4.3 Applicant Payment Bypass

This is the page to bypass the fees by the admin. Either Mobile Number or Email Id of Applicant is required to bypass the fees.

Procedure

- Select Application Type from dropdown
- Select Program Type
- Enter Mobile Number or Email Id of Applicant
- Select the Payment mode
- Click on Transaction Details
- Select Success/Fail from dropdown

Applicant Payment Bypass

Application Type: Online Payment

Program Type: JOURNALIZATION

Mobile Number: 988224450

Email: abhiram2022@gmail.com

Payment Mode: CASH ONLINE

Transaction Details

S.No	Name	Email ID	Phone No	CHN	Transaction	Status	Save
1	ABHIRAM P BENDU	abhiram2022@gmail.com	988224450	Success	Save

4.4 Application Edit

This screen is used to edit the details of the Final Submitted Applicants.

Procedure

- Click on the “+” button

b. Enter the Applicant Number / Applicant Name

Automatically Applicant Name and Management Quota Application Number (If the student is applied) will be generated

c. Click on the check box (Select any module for edit)

d. Select the Hour

2. Complete an action using one of the following options:

- Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
- Option 2 -Edit
 - c) Click on an already Edited Application Edit
 - d) Do the changes
 - e) Click Edit

EM Application

ID	Applicant Name	Applicant Number	Management Quota Application Number	Program Name	Applied Name	
1	Abdullahi	2020111	2020	Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>
2	Abdullahi	2020112		Computer Science	Department of Education and Educational Technology, Faculty of Education, Sokoine	<input type="checkbox"/>
3	Abdullahi	2020113		Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>
4	Abdullahi	2020114		Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>
5	Abdullahi	2020115		Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>
6	Abdullahi	2020116	2020	Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>
7	Abdullahi	2020117	2020	Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>
8	Abdullahi	2020118		Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>
9	Abdullahi	2020119		Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>
10	Abdullahi	2020120		Computer Science	Faculty of Education, Department of Education and Educational Technology	<input type="checkbox"/>

Life Application

Applicant Number: Applicant Name: Management Quota Application Number:

Online Application Pages

Select All

1. Personal Details

2. Parent Details

3. Qualification

4. Weightage and Reservation

5. Programme Preference

6. Final Submission (Photo)

7. Management Quota Application

Hours:

[Back To List](#) [Save](#)

4.5 Applicant Registration Through Admin

This is the page for registering the application by the admin even if the date is closed.

Registration Form

Registration No:

Name:

Category:

Sex:

Date of Birth: Age:

Applicant's Mobile Number:

E-mail for Communication:

5. Applicant Rank List

5.1 Aptitude Test Mark

This screen is used to enter the marks obtained student in the Aptitude Test.

Aptitude Test is provided for only two courses-

1. BA Animation and Visual Effects Model III-SF
2. BA Animation and Graphic Design-SF

Aptitude Aptitude Test Mark

Search

1. All marks/percentage entered in the system

100%

Mark: 00000000000000000000

S.No.	Registration No.	Applicant Name	Applicant Address
1	000000	ABHINAV K S	00000000000000000000
2	000000	ADARSH K	00000000000000000000
3	000000	ADARSH K	00000000000000000000
4	000000	ADARSH K	00000000000000000000
5	000000	ADARSH K	00000000000000000000
6	000000	ADARSH K	00000000000000000000
7	000000	ADARSH K	00000000000000000000
8	000000	ADARSH K	00000000000000000000
9	000000	ADARSH K	00000000000000000000
10	000000	ADARSH K	00000000000000000000
11	000000	ADARSH K	00000000000000000000
12	000000	ADARSH K	00000000000000000000

5.2 PREPARATION OF RANK LIST

The Rank List shall be prepared on the basis of ranking marks arrived at as follows:

5.2.1 A handicap of 5 marks for every successive attempt after the first attempt subject to a maximum of twenty marks will be deducted from the total marks in the case of those who have taken two or more chances to complete the examination. The number of chances means the number of chances taken for passing any part of the qualifying examination after the prescribed programme period. Appearance for improvement of marks shall not be considered as an additional chance.

5.2.2 No handicap marks for SAY (Save a Year) pass outs shall be imposed if admitted in the same academic year, but five marks shall be deducted if he/she is ranked in the admission list of the succeeding year. Candidates who have passed the qualifying examination under SAY scheme or such supplementary scheme are eligible to apply for First Year programme in the same academic year, but they have to produce the mark lists on or before the closing date of admission as notified by the college.

5.2.3 Resolving of Tie

If the index marks of more candidates happen to be same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

1. The candidate who has scored higher marks in the concerned elective subject shall be placed senior in the rank list. For B.Com. programme, Business Studies (Commerce) shall be considered as the Elective subject.
2. The candidate who has scored higher marks for Part III Subjects (or the Subjects other than Languages, if Part is not specified) taken together shall be placed senior in the rank list
3. The candidate who has scored higher marks in Part I (English if Part is not specified) shall be placed senior in the rank list.
4. The candidate who has scored higher marks in Part II (Second Language if Part is not specified) shall be placed senior in the rank list.
5. By giving residential weightage(at District/ State Levels)
6. Preference shall be given to candidates who are elder, and the age difference shall be calculated in completed years only, rounding off fractions. (As candidates having difference in age less than one year happen to be admitted in the same class).

5.2.4 Bonus Mark

The Bonus Marks will be awarded as follows:

1. Bonus of 15 marks shall be awarded to applicants with NCC (National Cadet Corps) or NSS (National Service Scheme) Certificates at 'Plus Two Level' for admission to all programmes. In respect of NCC candidates, the bonus marks will be awarded on the basis of NCC Certificates signed by the Director and issued by the Directorate of NCC to candidates who have secured at least 75% attendance after having participated in its activities during the programme of study immediately preceding the programme for which admission is sought. An additional bonus mark of 3 will be given to 'A' Certificate holders in proof of their high proficiency.
2. In respect of NSS candidates, the bonus marks will be awarded on the basis of NSS Certificates issued by the competent authority.
3. Bonus of 15 marks shall be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-servicemen seeking admission to the Degree Programmes. Applicants to this category should invariably produce along with the application form an attested copy of certificate issued not earlier than six months from the last date of submission of application from the military authorities or state/ Zilla Sainik Welfare Officer to the effect that he/she is the son/daughter of an ex-service man or an ex service man himself/herself.
 - a. **The benefit of bonus marks can be availed by a candidate only under one category i.e., either NSS or NCC.**
 - b. **Bonus marks shall be added only if the candidate has obtained the prescribed minimum while calculating the index marks.**

5.2.5 Indexing of Marks

➤ **B.A. English(Model I and Model II)**

Total marks obtained in the qualifying examination less handicap marks plus twice the marks secured in part I English of the Plus Two/equivalent examination plus weightage of 50 marks to those who have taken English/Communicative English as one of the optional subjects for the qualifying exam plus bonus marks if any.

➤ **B.A. Mass Communication and Journalism(Model I)**

Total marks obtained in the qualifying examination less handicap marks plus twice the marks secured in Part I English of the Plus Two/equivalent examination plus weightage of 50 marks to those who have taken English/Communicative English as one of the optional subjects for the qualifying exam plus bonus marks if any.

➤ **B.Sc. Psychology(Model I)**

Total marks obtained in the qualifying examination less handicap marks plus a subject weightage of 15% of the marks scored for psychology in the case of those who have taken psychology at the qualifying examination/ 10% of the marks scored for Mathematics or Biology (Whichever is high) in the case of those who have taken Mathematics or Biology but not Psychology at the qualifying examination plus bonus marks if any.

➤ **B.A. Economics**

Total marks obtained in the qualifying examination less handicap marks plus a subject weightage of 50 marks in each of the two optional subjects under part III (subjects to a maximum of 100 marks plus) bonus marks if any. The optional subjects under part III will be Economics, History/Word History, Politics, Mathematics and Statistics.

➤ **B.A. Sociology**

Weightage of 50 marks for History or Civics or Economics or Politics/Political Science or Elements of Political Science /Social Work/Sociology.

➤ **B.Sc. Programmes other than Psychology and Computer Science**

Total marks obtained in part III of the qualifying examination less handicap marks plus marks obtained for the particular subject concerned for which admission is sought plus bonus marks if any.

➤ **B.Sc. Computer Application**

Total marks obtained in part III less handicap marks plus marks obtained for Mathematics plus bonus marks if any.

➤ **BCA(Mobile Applications and Cloud Technology)**

Total marks obtained in part III less handicap marks plus marks obtained for Mathematics/Statistics plus bonus marks if any.

➤ **B.Com.**

Marks obtained in part III Optional at +2/equivalent exam less handicap marks plus a weightage of 50 marks in each of the three subjects of Commerce combination, subject to a maximum of 100 marks plus bonus mark if any. The optional subjects concerned under Part III will be commerce, Commercial Correspondence and Commercial Geography, Accountancy, Book-Keeping and Accountancy, Economics, Life Insurance and Salesmanship, Banking with Secretarial Practice, Business Studies, Mathematics, Statistics Computer Science/ Computer Application, Informatics Practice, Management, Informatics Practice & Management.

➤ **BBA(Integrated Marketing and New Media)**

Total marks obtained in the qualifying examination less handicap marks plus bonus marks if any.

➤ **BA Animation and Visual Effects**

Admission to the BA Animation degree Programmes shall be open only to candidates who have passed the Plus Two or equivalent examination recognized by the Mahatma Gandhi University. Achievements in the field of Arts, Music and Culture will be preferred. Aptitude test and interview will be conducted for BA Animation and Graphic Design. Test details will be published on college web site.

➤ **BA Animation and Graphic Design**

Admission to the BA Animation Degree Programmes shall be open only to candidates who have passed the Plus Two or Equivalent examination recognized by the Mahatma Gandhi University. Achievements in the field of Arts, Music and Culture will be preferred. Aptitude test interview will be conducted for BA Animation and Graphic Design. Test details will be published on college web site.

Note: Marks obtained for the subjects in other streams, viz, CBSE/ICSE etc shall be standardized to that of Kerala Higher Secondary i.e, 200 marks per paper (200 marks*6=1200 i.e., total marks).

But the marks obtained for vocational subjects in VHSE/THSE, etc. will be excluded while calculating index marks.

5.3 Index Mark Generation

Index mark is generated according to the above mentioned criteria. Rank is calculated based on the generated index mark.

Procedures

- a. Go to Common Settings module and click Index Mark Generation in Navigation tree under

Interview/search Index Mark Generation

- b. Select Order By from dropdown
- c. Tick the checkbox
- d. Click on the generate button

Applicant Index MGR

Applicant No: 20000000 | Course: B.Sc. PHYSICS | Order By: Applicant No. | Search

Rows: 20 | All

Sr No	Applicant No.	Name of Student	Index Mark	View Details	Profile
1	20000001	GIREESH WARREN	10000000	View Details	Profile
2	20000017	SANGEETH SURESH ABRAHAM	10000000	View Details	Profile
3	20000026	ADITHYAN FRANCIS	10000000	View Details	Profile
4	20000033	SHISHIRANJAN A NICHOLSON	10000000	View Details	Profile
5	20000034	ASHIK AUGUSTINE	10000000	View Details	Profile
6	20000043	DEEVIKA RAJESH	10000000	View Details	Profile
7	20000045	SRIVANI S	10000000	View Details	Profile
8	20000053	DEEVIKA HARISHANM	10000000	View Details	Profile

5.4 Provisional Rank List

Provisional Rank List

Applicant No: 200000000000 | Course: B.Sc. PHYSICS | Order By: Rank & Marks | Search

Rows: 20 | All

Sr No	Applicant No.	Applicant Name	Category	Index Mark	Rank	Address	View Details	Profile
1	20000001	KARAN (NICHOLSON)	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	999	1	1	View Details	Profile
2	20000004	SALADIN	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	998	2	1	View Details	Profile
3	20000007	ADITHYAN FRANCIS	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	997	3	1	View Details	Profile
4	20000017	ANURAG C S	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	996	4	1	View Details	Profile
5	20000026	ADITHYAN FRANCIS	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	995	5	1	View Details	Profile
6	20000033	SHISHIRANJAN A NICHOLSON	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	994	6	1	View Details	Profile
7	20000034	ASHIK AUGUSTINE	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	993	7	1	View Details	Profile
8	20000043	DEEVIKA RAJESH	OTHER SCOTTISH GIRLS	992	8	1	View Details	Profile
9	20000045	SRIVANI S	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	991	9	1	View Details	Profile
10	20000053	DEEVIKA HARISHANM	SCOTTISH GIRLS' SCHOOL (GIRLS) (SCOTTISH)	990	10	1	View Details	Profile

Mark Details - AUGUST 2020

Subject Type	Subject	Max.Mark	Obtained
PART I - ENGLISH	ENGLISH	200	200
PART II - SECOND LANGUAGE: (MAL,HIN,SAN,FRE etc.)	HINDI	200	200
PART III	ACCOUNTANCY WITH COMPUTER ACCOUNTING	200	200
PART III	BUSINESS STUDIES WITH FUNCTIONAL MANAGEMENT	200	200
PART III	COMPUTER APPLICATION COM	200	199
PART III	ECONOMICS	200	200

Preference No.	Programme
1	B A-ECONOMICS-AIDED
2	B COM-FINANCE AND TAXATION-AIDED
3	B A-SOCIOLOGY-AIDED
4	B A-ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY -AIDED
5	B A-MASS COMMUNICATION & JOURNALISM MODEL I-SELF-FINANCE

* NSS - PARTICIPATION * OTHERS - WIDOW/CHILD OF EX-SERVICEMEN

[Back To List](#)

5.5 Rank List Generation

If the index marks of more candidates happen to be the same, then the breaking tie are used.

Rank List of students is displayed by providing the Program Type, Program and Course. The information regarding rank list is mentioned in configuration. Rank List is also generated based on the caste and caste category of student. So that the particular student appear only on the allotted quota.

Procedures:

- Go to Interview module and Rank List Generation in Navigation tree under Interview/search Index Mark Generation
- Choose Academic Year from drop down
- Choose Program Type and Programme from drop down
- Select Course from dropdown
- Click on Search

Rank List

Application No:
 Programme Type:
 Programme:

College:

View:

Sr No.	Applicant No.	Applicant Name	College	Index Mark	Allowed Quota	Rank	Seat	Mark Details	Profile
1	2000000	SIRSHANCHI	(ATR) CATHOLIC	1201	OPEN QUOTA	1	Open Merit	View Details	Profile
2	2007751	SENTHI K B	WARM	1201	OPEN QUOTA	2	Open Merit	View Details	Profile
3	2000004	THOMAS/OTTY MATHILY	ROMAN CATHOLIC SPEAK CATHOLIC	1200	(OPEN QUOTA)	3	Open Merit	View Details	Profile
4	2000007	ANNA SRIJITHY/ETM	MUSUN	1200	OPEN QUOTA	4	Open Merit	View Details	Profile

By clicking on view details, Subject details of that particular student will appear. If the student is having any bonus and weightage mark, it is displayed at the bottom of subject details.

Mark Details		SUBTYRANCE		
Subject Type	Subject	Max.Mark	Obtained	
PART I - ENGLISH	ENGLISH	200	196	
PART II - SECOND LANGUAGE (MAL,HIAL,SAN/PRE/HL)	HINDI	200	200	
PART III	ECONOMICS	200	200	
PART III	HISTORY	200	200	
PART III	POLITICAL SCIENCE	200	200	
PART III	SOCIOLOGY	200	200	
Preference No.	Programme			
1	B A-SOCIOLOGY-AIDED			
2	B A-ECONOMICS-AIDED			
3	B A-ENGLISH (LANGUAGE AND LITERATURE) - MODEL II - COPY-AIDED			
4	B SA-PSYCHOLOGY (MODEL I)-SELF-FINANCE			
5	B COM-TRAVEL AND TOURISM-SELF-FINANCE			

+ NSS - PARTICIPATION

Admin can view the profile of student by clicking on the Profile link.

APPLICATION FOR ADMISSION TO UNDER GRADUATE PROGRAMS 2019 - 2020

Applicant Number	00000		
1 Name	JAYANATHAN		
2 Date of Birth	1996		
3 Sex (F/M)	M		
4 Nationality	INDIA		
5 Date of Issue	1996		
6 Height	175 CM		
7 Date	01/02/2019		
8 Weight	60 KG		
9 Date of Issue	01/02/2019	01/02/2019	01/02/2019
10 Date of Issue	01/02/2019	01/02/2019	01/02/2019
11 Nationality	INDIA		
12 Date of Issue	01/02/2019		
13 Date of Issue	01/02/2019		
14 Date of Issue	01/02/2019		
15 Date of Issue	01/02/2019		
16 Date of Issue	01/02/2019		
17 Date of Issue	01/02/2019		
18 Date of Issue	01/02/2019		
19 Date of Issue	01/02/2019		
20 Date of Issue	01/02/2019		

Rank	App. No.	Name	Candidate's Name	Marks		
				Writing	Reading	Speaking
1	00000	JAYANATHAN	JAYANATHAN	65	70	75
2	00000	JAYANATHAN	JAYANATHAN	65	70	75

Summary of the Test Items

Item No.	Item Name	Score	Weightage
1	Writing	65	35%
2	Reading	70	35%
3	Speaking	75	30%
4	Listening	80	30%
5	Grammar	85	30%
6	Vocabulary	90	30%
Total		575	200%

1. Test Results are available on the website.

2. Website Link:

Rank	Name	Score	Weightage
1	JAYANATHAN	575	200%
2	JAYANATHAN	575	200%
3	JAYANATHAN	575	200%
4	JAYANATHAN	575	200%
5	JAYANATHAN	575	200%
6	JAYANATHAN	575	200%

5.6 Upload Rank List

This is the screen to upload the rank list of Applicants.

Ranking (1) Card

Form with fields for 'Institution Name' and 'Program Code', a 'Submit' button, and a 'Print' button.

6.Report

6.1 Rank List Report

This Report shows the Rank list of the students based on the index mark.

Form titled 'Rank List Report' with fields for 'Institution Name', 'Program Code', 'Page No.', 'Page Size', and 'Print' button.



UG Admission 2020

**Rank List
B COM FINANCE AND TAXATION-AIDED**

OPEN QUOTA-Open Merit

S.No.	Registration No.	Student's Name	Category	Score/ELM	Rank	Prof.	Remarks
1	2001431	AUGINUS CHACKO	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	929.0	1	2	
2	2001654	GALLA SIBY	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	927.0	2	1	
3	2001443	JEEVIN SAMRAN	GENERAL	925.0	3	1	
4	2001337	RANVATHY C S	CHHVAL, THIPPA AND BELKHA (STB)	922.0	4	1	
5	2001511	ASWIN HARI	GENERAL	921.0	5	1	
6	2001274	MATHEW SIBBY	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	919.0	6	1	
7	2001886	FATHIMA BEVI	MUSLIM	918.0	7	1	
8	2001761	DEVINA ANJALIMAN	OTHER BACKWARD (HINDU)	917.0	8	2	
9	2001756	DOMA GEORGE	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	915.0	9	1	
10	2001029	NANDANA K A	GENERAL	910.0	10	1	
11	2001359	LYS ROMAN	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	910.0	11	1	
12	2001489	ISA ABULISTINE	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	910.0	12	1	
13	2001386	RANVATHA RAJESHARAN	GENERAL	914.0	13	1	

6.2 Rank List Report with Phone Number & Email

This report shows the Rank list of students with their phone number and email.

Rank List Report

Registration No.*

Department*

Course*

Section*

UG Admission 2020

**Rank List
B COM FINANCE AND TAXATION-AIDED**

OPEN QUOTA-Open Merit

Sl.No	Application No.	Applicant Name	Quota	Email	Mobile	Index Mark	Rank	Pre.C.	Remarks
1	2001491	AUGNUS CHACKO	OPEN QUOTA	aifin004@gmail.com	9895254495	929.0	1	2	
2	2000654	DALIA SEY	OPEN QUOTA	aifin004@gmail.com	9895254495	927.0	2	1	
3	2006442	JELVAN SAM BEER	OPEN QUOTA	aifin004@gmail.com	9895254495	925.0	3	1	
4	2005337	PARYATHY C S	OPEN QUOTA	aifin004@gmail.com	9895254495	922.0	4	1	
5	2005511	ASWIN HARI	OPEN QUOTA	aifin004@gmail.com	9895254495	921.0	5	1	
6	2006374	MATHEW SHINU	OPEN QUOTA	aifin004@gmail.com	9895254495	919.0	6	1	
7	2001886	FATHIMA BEVI	OPEN QUOTA	aifin004@gmail.com	9895254495	918.0	7	1	
8	2002791	DEVYKA AJAYAKUMAR	OPEN QUOTA	aifin004@gmail.com	9895254495	917.0	8	2	
9	2001756	DONA GEORGE	OPEN QUOTA	aifin004@gmail.com	9895254495	915.0	9	1	
10	2001029	NANDANI K A	OPEN QUOTA	aifin004@gmail.com	9895254495	915.0	10	1	
11	2006359	LIYA BOBAN	OPEN QUOTA	aifin004@gmail.com	9895254495	913.0	11	1	
12	2003489	IDA AUGUSTINE	OPEN QUOTA	aifin004@gmail.com	9895254495	914.0	12	1	
13	2006366	AMRUTHA RAVINDRAN	OPEN QUOTA	aifin004@gmail.com	9895254495	914.0	13	1	
14	2005768	JNNIMOLCS	OPEN QUOTA	aifin004@gmail.com	9895254495	913.0	14	1	

6.3 Management Quota Rank List

This is the rank list of students who are taken admission in management quota.

By clicking on view button, profile of student can be viewed.

Procedures

- Go to Interview module and click Management Quota Rank List in Navigation tree under Master/search Management Quota Rank List
- Choose Program Type from dropdown
- Choose Course from dropdown

MANAGEMENT QUOTA RANK LIST

Program Type: Course:

Sl. No.	Registration Number	MR Number	Name	Registration Date	Interview Date	Rank	Grade	Score	Remarks
1	100001	10001	ABHIRAM K	2020-10-20	2020-10-20	1	B	85	
2	100002	10002	ADARSH K	2020-10-20	2020-10-20	2	B	84	
3	100003	10003	ADARSH K	2020-10-20	2020-10-20	3	B	83	
4	100004	10004	ADARSH K	2020-10-20	2020-10-20	4	B	82	
5	100005	10005	ADARSH K	2020-10-20	2020-10-20	5	B	81	
6	100006	10006	ADARSH K	2020-10-20	2020-10-20	6	B	80	
7	100007	10007	ADARSH K	2020-10-20	2020-10-20	7	B	79	
8	100008	10008	ADARSH K	2020-10-20	2020-10-20	8	B	78	
9	100009	10009	ADARSH K	2020-10-20	2020-10-20	9	B	77	
10	100010	10010	ADARSH K	2020-10-20	2020-10-20	10	B	76	
11	100011	10011	ADARSH K	2020-10-20	2020-10-20	11	B	75	
12	100012	10012	ADARSH K	2020-10-20	2020-10-20	12	B	74	
13	100013	10013	ADARSH K	2020-10-20	2020-10-20	13	B	73	
14	100014	10014	ADARSH K	2020-10-20	2020-10-20	14	B	72	
15	100015	10015	ADARSH K	2020-10-20	2020-10-20	15	B	71	

6.4 Student Rank Details Religion Wise

Student Rank Details Religion Wise

Admission Year:
 Program Type:

Program:
 Course:

Religion:



Student List

Academic Year : 2019-2020 Programme Type : UNDERGRADUATION Programme : B A

Course : ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR-AIDED Religion :

SN	Applicant Name	Religion	Index Mark	Rank	Preference
1	GAUTHAM BABU NARAYANAN	HINDU	1272.80	2	1
2	GAUTHAM BABU NARAYANAN	HINDU	1272.80	2	1
3	GAUTHAM BABU NARAYANAN	HINDU	1272.80	2	1
4	GAUTHAM BABU NARAYANAN	HINDU	1272.80	2	1
5	GAUTHAM BABU NARAYANAN	HINDU	1272.80	2	1
6	DEVIKA HARI	HINDU	1163.20	3	1
7	DEVIKA HARI	HINDU	1163.20	3	1
8	DEVIKA HARI	HINDU	1163.20	3	1
9	DEVIKA HARI	HINDU	1163.20	3	1

7. Application Reports

7.1 Payment Mode

Details of payment done by the student are displayed in this screen.



Payment Mode Report

Programme Type : UNDERGRADUATION

Academic Year : 2020-2021

Date : 01/06/2020 to 10/06/2020

Paid through : Online

Category : GENERAL

Sl. No.	Name	Application Number	Mobile No.	Caste Category	Gender	Payment Statistics	Paid Through
1	ANAGHA S	2000335	9895254495	GENERAL	FEMALE	PAID	ONLINE
2	ADITHYA KL	2000406	9895254495	GENERAL	FEMALE	PAID	ONLINE
3	THERESA AJAY	2000238	9895254495	GENERAL	FEMALE	PAID	ONLINE
4	JILSON ANTONY	2000263	9895254495	GENERAL	MALE	PAID	ONLINE
5	HAFEEZ VASEEM	2000281	9895254495	GENERAL	MALE	PAID	ONLINE
6	ABHISHEK S	2001628	9895254495	GENERAL	MALE	PAID	ONLINE
7	ANTONY JOSE MATHEW	2006320	9895254495	GENERAL	MALE	PAID	ONLINE
8	ARCHANA P B	2001511	9895254495	GENERAL	FEMALE	PAID	ONLINE
9	MOHAMMED-AITHAB P N	2000958	9895254495	GENERAL	MALE	PAID	ONLINE
10	STEEV CORREYA	2000527	9895254495	GENERAL	MALE	PAID	ONLINE
11	SREYA REGI	2000671	9895254495	GENERAL	FEMALE	PAID	ONLINE
12	KAUTHA M SHENOY	2000441	9895254495	GENERAL	FEMALE	PAID	ONLINE
13	ANEAM MESACHERY	2000214	9895254495	GENERAL	MALE	PAID	ONLINE
14	VAISHNAV M	2001523	9895254495	GENERAL	MALE	PAID	ONLINE
15	IRINE BASIL	2000564	9895254495	GENERAL	FEMALE	PAID	ONLINE
16	MERIN JOLLY	2000182	9895254495	GENERAL	FEMALE	PAID	ONLINE

7.2 Application Statistics

Total number of applications received is known from this screen. Details of paid and non-paid students are also displayed in this screen.

The screenshot shows the 'Application Statistics' interface with the following fields and values:

- Programme Type:** Undergraduation
- Academic Year:** 2020-2021
- Date From:** 01/06/2020
- Date To:** 10/06/2020
- Category:** GENERAL

A 'Filter' button is visible at the bottom right of the form.

Application Statistics

Program Type : UNDERGRADUATION Academic Year : 2021-2022
 Date : 12/06/2021 - 01/08/2022 Payment :
 Category : Gender :

Sl.No	Name	App. No.	Mobile No.	Category	Gender	Status	Course	Email
2	NADREM NALISHAD	KE2021064	9400682306	MUSLIM	MALE	PAID	BOTANY, MATHEMATICS, PHYSICS, BIOLOGY	ntimuna.2021@gmail.com
2	AIDRA BOBEN	KE2021036	8330040361	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	FEMALE	PAID	BOTANY, CHEMISTRY, MATHEMATICS, PHYSICS	aidraboben722@gmail.com
3	TEST		9847906185	MUSLIM	MALE	PAID	COMPUTER APPLICATION, ECONOMICS, MATHEMATICS, PHYSICS	shifet.beshar@gmail.com
4	DAVIN V JOBIN		7581883207	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	MALE	NON-PAID	MATHEMATICS	daavinjoobin@gmail.com
5	AADRESHAV R		9847773568	GENERAL	MALE	NON-PAID	COMPUTER APPLICATION, MATHEMATICS	aadreshav2000@gmail.com
8	AMALA ANNA RAJESH	KE2021077	9402525948	ROMAN CATHOLIC SYRIAN CATHOLIC	FEMALE	PAID	MATHEMATICS	beenamrajesh13.08.1971@gmail.com

7.3 Applicant Quota Statistics Report

Course details are displayed according to the quota.

Applicant Quota Statistics Report

Applicant Quota Statistics Report

Program Type : UNDERGRADUATION

Academic Year : 2020-2021

Quota : SPORTS QUOTA

Course : B.A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE

Category :

Gender :

Sl.No	Name	Application Number	Quota	Course
1	ARUN P V	2000000	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
2	A.AMEERA NOOR	2002510	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
3	YADHURISHNA K B	2000059	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
4	RISHI CHANDHAN B	2000112	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
5	KISHORE BARTHA	2000111	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
6	AMEENA SHAMSUDHEEN	2005216	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
7	CHRIS ANTONY	2005227	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
8	GURIN JOHNSON	2000025	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
9	HARITHA PRASAD	2002088	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
10	ABHISHEK S	2001529	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN
11	RUBY ANV JERRY	2005480	SPORTS QUOTA	BA - ANIMATION AND GRAPHIC DESIGN

7.4 Quota Wise Seat Statistics Report

Number of seats and Number of students admitted for different quota are displayed in this screen.

Quota Wise Seat Statistics Report

Program Type : Academic Year :

Quota :



Quota Wise Seat Statistics Report

Programme Type : UNDERGRADUATION

Academic Year : 2020 - 2021

Course : B Sc-PHYSICS-AIDED

Course	Quota	No. of seats	No. of students admitted
B Sc - PHYSICS - AIDED	COMMUNITY QUOTA	5	10
	CULTURAL QUOTA	1	0
	MANAGEMENT QUOTA	10	24
	OPEN QUOTA	35	75
	SCHEDULED CASTE	7	12
	SCHEDULED TRIBE	2	1
	SPORTS QUOTA	2	1
	TOTAL		62

Print Date:-10/09/2020 12:17 PM

1

7.5 Application Details

All details of Applicant such as personal details, educational details etc are displayed in this screen.

Application Details

The screenshot displays a form titled "Application Details" with the following fields and values:

- Name:** [Redacted]
- Date of Birth:** [Redacted]
- Gender:** [Redacted]
- Address:** [Redacted]
- Contact Information:** [Redacted]

A "Save" button is visible at the bottom of the form.



Application Details

Sl. No.	Applicant Name	Registration No.	Application No.	Amount	Challan No.	Reference No.	Status
1
2
3
4
5
6
7
8
9
10

7.6 Applicant Payment Entries Report

Payment details of applicant such as amount, challan no., reference no. are displayed in this screen.

Applicant Payment Entries Report

Register No: Institute No:

Applicant Name: Application No:

Amount: Challan No: Reference No:



Applicant Payment Entries Report

ProgramType : UNDERGRADUATION

Academic Year : 2020-2021

Date : 01/07/2020 - 01/08/2020

Paid-Through : Online

Sl No.	Name	Amount	Challan No	Reference Number	Modified Date	Online Track id
1	ARUN P V	550		775000241	14/07/2020 22:26:19	141428022
2	ARUN P V	34135			07/08/2020 01:49:25	172724191
3	ANAGHA S	250			15/07/2020 18:00:57	118950932
4	AKHILESH P JAYAN	250			17/07/2020 10:28:03	113491221
5	ADITHYA KL	250			15/07/2020 19:59:23	902110128
6	PARRE MANOJ KUMAR	150		186295132	15/07/2020 19:34:19	186295132
7	PARRE MANOJ KUMAR	2805			24/08/2020 17:40:06	222482092
8	PARRE MANOJ KUMAR	2805			24/08/2020 17:41:15	322102121
9	PARRE MANOJ KUMAR	2805			25/08/2020 14:51:06	832211372

7.7 Total Applicant Information

This report shows the total applicants in each course.

Applicant Search Results

Applicant Search Results

Applicant No:

Applicant Name:

Program:

Registration No:

Search



Applicant Total Details

Program Type : UNDERGRADUATION Academic Year : 2019-2020
Programme : B A Course : SOCIOLOGY-AIDED

Total No. of Applicants :	706
No. of Applicants included in the Rank List (Physically Challenged) :	3
No. of Applicants included in the Rank List (Sports) :	16
No. of Applicants admitted under Lakshadweep Quota :	1
Total No. of Applicants Admitted :	69

7.8 Management Quota Report

Details of applicants who are taken admission in management quota are displayed in this screen.

Management Quota Report

Program Type	Academic Year	Course
undergraduation	2019-2020	SOCIOLOGY-AIDED 2019-2020
Search Filter	Reset	<input type="button" value="Generate"/>
All	Clear	



Management Quota List in 2020-2021 Academic Year

Programme Type : UNDERGRADUATION Course : B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE
 Payment Status : Paid Status : Rank Lists

Serial No.	Applicant Number	Name	Management Applicant No	Mobile Number	Email	Recommend	Course
1	2002510	A AMEERA NOOR	2832	9895254495	afin004@gmail.com	sebastiancm	ANIMATION AND GRAPHIC DESIGN (1)
2	2000775	MANKANDAN P	2815	9895254495	afin004@gmail.com	Self	ANIMATION AND GRAPHIC DESIGN (5)
3	2000058	ADARSH SHAJESH	2521	9895254495	afin004@gmail.com		ANIMATION AND GRAPHIC DESIGN (4)
4	2001528	ABHISHEK S	2364	9895254495	afin004@gmail.com		ANIMATION AND GRAPHIC DESIGN (1)
5	2000065	ALAN SABU	2257	9895254495	afin004@gmail.com		ANIMATION AND GRAPHIC DESIGN (3)
6	2001458	SUDHINA K S	2209	9895254495	afin004@gmail.com	SHAHUL AMEED	ANIMATION AND GRAPHIC DESIGN (3)

7.9 Payment Details Report

This shows the level of registration of the applicant applied and payment details.

Application Report

Name	Application Number	Roll Number	Date of Birth	Gender	Category	Fee	Fee Status
Aravind K. Srinivasan	2022001	202200001	2000-01-01	Male	General	10000	PAID
A. Srinivasan	2022002	202200002	2000-01-02	Male	General	10000	PAID
A. Srinivasan	2022003	202200003	2000-01-03	Male	General	10000	PAID
A. Srinivasan	2022004	202200004	2000-01-04	Male	General	10000	PAID
A. Srinivasan	2022005	202200005	2000-01-05	Male	General	10000	PAID
A. Srinivasan	2022006	202200006	2000-01-06	Male	General	10000	PAID
A. Srinivasan	2022007	202200007	2000-01-07	Male	General	10000	PAID
A. Srinivasan	2022008	202200008	2000-01-08	Male	General	10000	PAID
A. Srinivasan	2022009	202200009	2000-01-09	Male	General	10000	PAID
A. Srinivasan	2022010	202200010	2000-01-10	Male	General	10000	PAID
A. Srinivasan	2022011	202200011	2000-01-11	Male	General	10000	PAID
A. Srinivasan	2022012	202200012	2000-01-12	Male	General	10000	PAID
A. Srinivasan	2022013	202200013	2000-01-13	Male	General	10000	PAID
A. Srinivasan	2022014	202200014	2000-01-14	Male	General	10000	PAID
A. Srinivasan	2022015	202200015	2000-01-15	Male	General	10000	PAID
A. Srinivasan	2022016	202200016	2000-01-16	Male	General	10000	PAID
A. Srinivasan	2022017	202200017	2000-01-17	Male	General	10000	PAID
A. Srinivasan	2022018	202200018	2000-01-18	Male	General	10000	PAID
A. Srinivasan	2022019	202200019	2000-01-19	Male	General	10000	PAID
A. Srinivasan	2022020	202200020	2000-01-20	Male	General	10000	PAID

7.10 Educational Board Wise Report

List out the details of applicant based on their board and Group in which the applicant studied.

Operational Based Wise Report

Start Date: 1/1/2024

End Date: 1/31/2024

View: All



File Edit View Help

Page 1

Name	Amount	Receipts	Fee & penalty	Bank	Trans	Actual
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000
1-1-2024	1000	1000.00	0.00	123456789010	123456	1000

7.11 Admission Payment Report

This report shows the payment details of applicant. Paid amount, Balance amount are also displayed in this screen.

Admission Payment

Class Allocation and Payment Report

Program Type : UNDERGRADUATION

Academic Year : 2020-2021

Course : B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE

Category : GENERAL

Gender : Female

Payment : Paid

Sl. No	Name	Phone No.	Course	Category	Amount		
					To Be Paid	Paid	Balance
1	AAYA ANNA WILSON	2005035	B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE	GENERAL	64335.00	2658.00	61677.00
2	AAYA ANNA WILSON	2003035	B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE	GENERAL	64335.00	29658.00	34677.00
3	AMEENA SHAMSUDHEEN	2000216	B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE	GENERAL	64335.00	39335.00	25000.00
4	AMEENA SHAMSUDHEEN	2000216	B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE	GENERAL	64335.00	64335.00	0.00
5	GOPIKA KANNAN	2005444	B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE	GENERAL	64335.00	31677.00	0.00
6	GOPIKA KANNAN	2001444	B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE	GENERAL	64335.00	32658.00	31677.00
7	GOPIKA KANNAN	2001444	B A ANIMATION AND GRAPHIC DESIGN - SELF-FINANCE	GENERAL	64335.00	64335.00	0.00

7.12 Applicant Details with Preference Report

Details of applicant with preference are displayed in this screen.

Applicant Details with Preference Report

Application No. *	Program Type *	Category *
2020-2021	Undergraduation	GENERAL
Preference	Seat No. *	Seat No. *
1	00000000	00000000
Reserved Status	Gender *	Gender *
Open	Female	Female
	Payment *	Payment *
	Unpaid	Unpaid

Applicant Details with Preference Report

Program Type : UNDERGRADUATION **Academic Year :** 2020-2021
Date : 01/07/2020 - 30/09/2020 **Payment :** Paid
Category : All **Gender :** All
Course Name : B Sc-PHYSICS-AIDED

Sl No	Name	App. No.	Mobile No.	Category	Gender	Payment Status	Preference	Email
1	ANN BINIL	2000072	9744464457	GENERAL	FEMALE	PAID	1	annbinil283@gmail.com
2	SANGEETH SURESH ABRAHAM	2000017	9748468201	GENERAL	MALE	PAID	1	sangeeth2002abraham@gmail.com
3	ADITH FRANCIS K	2000026	8848289396	GENERAL	MALE	PAID	1	xavieradith@gmail.com
4	MERLIN BABY	2000806	8895497171	GENERAL	FEMALE	PAID	1	merlinbaby2001@gmail.com
5	AATHIRA SIVAKUMAR	2008868	0503426542	GENERAL	FEMALE	PAID	1	aathirasivakumar@gmail.com
6	TREESA SAJEE C	2001585	9447460358	GENERAL	FEMALE	PAID	1	sajee@c@gmail.com
7	AMRUTHALAKS HMI POU DHAR	2000212	8846709945	GENERAL	FEMALE	PAID	1	sabithapouddhar@gmail.com
8	MATHEWS T RAJU	2000185	9490938220	GENERAL	MALE	PAID	1	rajumatthal@yahoo.co.in

7.13 Applied Students details with % of marks

This report shows the percentage of marks scored by the applicants in the qualified exam.

Applied Students



Applied Candidates List

Program Type : UNDERGRADUATION **Academic Year :** 2020-2021
Programme : B A **Course :** ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR-AIDED

S.No	App No	Name	Contact No	Profile	Email	Caste	Category	%
1	2000335	ANAGHA E	9846795031	4	anaghasusidhwin16@gmail.com	NAIR	GENERAL	84.00
2	2000071	RICHA MARY JACOB	7005067572	1	phronesa19@gmail.com	ORTHODOX	GENERAL	67.80
3	2003238	THERESA AJAJ	9747983110	5	theresa.ajaj16@gmail.com	ROMAN CATHOLIC SYRIAN CATHOLIC	ROMAN CATHOLIC SYRIAN CATHOLIC COMMUNITY	83.20
4	2003263	JILSON ANTONY	9605758711	4	jlsorantony2@gmail.com	LATIN CATHOLIC	LATIN CATHOLIC OTHER THAN ANGLO INDIAN	74.58
5	2001931	FRIYADATHA A	9447810484	3	priyadatha04@gmail.com	SAMBHAVAR	SCHEDULED CASTE	91.40
6	2000030	APARNA SANKAR	9885032915	1	sanap1710@gmail.com	BRAHMAN	GENERAL	91.50
7	2000104	ANISH KRISHNAN P	9072949706	2	anishknan13@gmail.com	NAIR	GENERAL	62.17
8	2002510	A AMEERA NOOR	9633241478	4	ameerakhan128@gmail.com	MUSLIM	MUSLIM	93.00
9	2007201	HAFAEZ VASEEM	9388899991	4	hafaez.vaseem@mail@gmail.com	MUSLIM	MUSLIM	84.80

8. Admission Masters

8.1 Semester

This is the Master Page to enter the Semester and Year. Options such as Semester, Year and Display Order are displayed on the screen.

Procedures

- a. Go to Admission Master module and click Semester in Navigation tree under Admission Master/search Semester.

- b. Click "+" button to add sem
- c. Enter Semester
- d. Choose Year from dropdown
- e. Enter the Display order
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Disability
 - d) Do the changes
 - e) Click Edit

Index	Semester	Year	Display Order	
1	1 - SEM	1	1	[Add] [Edit] [Delete]
2	1 - SEM	1	2	[Add] [Edit] [Delete]
3	1 - SEM	1	3	[Add] [Edit] [Delete]
4	1 - SEM	1	4	[Add] [Edit] [Delete]
5	1 - SEM	1	5	[Add] [Edit] [Delete]
6	1 - SEM	1	6	[Add] [Edit] [Delete]
7	1 - SEM	1	7	[Add] [Edit] [Delete]

Edit Semester

Semester *

Year *

Display Order *

Back To List
Edit

8.2 Department

Master page for entering department. This is used to set which stream comes under which department and their course code. We can add departments by clicking on add button.

Procedures

- a. Go to Master module and click Department in Navigation tree under Master/search Department.
 - b. Click “+” button to add new Department
 - c. Enter the Code
 - d. Enter the Department
 - e. Choose Stream from dropdown
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Department
 - d) Do the changes
 - e) Click Edit

Department

1/23/2025 10:00 AM

Id	Code	Department	Stream		
1	001	AGRICULTURE	AGRI		
2	002	ANIMALS	ANIM		
3	003	ARTS	ARTS		
4	004	COMMERCE	COMMERCE		
5	005	CONSTRUCTION	CONSTR		
6	006	EDUCATION	EDUC		
7	007	ENGINEERING	ENGR		
8	008	ENVIRONMENTAL SCIENCE	ENVS		
9	009	HEALTH CARE	HEALTH		
10	010	INDUSTRY	INDUS		
11	011	INFORMATION TECHNOLOGY	IT		
12	012	LEGAL	LEGAL		
13	013	LIFE SCIENCE	LIFE		
14	014	MANAGEMENT	MANAG		
15	015	PHYSICAL SCIENCE	PHYS		
16	016	PSYCHOLOGY	PSYCH		
17	017	SOCIAL SCIENCE	SOCIAL		
18	018	TECHNOLOGY	TECH		
19	019	UNIVERSITY	UNIV		

×

Edit Department

Code *
COMP

Department *
COMPUTER SCIENCE

Stream *
SCIENCE

Web Address

Hod Mail

Is Academic ?

[Back To List](#) [Edit](#)

8.3 Admission Type

This is the master page to enter the Admission Type.

Admission Type

View | 20 Records

ID	Name	Created	Updated	Deleted
1	AI	2023-01-01	2023-01-01	<input type="checkbox"/>
2	AI	2023-01-01	2023-01-01	<input type="checkbox"/>

Showing 2 of 2 records

[Add](#) [Edit](#) [Delete](#)

Edit Admission Type

Admission Type *
AIDED

[Back To List](#) [Edit](#)

8.4 Bank Master

Master Page to enter the bank account details for the admission process.

Bank Master

Showing 10 of 10 entries

Sl No	Bank Name	Branch	IFSC No	Account Number	Account Type	Actions
1	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
2	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
3	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
4	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
5	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
6	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
7	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
8	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
9	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 
10	FEDERAL BANK	THEVARA	FDR0001421	8194723919477265	SAVING	 

Edit Bank Master

Bank Name *

FEDERAL BANK

Branch

THEVARA

IFSC No

FDR0001421

Account Number

8194723919477265

Account Header

-- Select --

Back To List

Edit

8.5 Fee Head

Master screen to set fee for different fee types. University option is given. These fee heads are reflected in Academic Course fee Configuration page.

Fee Head

Home > Fee Head

Sl No	Name	Fee Head Category	Invoice Year	Quantity		
1	ADMISSION FEE	ADMISSION FEE		10		
2	ALLOT	ADMISSION FEE		10		
3	ADMISSION FEE	ADMISSION FEE		9		
4	ADMISSION FEE	ADMISSION FEE		9		
5	ADMISSION FEE	ADMISSION FEE		11		
6	ADMISSION FEE	ADMISSION FEE		10		
7	ADMISSION FEE	ADMISSION FEE		10		
8	ADMISSION FEE	ADMISSION FEE		11		
9	ADMISSION FEE	ADMISSION FEE		10		
10	ADMISSION FEE	ADMISSION FEE		9		
11	ADMISSION FEE	ADMISSION FEE		9		
12	ADMISSION FEE	ADMISSION FEE		9		
13	ADMISSION FEE	ADMISSION FEE		10		
14	ADMISSION FEE	ADMISSION FEE		9		
15	ADMISSION FEE	ADMISSION FEE		9		
16	ADMISSION FEE	ADMISSION FEE		9		
17	ADMISSION FEE	ADMISSION FEE		9		

8.6 Fee Head Category

This master screen is used to set different category for Fee Head

Fee Head Category

Home > Fee Head Category

Sl No	Fee Head Category		
1	ADMISSION FEE		
2	ADMISSION FEE		
3	ADMISSION FEE		
4	ADMISSION FEE		

Manage & Edit Fee Head Category

Edit Feehead Category

FeeHead Category *

ADMISSION FEE

Back To List Edit

8.7 Participating Item

This is the master screen to add Participation Item such as Sports, Cultural item etc.

EDIT PARTICIPATING ITEM

Id	Participating Item		
1	Dancing		
2	Language		
3	Introduction to the world of Philosophy		
4	Learning		
5	Learning		
6	Language		
7	Book writing		
8	Grouping		
9	Music		
10	Reading		
11	Music art		
12	Education		
13	Writing		
14	Education		
15	Reading		

Edit Participating Item

Participating Item Name *

Dancing.....

Academic Sports Cultural

Back To List

Edit

8.8 Notification

This master screen is used to set the Notification

Id	Notification		
1	Notification for all		
2	Notification for Applications for all programs		
3	Notification for Applications for all programs		
4	Notification for Applications for all programs		
5	Notification for Applications for all programs		
6	Notification for Applications for all programs		
7	Notification for Applications for all programs		
8	Notification for Applications for all programs		



Edit Notification

Name *

Generate Rank List

Name *

1

Back To List

Edit

9. Admission Configuration

9.1 Quota Seat Allocation New

The total number of seats is distributed to different quota. Separate seats are configured for self –finance and Aided Courses.

Procedures:

- Click Quota Seat Allocation New in Navigation tree /search Quota Seat Allocation New
- Select Configuration from dropdown
- Select Course from dropdown

Total seats are shown in this page. Admin can distribute available seats to different quota.

- Click on save button

The screenshot shows a web-based form for configuring a course. The form is organized into several sections with blue headers:

- Name:** A text input field.
- Course Type:** A dropdown menu.
- Programme:** A dropdown menu.
- Required Subjects:** A list of subjects with checkboxes for selection.
- Weightage Subjects:** A list of subjects with input fields for weightage.
- Second Language:** A dropdown menu.
- Subject for resolving Tie:** A dropdown menu.

At the bottom of the form, there is a blue button labeled "Save".

9.2 Course

This is the page to configure the course.

Procedures:

- Click Course in Navigation tree /search Course
- Enter the particular course name
- Choose Course Type(Self / Aided) from dropdown
- Choose Programme from dropdown
- Select Required Subjects and Weightage Subjects from list
- Select Second Language and Subject for resolving Tie
- Choose Department from dropdown

Sl. No.	Course Title	Program	Prerequisite	Semester		
1	PHYSICS	ARCC	PH	PHYSICS		
2	PHYSICS	ARCC	PH	PHYSICS		
3	PHYSICS	ARCC	PH	PHYSICS		
4	PHYSICS	ARCC	PH	PHYSICS		
5	PHYSICS	ARCC	PH	PHYSICS		
6	PHYSICS	ARCC	PH	PHYSICS		
7	PHYSICS	ARCC	PH	PHYSICS		
8	PHYSICS	ARCC	PH	PHYSICS		
9	PHYSICS	ARCC	PH	PHYSICS		
10	PHYSICS	ARCC	PH	PHYSICS		
11	PHYSICS	ARCC	PH	PHYSICS		
12	PHYSICS	ARCC	PH	PHYSICS		
13	PHYSICS	ARCC	PH	PHYSICS		
14	PHYSICS	ARCC	PH	PHYSICS		
15	PHYSICS	ARCC	PH	PHYSICS		
16	PHYSICS	ARCC	PH	PHYSICS		
17	PHYSICS	ARCC	PH	PHYSICS		
18	PHYSICS	ARCC	PH	PHYSICS		

Filter Course

Course

Course Type

Program

Required Subject

Weightage Subject

Second Language

Subject for modeling To

Department

Back To List
Filter

9.3 Course Definition

Detailed definition of courses is defined in the course definition list. The screen is used for defining the semester duration, total seats, Additional seat etc. Registration number starting and ending for the particular course are also defined in this screen.

Procedures

1. Select Course Definition from Navigation tree under Curriculum /search Course Definition.
 - a) Click on add button
 - b) Choose Department from dropdown
 - c) Choose Program Type from dropdown
 - d) Select Programme from drop down
 - e) Choose Course from course
 - f) Select duration of year
 - g) Select starting and ending of academic year
 - h) Select the No. of semester, Semester duration
 - i) Choose total seats, Marginal Increase, Additional Seat
 - j) Enter the Class Name
 - k) Choose Registration Number From and To
 - l) Enter Format Code eg: CHE for Chemistry, PHY for Physics
 - m) Enter Hours per day
 - n) Enter Batch Strength(Max)

After selecting the number of semester, the detailed definition of all semesters will be displayed.

- o) Select the starting year, month, date

Complete an action using the following options:

- Option 1
 - a) Click Save
 - b) Click Back (if you are not adding)
- Option 2 -Edit
 - a) Click on an already Edited Course definition
 - b) Do the changes
 - c) Click Edit

COURSE DEFINITION 107

Sl. No.	Academic Year	Programme	Level	CR	SR
41	200-201	UNDERGRADUATION	5 (SEMESTER - 4000)	0	0
42	200-201	UNDERGRADUATION	5 (SEMESTER - 4000)	0	0
43	200-201	UNDERGRADUATION	5 (SEMESTER APPLICATION (1000) SEMESTER - 5000)	0	0
44	200-201	UNDERGRADUATION	5 (SEMESTER APPLICATION (1000) SEMESTER - 5000)	0	0
45	200-201	UNDERGRADUATION	5 (SEMESTER SEMESTER - 5000)	0	0
46	200-201	UNDERGRADUATION	5 (SEMESTER SEMESTER - 5000)	0	0
47	200-201	UNDERGRADUATION	5 (SEMESTER SEMESTER - 5000)	0	0
48	200-201	UNDERGRADUATION	5 (SEMESTER SEMESTER - 5000)	0	0
49	200-201	UNDERGRADUATION	5 (SEMESTER SEMESTER - 5000)	0	0

Add Course Definition

Department *

Programme Type *

Programme *

Course *

Year duration

Academic Year - Start

Academic Year - End

No. of semester

Semester duration (in months)

Total Seat

Marginal Increase

Additional Seat

Class name

Registration number from:

Registration number To:

Format Code:

Hours per day

Batch Strength(Max)

1 - SEM	2020	August	34	2020-21-08
2 - SEM	2021	February	34	2021-05-08
3 - SEM	2021	August	34	2021-11-08
4 - SEM	2022	February	34	2022-05-08
5 - SEM	2022	August	34	2022-11-08
6 - SEM	2023	February	34	2023-05-08

< Back

Save

9.4 Subject Weightage Marks

Weightage marks for particular subject are defined in this screen.

Procedures

1. Select Subject Weightage Marks from Navigation tree /search Subject Weightage Marks.
 - a) Choose Admission Configuration from dropdown
 - b) Choose Course from dropdown
 - c) Enter the Weightage Marks
 - d) Enter Weightage Subject Limit

Weightage Marks

Page 1 of 1

S.No	Subject	Weightage	Weightage Limit		
41	E.A. ENGLISH-4000	0	0		
42	E.A. ENGLISH-4001	10	7		
43	E.A. ENGLISH-4002	0	0		
44	E.A. ENGLISH-4003	0	0		
45	E.A. ENGLISH-4004	0	0		
46	E.A. ENGLISH-4005	0	0		
47	E.A. ENGLISH-4006	0	0		
48	E.A. ENGLISH-4007	0	0		
49	E.A. ENGLISH-4008	0	0		
50	E.A. ENGLISH-4009	0	0		
51	E.A. ENGLISH-4010	0	0		

Page 1 of 1

Edit Weightage Marks

Admission Configuration *

UG-4000-2018-20

Course *

E.A. ENGLISH LANGUAGE AND LITERATURE - MODEL 3 - COPY-4000

Weightage Marks *

50

Weightage Subject Limit *

1

Back To List Edit

9.5 Extra-Curricular Weightage Marks

This is the page to set the extra-curricular weightage mark. Mark is configured separately for different Configurations.

Procedures:

- a. Click Extra-Curricular Weightage Marks in Navigation tree /search Extra-Curricular Weightage Marks
 - f) Choose Admission Configuration
 - g) Select Weightage Type (NCC, NSS etc) from dropdown
 - h) Select Weightage Level (General) from dropdown
 - i) Enter the Marks
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited mark
 - d) Do the changes

ADMINISTRATION & REPORTS > EXTRA-CURRICULAR WEIGHTAGE MARKS

100% 100% 100%

Sl No.	Admission Configuration	Weightage Type	Weightage Level	Weightage Mark	Actions
1	19-AC201-2020-19	NCC	General	100%	
2	19-AC201-2020-19	NCC	General	100%	
3	19-AC201-2020-19	NCC	General	100%	
4	19-AC201-2020-19	NCC	General	100%	
5	19-AC201-2020-19	NCC	General	100%	
6	19-AC201-2020-19	NCC	General	100%	
7	19-AC201-2020-19	NCC	General	100%	
8	19-AC201-2020-19	NCC	General	100%	
9	19-AC201-2020-19	NCC	General	100%	
10	19-AC201-2020-19	NCC	General	100%	
11	19-AC201-2020-19	NCC	General	100%	
12	19-AC201-2020-19	NCC	General	100%	
13	19-AC201-2020-19	NCC	General	100%	
14	19-AC201-2020-19	NCC	General	100%	
15	19-AC201-2020-19	NCC	General	100%	
16	19-AC201-2020-19	NCC	General	100%	
17	19-AC201-2020-19	NCC	General	100%	
18	19-AC201-2020-19	NCC	General	100%	
19	19-AC201-2020-19	NCC	General	100%	

Edit Extra Curricular Weightage Mark

Admission Configurations *

UG-SELF-2020-21

Weightage Type *

NCC

Weightage Level *

GENERAL

Is Active

Sl.No	Position	Mark
1	A	3
2	B	5
3	C	0
4	PARTICIPATION	15

Back To List

Edit

9.6 Batch Creation

This is the page to create new batch. Details on how to create a batch and assigns users to enroll in a course. Once a course is created, the course admin can add users and mentors to a course in a batch. Multiple batches can be created for a single course. The admin can add as many users to a batch.

Procedures:

- a. Click Batch in Navigation tree /search Batch
 - j) Choose Semester and Subject Stream from dropdown
 - k) Select Subject from dropdown
 - l) Enter the Name
2. Complete an action using one of the following options:
 - Option 1
 - e) Click Add
 - f) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - g) Click on an already Edited Batch
 - h) Do the changes
 - i) Click Edit

Batch

Batch	Name	Capacity	Actions
101	20_MAL_SEM_1-ECC01A	1000	[Icons]
102	20_MAL_SEM_1-ECC01B	1000	[Icons]
103	20_MAL_SEM_1-ECC01C	1000	[Icons]
104	20_MAL_SEM_1-ECC01D	1000	[Icons]
105	20_MAL_SEM_1-ECC01E	1000	[Icons]
106	20_MAL_SEM_1-ECC01F	1000	[Icons]
107	20_MAL_SEM_1-ECC01G	1000	[Icons]
108	20_MAL_SEM_1-ECC01H	1000	[Icons]
109	20_MAL_SEM_1-ECC01I	1000	[Icons]
110	20_MAL_SEM_1-ECC01J	1000	[Icons]
111	20_MAL_SEM_1-ECC01K	1000	[Icons]
112	20_MAL_SEM_1-ECC01L	1000	[Icons]
113	20_MAL_SEM_1-ECC01M	1000	[Icons]
114	20_MAL_SEM_1-ECC01N	1000	[Icons]
115	20_MAL_SEM_1-ECC01O	1000	[Icons]
116	20_MAL_SEM_1-ECC01P	1000	[Icons]
117	20_MAL_SEM_1-ECC01Q	1000	[Icons]
118	20_MAL_SEM_1-ECC01R	1000	[Icons]
119	20_MAL_SEM_1-ECC01S	1000	[Icons]
120	20_MAL_SEM_1-ECC01T	1000	[Icons]

Add Batch

Semester *

1 - SEM

Subject Stream *

MALAYALAM - COMMON COURSE 2

Subject *

15U1CCMAL1A - KADHA, NOVEL

Name *

20_MAL_SEM_1-ECC

Back To List Add

9.7 Batch to Class Allocation

Particular batch of students are allocated to already defined class. Allocation is based on the chosen second language by the student.

Procedures:

- a. Click Batch to Class Allocation in Navigation tree /search Batch to Class Allocation
 - b. Choose Semester and Second Language Batch from dropdown
 - c. Select Class from dropdown
1. Complete an action using one of the following options:
- Option 1

- a) Click Add
- b) Click Back to List (if you are not adding)

- Option 2 -Edit

- c) Click on an already Edited Batch to Class Allocation
- d) Do the changes
- e) Click Edit

BATCH TO CLASS ALLOCATION

Batch	Batch Language/Name	Class	Capacity		
1	PHU_SPH_1_010101	PHU_SPH_1_010101	1-000		
2	PHU_SPH_1_010102	PHU_SPH_1_010102	1-000		
3	PHU_SPH_1_010103	PHU_SPH_1_010103	1-000		
4	PHU_SPH_1_010104	PHU_SPH_1_010104	1-000		
5	PHU_SPH_1_010105	PHU_SPH_1_010105	1-000		
6	PHU_SPH_1_010106	PHU_SPH_1_010106	1-000		
7	PHU_SPH_1_010107	PHU_SPH_1_010107	1-000		
8	PHU_SPH_1_010108	PHU_SPH_1_010108	1-000		
9	PHU_SPH_1_010109	PHU_SPH_1_010109	1-000		
10	PHU_SPH_1_010110	PHU_SPH_1_010110	1-000		
11	PHU_SPH_1_010111	PHU_SPH_1_010111	1-000		
12	PHU_SPH_1_010112	PHU_SPH_1_010112	1-000		
13	PHU_SPH_1_010113	PHU_SPH_1_010113	1-000		
14	PHU_SPH_1_010114	PHU_SPH_1_010114	1-000		
15	PHU_SPH_1_010115	PHU_SPH_1_010115	1-000		
16	PHU_SPH_1_010116	PHU_SPH_1_010116	1-000		
17	PHU_SPH_1_010117	PHU_SPH_1_010117	1-000		
18	PHU_SPH_1_010118	PHU_SPH_1_010118	1-000		

Add Batch To Class Allocation

Semester *

1 - SEM

Second Language Batch *

20_MAL_SEM_1-ECO

Class *

20_BA_ECO_SEM_1

Back To List

Add

9.8 Second Language Seat Number Settings

This is the page to set the seat count for second language.

Procedures:

- Click Second Language Seat Number Settings in Navigation tree /search Second Language Seat Number Settings
- Choose Academic Year, Batch, Class and Subject Stream from dropdown
- Select Course from list
- Enter the seat count
- Click on search button

Search Language Fee Number Settings

Batch:
 Course:
 Year:
 Fee Code:

ID No.	Batch	Fee	Search Language	Course	Fee Code	
1	2019-2020-1-BA-2020	2019-2020-1-BA-2020	UNDER GRADUATION COURSE 1	B.A. POLITICAL SCIENCE - 2019-2020	10	<input type="button" value="Edit"/>
1	2019-2020-1-BA-2020	2019-2020-1-BA-2020	UNDER GRADUATION COURSE 1	B.A. POLITICAL SCIENCE & COMPARATIVE WORLD - INT. FINANCE & TECHNOLOGY - 2019-2020	10	<input type="button" value="Edit"/>
1	2019-2020-1-BA-2020	2019-2020-1-BA-2020	UNIVERSITY - COMMON COURSE 1	B.A. POLITICAL SCIENCE & COMPARATIVE WORLD - INT. FINANCE & TECHNOLOGY - 2019-2020	10	<input type="button" value="Edit"/>
1	2019-2020-1-BA-2020	2019-2020-1-BA-2020	UNIVERSITY - COMMON COURSE 2	B.A. POLITICAL SCIENCE - 2019-2020	10	<input type="button" value="Edit"/>
1	2019-2020-1-BA-2020	2019-2020-1-BA-2020	UNIVERSITY - COMMON COURSE 1	B.A. POLITICAL SCIENCE (HONORS) - 2019-2020	10	<input type="button" value="Edit"/>
1	2019-2020-1-BA-2020	2019-2020-1-BA-2020	UNIVERSITY - COMMON COURSE 2	B.A. POLITICAL SCIENCE (HONORS) - 2019-2020	10	<input type="button" value="Edit"/>
1	2019-2020-1-BA-2020	2019-2020-1-BA-2020	UNIVERSITY - COMMON COURSE 1	B.A. POLITICAL SCIENCE AND HISTORY WITH PROGRAMME - 2019-2020	10	<input type="button" value="Edit"/>
1	2019-2020-1-BA-2020	2019-2020-1-BA-2020	UNIVERSITY - COMMON COURSE 2	B.A. POLITICAL SCIENCE AND HISTORY WITH PROGRAMME - 2019-2020	10	<input type="button" value="Edit"/>

9.9 Academic Fee Configuration

This is the page to configure the academic fee for Under-Graduation. Both University and College fees are configured in this screen.

Procedures

- a. Go to Common Settings module and click Academic Fee Configuration in Navigation tree under Common Settings /search Academic Fee Configuration
 - m) Choose Academic Batch and Course from dropdown
 - n) Choose Year from dropdown
 - o) Choose the From and To without Fine and with fine date
 - p) Enter Fine amount
 - q) Click on Save button



9.10 Academic Course Fee Configuration

This is the page to configure the fee for particular course based on the Admission Type and Caste Category.

Fee can be paid semester wise for Self-Finance course and yearly for Aided course.

Procedures

- a. Go to Common Settings module and click Academic Course Fee Configuration in Navigation tree under Common Settings /search Academic Course Fee Configuration
- b. Enter the Configuration name
- c. Choose Program Type and Batch from dropdown
- d. Select Admission Type(Aided/Self-finance)
- e. Choose Year for Aided Course and Semester for Self-Finance Course
- f. Choose Caste Category and Course from list
- g. Enter the Total Amount, University fee and College fee
- h. Select the checkbox for Set Fee Configuration
- i. Enter amount for particular fee head
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Academic Course Fee Configuration
 - d) Do the changes
 - e) Click Edit

Edit Academic Course Fee Configuration

Configuration Name*	Program Type*	Term*
<input type="text" value="2020-21 - BBA - ACCT - BA (CO - 2021)"/>	<input type="text" value="Undergraduate"/>	<input type="text" value="2020 - 2021"/>
Admission Type	Year	
<input type="text" value="ADSD"/>	<input type="text" value="1"/>	
Class Category	Course	
<input type="text" value="GENERAL"/>	<input type="text" value="E & ECONOMICS - 4020"/> <input type="text" value="E & SOCIOLOGY - 4020"/>	
Total Amount*	University Fee*	College Fee*
<input type="text" value="15275.00"/>	<input type="text" value="2189.00"/>	<input type="text" value="1327.00"/>

[Set Fee Configuration](#)

University Fee

Fee Head	Amount
MATRICULATION FEE	<input type="text" value="0.00"/>
AFFILIATION FEE	<input type="text" value="0.00"/>
ADMISSION FEE	<input type="text" value="0.00"/>
LIBRARY FEE	<input type="text" value="0.00"/>
CALENDAR	<input type="text" value="0.00"/>
STATIONERY	<input type="text" value="0.00"/>
MAGAZINE	<input type="text" value="0.00"/>
ASSOCIATION FEE	<input type="text" value="0.00"/>
SPORTS AFFILIATION FEE	<input type="text" value="0.00"/>
ATHLETIC	<input type="text" value="0.00"/>
AUDIO VISUAL	<input type="text" value="0.00"/>
SAF	<input type="text" value="0.00"/>

College Fee

SWT	<input type="text" value="0.00"/>
ID	<input type="text" value="0.00"/>
ESA	<input type="text" value="0.00"/>
TOURNAMENT	<input type="text" value="0.00"/>
CAMPUS MINISTRY	<input type="text" value="0.00"/>
CO-OPERATIVE SOCIETY	<input type="text" value="0.00"/>
CAREER GUID	<input type="text" value="0.50"/>
INT ASSESSMENT	<input type="text" value="0.50"/>
PLACEMENT CELL	<input type="text" value="0.00"/>
INTERNET	<input type="text" value="0.00"/>
ELECTRICITY	<input type="text" value="0.00"/>
UC	<input type="text" value="0.00"/>
Q.C.	<input type="text" value="0.00"/>

UNIVERSITY UNION	0.00
UNIVERSITY STUDENT WELFARE	0.00
WOMEN STUDY	0.00
MEDICAL	0.00
INSURANCE	0.00
COLLEGE UNION	0.00
LAB FEE	0.00
U.A.F.	0.00
SCOUT/GUIDE	0.00
A.A.F.	0.00
UNIVERSITY	3193.00

UNIVERSITY TOTAL	3193
COLLEGE TOTAL	7117

[Back To List](#) [Save](#)

9.11 Applicant Admission Memo Configuration

APPLICANT MEMO CONFIGURATION

ID	Applicant Memo	Configuration	Apply	Apply	Print	Apply to	Created Date	Updated	Actions
1	000-0000	00-0000-0000-00	000-0000	00-0000-0000	1	00	01/01/2020	000-0000	Edit Delete

Showing 1 of 1 rows

[Previous](#) [Next](#)

10. Admission Help Desk

10.1 Help Desk

Interviewer use this page to mark the applicant is present on that interview. Interviewer can select the status (Present or Late) from dropdown.

Procedures:

- a. Go to Interview module and click Help Desk in Navigation tree under Interview /search Help Desk
- b. Choose Program Type from dropdown
- c. Select the status(Present/Late) from dropdown
- d. Click on save button



Students that are marked (Present/Late) are appeared on the reported page. If we click the Back to New option in the report page, the students again appear on the Main List Page.



10.2 Allotment Desk

Students from help desk are directly listed in the allotment desk. Admin can allot the student to desired course corresponding to required quota in which the students need admission.

Procedures:

- Go to Interview module and click Allotment Desk in Navigation tree under Interview /search Allotment Desk
- Select course from dropdown
- Click on the Edit Option

Interview Allotment

Search

Application No.

Course Search

S.No	Application No.	Application Name		Status	Registration
1	2020001	2020001/101	<input type="button" value="Edit"/>	ALLOTTED	
2	2020002	2020002/101	<input type="button" value="Edit"/>	ALLOTTED	
3	2020003	2020003/101	<input type="button" value="Edit"/>	ALLOTTED	
4	2020004	2020004/101	<input type="button" value="Edit"/>	NOT ALLOTTED	
5	2020005	2020005/101	<input type="button" value="Edit"/>	NOT ALLOTTED	

Showing 5 of 5 records (Page 1 of 1) |

- Select the desired course corresponding to required quota in which the student need admission
- Click on the Allotted option

Course for Allotment -

Course	Admission Type	Quota	Rank	Preference	Status	Total Seats	Available	Additional
<input type="radio"/> B.A- ECONOMICS	AJDED	OPEN QUOTA	1	1	OPEN MERIT	60	60	0

Approved By

ADMIN

10.3 Verification Desk

In verification desk, documents of applicants are verified by the institute. List of verified Applicants are shown in the verified applicants option. We can also edit the details by clicking on the edit button.

Procedures:

- a. Go to Interview module and click Verification Desk in Navigation tree under Interview /search Allotment Desk
- b. Select course from dropdown



- c. Verify the documents and Click the checkbox



List of verified Applicants are shown in the Verified Applicants screen.

Verification Page

Applicant Number	Applicant Name	Program	Status
000001	ABHIJITH K	MSW	Admitted
000002	ABHIJITH K	MSW	Admitted
000003	ABHIJITH K	MSW	Admitted
000004	ABHIJITH K	MSW	Admitted

10.4 Principal's Admission Configuration

This is the page to verify the applicant details by the principal and admit the students. Principle will confirm the student's admission by verifying the documents. The principle can Admit, Reject or withheld the student. Admitted students are listed in the admitted option.

Principal's Admission Configuration

Applicant No.	Applicant Name	Admitted Status	Admitted Date	Mark	Certificate Verification	Admitted Status
000001	ABHIJITH K	Admitted	2023-08-01	100	Verified	Admitted

The below box will appear when click on Report link. Verified documents, Mark Details, Course (Preference Quota, Status) and Second Language details are listed in the box.

Profile [Accounting Items](#) [New Profile](#)

Certificate Verification Details

- B.A. - NEED
- B.A. - NEED
- B.A. - NEED

Answers from verification back method

Mark Cards

Exam	Reg. No.	Year	Name of Board	Marks		
				Percentage	Scored	Maximum
Flu/200	7122481	2020	KERALA STATE BOARD/WISE	100.00	1200	1200
-						

Post	Course	Quota	Rank	Status
1	B.A ECONOMICS - NEED	OPEN QUOTA	2	Open Seat
3	B.A ENGLISH LANGUAGE AND LITERATURE - MODEL B - COPY-NEED	-	-	Waiting List
2	B.A SOCIOLOGY - NEED	-	-	Waiting List
5	B.A ENGLISH LITERATURE (MODEL 1) - SELF-FINANCE	-	-	Waiting List
4	B.Sc PSYCHOLOGY (MODEL 1) - SELF-FINANCE	-	-	Waiting List

By clicking on the Available seats, Available seats for particular quote are listed in the screen.

Available Seats

Search:

Page 1 of 1

Exam	Total Seats	Reserved Seats	Available Seats
B.A ECONOMICS - NEED - SELF FINANCE (Total Seats: 45)			
OPEN QUOTA	45	4	41
SCHEMATIC QUOTA	2	2	0
SPORTS QUOTA	1	1	0
RESERVED SEATS	20	20	0
GENERAL PRIORITY AND OTHERS	2	2	0
WATERSHIP	1	1	0
OTHER RESERVED SEATS	1	1	0

Admitted students are listed in the admitted option.



10.5 Class Creation

This is the page to create new class

Procedures:

- a. Click Class in Navigation tree /search Class Creation
- b. Enter the Class Name
- c. Choose Academic Batch and Conduct Academic Year from dropdown
- d. Select Department and Course from dropdown
- e. Select Sem from dropdown
- f. Choose Start Date and End Date from date picker
- g. Select Class Teacher from list
1. Complete an action using one of the following options:
 - Option 1
 - a) Click Add
 - b) Click Back to List (if you are not adding)
 - Option 2 -Edit
 - c) Click on an already Edited Class
 - d) Do the changes
 - e) Click Edit

Full Class

Class Name *

Academic Batch *

Conduct Academic Year *

Department *

Course *

Semester *

Start Date * **End Date ***

Class teacher

10.6 Class Allocation

This is the page to allocate the class for the students. To be allocate class and Allocated applicant are listed in the page. Allocated students for particular class will be present in the Allocated Applicant list. Application Number, Name, Admitted Course and Allotted Quota are displayed.

Finally Admin can allocate the class and print the admission card by clicking on allocates and print option.

Procedures:

- a. Click Class Allocation in Navigation tree /search Class Allocation
- b. Click on Allocate Class link

Class Allocation Language Allocation

Sl No	Admitted Batch	Register No.	Admitted Course	Admitted Quota	Second Language	Second Language Class
1	2000-2001	200000001	B.A ECONOMICS - AICED	OPEN QUOTA		
2	2000-2001	200000002	B.A ECONOMICS - AICED	OPEN QUOTA		

Note: All options except Second Language and Second Language Class are Auto generated

- c. Select Second Language from dropdown
- d. Select Second Language Class from dropdown
- e. Click on Allocate and Print option

Admin can allocate the student by clicking on Allocate and Print option.

Class Allocation of B.A ECONOMICS - 2000001

2000-2001

B.A ECONOMICS - AICED

2001

200000001

20_BA_ECO_00N_1

OPEN QUOTA

OPEN QUOTA

MALAYALAM

1

20_BA_ECO_00N_1

Allocated Students are displayed on the Allocated Applicant page.

Class and Second Language Allocation

Sl No.	Admission No.	Applicant Name	Requested Course	Available Seat	Status	Class
1	202001	ABHIRAM S	BA BIODIVERSITY AND	No	Allocated	Class 2
2	202002	AADITHYAN	BA BIODIVERSITY AND	No	Allocated	Class 2
3	202003	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
4	202004	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
5	202005	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
6	202006	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
7	202007	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
8	202008	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
9	202009	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
10	202010	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
11	202011	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
12	202012	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
13	202013	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
14	202014	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2
15	202015	ADARSH	BA BIODIVERSITY AND	No	Allocated	Class 2

HOLISTIC GROWTH PROGRAM

Student Centric methods

Experiential Learning

Field Work



Dr. APJ Abdul Kalam Commemoration Day Programmes

Date of the event : 27th July 2021

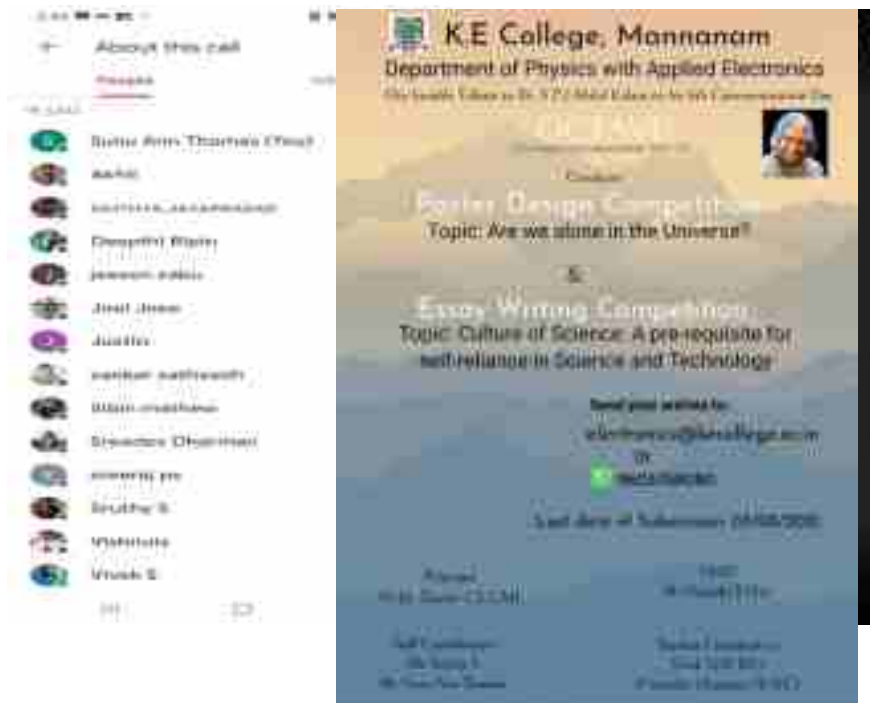
Platform : Google meet

Name of the event. : Dr. APJ Abdul Kalam Commemoration

Number of participants: 21



On 27th July 2021 as our humble tribute to the “THE MISSILE MAN” Bharat Ratna Dr. APJ Abdul Kalam a small gathering was conducted by our department through google meet. The program started with a prayer song by Arjun Ghosh IIIDC, followed by a welcome speech by Adithya Jayaprasad IIIDC. Ms Deepthi S Nair HOD of Physics with Applied Electronics, Sreedev Dharman IIDC and Ms Sruthy S Assistant Professor, Dept of Physics with Applied Electronics felicitated the gathering by the inspirational words and stories from the life of APJ. Those talks were really valuable. The Program was concluded by a vote of thanks by Vivek V III DC.



Poster Design and Essay Writing Competition

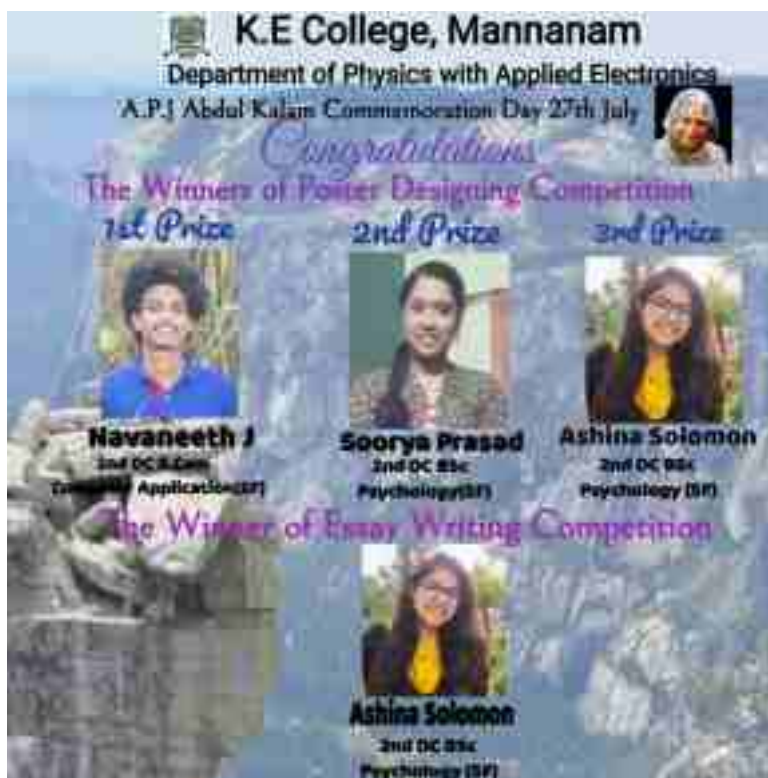
Date of the event : 27th July 2021

Platform : Online (entries to be send to electronics@kecollege.ac.in)

Name of the event. : Poster Design and Essay writing Competition

Number of participants: 8

On behalf of the 6th commemoration day of Dr APJ Abdul Kalam “The Missile Man of India”and the former president of India, The Department of Physics with Applied Electronics conducted a Poster Design Competition for all UG and PG students in KE College, on the Topic: ‘Are we alone in the Universe?’ and an Essay Writing Competition on the Topic: “Culture of Science: A prerequisite for self-reliance in Science and Technology”, on 27th July 2021.



All the entities were invited to our department official mail ID electronics@kecollege.ac.in. The last date for the submission of the entries was 03/08/2021. Many PG and UG students participated in this program. The members of the program committee of the department

evaluated the Posters and Essay and decided the winners. Winners were intimated by WhatsApp and prizes were awarded.

FEST 2021

ELACES'21 Association of English Department, Kuriakose Elias College, Mannanam conducted a week long, intercollegiate literary fest from 23rd February 2021 to 1st of March 2021. The fest was conducted in accordance with the bicentennial death anniversary of John Keats. Fest was conducted online due to the abiding threat of covid. The program had four different competitions in which a wide range of students from all over Kerala participated. The fest ended with a validictory function on 1st of March in google meet. Winners were announced during the validictory function and were awarded with cash prize and certificates and the participants were provided with participation certificates.

Competitions

- Standup Comedy
- Poem Recitation
- Troll Competition
- Drawing Competition

Number of participants registered: Around 45

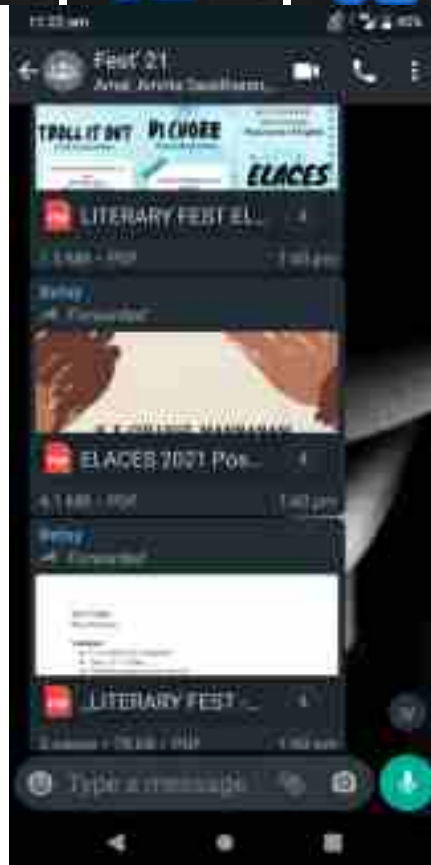
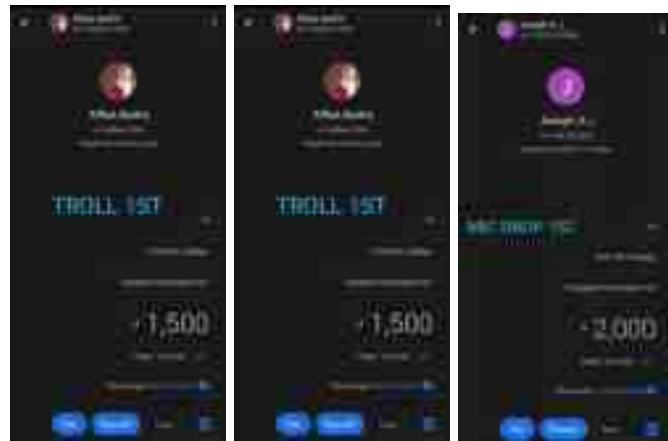
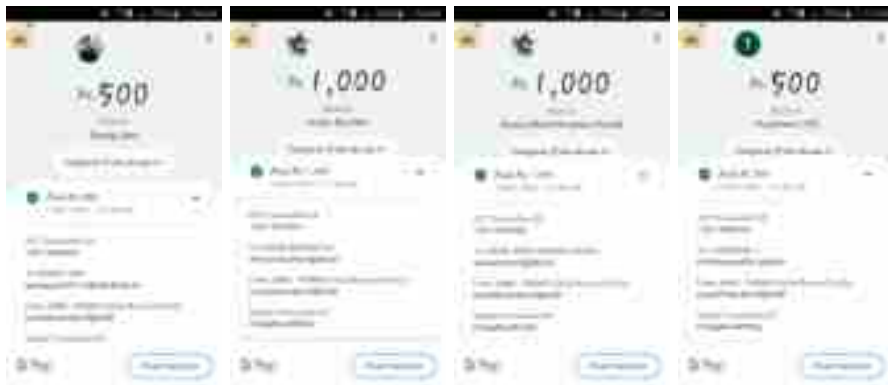
Poem Recitation- 14

Standup Comedy- 7

Pencil Drawing- 10

Troll Competition- 11





MAGAZINE 2021-DEPARTMENT OF ENGLISH, K E COLLEGE MANNANAM

IMPACT 2021-REPORT

The Department of English KE College Mannanam launched the department magazine IMPACT 2021 on 1st March 2021 in connection with the bicentenary of John Keats. IMPACT 2021 was a platform for the students of the department to showcase their talents. The articles presented by the young writers are sure to create an impact on each reader. Our **Digital Magazine** was released online by the principal of K E College, Mannanam.



Dr Sujarani Mathew, HOD of the Department and Ms Ardra Ann Thomas were the teachers in charge of the magazine. The Editors in charge were Linia K Sunny of 3rd DC, Archa K Jaimon of 2nd DC and Nimisha Salin of 1st DC. Five printed copies of the magazine were also taken. The magazine was also uploaded in the instagram page of the department ELACES 2021 and was well received. The magazine was a great success, thanks to each and everyone of the department.

<https://online.fliphtml5.com/pbqho/psych/#p=1>

FILM FESTIVAL

PRISM 2021

Films are always a source of thought as well as pleasure for the people around the world. Films in the contemporary scenario have a greater significance than ever before. The Department of English, K E College, in association with the Hindi and Malayalam Departments and Film Club, conducted the Film Festival "Prism 2021" on January 29, 2021 at 9:30 am in the New

Seminar Hall. The event was organized diligently with vibrance, yet keeping up with all the norms of the pandemic. The inaugural function was conducted through the online platform “Google Meet”. Dr Jose K Manual, Director, School of Letters, M G University Kottayam, graced the occasion as the Chief Guest and officially inaugurated the function with a thought-provoking talk on Film and its changing scenarios. The distinguished guests, Dr. Brigit Paul, Principal, K E College Mannanam, Dr. Xavier C. S., Vice-Principal, K E College Mannanam, and Dr. Sujarani Mathew, Head of the English Department, K E College Mannanam, presided over the function. Also, elite faculty members of the English, Malayalam and Hindi department and students from various streams made this event a grand success with active participation. The meeting session ended with the vote of thanks

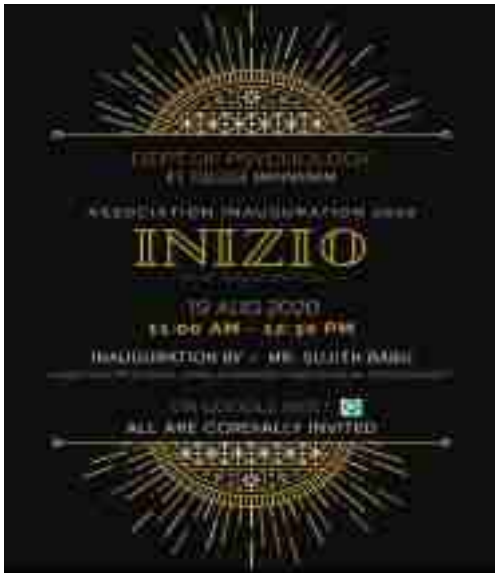
Film festival – ‘Prism 2021’ showed three movies - from Regional Language (short film, Nelson), which was based on environmental issues and helped to inform the students on the imminent threat to environment due to exploitation of nature. The selected film from International language (Peanut Butter Falcon), was on Human Rights about a protagonist with Downs Syndrome, and the film from National Language (Pink) depicted the Woman question in the present society . The shows were limited only for 50 students and all the 44 students had the opportunity to watch and actively participate in the discussion sessions held in between the movies. Mr Rony George, Assistant Professor, Dept. of English, led the discussion. People believe that literature is capable of only reading and writing persistence, but this event had set a breakdown from that stereotypical view of Literature.

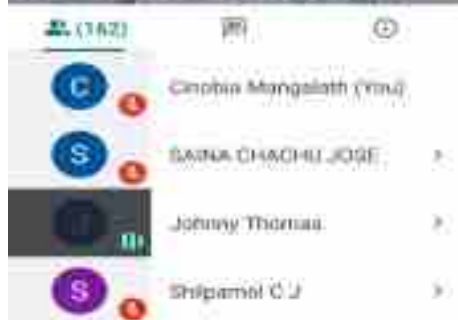
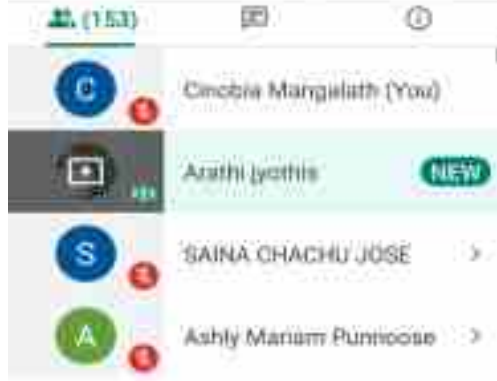
Another important attraction of the fest was the Film Review contest that was conducted along with it. The students had to send their reviews to email their reviews to mail id of the film festival. Almost 50 students from various departments had participated in the film review contest.



Psychology Association 2020-2021

1. On 19th August 2020, the Association Inauguration was conducted via google meet. The meeting went from 11am till 12.30pm. The program started off with a welcome dance by Karthika and team, followed by a welcome speech by Jobin Chacko. Next, we had the presidential address by Fr. Johnson Joseph CST, Principal Message by Dr. Brigit Paul and Inaugural address by Mr. Sujith Babu. Our "One-Year-Plan" Video was launched by Dr.Fr. Xavier CS followed by a felicitation. Major Johnny Thomas and Miss Ambili Robin held felicitations too. Our students made the event colorful via a culture event including a dance mashup, a skit and a song all done in collaboration with self-financing department students. Vote of thanks was held by Cinobia Mangalath. The program was wrapped up with the Psycho Anthem.





2. We had an International Webinar on Cognitive Behavior Therapy on the 19th August 2020 at 2.30 pm via google meet which was done in collaboration with PAAM and IQAC KE College. The webinar was conducted by Psy. Joseph Mathew who is a clinical psychologist

and CBT Practitioner in Australia. More than 150 members participated including experts, faculties, scholars and students.



3. Our Onam celebration “Veetilonam” was celebrated via google meet on 28th August 2020 at 10am. The program started with a prayer song followed by a welcome speech by Megha S. Next, we had a little video presentation with pictures of our last onam celebration. The Onam message was delivered by the head of our department Fr. Johnson Joseph CST, followed by the inaugural address by our principal Mrs. Brigit Paul. Dr. Fr. Xavier CS CMI delivered the felicitation, followed by a message by Joyskutty Sir from Malayalam department along with the announcing of the winner of Onam message writing competition, after which our cultural programs started. First, we had a dance by our students followed by the Malayalee manga competition (winners: 1. Ashwathy, 2. Megha, 3. Maria) and Purusha kesari competition (winners: 1. Gitto, 2. Moncy). Next, we had the Madhura Malayalam competition (winners 1. Ashley, 2. Maria), Onapattu competition (winners: 1. 3rd DC, 2. PG) and the onam message by the winner of the competition Jereena. Next was an onam vlog by Chaithra from PG. Next was Ormayile onam competition (winner: 1. Maria 2. Rajalakshmi, 3. Tesla). After that Fr. Johnson Joseph CST again announced the winners of all the competitions including (winners: 1. Sancia, 2. Rajalakshmi) and Onnapattu Rachana (winners: 1. Tesla, 2. Sara) followed by the vote of thanks by Ashley and the psycho anthem.



Participants list for the first meeting:

- Cinobia Mangalath (You)
- Chincha Vincent
- Shilpa biju
- Fr Johnson

Others in the meeting (56)



Participants list for the second meeting:

- Cinobia Mangalath (You)
- Shilpa biju
- Fr Johnson
- Joykumy Joseph

Others in the meeting (71)



Participants list for the third meeting:

- Cinobia Mangalath (You)
- Ajwalthe Sreed
- Shilpa biju
- Fr Johnson

Others in the meeting (69)



4. On the 10th of September we recognized the International Suicide Prevention Day. We conducted 4 competitions: Message writing, Caption writing, Photography and Pencil drawing competition in connection with this in which a number of students participated. At 3pm we started our Webinar via google meet with a small formal function which started of with a prayer song by Maria followed by a welcome speech by Ms. Chinchu Rani Vincent. The program was inaugurated by our Principal Ms. Brigit Paul. Thereafter we had the webinar conducted by our resource person Mr. Jomon K George on Suicide prevention which was followed by a very useful Question and Answer Session concluded by Harsha with the Vote of Thanks. The meeting was attended by around 65 students.

KURIAKOSE ELIAS COLLEGE MANNANAM
Department of Psychology

organising a webinar on

SUICIDE PREVENTION METHODS

Hosts:
Dr. Anil K. J. Chacko
Associate Professor
Psychology Department
Kuriakose Elias College
Mannanam


10/09/2026

Dr. Anil K. J. Chacko

KURIAKOSE ELIAS COLLEGE MANNANAM
Department Of Psychology

organising a webinar on

CAPTION WRITING Competition



REGISTRATION:
Entries should be submitted before 30 September 2026 to: 833

Send entries to: 833333333

Dr. Anil K. J. Chacko

KURIAKOSE ELIAS COLLEGE MANNANAM
Department Of Psychology

organising a webinar on

PENCIL DRAWING Competition

Theme - SOLITARY AND ISOLATION

SEND ENTRIES TO: 833333333

Entries should be submitted before 30 September 2026 to: 833333333

Dr. Anil K. J. Chacko

KURIAKOSE ELIAS COLLEGE MANNANAM
Department Of Psychology

organising a webinar on

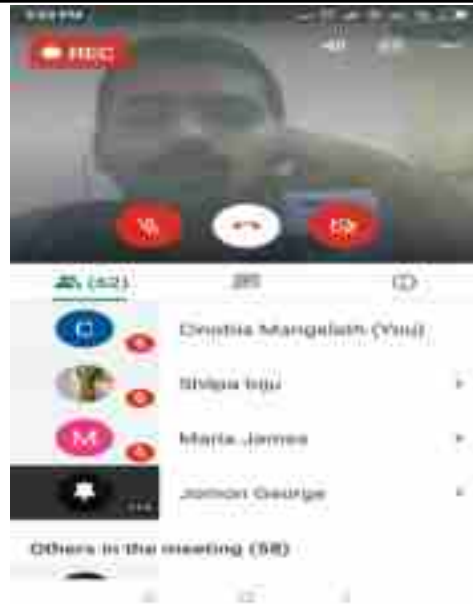
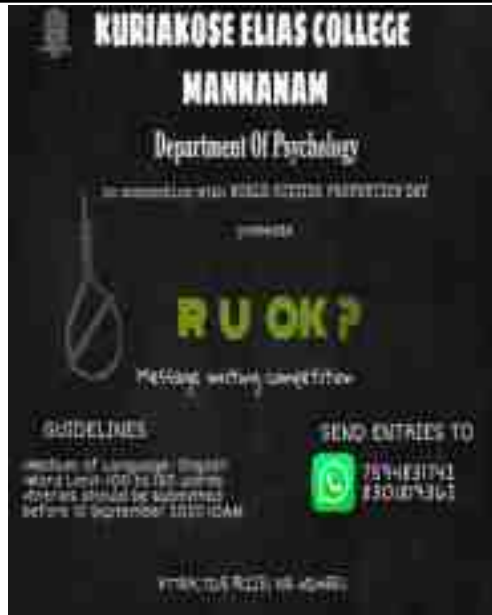
PHOTOGRAPHY Competition

Theme - TRYING YOURSELF

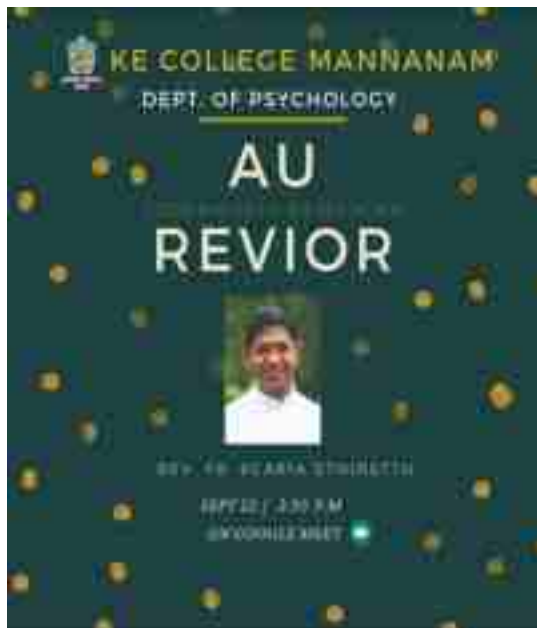
SEND ENTRIES TO: 833333333

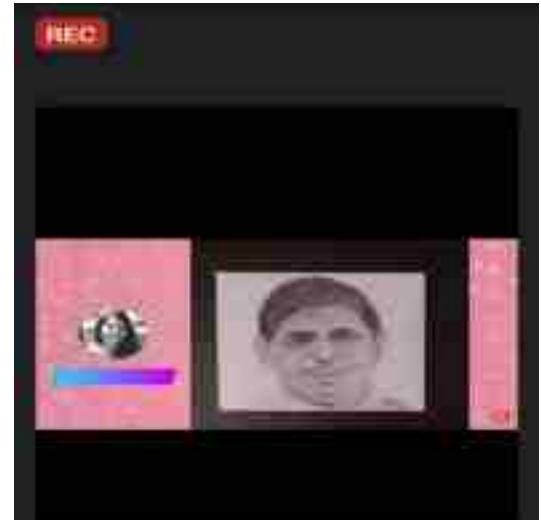
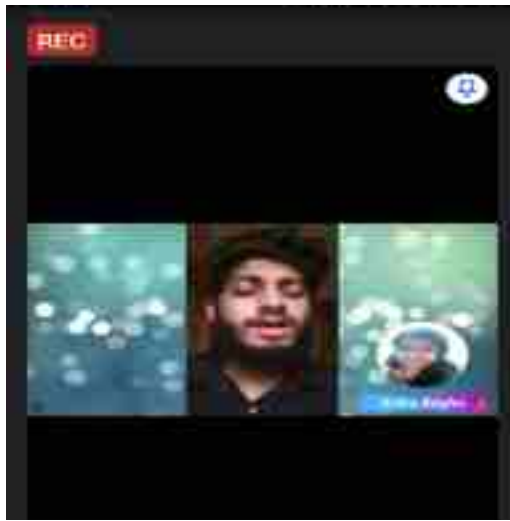
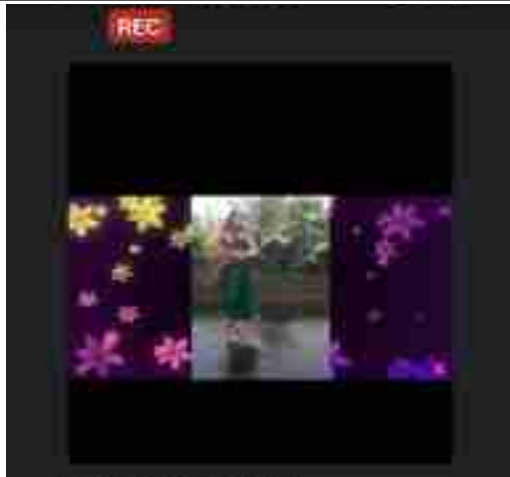
Entries should be submitted before 30 September 2026 to: 833333333

Dr. Anil K. J. Chacko



5. On 22nd September we conducted a send-off function named 'Au Revior' for Rev. Fr. Scaria Ethirettu at 2.30 pm via Google Meet in collaboration with the Psychology Self-financing Department. The program started with a prayer dance followed by a welcome speech by Sahla Muhammed. Next was the principal's message by Dr. Brigit Paul succeeded by a felicitation by Fr. Johnson Joseph CST. The following program was a mashup song and felicitations by Ms. Sajana Sajan, Juana Bobby and Gitto Philip Antony. Next was the speech by Rev. Scaria Ethirettu followed by the vote of thanks by Sancia Jose after which the program was concluded.

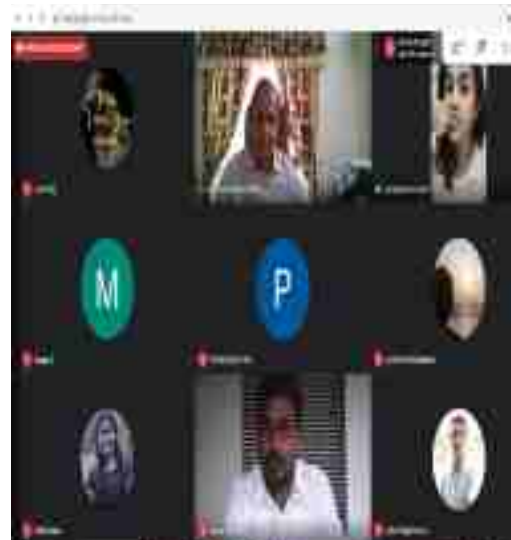
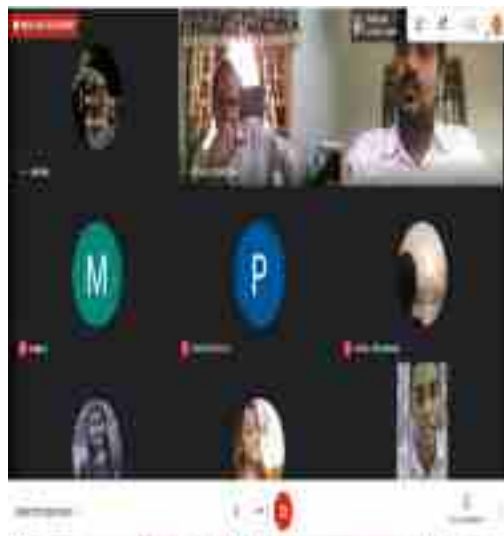


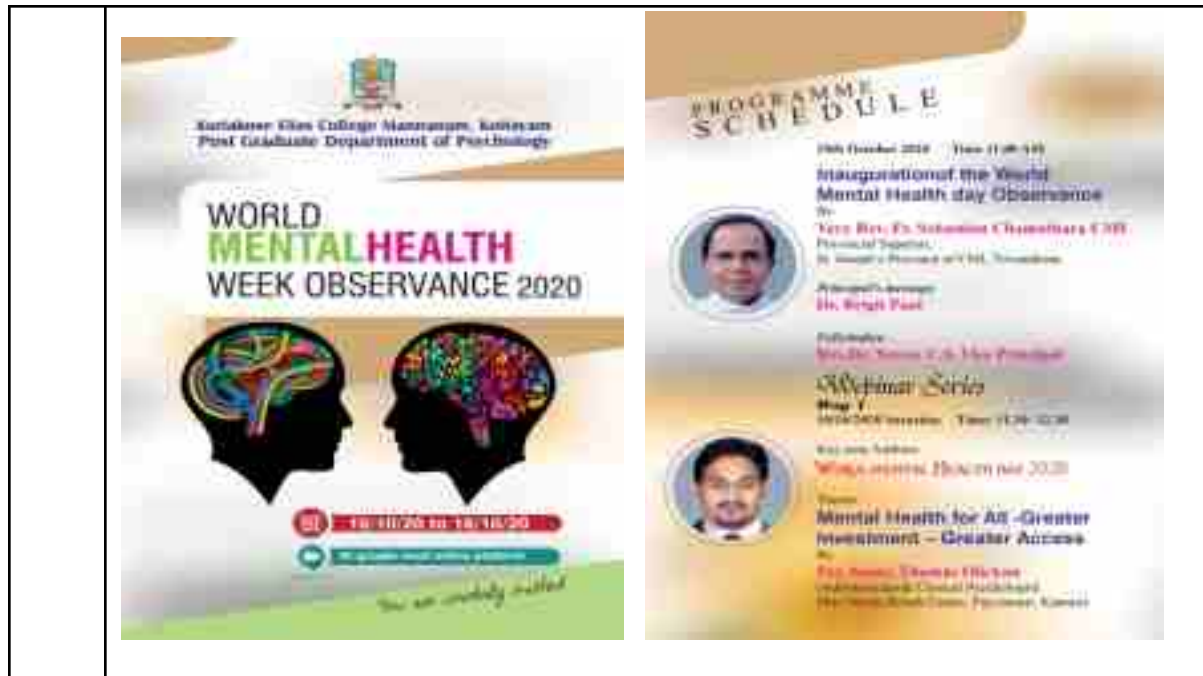


6. On the 23rd of September our Department conducted a National Level Webinar on 'Neuropsychology of Happiness' at 2.30 pm via Google Meet in collaboration with the Psychology Self-financing department. The resource person of this webinar was Dr. Susan Thomas, Assistant Professor at St, John's Research Institute Bangalore. Aswathy B. Pathassery welcomed the gathering. Principal, Dr. Brigit Paul and HOD, Fr. Johnson Joseph CST addressed the gathering. Rev. Fr. Xavier CS delivered the felicitation and IQAC Coordinator Mathew T Thelly a message. E- Certificates were provided to participants. The program was concluded with a vote of thanks by Steffy.



7. On the 10th of October 2020 we recognized the World Mental Health Day by officially inaugurating our 'World Mental Health Week Observance 2020'. The inauguration started at 11 am via google meet with a prayer dance by Karthika and Shilpa followed by the welcome speech by Fr. Johnson Joseph CST. Next was the Inaugural speech by esteemed Rev. Fr. Sebastian Chamathara CMI followed by the lighting the lamp ceremony. After that Maria James recited the Mental day pledge which was repeated by everyone in unison and a song by Gitto Philip. To close the official function a vote of thanks was delivered by Gitto Philip.
- The official function was succeeded by the first webinar of our 6-day webinar series. The webinar on day 1 was on 'Mental Health for all – greater investment – greater access' by Psy. Soney Thomas Olickan. The introduction of speaker and Q and A session were handled by Maria and Doniya and the program was concluded by a vote of thanks by Sancia marking the end of day 1.





8. Day 2 was on 12th October 2020 at 2.30pm via google meet and started with a welcome speech by Harsha and introduction of the speaker by Malavika. Ms. Chinchu Rani Vincent presided over the meeting and delivered the presidential address. On day 2 of our webinar series Psy. Anuja Mary Thomas held a webinar on 'Expressive Arts Therapy for Healing'. The Q and A session was handled by Harsha and the program was concluded by Isabella through the Vote of Thanks.



9. Day 3 was on 13th October 2020 at 2.30 pm via google meet and started with a welcome speech by Tesla followed by introduction of the speaker by Aysha. Ms. Jesline Maria Mamen presided over the meeting and delivered the presidential address. On the 3rd day of our webinar series respected Raheemudheen PK held webinar on 'Policies and


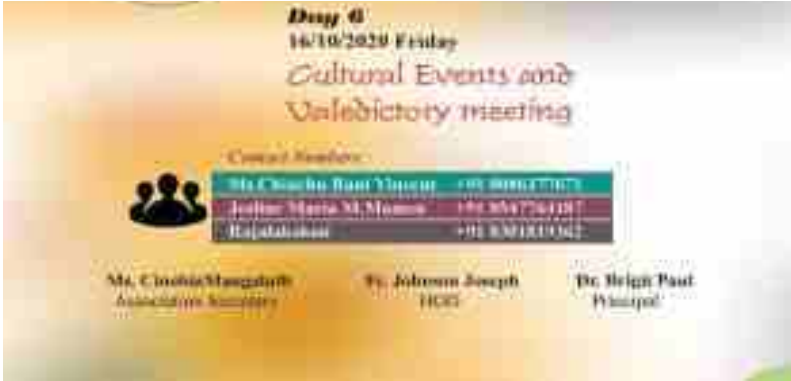
Regulations in Mental Health’. The Q and A session was handled by Meenakshi and the program was concluded with the vote of thanks by Janseena.




10. Day 4 was on 14th October 2020 at 2.30pm via google meet and started with a welcome speech and guest introduction by Praveena and Nimisha. Fr. Johnson Joseph presided over the meeting and delivered the presidential address. On the 4th day of our webinar series respected Mebin Wilson Thomas held a webinar on ‘Neuropsychology of Criminal Behaviour’. The Q and A session was handled by Praveena and Nimisha. The program was concluded with a vote of thanks by Sara.

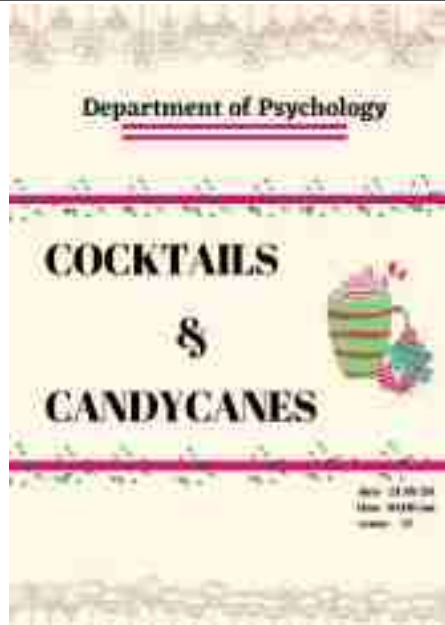


11. Day 5 was on 15th October 2020 at 2.30pm via google meet and started with a welcome speech by Parvathy and introduction of the guest by Ananthalakshmi. Ms. Chinchu Rani Vincent presided over the meeting and delivered the presidential address. On the 5th day of our webinar series Dr. Sunaina K. held a webinar on ‘Mental Health of Women in the time pf a Pandemic: a gendered conundrum’. The Q and A session was handled by Parvathy. Certificates were provided to everyone who attended the webinar series. The program was concluded with Vote of thanks by Ammu and a few closing words by Fr. Johnson Joseph CST.

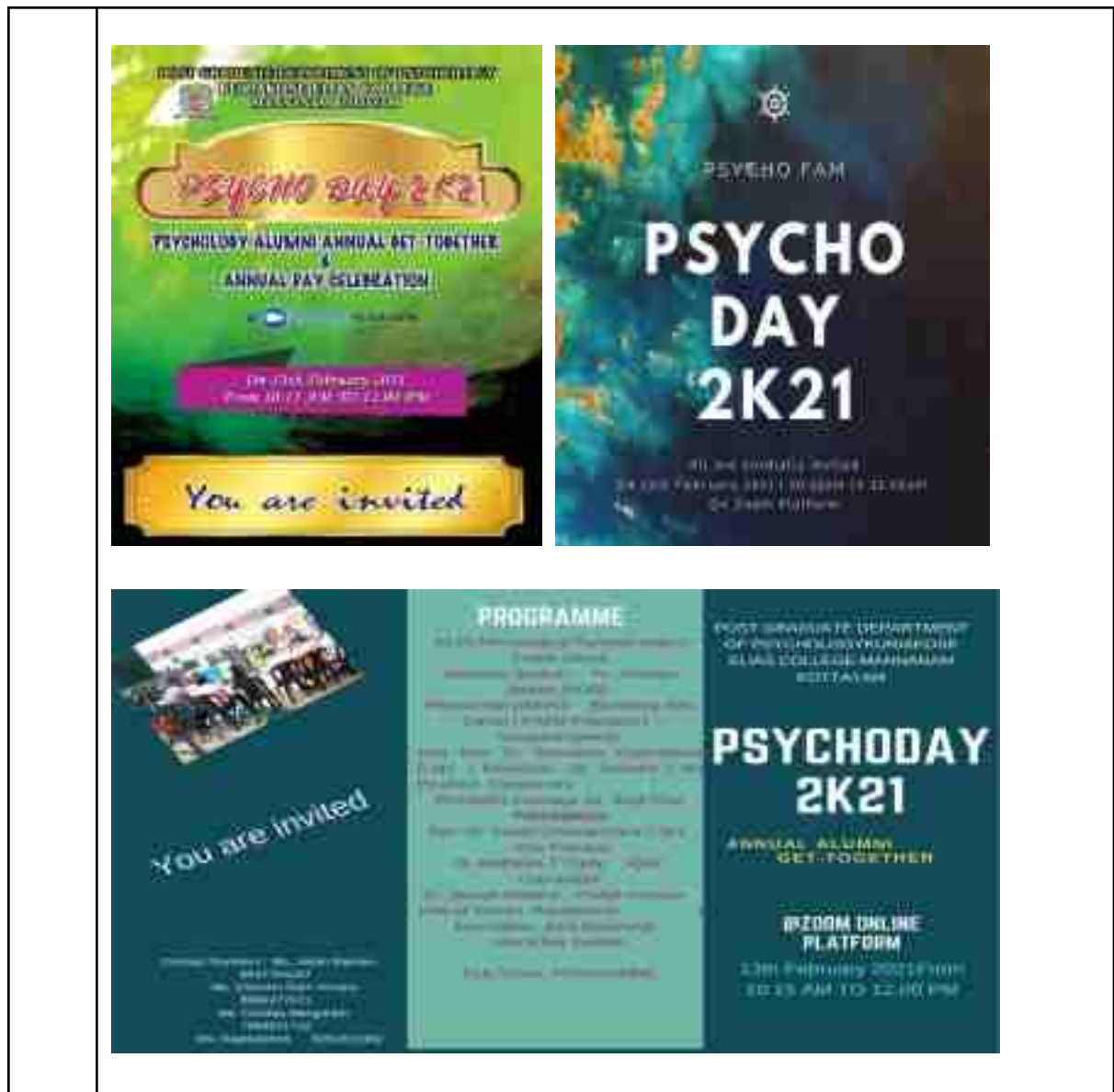
	
12	<p>Day 6 was on 16th October 2020. On that day a cultural program was conducted as a part of our mental health observance week at 2.30pm via google meet for a duration of approximately 1 hour. Fr. Johnson Joseph CST presided over the meeting. Fr. Abhilash Pattathil was also present. We had a prayer song by Maria followed by the welcome speech by the PG student Sr. Janice. The first program was the display of a short film and its discussion by Giyona from 2nd DC. Then we had a dance by Karthika and Shilpa. The 2nd short film was shown and its discussion by Ananthalakshmi from 3rd D. Then we had a song by Raina. Finally, the display of the 3rd short film and its discussion by Malavika from PG. Then we had messages from Fr. Johnson Joseph CST and Ms. Jesline Maria Mamen. Ending the program with the vote of thanks by PG student Gopika.</p> 
13	<p>On the 7th of November 2020 we conducted the welcoming program for our juniors i.e., the 1st year students. The program was named “Kick Off” and started at 2.30pm on google meet. The program started with a prayer song by Gitto Philip followed by a welcome speech by Cinobia Mangalath. The gathering was addressed by Fr. Johnson Joseph CST. After that we had a glimpse into the history of our department through a small video. Next our juniors introduced themselves. Lastly, we had the vote of thanks by Rajalakshmi followed by the Psycho Anthem.</p>



	 <p>The image shows a program agenda with the following items:</p> <ul style="list-style-type: none"> PRAYER SONG — CDTA FIELD WELCOME SPEECH — CHINCHU RANI VINCENT ADDRESS — FR. JOHNSON JOSEPH CST CLOSING OF 40th BIRTHDAY ... MISS YAN VIDEO PRESENTATION SELF INTRODUCTION VOYE OF THANKS — GIYONA SPECIAL ANTHEM
14.	<p>Our Christmas celebration “Cocktails and Candy canes” was on the 21st of December 2021 at 10 am via google meet. After the prayer song Sancia welcomed the gathering. The presidential address was delivered by Fr. Johnson Joseph CST and the felicitation by Ms. Chinchu Rani Vincent. We had carol songs, dances and a skit with a Christmas theme. We also had a Christmas card making and Cake making competition. A Christmas message was delivered by one of our students. Finally, the vote of thanks was delivered by Giyona. After the Psychoanthem the meeting was dispersed.</p>



15. Our annual Psychoday was conducted on 13th February 2021 via google meet from 10.15 am to 12pm. The program started with a prayer dance, followed by the welcome speech by our HOD Fr. Johnson Joseph CST, the presidential address by Barsleby Alex Daniel and the inaugural speech by Rev. Fr. Sebastian Chamathara CMI. This was followed by a solo song by our PG student. Afterwards we had felicitations by IQAC coordinator Dr. Mathew T Thelly and PAAM member Dr. Joseph Mathew. Lastly, we had the principal's message by Dr. Brigit Paul and the vote of thanks by Rajalakshmi. After the formal function the PAAM members introduced themselves and talked about their experience and memories in the department which was made grander through the various cultural programs organized by the students of the department. After a few closing words by our HOD and the psychoanthem, the meeting was dispersed.



CERTIFICATE COURSE IN VERMICOMPOSTING

Department of Zoology started a “Certificate course in Vermicomposting”. There were 55 students enrolled and all of them completed the certificate course on vermicomposting. Duration of the course was 6 months. Ms. Nisha Maria E.G was the coordinator of the course dealing with the theory as well as practical classes, in which 24 hours of theory classes were conducted in online mode through Google classroom and Google meet. The syllabus contains both practical and theory.



CERTIFICATE COURSE IN ORNAMENTAL FISH BREEDING

Department of Zoology started a “Certificate course in Ornamental fish breeding” during the academic year 2020-2021. There were 31 students enrolled and all of them completed the certificate course on Ornamental fish breeding. Duration of the course was 6 months. Sr. Dr. Jessy Joseph Kavumkal was the coordinator of the course dealing with the theory as well as practical classes, in which 30 hours of theory classes were conducted in online mode through Google classroom and Google meet. The syllabus contains both practical and theory.

CERTIFICATE COURSE IN FOOD PROCESSING AND TECHNOLOGY (UGC-NSQF)

Department of Zoology coordinated a “UGC- NSQF Certificate course in Food Processing and Technology” during the academic year 2020-2021. There were 48 students enrolled and all of them completed the certificate course on Food Processing and Technology. Duration of the course was 6 months. Sr. Dr. Jessy Joseph Kavumkal and Ms. Rose Mary N.J were the coordinators of the course and Ms. Nikhitha Thomas was dealing with the theory as well as practical classes, in which 30 hours of theory classes were conducted in online mode through Google classroom and Google meet. The syllabus contains both practical and theory.

KURIAKOSE ELIAS COLLEGE, MANNANAM

CERTIFICATE COURSE IN
FOOD PROCESSING AND TECHNOLOGY
(SKILL DEVELOPMENT PROGRAMME UNDER UGC-NSQF)

PROGRAMME OUTLINE
Food Technology is the application of food sciences to the selection, preservation, processing, packaging, distribution and use of safe, wholesome and nutritious food. The food processing industry covers a large set of food products. These include the basic or primary factors such as wheat and rice products, sugar, oil and pulses and the processes for converting them into edible form and the processed foods such as biscuits and bakery products, confectionery, ready-to-eat products, instant foods, meat and fish products, food and vegetable products and all such items which are processed and packaged extensively using the science of food. The course is designed to meet the demands of the industry and to provide the necessary skills for emerging challenges of the food processing industry effectively.

WHO CAN ATTEND
Candidates who have passed 10th /12th /B.A/B.Sc/ equivalent are eligible to attend. There is no age limit.

DURATION
6 Months

PROGRAMME STRUCTURE

- ✓ Course 1: Food Processing Technology
- ✓ Course 2: Bakery & Confectionery
- ✓ Course 3: Dairy Technology

NSQF Co-ordinator: Dr. Jayaraman Mathew (9861132238)
Course Co-ordinator: Sr. Dr. Jessy Joseph Kavumkal (7356134108)
Rose Mary N.J (9685757287)

APPLY NOW!

Participative Learning

QUOTE COMPETITION

An online interdepartmental quote competition related to Hiroshima, Nagasaki days was conducted by Chemistry Association "Zerre" on the topic "Nuclear age at 75 years". 50 participants from various departments sent their entries. Prizes were distributed on Hiroshima day, 9th August. Sancia Jose, 2nd dc Psychology, Anto Shergin, 3rd dc psychology & Alen Thomson, 3rd dc physics secured first, second & third prize respectively.



SPORTS QUIZ

National Sports Day is a special occasion to make the nation more educated towards the importance of being fit and healthy. To spread awareness on the importance of sports Chemistry association "Zerre" conducted an online inter college sports quiz competition on 29th August (National sports day). 70 participants from different colleges around Kerala participated. The competition was held in two rounds in which 16 participants were selected for final round.

Ajesh Anto, St. Gregorious college kollam, Akshay Shankar, KE college mannanam and Hari Kumar from KE college mannanam secured first second and third price respectively.



Observance of World Heart Day

World Heart Federation (WHF), and World Health Organization (WHO) had announced **World Heart Day**, observance and celebration on September 29 to increase public awareness of cardiovascular diseases, including their prevention and their global impact. In connection with world heart day celebration chemistry association "Zerre"organised an online international health webinar on 29th September 2020.

Session 1 was handled by Dr.Jayaramvijayakrishnan ,higher scientific officer, institute of Cancer research ,sutton ,UK on the topic "genetic basis of multifactorial diseases perspective from cancer". He briefly described the causes, precautions and remedies of genetically inherited diseases.

Session 2 was taken by Dr.Pleasan Joy, MBBS MD ,medical officer ,family health centre, udayanapuram on the topic" intoxication problems and remedies". The speaker emphasized the

need to stay away from the evil habits like alcohol ,narcotics, cigarette smoking etc for a better tomorrow.

CHEMISTRY ASSOCIATION 2020-21
KE COLLEGE MANNANAM

ZERRE

WORLD HEART DAY 29 SEP

INTERNATIONAL HEALTH WEBINAR

TECHNICAL SESSION 1: GENETIC BASIS OF MULTIFACTORIAL DISEASES: PERSPECTIVES FROM CANCER

TECHNICAL SESSION 2: INTOXICATIONS: PROBLEMS AND REMEDIES

DR. JAYARAM V. V. KRISHNAN
Higher scientific officer
The Institute of Cancer Research,
Sutton, Greater London, UK

DR. P. UMAN JAYARAJ, MD
Medical officer, Family Health
centre, Udayanapuram

DATE: 29/09/2020
TIME: 12:00 IST

Dr. Brigit Paul
Principal, KE College

Dr. Jollyamma Mathew
Head, Chemistry Department

Dr. Litty Joseph
Association Director

Sara Jose
Association Secretary

ONLINE COOKING VIDEO COMPETITION

In association with world food day on October 16th Chemistry association "Zerre"organised an inter collegiate online cooking video competition to promote global awareness and action for those who suffer from hunger, and to highlight the need to ensure healthy diets for all. Out of the

seven entries Shein Raju of St. Thomas college kozhencherry secured first prize and Jesue tresa Joseph of Ettumanoorappan college secured second prize



HUMAN RIGHTS DAY

December 10th is observed as Human Rights Day to reaffirm the importance of human rights in re-building the world we want, the need for global solidarity as well as our interconnectedness and shared humanity. On December 10th members of our association presented a video in social media to spread the awareness and idea about our rights as human beings.

LED BULB ASSEMBLING WORKSHOP

Date of the event : 29th November 2021

Platform : offline (At Electronics lab Room No 304 in main building)

Name of the event. : Skill development workshop on the making of LED bulbs

Number of participants: 20

We people waste a lot of energy in our daily usage either by not turning the lights off when not in use or by utilizing old and inefficient appliances that consume large amount of energy or by not switching off the vehicle engine when the light is really long. Energy needs to be conserved not only to cut costs but also to preserve the resources for longer use. For this, the department of Physics with applied electronics in association with IEDC and IIC conducted a two day workshop on “LED Bulb making”, on 29th November 2021, as an initiative for the conservation and preservation of energy and resources for longer use.



Rev Fr Dr Xavier C S CMI, Principal of K E College inaugurated the training program. Mr. Anish Kumar P.S, Assistant Professor Dept of physics with Applied Electronics conducted the workshop for the students of BSc physics with Applied electronics department. Around 20 students participated in the workshop. The students were familiarized about the component of LED bulb and their assembly. They made LED bulb individually and made it a successful one.



Reading Week Celebration

Date of the event : 24th June 2021

Platform : Google Meet

Name of the event : Reading Week Celebration: An interactive Session

Number of participants: 100

As part of Reading week celebration, an interactive session was conducted by the Department of Physics, **K. E. College**, Mannanam in collaboration with the Department of Chemistry of **St. Michaels College** Cherthala and **M. E. S. College**, Nedumkandam on 24-06-2021 at 10:30 AM. It was an open platform for students as well as teachers of the three colleges based on the titled theme. The program was held through Google meet and there were 100 participants. Both students and teachers actively participated in the discussion.



Nagasakki Day

Date of the event : 9th August 2021

Platform : Online (entries to be send to electronics@kecollege.ac.in)

Name of the event. : Poetry Writing Competition

Number of participants:5

In connection with Nagasaki day students and teachers of department of Physics With Applied Electronics, K E College , Mannanam has organized Poetry Writing Competition “Never again ,please never again” on 9th August 2021. This competition was mainly conducted to promote peace and create awareness about the threat of nuclear weapons through their poems.



There were 5 participants. Sreedev P Dharman ,II DC Physics With Applied Electronics has secured first prize. Anjima Udayan ,II DC B.Sc Psychology (aided) has secured second prize. Ashina Solomon ,II DC Psychology (SF) has secured third prize.



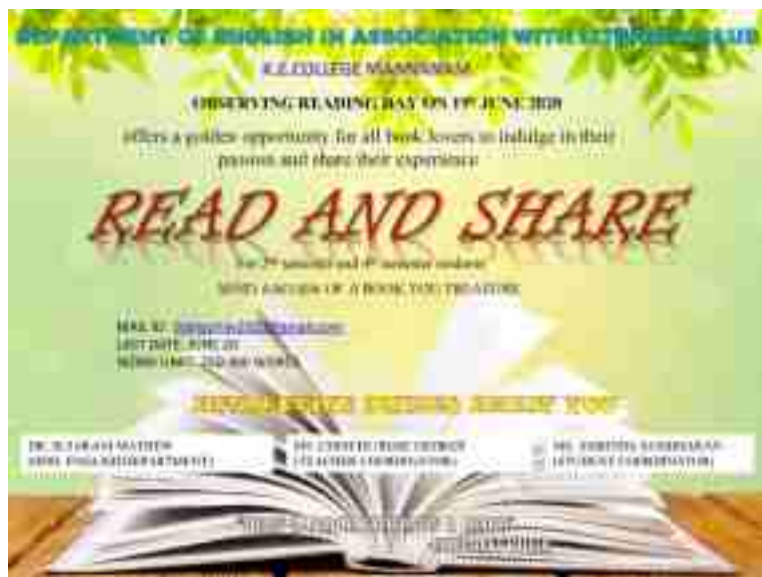
Students did remarkable work and enjoyed their creativity and imagination.

Book Review Competition

The Literary Club of Kuriakose Elias College (2020-2021) began the year by observing the national reading day – June 19 – to honour the father of the library movement in Kerala, P. N. Paniker, whose death anniversary is on the same day. Literary Club in collaboration with the English department of the college, held an online book review competition to commemorate the day and it also helped the students to know about the importance of reading. It was because of the COVID-19 crisis, the club chose a digital medium to hold the competition and the participation was satisfying.

The competition was announced on June 14 by releasing a brochure which includes the details of the competition. The students who were interested in participating were asked to submit a review of any book they read. The review must be of their interpretation of the book and the word limit was fixed as 250-300 words. It must be submitted via mail to the email ID bibliophile2020@gmail.com. Last date was June 20 and the entries were submitted for free of cost. 25 entries were submitted in total. Each one of it enclosed the given priorities. Students wrote reviews on books like *The Alchemist*, *Moby Dick* and so on.

Results were announced on June 30, 2020. Sandra Raj of the Physics department (2nd DC) secured the 1st place with her review of the book *Anna Karenina*, 1878 novel by Leo Tolstoy. Dr. Sujarani Mathew, Head of English Department, Ms. Chinchu Rose George and Ms. Arya Raju, Teacher Coordinators of the literary club, were in the judging panel.



Problem solving methodologies

Department of Statistics and Computer Applications

REPORT

The Department of Statistics and Computer Applications organized a soft skill development and training webinar on CAREER GUIDANCE AND OPPORTUNITIES IN PYTHON in

collaboration with IIC and IEDC on 15th August 2021 via Google meet. 80 participants registered through Google form. The webinar started at 11.00 am. Mr.FaizalFarook Director of Accurant Engineers and Consultants Pvt. Ltd. was the resource person. The final interactive session turned out to be the very fruitful. Webinar concluded at 12.00 pm.

OBJECTIVE

This webinar intends our students to learn the Python programming language and build them up suit for Python oriented jobs like system analysts, program managers and user support personnel.

OUTCOMES

Participants received an insight about the career opportunities in Python. Google meet link: <https://meet.google.com/myy-qdnd-vhc>

The poster is for a webinar titled "SOFT SKILLS DEVELOPMENT AND TRAINING Career guidance and opportunities in python". It is organized by the "DEPARTMENT OF HISTORY AND COMPUTER APPLICATIONS" at "KURIAKOSE ELIAS COLLEGE". The event is scheduled for "Date: 15/08/2021" at "Time: 11:00 AM". The resource person is "Mr. Faizal Farook, Director" of "Accurant Engineers and Consultants Pvt. Ltd.". The poster includes a cartoon illustration of a person with glasses and a red shirt pointing at a screen displaying code symbols. At the bottom, there are logos for "KURIAKOSE ELIAS COLLEGE" and "ACCURANT ENGINEERS AND CONSULTANTS PVT. LTD.", along with a list of names and titles: "Dr. James C.S. Chiriac, Principal", "Mr. Tomy Mathew, HOD Statistics, Computer Applications", "Dr. George F. Joseph, Mr. David S. Peter, ICAI/IEC Department, Co-ordinators", and "Mr. James Joseph, Mr. Anantha M.S., Student coordinators".

CYBER ADDICTION, CYBER CRIME AND IPR

REPORT OF THE WEBINAR

On Saturday, 4th of December, 2021 a webinar was organised by the department of *Computer Applications and Statistics* on the topic “*CYBER ADDICTION, CYBER CRIME AND IPR*” for the students of the department in which total participants were seventy-seven including teachers. The Resource person was Senior Civil Police Officer (Cyber Cell) – Mr. George Jacob. The program’s MC was done by Ms. Vinaya. The webinar started on a prayerful note where the prayer was said by Ms. Karthika. Welcome note was delivered by Dr. Dhanya P Joseph.

The program started off with full swing and energy with the Association Inauguration and the release of the magazine “*ESPARANZA*” of the second year students. The webinar moved forward by the talk of Mr. George Jacob where he shared information about Cyber Crime, Safety measures that should be taken by us to avoid falling into cyber pitfalls and he shared his experiences. On a kind note he also exchanged few help line numbers so that it can be used by the participants when in need. The session was useful and the presentation was well crafted. An interactive session was there for the participants to clear their doubts.

Lastly, the vote of thanks was said by Mr. Adhityan, the Association Secretary. The session was advantageous for the participants as everyone got to learn new things about Cyber addiction, Cyber crime and IPR. The webinar was an excellent way of gaining awareness, acquiring knowledge and to know the best way to protect us and our loved ones from cyber attacks.

Google meet link: <https://meet.google.com/cvd-brcf-uvvm>

KE COLLEGE MANNANAM
DEPARTMENT OF STATISTICS AND
COMPUTER APPLICATIONS

Organizing a webinar on
**CYBER ADDICTION,
CYBER CRIME AND IPR**

4th DECEMBER, 2021
2:00pm - 3:00pm

PLATFORM :
GOOGLE MEET

Mr. George Jacob
Senior civil police officer

Rev. Dr. Karier C. S.
(Principal) Dr. Karthika S.
1000 (MC) Ms. Dhanya S. Nair
1000 (Computer)

ENCON CLUB (2020-2021)

Encon Club is run by the Department of Physics, K.E. College, Kottayam, under the sponsorship of BPCL- Cochin Refineries. The club organizes various competitions and seminars regularly for college students on environment related topics.

A webinar on the topic "Understanding and managing your residential energy bills" was conducted by the ENCON club on 1st October 2021. The program was conducted as a hands-on training session for PG as well as UG students. Nearly 70 students participated in the event. The main aim of the program was home energy audit and thereby how we can save energy by the wise utilisation of power. The resource person was Mr. Richu Zachariah, Certified Energy Auditor as well as Assistant Professor, Amal Jyothi College of Engineering, Kanjirappally. The coordinators of the program were Ms.Aparna Raj and Dr. Ranjini Radhakrishnan.



**KURLAKOSE
ELIAS
COLLEGE**



ENCON CLUB
Department of
Physics



**Understanding and Managing
Residential Energy Bills- Hands on
Training**

Resource Person:
Rishi Zachariah
Certified Energy Auditor
Assistant Professor
Amal Jyothi College of Engineering, Ponnambalam

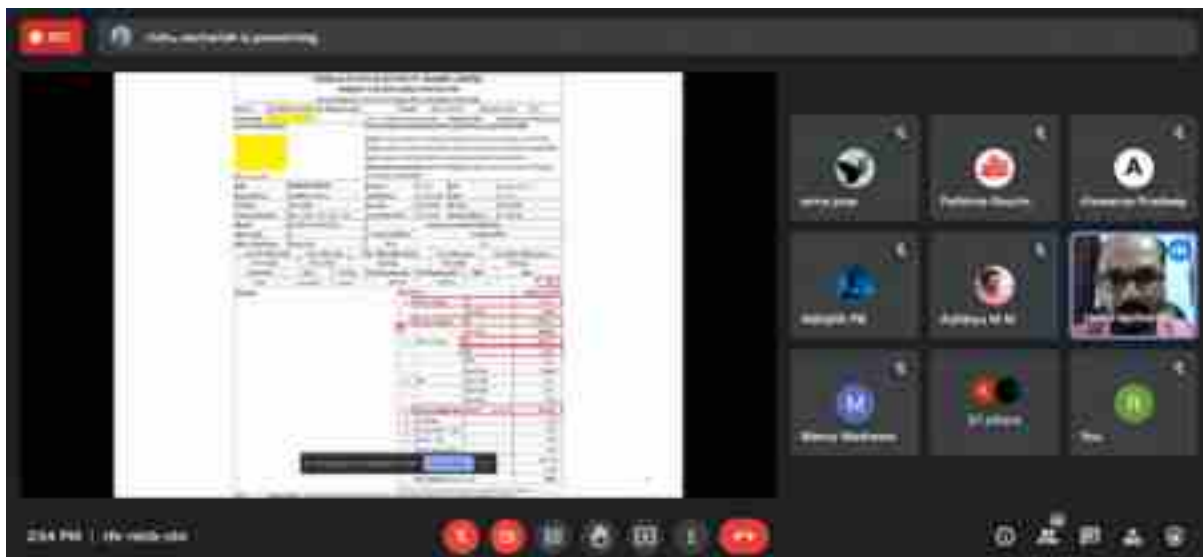


Coordinator Ms. Aparna K P Dr. Ranjan Radhakrishnan	Hall Dr. Jini Thomas	Principal Rev. Dr. Sankar C.S.
--	--------------------------------	--

About Speaker

Rishi Zachariah is currently working as Assistant Professor in Department of Mechanical Engineering, Amal Jyothi College of Engineering, Kattappilly. He completed his B.Tech in Mechanical Engineering from Mar Athanasius College of Engineering, Kottamangalam and M.Tech in Energy Engineering from MIT, Trichy. He is currently pursuing his PhD in the Department of Energy Science and Engineering, IIT Bombay. He is one of the executive committee members of Society of Energy Engineers and Managers (SEEM), Kerala chapter. Also, he is an empanelled resource person of Agency for Non-Conventional Energy and Rural Technology (ANERT), Kerala.

Date: 01 October 2021
Time: 2:30 pm to 3:30 pm



i-Talk on 4th Industrial Revolution and its impact on conventional job sectors

Date of the event : 3rd December 2021 @ 7PM

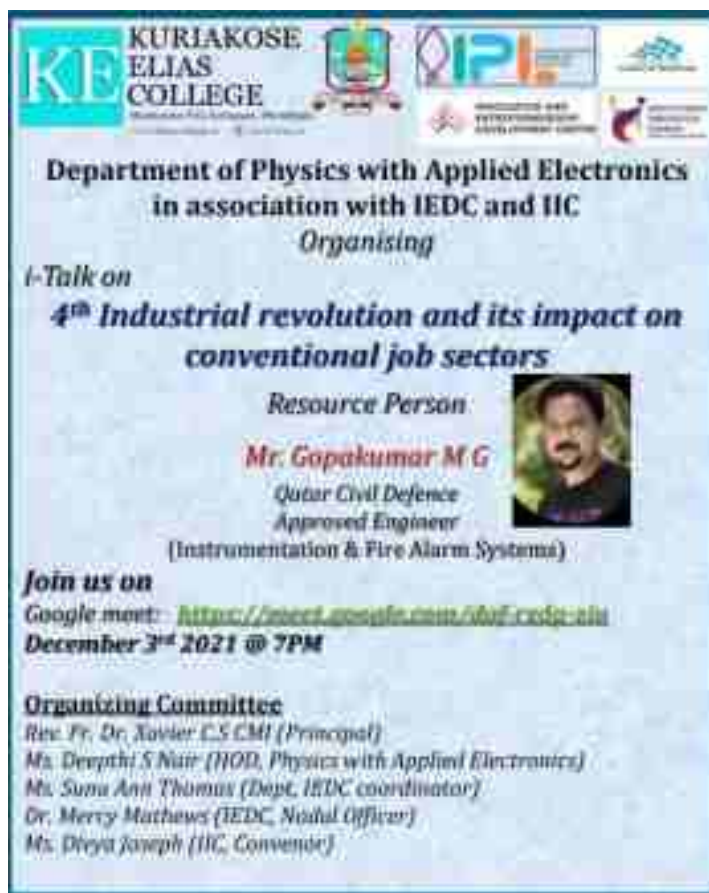
Platform :Google meet (Meeting Link: <https://meet.google.com/daf-rzdg-ziu>)

Name of the event. : Webinar on 4th Industrial Revolution and its impact on conventional job sectors

Number of participants: Around 67

The Department of Physics with Applied Electronics in association with IEDC and IIC organised an i-Talk on 4th Industrial revolution and its impact on conventional job sectors on 3rd December 2021(Friday) @ 7 PM through Google meet platform. The resource person was Mr. Gopakumar M.G, Qatar Civil Defence, Approved Engineer in Instrumentation and Fire Alarm Systems.

The program started with a prayer song by Parvathy Ramachandran of I DC. Welcome speech was delivered by Ms Deepthi S Nair, Head of the Department of Physics with Applied Electronics. Gopakumar Sir's talk was really an eye opener session, as the students were able plunge into the future technology. He also made clear about the various job opportunities and how the students should get prepared for better jobs. There were around 67 participants. After the talk there was a Q & A session. Our Resource person explained clearly each of the doubts raised by the students. Vote of Thanks was delivered by Ms Sruthy S, Assistant Professor, Department of Physics with Applied Electronics. Finally all the participants were asked to fill the feedback form. The i-Talk was really successful and all the participants were highly satisfied with the conduct and content of the webinar.



KE KURIAKOSE ELIAS COLLEGE
Department of Physics with Applied Electronics
in association with IEDC and IIC
Organising

i-Talk on
4th Industrial revolution and its impact on conventional job sectors

Resource Person
Mr. Gopakumar M.G
Qatar Civil Defence
Approved Engineer
(Instrumentation & Fire Alarm Systems)

Join us on
Google meet: <https://meet.google.com/ghf-cxsp-ain>
December 3rd 2021 @ 7PM

Organizing Committee
Rev. Fr. Dr. Xavier C.S CM (Principal)
Ms. Deepthi S Nair (HOD, Physics with Applied Electronics)
Ms. Sunu Ann Thomas (Dept. IEDC coordinator)
Dr. Mercy Mathews (IEDC, Nodal Officer)
Ms. Divya Joseph (IIC, Convener)

Details of students who undertook project from reputed institutions

Programme name	Program Code	List Of Students Undertaking Project Work/Field Work/Internship	Link to relevant document
MSW	SW	Alex Jose	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Amala Joseph	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Amenta Sabu	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Ammu B Nair	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Antoney Thomas	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Anuja Prasad	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Arya K S	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Atheena George	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Athulya S	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Febin Raju	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Gimlet Mathew	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Greeshma S Kumar	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Krupa S Kunjumon	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Lincy Thomas	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Lintal Lal	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Meera Sarada Subhash	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Mwayi Mindozo	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Neeha James	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Nidhin Thomas Abraham	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Nithyamol Babu	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf

MSW	SW	Rahul Kurian Cherian	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Riyamol Thomas	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Sandra Sunny Poulous	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Sanu Sabu	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Shibin Kurian	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Abhijith S Kumar	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Ajimon Kurian	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Aleena George	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Aparna Vijay	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Arsha Remesh	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Ashin Davis	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Berlin Paul	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Catherin Peter	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Christy Varghese	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Devikrishna R	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Ishana Aisha	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Jibin Joseph	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Jose Kurian	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Kiran Sasidharan	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Krishnapriya B	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Mariya John	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Milen George Lalu	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Nandana M.D	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Neha Micheal	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	P.J. Ann Mary	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Paballo Agnes Massa	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Parvathy Prakashan	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Praisys Elsa Alex	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf

MSW	SW	Rejin T Jays	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Richu Elsa Shabu	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Shilpa Jayachandran	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Shiyo Anna Joy	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Soniya Poullose	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Tony Jose	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf
MSW	SW	Treesa Cherian	https://kecollege.ac.in/wp-content/uploads/2022/01/MSW.compressed.pdf

Class Teacher

B.Sc Physics With Applied Electronics (2020-2023 Batch)

Sl. No.	Class No.	First semester				Total 100 & Category
		rization of Advanced and Slow learners				
		Plus two marks-25	MCQ /Surprise test-25	First internal Examination marks 25	Teacher evaluation -25	
1	20902	14	23	15	15	67
2	20903	15	10	21	20	66
3	20904	20	18	22	22	82
4	20905	19	15	22	24	80

Class Teacher

Soniya N V

Advanced and Slow learners

Activity for improvement	First Year			
	Internal/ University examination marks -60	Teacher evaluation -40	Total 100	Remarks
Mentoring,Peer teaching,Special classes and tutorials are conducted				
Mentoring,Peer teaching,Special classes and tutorials are conducted				
age for scholarships,Provided Additional library books,Induction programme,Career guidance,Surprise test, Mentoring,IEDC Project				
rage for scholarships,Provided Additional library booksInduction programme,Career guidance,Surprise test, Mentoring,IEDC project				

Sl. No.	Class No.	First semester				Total 100 & Category	Activity for improvement	Internal/ University examination marks -60
		Identification of Advanced and Slow learners						
		Plus two marks-25	MCQ /Surprise test-25	First internal Examination marks 25	Teacher evaluation -25			
1	18501	20	22	22	22	86,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	45
2	18502	16	17	15	15	63	Mentoring,Peer teaching	30
3	18503	15	15	15	15	60	Mentoring,Peer teaching	30
4	18504	19	20	22	22	83,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	45
5	18505	21	19	14	15	69	Mentoring,Peer teaching	32
6	18506	20	22	22	22	86,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring, ASAP	47
7	18507	15	15	15	15	60	Mentoring,Peer teaching	31
8	18508	19	22	22	22	85,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	44
9	18509	10	10	9	10	39,slow learner	Mentoring,Remedial teaching,Peer teaching, Previous question paper solving	18
10	18510	17	21	20	21	79,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	43
11	18511	21	22	23	22	88,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	52
12	18512	18	22	22	22	84,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	46
13	18513	15	15	15	15	60	Mentoring,Peer teaching	33
14	18514	15	15	15	15	60	Mentoring,Peer teaching	35
15	18515	17	20	20	20	77,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring, ASAP	45
16	18516	20	22	23	22	87,Advanced learner	Induction programme,Civi service coaching.Career guidance,Mentoring	53

Class Teacher

Deepthi S.Nair

Assessment										
First Year			Second Year				Third Year			
Teacher evaluation -40	Total 100	Remarks	Internal/ University examination marks-60	Teacher evaluation -40	Total 100	Remarks	Internal/University examination marks-60	Teacher evaluation -40	Total 100	Remarks
35	80	Advanced learner	43	38	81	Advanced learner	45	38	83	Advanced learner
30	60	Medium	30	30	60	Medium	20	30	50	Medium
25	55	Medium	25	30	55	Medium	20	30	50	Medium
35	80	Advanced learner	44	39	83	Advanced learner	42	38	80	Advanced learner
29	61	Medium	32	29	61	Medium	30	29	59	Medium
35	82	Advanced learner	47	35	82	Advanced learner	47	35	82	Advanced learner
27	58	Medium	25	27	52	Medium	20	27	47	Medium
37	81	Advanced learner	44	37	81	Advanced learner	40	40	80	Advanced learner
21	39	Slow learner	16	21	37	Medium	17	21	38	Slow
37	80	Advanced learner	50	36	86	Advanced learner	48	36	84	Advanced learner
36	88	Advanced learner	52	36	88	Advanced learner	47	36	83	Advanced learner
35	81	Advanced learner	46	35	81	Advanced learner	43	37	80	Advanced learner

Advanced and Slow le

Sl. No.	Class No.	First semester				Total 100 & Category	Activity for improvement	Internal/ University examination marks -60
		rization of Advanced and Slow learners						
		Plus two marks-25	MCQ /Surprise test-25	First internal Examination marks 25	Teacher evaluation -25			
1	18501	20	22	22	22	86,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	45
2	18502	16	17	15	15	63	Mentoring,Peer teaching	30
3	18503	15	15	15	15	60	Mentoring,Peer teaching	30
4	18504	19	20	22	22	83,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	45
5	18505	21	19	14	15	69	Mentoring,Peer teaching	32
6	18506	20	22	22	22	86,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring,ASAP	47
7	18507	15	15	15	15	60	Mentoring,Peer teaching	31
8	18508	19	22	22	22	85,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	44
9	18509	10	10	9	10	39,slow learner	Mentoring,Remedial teaching,Peer teaching,Previous question paper solving	18
10	18510	17	21	20	21	79,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	43
11	18511	21	22	23	22	88,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	52
12	18512	18	22	22	22	84,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	46
13	18513	15	15	15	15	60	Mentoring,Peer teaching	33
14	18514	15	15	15	15	60	Mentoring,Peer teaching	35
15	18515	17	20	20	20	77,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring,ASAP	45
16	18516	20	22	23	22	87,Advanced learner	Induction programme,Civi service coaching.Career guidance,Mentoring	53

Class Teacher

Deepthi S.Nair

arners

Assessment											
First Year			Second Year				Third Year				
Teacher evaluation -40	Total 100	Remarks	Internal/ University examination marks-60	Teacher evaluation -40	Total 100	Remarks	Internal /University examination marks-60	Teacher evaluation -40	Total 100	Remarks	
35	80	Advanced learner	43	38	81	Advanced learner	45	38	83	Advanced learner	
30	60	Medium	30	30	60	Medium	20	30	50	Medium	
25	55	Medium	25	30	55	Medium	20	30	50	Medium	
35	80	Advanced learner	44	39	83	Advanced learner	42	38	80	Advanced learner	
29	61	Medium	32	29	61	Medium	30	29	59	Medium	
35	82	Advanced learner	47	35	82	Advanced learner	47	35	82	Advanced learner	
27	58	Medium	25	27	52	Medium	20	27	47	Medium	
37	81	Advanced learner	44	37	81	Advanced learner	40	40	80	Advanced learner	
21	39	Slow learner	16	21	37	Medium	17	21	38	Slow	
37	80	Advanced learner	50	36	86	Advanced learner	48	36	84	Advanced learner	
36	88	Advanced learner	52	36	88	Advanced learner	47	36	83	Advanced learner	
35	81	Advanced learner	46	35	81	Advanced learner	43	37	80	Advanced learner	
26	59	Medium	33	26	59	Medium	30	26	56	Medium	
28	63	Medium	35	28	63	Medium	30	28	58	Medium	
36	81	Advanced learner	48	33	81	Advanced learner	45	36	81	Advanced learner	
38	91	Advanced learner	53	38	91	Advanced learner	50	38	88	Advanced learner	

Advanced and Slow learners

Sl. No.	Class No.	First semester				Total 100 & Category	Activity for improvement	Internal/ University examination marks -60
		Identification of Advanced and Slow learners						
		Plus two marks-25	MCQ /Surprise test-25	First internal Examination marks 25	Teacher evaluation -25			
1	19502	15	20	9	12	57,Slow learner	Induction programme,Career guidance, Surprise test, Mentoring,Remedial coaching	20
2	19503	22	22	25	25	94,Advanced learner	Mentoring,Peer teaching	50
3	19504	21	22	25	25	93,Advanced learner	Mentoring,Peer teaching	50
4	19505	10	8	15	12	45,slow learner	,Career guidance, Surprise test, Mentoring,Remedial coaching,Previous year Question paper solving	20
5	19506	9	11	9	16	45,Slow learner	Mentoring,Peer teaching	45
6	19508	18	10	10	16	54,slow learner	Induction programme,Career guidance, Surprise test, Mentoring, ASAP	50
7	19509	12	10	16	12	50,slow learner	Mentoring,Peer teaching, Question paper solving	35
8	19511	13	11	16	14	54,slow learner	Induction programme,Career guidance, Surprise test, Mentoring	20
9	19512	11	10	10	10	41,slow learner	Mentoring,Remedial teaching.Peer teaching,Previous question paper solving	44
10	19513	24	24	25	25	98,Advanced learner	Induction programme,Career guidance, Surprise test, Mentoring	60
11	19514	9	5	5	4	23,slow learner	Induction programme,Career guidance, Surprise test, Mentoring	10
12	19515	10	7	7	5	29,slow learner	Induction programme,Career guidance, Surprise test, Mentoring,Remedial coaching	5
13	19516	15	11	15	18	59,slow learner	Mentoring,Peer teaching,surprise Test	30

Class Teacher

SRUTHY S

Assessment										
First Year			Second Year				Third Year			
Teacher evaluation -40	Total 100	Remarks	Internal/ University examination marks-60	Teacher evaluation -40	Total 100	Remarks	Internal /University examination marks-60	Teacher evaluation -40	Total 100	Remarks
38	58		20	38	58		20	38	58	
40	90		50	40	90		50	40	90	
40	90		50	40	90		50	35	90	
15	35		20	15	35		20	15	35	
30	75		45	30	75		45	30	75	
35	85		50	35	85		50	25	75	
45	80		35	30	65		35	30	65	
10	30		20	10	30		20	8	28	
30	74		44	30	74		44	30	74	
40	100		60	40	100		60	40	100	
5	15		10	5	15		10	5	15	
5	10		2	4	6		2	4	6	
25	55		30	25	55		30	25	55	

Advanced and Slow learners

Sl. No.	Class No.	First semester				Total 100 & Category	Activity for improvement	Internal/ University examination marks -60
		Identification of Advanced and Slow learners						
		Degree marks-25	MCQ /Surprise test-25	First internal Examination marks 25	Teacher evaluation -25			
1	851	13	19	11	9	52,Slow learner	Induction programme,Career guidance, Surprise test, Mentoring,Remedial coaching	
2	852	10	10	12	12	44,slow learner	Mentoring,Peer teaching,Question paper solving,Remedial Coaching	
3	856	23	23	25	25	96,Advanced learner	Mentoring,Peer teaching	
4	857	22	23	24	23	92,Advanced Learner	Mentoring,Peer teaching	
5	865	9	11	9	16	45,Slow learner	Induction programme,Career guidance, Surprise test, Mentoring,Remedial coaching	
6	879	23	23	24	24	94,Advanced Learner	Mentoring,Peer teaching	
7	870	11	10	15	12	48,slow learner	Mentoring,Peer teaching,Question paper solving	
8	875	10	10	10	10	40,slow learner	Induction programme,Career guidance, Surprise test, Mentoring,Remedial coaching	
9	876	23	23	24	24	94,Advanced learner	Mentoring,Peer teaching	

Class Teacher

SIMPLE MATHEW

Advanced and Slow learners

Sl. No.	Class No.	First semester				Total 100 & Category	Activity for improvement	Internal/ University examination marks -60
		Identification of Advanced and Slow learners						
		Plus two marks-25	MCQ /Surprise test-25	First internal Examination marks 25	Teacher evaluation -25			
1	18551	17	16	15	18	66 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching	42
2	18552	12	13	15	13	53 Slow learners	Mentoring, Peer teaching	29
3	18553	12	15	17	16	60 Slow learners	Mentoring, Peer teaching	28
4	18554	14	15	13	12	54 Slow learners	Induction programme, Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	24
5	18555	12	14	13	18	57 Slow learners	Mentoring, Peer teaching	32
6	18556	24	25	23	25	97 Advanced learner	Induction programme, Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	55
7	18557	12	16	15	15	58 Slow learners	Mentoring, Peer teaching, Question paper solving	26
8	18558	12	15	17	16	60 Slow learners	Induction programme, Career guidance, Surprise test, Mentoring	28
9	18559	14	15	12	13	54 Slow learners	Mentoring, Remedial teaching. Peer teaching, Previous question paper solving	28
10	18560	17	15	16	12	60 Slow learners	Induction programme, Career guidance, Surprise test, Mentoring	24
11	18561	15	12	16	18	61 Slow learners	Induction programme, Career guidance, Surprise test, Mentoring	28
12	18562	13	15	14	11	53 Slow learners	Induction programme, Career guidance, Surprise test, Mentoring, Remedial coaching	46
13	18563	12	15	14	13	54 Slow learners	Mentoring, Peer teaching, surprise Test	56
14	18566	15	14	12	13	54 Slow learners	Mentoring, Peer teaching	54
15	18567	14	16	12	13	55 Slow learners	Mentoring, Peer teaching	47

Assessment										
First Year			Second Year				Third Year			
Teacher evaluation -40	Total 100	Remarks	Internal/	Teacher evaluation -40	Total 100	Remarks	Internal	Teacher evaluation -40	Total	Remarks
			University examination marks-60				/University examination marks-60		100	
36	78		55	36	91		39	32	71	
32	61		26	31	57		32	31	63	
29	57		28	32	60		43	29	72	
29	53		28	35	63		29	28	57	
29	61		24	39	63		31	29	60	
36	91		55	39	94		33	26	59	
31	57		46	35	81		29	31	60	
32	60		56	21	77		29	26	55	
35	63		36	35	71		22	35	57	
39	63		29	35	64		29	25	54	
39	67		36	35	71		39	21	60	
35	81		29	35	64		45	20	65	
21	77		45	36	81		49	23	72	
31	85		28	35	63		48	26	74	
32	79		24	39	63		59	32	91	

32	67		56	39	95		29	31	60	
28	59		36	35	71		29	26	55	
23	64		56	21	77		22	35	57	
35	71		36	35	71		29	25	54	
35	64		29	35	64		39	21	60	
37	66		54	31	85		45	20	65	
35	73		47	32	79		49	23	72	
38	92		53	37	90		29	31	60	
35	74		38	35	73		29	26	55	
38	74		54	38	92		48	36	84	
39	95		55	35	90		59	32	91	
36	95		56	38	94		29	31	60	
38	67		56	39	95		29	26	55	
38	94		54	37	91		22	35	57	
28	65		38	35	73		29	25	54	
38	67		54	38	92		39	21	60	



Sl. No.	Class No.	First semester				Teacher evaluation -25	Total 100 & Category
		Identification of Advanced and Slow learners					
		Plus two marks-25	MCQ /Surprise test-25	First internal Examination marks 25			
1	19552	25	23	24	23	95	95 Advanced learners
2	19553	12	16	15	15	58	58 Slow learners
3	19554	12	15	17	16	60	60 Slow learners
4	19555	23	24	23	23	93	93 Advanced learners
5	19556	17	15	16	12	60	60 Slow learners
6	19557	17	15	16	12	60	60 Slow learners
7	19558	17	15	16	12	60	60 Slow learners
8	19559	24	25	22	23	94	94 Advanced learners
9	19560	22	22	23	24	91	91 Advanced learners
10	19561	13	15	14	11	53	53 Slow learners
11	19562	24	23	22	21	90	90 Advanced learners
12	19563	12	16	15	15	58	58 Slow learners
13	19564	12	15	17	16	60	60 Slow learners
16	19567	15	12	16	18	61	61 Slow learners

17	19568	13	15	14	11	53	53 Slow learners
18	19569	24	23	21	23	91	91 Advanced learner
19	19570	17	15	16	12	60	60 Slow learners
20	19571	24	23	24	23	94	94 Advanced learner
21	19572	12	16	15	15	58	58 Slow learners
22	19573	12	15	17	16	60	60 Slow learners
23	19574	14	15	12	13	54	54 Slow learners
24	19575	17	15	16	12	60	60 Slow learners

Advanced and Slow learners

Activity for improvement	Assessment									
	First Year				Second Year				Thir	
	Intern al/				Intern al/				Intern al	
	Unive rsity exami nation marks -60	Teacher evaluati on -40	Total 100	Remark s	Univer sity examin ation marks- 60	Teacher evaluati on -40	Total 100	Remark s	/Unive rsity examin ation marks- 60	Teacher evaluati on -40
Induction programme,Career guidance,Surprise test, Mentoring,Remedial coaching	55	36	91							
Mentoring,Peer teaching	26	31	57							
Mentoring,Peer teaching	28	32	60							
Induction programme,Career guidance,Surprise test, Mentoring,Remedial coaching,Previous year Question paper solving	28	35	63							
Mentoring,Peer teaching	24	39	63							
Induction programme,Career guidance,Surprise test, Mentoring,ASAP	55	39	94							
Mentoring,Peer teaching,Question paper solving	46	35	81							
Induction programme,Career guidance,Surprise test, Mentoring	56	21	77							
Mentoring,Remedial teaching.Peer teaching,Previous question paper solving	36	35	71							
Induction programme,Career guidance,Surprise test, Mentoring	29	35	64							
Induction programme,Career guidance,Surprise test, Mentoring	36	35	71							
Induction programme,Career guidance,Surprise test, Mentoring,Remedial coaching	29	35	64							
Mentoring,Peer teaching,surprise Test	45	36	81							
Induction programme,Career guidance,Surprise test, Mentoring,Remedial coaching	24	39	63							

Mentoring,Peer teaching	29	35	64							
Mentoring,Peer teaching	56	39	95							
Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	56	21	77							
Mentoring,Peer teaching	56	35	91							
Induction programme,Career guidance, Surprise test, Mentoring, ASAP	29	35	64							
Mentoring,Peer teaching, Question paper solving	54	31	85							
Induction programme, Career guidance, Surprise test, Mentoring	47	32	79							
Mentoring, Remedial teaching. Peer teaching, Previous question paper solving	43	37	80							

Advanced and Slow learners

Sl. No.	Class No.	First semester				Total 100 & Category	Activity for improvement	Internal/ University examination marks -60
		rization of Advanced and Slow learners						
		Plus two marks-25	MCQ /Surprise test-25	First internal Examination	Teacher evaluation -25			
marks 25								
1	20551	20	17	22	16	75 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching	
2	20552	16	18	14	18	66 Slow learners	Mentoring, Peer teaching	
3	20553	12	18	17	19	66 Slow learners	Mentoring, Peer teaching	
4	20554	16	18	17	12	63 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	
5	20555	14	12	16	17	59 Slow learners	Mentoring, Peer teaching	
6	20556	19	18	16	12	65 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	
7	20557	24	24	25	23	94 Advanced learners	Mentoring, Peer teaching, Question paper solving	
8	20558	18	12	17	19	66 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring	
9	20559	12	18	14	16	60 Slow learners	Mentoring, Remedial teaching. Peer teaching, Previous question paper solving	
10	20560	14	18	14	12	58 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring	
11	20561	19	15	17	13	64 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring	
12	20562	19	18	16	12	65 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching	
13	20563	23	24	23	23	93 Advanced learners	Mentoring, Peer teaching, surprise Test	
14	20564	24	24	25	23	94 Advanced learners	Mentoring, Peer teaching	
15	20565	18	12	17	19	66 Slow learners	Mentoring, Peer teaching	

16	20566	23	24	24	22	93 Advanced learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	
17	20567	17	15	14	19	65 Slow learners	Mentoring, Peer teaching, surprise Test	
	20568	21	24	24	22	91 Advanced learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	
18	20569	14	15	18	19	66 Slow learners	Mentoring, Peer teaching, surprise Test	
	20570	19	17	15	18	69 Slow learners	Mentoring, Peer teaching, surprise Test	
19	20571	24	23	22	24	93 Advanced learners	Mentoring, Peer teaching, surprise Test	
20	20572	22	23	24	24	93 Advanced learners	Mentoring, Peer teaching, surprise Test	
	20573	18	17	19	15	69 Slow learners	Mentoring, Peer teaching, surprise Test	
21	20574	15	18	17	16	66 Slow learners	Mentoring, Peer teaching, surprise Test	
22	20575	14	15	18	19	66 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	
23	20576	19	17	15	18	69 Slow learners	Mentoring, Peer teaching, surprise Test	
24	20577	18	17	15	14	64 Slow learners	Mentoring, Peer teaching, surprise Test	
	20578	19	9	18	13	59 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	
25	20579	18	17	19	15	69 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	
26	20580	15	18	17	16	66 Slow learners	Mentoring, Peer teaching, surprise Test	
27	20581	19	9	18	13	59 Slow learners	Induction programme,Career guidance, Surprise test, Mentoring, Remedial coaching, Previous year Question paper solving	
28								

29

30

31

Advanced and Slow learners

SINo.	Class No.	Name	First semester				Total & Category	Categorisation	Activity for improvement	First Year		
			Categorization of Advanced and Slow learners							First Sem marks -60	Teacher evaluation -40	Total 100
			Plus two marks-25	MCQ provided by IQAC/Surprise test-25	First internal Examination 25	Teacher evaluation 25						
1	19001	Aromal Das	24.5	24	21	20	89.5	AL	WWS			
2	19002	Aromal M A	19.5	10	10	10	49.5	SL	Remedial coaching			
3	19003	Ashtami S Hari	22.5	21	22	25	90.5	AL	WWS			
4	19004	Avani Prasannakumar	20	12	9	8	49	SL	Enrichment Pro			
5	19005	Gopika Sunil	24.5	23	24	5	76.5	AV	WWS			
6	19006	Karthika E P	17	10	9	12	48	SL	Mentoring			
7	19007	Merin K B	19.95	18	15	12	64.95	AV	Enrichment Pro			
8	19008	Rojan R	18.5	12	10	9	49.5	SL	Remedial coaching			
9	19009	Salvin K S	19.2	20	18	15	72.2	AV	Enrichment Pro			
10	19010	Salman V S	19.75	10	11	8	48.75	SL	Remedial coaching			
11	19011	Shone Benny	20.5	14	13	13	60.5	AV	Mentoring			
12	19012	Abhijith P S	22	21	21	22	86	AL	SSP			
13	19013	Abhirami K S	23.9	22	23	15	83.9	AL	WWS			
14	19014	Abiya George	20.75	10	16	15	61.75	AV	Enrichment Pro			
15	19015	Adithya C V	24.5	22	24	22	92.5	AL	WWS			
16	19016	Adithya Rajeevan	16.5	9	11	13	49.5	SL	Remedial coaching			
17	19017	Akshya Sankar	21.5	23	23	20	87.5	AL	SSP			
18	19018	Akshya Devasia	22.9	20	17	21	80.9	AL	SSP			
19	19019	Amrutha K S	20.52	16	18	21	75.52	AV	SSP			
20	19020	Anandhu Krishnan	22.5	20	22	22	86.5	AL	WWS			
21	19021	Anandu S	18	15	16	23	72	AV	ASAP			
22	19022	Ann Mathew	21.35	21	22	20	84.35	AL	ASAP			

23	19023	Arjun P S	18	20	20	21	79	AV	SSP			
24	19024	Aswani P S	19	18	22	20	79	AV	SSP			
25	19025	Aswathi P S	20	20	19	21	80	AL	SSP			
26	19026	Aziya T S	23.75	21	22	19	85.75	AL	SSP			
27	19027	Dain Jins	18.75	15	17	22	72.75	AV	SSP			
28	19028	Jithin Joji	23.8	22	23	19	87.8	AL	WWS			
29	19029	Marriyam George	20.75	18	15	10	63.75	AV	SSP			
30	19030	Meenakshi B	23	23	23	23	92	AL	WWS			
31	19031	Meera Mani	18.55	21	24	23	86.55	AL	ASAP			
32	19032	Rijo Johnson	21.62	15	10	18	64.62	AV	Enrichment Pro			
33	19033	Sachu Santhosh	16.25	12	8	10	46.25	SL	Remedial coaching			
34	19034	Selvin Tom	18	15	23	22	78	AV	ASAP			
35	19035	Tibin Mathew	21.5	19.5	17.25	19	77.25	AV	ASAP			
36	19036	Namitha Sara Sanil	22.5	21	19	21	83.5	AL	SSP			
37	19037	Vyshnav G Nair	21.7	21	18	15	75.7	AV	SSP			
38	19038	Karthika Vasanthakumar	21.25	17	18	19	75.25	AV	ASAP			
							0					

Advanced and Slow learners

SlNo.	Class No.	Name	First semester				Total & Category	Categorisation	Activity for improvement	First Year		
			Categorization of Advanced and Slow learners							First Sem marks -60	Teacher evaluation -40	Total 100
			Plus two marks-25	MCQ provided by IQAC/Surprise test-25	First internal Examination 25	Teacher evaluation 25						
1	19001	Aromal Das	24.5	24	21	20	89.5	AL	WWS			
2	19002	Aromal M A	19.5	10	10	10	49.5	SL	Remedial coaching			
3	19003	Ashtami S Hari	22.5	21	22	25	90.5	AL	WWS			
4	19004	Avani Prasannakumar	20	12	9	8	49	SL	Enrichment Pro			
5	19005	Gopika Sunil	24.5	23	24	5	76.5	AV	WWS			
6	19006	Karthika E P	17	10	9	12	48	SL	Mentoring			
7	19007	Merin K B	19.95	18	15	12	64.95	AV	Enrichment Pro			
8	19008	Rojan R	18.5	12	10	9	49.5	SL	Remedial coaching			
9	19009	Salvin K S	19.2	20	18	15	72.2	AV	Enrichment Pro			
10	19010	Salman V S	19.75	10	11	8	48.75	SL	Remedial coaching			
11	19011	Shone Benny	20.5	14	13	13	60.5	AV	Mentoring			
12	19012	Abhijith P S	22	21	21	22	86	AL	SSP			
13	19013	Abhirami K S	23.9	22	23	15	83.9	AL	WWS			
14	19014	Abiya George	20.75	10	16	15	61.75	AV	Enrichment Pro			
15	19015	Adithya C V	24.5	22	24	22	92.5	AL	WWS			
16	19016	Adithya Rajeevan	16.5	9	11	13	49.5	SL	Remedial coaching			
17	19017	Akshya Sankar	21.5	23	23	20	87.5	AL	SSP			
18	19018	Akshya Devasia	22.9	20	17	21	80.9	AL	SSP			
19	19019	Amrutha K S	20.52	16	18	21	75.52	AV	SSP			
20	19020	Anandhu Krishnan	22.5	20	22	22	86.5	AL	WWS			
21	19021	Anandu S	18	15	16	23	72	AV	ASAP			
22	19022	Ann Mathew	21.35	21	22	20	84.35	AL	ASAP			

23	19023	Arjun P S	18	20	20	21	79	AV	SSP			
24	19024	Aswani P S	19	18	22	20	79	AV	SSP			
25	19025	Aswathi P S	20	20	19	21	80	AL	SSP			
26	19026	Aziya T S	23.75	21	22	19	85.75	AL	SSP			
27	19027	Dain Jins	18.75	15	17	22	72.75	AV	SSP			
28	19028	Jithin Joji	23.8	22	23	19	87.8	AL	WWS			
29	19029	Marriyam George	20.75	18	15	10	63.75	AV	SSP			
30	19030	Meenakshi B	23	23	23	23	92	AL	WWS			
31	19031	Meera Mani	18.55	21	24	23	86.55	AL	ASAP			
32	19032	Rijo Johnson	21.62	15	10	18	64.62	AV	Enrichment Pro			
33	19033	Sachu Santhosh	16.25	12	8	10	46.25	SL	Remedial coaching			
34	19034	Selvin Tom	18	15	23	22	78	AV	ASAP			
35	19035	Tibin Mathew	21.5	19.5	17.25	19	77.25	AV	ASAP			
36	19036	Namitha Sara Sanil	22.5	21	19	21	83.5	AL	SSP			
37	19037	Vyshnav G Nair	21.7	21	18	15	75.7	AV	SSP			
38	19038	Karthika Vasanthakumar	21.25	17	18	19	75.25	AV	ASAP			
							0					

Advanced and Slow learners

SlNo.	Class No.	Name	First semester				Total & Category	Categorisation	Activity for improvement	First Year		
			Categorization of Advanced and Slow learners							First Sem marks -60	Teacher evaluation -40	Total 100
			Plus two marks-25	MCQ provided by IQAC/Surprise test-25	First internal Examination 25	Teacher evaluation 25						
1	20001	Abhiram S S	22	19	16	22	79	AV	Remedial Coaching			
2	20002	Ajisha N U	17	12	14	17	60	AV	Remedial Coaching			
3	20003	Amala George	25	25	20	25	95	AL	Enrichment Programme			
4	20004	Bhadra.M	23	23	19	25	90	AL	Enrichment Programme			
5	20005	Bhama.M	24	21	17	24	86	AL	Enrichment Programme			
6	20006	Devi Krishna	24	20	19	22	85	AL	Enrichment Programme			
7	20007	Jaisaljohn Saji	22	25	20	25	92	AL	Enrichment Programme			
8	20008	Renjinimol A.R	20	20	17	22	79	AV	Remedial Coaching			
9	20009	Sreelakshmi Lejumon	25	25	20	25	95	AL	Enrichment Programme			
10	20010	Sruthy E S	20	23	19	23	85	AL	Enrichment Programme			
11	20012	A Sreelakshmi	23	23	19	23	88	AL	Enrichment Programme			
12	20013	Alan Johny	20	21	16	21	78	AV	Remedial Coaching			
13	20014	Ann Mariya Saji	23	25	20	25	93	AL	Enrichment Programme			
14	20015	Ann Maria Sunil	22	24	19	25	90	AL	Enrichment Programme			
15	20016	Ansu Bashy	22	24	19	22	87	AL	Enrichment Programme			
16	20017	Aparna Mol P V	18	16	13	20	67	AV	Remedial Coaching			
17	20018	Gadha S Panicker	21	24	19	24	88	AL	Enrichment Programme			
18	20019	Gayathri S	24	25	20	25	94	AL	Enrichment Programme			
19	20020	Kevin Tom Sabu	23	22	17	23	85	AL	Enrichment Programme			
20	20021	Merin Jaimon	24	23	19	23	89	AL	Enrichment Programme			
21	20022	Sharlet Joseph	19	22	18	22	81	AL	Enrichment Programme			

Advanced and Slow learners

Sl. No.	Class No.	Name	First semester				Total 100 & Category	Activity for improvement	Assessment							
			Classification of Advanced and Slow learners						First Year				Second Year			
			Plus two marks-25	MCQ /Surprise test-25	First internal Examination marks 25	Teacher evaluation -25			Internal/ University examination marks -60	Teacher evaluation -40	Total 100	Remarks	Internal/ University examination marks-60	Teacher evaluation -40	Total 100	Remarks
1	20050	Adhityan	13	0	0	5	18	More class test	0	0	0	slow				
2	20051	Alen Abraham	16	22	22	20	80		50	30	80	advanced				
3	20065	Amal Tom	21	22	22	20	85		50	30	80	advanced				
4	20066	Amruthesh A	17	18	18	18	71		40	32	72	medium				
5	20052	Ananya NM	23	24	24	24	95		55	38	93	advanced				
6	20053	Anna Rita Jijo		23.5	23.5	23.5	70.5		51	35	86	advanced				
7	20067	Athira K. R	18	22	22	22	84		48	33	81	advanced				
8	20068	Athira Soman	19	20	20	18	77		45	32	77	medium				
9	20069	Blessy Rose Benny	24.5	22.5	22.5	25	94.5		53	37	90	advanced				
10	20055	Britto B	22	18	18	20	78		46	34	80	advanced				
11	20070	Christeena Sajan	23	25	25	25	98		58	37	95	advanced				
12	20071	Devika Shaju	25	25	25	25	100		60	38	98	advanced				
13	20073	Karthika Prasad	24	19	19	21	83		47	30	77	medium				
14	20057	Karthika S Nair	23	24.5	24.5	21	93		53	37	90	advanced				
15	20058	Kiran Varma	20	18	18	21	77		43	32	75	medium				
16	20074	Lidhya Shilu	24	25	25	25	99		57	36	93	advanced				
17	20059	Mishel Sibi	24	22.5	22.5	24	93		55	33	88	advanced				
18	20075	Nevin Saji	20	22	22	25	89		50	30	80	advanced				
19	20060	Parvathi R Kumar	21	25	25	25	96		55	38	93	advanced				

20	20076	Parvathi Biju	20	20	20	21	81	48	30	78	medium
21	20061	Rakesh Santhosh	20	absent	absent	14	14	0	15	15	slow
22	20077	Sailakshmi K S	15	23	23	23	84	52	34	86	advanced
23	20078	Sandra Sabu	20	20	20	21	81	48	33	81	advanced
24	20079	Sidharth P Pradeep	15	25	25	21	86	48	25	73	medium
25	20062	Stephin Rajkumar	15	14	14	20	63	43	28	71	medium
26	20080	Treesa John	18	25	25	18	86	47	30	77	medium
27	20054	Balu Baiju	20	24	24	24	92	50	32	82	advanced
28	20072	Jayakrishnan D R	12	4	4	20	40	12	12	24	slow

Class Teacher

—

d

—

d

d

—

d

—

d

—

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Class Teacher

Third Year				
Remarks	Internal /University examination marks- 60	Teacher evaluation -40	Total 100	Remarks
			68	
			80	
			72	
			62	
			69	
			81	
			76	
			60	
			75	
			70	
			65	
			73	
			79	

--	--	--	--	--

Approval of fresh programmes / courses under NSQF for the year 2020-21

Inbox

nsqfugc2020@gmail.com

Wed, Sep 23,
7:08 PM (16
hours ago)

to me

Dear Sir/Madam,

This is with reference to your application for running skill-based programmes / courses. I am directed to convey that your institution may run the following fresh programmes / courses under National Skills Qualifications Framework (NSQF) during the academic session 2020 - 2021:-

Programme/s	Trade/Course
Certificate	Healthcare/Yoga and Wellness
Certificate	Food Processing and Technology
Diploma	Green Jobs/Bee Keeping
Certificate	Agriculture/Organic Farming
Diploma	Electronics/Computer Hardware and Networking
Certificate	IT/Ites/Web Designing
Diploma	Herbal Chemistry and Technology
Certificate	Communication Skills in English
Certificate	Visual Media and Communication

The institution must adhere to the following terms and conditions:

1. The institution shall run the courses in accordance with the provisions of the UGC Guidelines for Providing Skill-based Education under National Skills Qualifications Framework (NSQF).
2. The institution shall meet the requirements of infrastructure and laboratory facilities for running the skill based courses.

3. If the institution is recommended for running skill-based courses in the fields like medicine, law etc., it shall meet the parameters specified by the concerned regulatory bodies / professional councils.
4. The courses will be offered on regular mode only. The Institution shall not run the courses on online / distance education mode and through franchise arrangements.
5. The institution shall furnish details regarding students admitted (course wise) for the forthcoming academic session on the online portal by **31.10.2020**. The link to the portal is <https://nsqf.ugc.ac.in/>

With regards,

Yours faithfully,

(Dr. Mriganka Sekhar Sarma)
(Education Officer)

Kuriakose Elias College
Mannanari P.O, Dist. Kottayam - 686 561



ReplyForward

KURIAKOSE ELIAS COLLEGE MANNANAM

SYLLABUS

**DIPLOMA COURSE
in
BEE KEEPING
(Skill Development Programme under UGC-NSQF)**

**Credit and Semester System
2020 - 2021**

KURIAKOSE ELIAS COLLEGE, MANNANAM
DIPLOMA IN BEE KEEPING
(UGC-NSQF Skill Development Programme)

NAME OF THE CO-ORDINATORS

- Dr. Mathews T Thelly
Associate Professor in Botany
Kuriakose Elias College,
Mannanam Ph.No-9895200582
Email : dr.thelly@gmail.com

- Ms. Shenoj Mathew
Department of Botany
Kuriakose Elias College,
Mannanam
Ph.No-8592868510

Regulations

CONDITION FOR REGULATIONS

A candidate who have passed the Higher Secondary Examination (Academic Stream) conducted by the government of Kerala or an examination as equivalent to 10, +2 course including CBSE, which have been recognized by the Mahatma Gandhi University or any other University accepted by the syndicate as equivalent there to subject to such conditions as may be prescribed therefore shall be permitted to appear and qualify for Professional Diploma in Bee Keeping examination after a course of study of ONE academic year

DURATION OF THE COURSE

The course of the professional Diploma in Bee Keeping shall consist of one academic year.

ELIGIBILITY FOR THE DIPLOMA

A candidate shall be eligible for the professional Diploma in Bee Keeping if he/she has satisfactorily undergone the prescribed course of study for a period of not less than one year and passed examinations in all papers.

COURSE OF STUDY

The course of study shall comprise instruction in books prescribed from time to time.

PAPER 1	Basics of beekeeping
PAPER 2	Bee keeping systems and tools
PAPER 3	Bee keeping techniques
PAPER 4	Site selection and installation of beehives
PAPER 5	Bee enemies, diseases, pesticide poisoning
PAPER 6	Bee products, economics and marketing

EXAMINATIONS

The examinations shall be three hours duration to each paper at the end of the year. The candidate failing in any subject(s) will be permitted to appear for each failed subject(s) in the subsequent examination.

SCHEME OF EXAMINATIONS

The scheme of the Examinations shall be follows:

Sl.N O	PAPER CODE	TITLE OF THE PAPER	EXAM DURATION	MAX. MARKS
1.	PAPER 1	Basics of beekeeping	3	100
2.	PAPER 2	Bee keeping systems and tools	3	100
3.	PAPER 3	Bee keeping techniques	3	100
4.	PAPER 4	Site selection and installation of beehives	3	100
5.	PAPER 5	Bee enemies, diseases, pesticide poisoning	3	100
6.	PAPER 6	Bee products, economics and marketing	3	100
			TOTAL MARKS	600

PASSING MINIMUM

A candidate shall be declared to have passed examinations in theory of study only is he/she scores not less than 40 marks out of 100 in the University examinations.

CLASSIFICATION OF SUCCESSFULL CANDIDATES

Candidate who secures not less than 60% of the aggregate marks in the whole examination shall be declared to have passed the examination in FIRST CLASS. All other successful candidates shall be declared to have passed in SECOND CLASS. Candidates who obtain 75% in FIRST CLASS WITH DISTINCTION provided they pass all the examinations prescribed for the course in the first appearance.

QUESTION PAPER PATTERN:

TIME: 3 hours Max. marks: 100

PART A: 5 X 5=25

Answers all questions

Two questions from each unit with Internal Choice

PART: 5 X 15=75

Answer all questions

Two questions from each unit with Internal Choice

ABOUT THE PROGRAMME:

There is always an increasing demand for the honey across the world. Still most of the honey is being collected from the wild resources (forest) and a limited amount is produced through commercial units. In the scattered commercial units, due to less technical knowledge and poor infrastructure, the honey production is less. A great potential exists in this area, where we may establish this unorganized sector into an organized one for the betterment of the society.

At village level, successful honey production provides nutritional and economic security and also empowerment to the farmers, farm women, and rural youth. Beekeeping also helps conserve the natural resources. There is a need to impart improved technical know-how to the traditional beekeepers in order to facilitate the adoption of improved technologies available in this area. The certification may be required to the beekeeper to seek any financial help from any banks, non-governmental or government agencies, etc.

Objectives:

Impart education about modern beekeeping.

Build human resource in the beekeeping sector.

Diversification of apiculture to increase income of the farmers.

Develop entrepreneurial skills in beekeeping.

COURSE STRUCTURE

Skill Component Credits	General Education Credits	Total Credits	Normal Duration of Course	Exit Points/Awards
12+12= 24	18+18= 36	60	Two semesters	Diploma Certificate

PROGRAMME STRUCTURE

Semester I

Sl. No.	Study Components	Name of the Course	Total Credits			Contact hours
			Theor y	Practica l	Tota l	
A	Languages and Common Courses (General Components)	1) Communication Skills in English – I	1	2	3	45
		2) Basic Computer Skills	1	3	4	60
		3) Life skills – I	1	1	2	30
		4) Principle of Management – I	1	2	3	45
B	Core Courses (Skill Components)	1) Basics of beekeeping	1	1	2	45
		2) Bee keeping systems and tools	1	2	3	45
		3) Bee keeping techniques	1	2	3	30
		Internship/ Industrial training/Project	...	10	10	150
TOTAL					30	450

Semester II

Sl. No.	Study Components	No.of Courses	Total Credits			Contact hours
			Theory	Practical	Total	
A	Languages and Common Courses (General Components)	1) Communication Skills in English - II	1	2	3	45
		2) Computer Skills	1	3	4	60
		3) Life skills – II	1	1	2	30
		4) Entrepreneurship Development.	1	2	3	45
B	Core Courses (Skill Components)	Site selection and installation of beehives	1	2	3	45
		Bee enemies, diseases, pesticide poisoning	1	2	3	45
		Bee products, economics and marketing	1	1	2	30
		Internship/ Industrial training	10	10	150
TOTAL					30	450

		<ul style="list-style-type: none"> • Ensure hanging of hives in or under well shaded trees. • Suspend hives from wires so that predators cannot push them over. • Remember hanging of hives in such a way that allows ease of harvesting • Use Trees and solid poles to hang the hive • Keep the hives clean and pest free.
5	Bee enemies, diseases, pesticide poisoning	<ul style="list-style-type: none"> • Identify common insects stored in combs like wax moth, Varro mite, ant and termites. • Take preventive steps/methods to overcome insects. • Use required tools, equipments and other materials. • Take preventive measures and methods to overcome bee diseases • Use required tools, equipments and other materials. • Identify nuisances in bee-keeping like disturbance from domestic • Animals, bush fires, chemical poisoning, honey badger
6	Bee Products, Economics and Marketing	<ul style="list-style-type: none"> • Ascertain right time to harvest the honey and other raw products. • Identify the right equipments used in harvesting like smoker, hive tool, nucleus top bar hive. • report any accidents, incidents or problems without delay to an appropriate person.

		<ul style="list-style-type: none">• Identify the honey and bee related by-products traders• Ascertain good supply chain.• Procure required inputs for extraction of raw product.• ascertain proper storage and packaging of honey• Take necessary actions to reduce further danger.
--	--	---

SYLLABUS - SEMESTER I

Diploma in Bee Keeping

Paper 1: Basics of beekeeping

Theory – 1 hr Practical – 1hr

UNIT 1

History of bee keeping: Definition, Bee keeping in India.

UNIT 2

Honey bee species and identification: Introduction to honey bee; Types of honey bees, Species of honey bees. Bee identification.

UNIT 3

Life cycle of the different bee castes: Ascertain different development stages of life cycle of the different types of bees. Identify time needed to complete each stage. Identify raw products generated by bees during life cycle.

UNIT 4

Social organization in honey bees: Colony life and social organization – Queen, drone, worker. Annual biological cycle of the bee colony. Role of Central Honey Bee Research & Training Institute.

UNIT 5

Communication in honey bees: Bee learning and communication – Learning - Color learning in honeybees, Color discrimination, Color learning rates and preferences, Color memory, Timing in color learning, Neurobiology of color vision; Communication - Odor plume, Trophallaxis.

PRACTICALS

- Identify different types of bees.
- Familiarize with the life cycle of different types of bees.
- Get acquainted with the communication method used by bees.

References:

Stingless Bees Culture {Meliponi Culture} in Kerala: handbook for farmers by Sajan Jose and Prem Jose in Kerala

Bee Keeping by Saras Publication

Fundamental of Bee Keeping by Daya Publishing House

Apiculture in India by Indian Council of Agricultural Research

Dewey M. Caron, 2013. Honey Bee Biology and Beekeeping, Revised Edition. Wicwas Press, Kalamazoo.

Paper 2: Bee keeping systems and tools

Theory – 1 hr

Practical – 2 hrs

UNIT 1

Adaption of honey bees: Structural, Behavioral, Ecological and Physiological Adaptations of Bees. Necessities of honey bee adaptations

UNIT 2

Handle beekeeping systems: Identify different bee-keeping systems ranging from the local/traditional systems to the modern systems. Ascertain importance of economic aspects of the different bee-keeping systems

UNIT 3

Selection of bee keeping systems: Select the most appropriate bee-keeping system (best hive type) for their areas based on cost benefit analysis.

UNIT 4

Handle bee keeping tools: Identify and use of modern bee-keeping tools

UNIT 5

Working of bee keeping tools: Ascertain the working of the different bee-keeping tools

PRACTICALS

- Familiarize with the bee-keeping system
- Identify the tools/equipments required for the bee keeping

References:

Bee keeping methods and techniques by Walnut Publication

Textbook on Bee Keeping: Perspective For Skill Development on Kalyani Publisher

First lessons in Bee Keeping by Dover Publications

Laidlaw, H.H., 1997. Contemporary queen rearing. Published by Dadant and Sons. R. A. Morse, Rearing queen honey bees. Wicwas press, NY.

Alison Benjamin, By (author) Brian McCallum, 2008. Keeping Bees and Making Honey. David & Charles, Newton Abbot.

Kim Pezza, 2013. Backyard Farming: Keeping Honey Bees: From Hive Management to Honey Harvesting and More. Hatherleigh Press, U.S.

Kim Flottum, 2014. The Backyard Beekeeper: An Absolute Beginner's Guide to Keeping Bees in Your Yard and Garden. Quarry Books.

Paper 3: Bee keeping techniques

Theory – 1 hr

Practical – 2hrs

UNIT 1

Basic requirements for starting bee keeping: Getting Started in Beekeeping - Land and Buildings, Equipments and supplies - Vehicle, hives.

UNIT 2

Bee pasturage and pollination: Definition, types of bee pasturage – single year productive, multi year productive, permanent productive. Installing a bee pasture. Pollination by bees – pollinator.

UNIT 3

General management practices in bee keeping: Best management practice – definition, requirements to register, swarms and bee enquiries, hive densities, hive placement, water provisions, queens and robbing behavior, disease control.

UNIT 4

Seasonal management of honey bees. Transportation of hives.

UNIT 5

Queen rearing and colony multiplication: Raising honey bee queens. Developmental stages of queen bee, Requirements for rearing good queens, Methods of rearing queens.

PRACTICALS

- Familiarize with pollination techniques and bee pasturage.
- Placement and transportation of hives.
- Techniques involved in queen rearing

References:

A handbook of Bee Keeping by Agro-Bios

Self-Sufficiency: Bee Keeping by IMM Lifestyle Books

Bee Keeping for All by Northern Bee Books

Roger A. Morse, Kim Flottum, 1998. Honey Bee Pests, Predators and Diseases. Wicwas Pr; 3rd edition.

Alethea Morrison (Author), Mars Vilaubi (Photographer), 2013. Homegrown Honey Bees: An Absolute Beginner's Guide to Beekeeping Your First Year, from Hiving to Honey Harvest. Storey Publishing, LLC; 1 edition.

Hunt, G.J., 2000. Using honey bees in pollination Purdue University.

SEMESTER II

Paper 4: Site selection and installation of beehives

Theory – 1 hr Practical – 2 hrs

UNIT 1

Site selection of beehive: Select appropriate location for beehives that consist of diverse vegetation that provides plenty of pollen and nectar. Know and fix appropriate radius of apiary location from food sources. Ensure sourcing of good water in the immediate area since bees need as much water as pollen and nectar.

UNIT 2

Installation of beehive: ensure hanging of hives using strong greased galvanized wires in or under well shaded trees to protect the bees. Suspend hives from wires so that predators cannot push them over. Remember hanging of hives in such a way that allows ease of harvesting. Keep the hives clean and pest free.

UNIT 3

Colony inspection: Identify the climatic conditions before proceeding to the beehive for inspection. Perform colony inspection from outside to get idea of the colony status without opening the hive. Make sure that colony is strong and healthy. Perform colony inspection from inside to confirm the colony status, strengths and any abnormalities

UNIT 4

Use of various equipments: Ascertain use of various equipments used for inspection from both outside and inside like smokers, bee suits and gloves.

UNIT 5

Record keeping: Records should be kept to know what was done last time and what to do next time. Keep records what equipment to use and when to use effectively and efficiently

PRACTICALS

- Select site for hive installation
- Install hives
- Manage the Colonies of Bee
- Perform the inspection of Colonies
- Register and Insure bee-keeping unit
- Maintain record

References:

Understanding Apiculture by Discovery Publishing Pvt.Ltd

Bee Keeping: A comprehensive guide to Bees and Bee Keeping by Scientific Publishers India

The Book Of Bee Keeping by Nabu Press

Roger A. Morse, Kim Flottum, 1998. Honey Bee Pests, Predators and Diseases. Wicwas Pr; 3rd edition.

Alethea Morrison (Author), Mars Vilaubi (Photographer), 2013. Homegrown Honey Bees: An Absolute Beginner's Guide to Beekeeping Your First Year, from Hiving to Honey Harvest. Storey Publishing, LLC; 1 edition. Hunt, G.J., 2000. Using honey bees in pollination Purdue University.

Paper 5: Bee enemies, diseases, pesticide poisoning**Theory – 1 hr Practical –2 hrs****UNIT 1**

Bee enemies and diseases: An introduction, Bee enemies – Wax Moth, Ants, Wasps, Microorganisms, Pests. Diagnosis and Identification.

UNIT 2

Mites attacking honey bees, Mechanical control, Mite-tolerant stocks, Biopesticides, Chemical (synthetic pesticide) treatments.

UNIT 3

Bacterial, viral, fungal & protozoan diseases.

UNIT 4

Pesticide poisoning of bees and mitigation: Definition of pesticides, types of pesticides and their length of residual toxicity, Pesticides and pollinators, Toxicity to bees – Honey bee health, Colony collapse disorder.

UNIT 5

Pollinator conservation methods: Pollinators definition, Types of pollinators, Pollinators at Risks, Threats to Pollinators, Actions to Help Pollinators, Conservation methods.

PRACTICALS:

- Practice the preventive measures/ insect management
- Identify the different types of tools/equipments required for insect management

- Identify common diseases of bee
- Practice the disease preventive measures/ disease management
- Identify different types of tools/equipments required for disease

References:

Novel and Innovative techniques in Meliponi Culture in Kerala by Grin Publishing, India

Modern Bee Keeping and Honey Processing Technology by Engineers India Research Institute

Natural Bee Keeping By Chelsea Green Publishing Co

Roger A. Morse, Kim Flottum, 1998. Honey Bee Pests, Predators and Diseases. Wicwas Pr; 3rd edition.

Alethea Morrison (Author), Mars Vilaubi (Photographer), 2013. Homegrown Honey Bees: An Absolute Beginner's Guide to Beekeeping Your First Year, from Hiving to Honey Harvest. Storey Publishing, LLC; 1 edition.

Hunt, G.J., 2000. Using honey bees in pollination Purdue University.

Paper 6: Bee Products, Economics and Marketing

Theory - 1 hr Practical - 1 hr

UNIT 1

Bee products – An introduction, honey, pollen, royal jelly, bees wax, propolis & venom, Significance of bee products.

UNIT 2

Value added honey products. Properties of honey products, nutrients and composition of honey, acid content and flavor effects. Types of value added honey products.

UNIT 3

Harvesting: Time of Harvesting, Method of harvesting, Extraction of honey, Processing of honey Harvesting Royal Jelly, Propolis, Pollen and bee venom

UNIT 4

Packaging, labeling and storage of honey and honey products.

UNIT 5

Marketing of bee products: Definition of marketing, Marketing Honey Comb and Honey, Marketing Pollination Services, Marketing Wax, Marketing Propolis, Marketing Pollen, Marketing Royal Jelly, Marketing Bee Venom, Marketing Adult and Larval bees, Costing

and Financing the Marketing Activities.

Build up the supply chain.

PRACTICALS:

- Get well versed with the important factors to be considered during harvesting.
- Extract honey using appropriate procedure
- Identify, select and use the tools required for the process
- Grade the products
- Assess the quality of the products
- Understand the shelf-life of the products

Select the materials required for packaging and storage of the products

- Practice proper packaging and storage of the processed honey,
Harvest Royal Jelly, Propolis, Pollen and Bee venom
Undertake processing, labelling and storage of Royal Jelly, Propolis, Pollen and
Bee venom
- Identify the market platform for the products and by products

References:

Bee Keeping Practice by Axis Books

The Practical Book of Bee Keeping by Anness Publishing

Honey Bee by Black Dog and Leventhal Publishers Inc

Craig Hughes, 2010. Urban Beekeeping: A Guide to Keeping Bees in the City. e Good Life Press, Preston.

Table with columns for names and various handwritten entries, possibly representing a schedule or data set.

Dr. Michael P. Terry
Gen. Edgar Tom H.
Mr. Telfer Strong

Table with columns for names and various handwritten entries, including a column labeled 'Mills' with numerical values.

Handwritten signature and notes at the bottom right of the page.

College Name:- KURIAKOSE ELIAS COLLEGE MANNANAM Location:- K.E College, Mannanam, Kottayam, Kerala, 686561

Course Name:- Bee Keeping Semester:- 1 Level:- 4

Date of Assessment :- 22/11/2021 Assessor Name :- Dr.

Total Student:- 23 Present:- 21 Absent:- 2

Sr No.	Name	Father Name	Signature
1	Abhiram Harish	Hareesh Kumar E.R.	<i>Abhiram</i>
2	Abhiram K Vinoy	Vinoy K.K.	<i>Abhiram</i>
3	Adithyan S Nair	Sujith S Nair	<i>Adithyan</i>
4	Adithya T Vinod	Vinod C.G.	<i>Adithya</i>
5	Alan Thomas	Thomas K.A.	<i>Alan</i>
6	Akash K S	Subhash R.	<i>Akash</i>
7	Anjali Joan	Joseph K.J.	<i>Anjali</i>
8	Anamika Kishor	K.P.Kishor	<i>Anamika</i>
9	Asha Ajith	Ajith Kumar J.	<i>Asha</i>
10	Aswin C Shibu	Shibu C.T.	<i>Aswin</i>
11	Bijomon Stephen	Stephen K.J.	<i>Bijomon</i>
12	Dayanand Isaac	K.J. Isaac	<i>Dayanand</i>
13	Harikrishna V S	Sunil Kumar	<i>Harikrishna</i>
14	Joeva John	P.D. John	<i>Joeva</i>
15	John Sabu	Sabu Varley	<i>John</i>
16	Meenu S Kumar	P.R.Sajikumar	<i>Meenu</i>
17	Rojin Chacko	Chackochan	<i>Rojin</i>
18	Sarang Santhosh	Santhosh Kumar C.F.	<i>Sarang</i>
19	Soorynadh P.	Anil Kumar P.M.	<i>Soorynadh</i>
20	Vani Suku	V.K. Suku	<i>Vani</i>
21	Veena Suku	V.K. Suku	<i>Veena</i>
22	Vidhya P. Krishna	P.T. Krishnankutty	<i>Vidhya</i>
23	Vishnu Ajith	Ajith Kumar M.	<i>Vishnu</i>

Assessor Signature

Principal/MODS signature with College Stamp

Assessor
 22/11/21
 (Abdul Rahman)

Dr. Mathews T Thelley
 Head and Research Guide
 Department of Botany
 Kuriakose Elias College
 Mannanam - 686 56



200000 200000 200000 200000 200000 200000 200000 200000 200000 200000

	1/1/10	1/2/10	1/3/10	1/4/10	1/5/10	1/6/10	1/7/10	1/8/10	1/9/10	1/10/10	1/11/10	1/12/10
Abhishek Harish	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Abhishek K. Vimal	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Adithyan B. Nair	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Adithyan T. Nair	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Alwin Thomas	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Ashok K. S	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Anjali Jadhav	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Anurag Kulkarni	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Ashu M. H.	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Ashwin C. Chitra	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Ashwin S. Gupta	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Pragyanant Nair	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Harikrishna V.S	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Jayant Jadhav	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Jyoti Sahu	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Meera S. Kumar	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Rajiv Chandra	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Srinivas Lakshmi	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Srinivasulu P.	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Vasavi Sahu	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Vasavi Sahu	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Vidhya S. Krishna	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Vidhya S. Krishna	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Reshma Perera	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok

Duration 1hr 1hr 2hr 2hr 2hr 2hr 2hr 2hr 2hr 2hr 2hr 2hr 2hr

Dr. Mahesh T. Ghule
Dr. Sajay Jadhav
Mr. Digvijay Singh

200000 200000 200000 200000 200000 200000 200000 200000 200000 200000

	1/1/10	1/2/10	1/3/10	1/4/10	1/5/10	1/6/10	1/7/10	1/8/10	1/9/10	1/10/10	1/11/10	1/12/10
Abhishek Harish	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Abhishek K. Vimal	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Adithyan B. Nair	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Adithyan T. Nair	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Alwin Thomas	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Ashok K. S	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Anjali Jadhav	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Anurag Kulkarni	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Ashu M. H.	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Ashwin C. Chitra	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Ashwin S. Gupta	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Pragyanant Nair	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Harikrishna V.S	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Jayant Jadhav	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Jyoti Sahu	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Meera S. Kumar	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Rajiv Chandra	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Srinivas Lakshmi	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Srinivasulu P.	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Vasavi Sahu	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Vasavi Sahu	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Vidhya S. Krishna	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Vidhya S. Krishna	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok
Reshma Perera	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok	ok

Mobile Number
9185419241
9890280410
938573903
9817566000
982400000
982701888
7355435310
7055445770
85900137580
7070053450
9800001309
9100158917
9461079473
9037100910
982701888
7006014620
8591900181
7358017872
9037001158
750141112
9818715828
9747760022
9778368260

Prasanna
Kishore Ghosh
Anurag Chandra

REPORT ON UGC-NSQF APPROVED DIPLOMA COURSE ON BEE KEEPING

2020-2021

UGC-NSQF approved the diploma course on Bee Keeping offered by Department of Botany. Students from Botany and Zoology departments (23 students) were enrolled to the course. The syllabus was approved by Agriculture Skill Council of India (ASCI, UGC-NSQF). The classes were started on 12/02/2021 and concluded on 19/10/2021. Dr. Mathews T Thelly, the Course Coordinator, Dr. Sajan Jose K, Director, Reegal Bee Garden, Kanjar, Mr. Biju Joseph, Director, Meenachil Bee Garden, Palai were the resource persons. The course was of 60 hours duration and the ASCI conducted Semester I, Level 4, exam in offline mode at Kuriakose Elias College, Mannanam on 12/11/2021. Mr. Abdul Raheem M was the Assessor. Out of 23 students 21 attended the exam and all the students passed with Outstanding Grade.

14/12/2021


Dr. Mathews T Thelly
Course Coordinator







Approval of fresh programmes / courses under NSQF for the year 2020-21

Inbox

nsqfugc2020@gmail.com

Wed, Sep 23,
7:08 PM (16
hours ago)

to me

Dear Sir/Madam,

This is with reference to your application for running skill-based programmes / courses. I am directed to convey that your institution may run the following fresh programmes / courses under National Skills Qualifications Framework (NSQF) during the academic session 2020 - 2021:-

Programme/s	Trade/Course
Certificate	Healthcare/Yoga and Wellness
Certificate	Food Processing and Technology
Diploma	Green Jobs/Bee Keeping
Certificate	Agriculture/Organic Farming
Diploma	Electronics/Computer Hardware and Networking
Certificate	IT/ITES/Web Designing
Diploma	Herbal Chemistry and Technology
Certificate	Communication Skills in English
Certificate	Visual Media and Communication

The institution must adhere to the following terms and conditions:

1. The institution shall run the courses in accordance with the provisions of the UGC Guidelines for Providing Skill-based Education under National Skills Qualifications Framework (NSQF).
2. The institution shall meet the requirements of infrastructure and laboratory facilities for running the skill based courses.

3. If the institution is recommended for running skill-based courses in the fields like medicine, law etc., it shall meet the parameters specified by the concerned regulatory bodies / professional councils.
4. The courses will be offered on regular mode only. The Institution shall not run the courses on online / distance education mode and through franchise arrangements.
5. The institution shall furnish details regarding students admitted (course wise) for the forthcoming academic session on the online portal by **31.10.2020**. The link to the portal is <https://nsqf.ugc.ac.in/>

With regards,

Yours faithfully,

(Dr. Mriganka Sekhar Sarma)
(Education Officer)

Kuriakose Elias College
Mannanari P.O, Dist. Kottayam - 686 561



ReplyForward

CERTIFICATE COURSE

**COMMUNICATION SKILLS
IN ENGLISH**

Name of the Co-ordinators	Dr Sujarani Mathew 2. Fr Joby Joseph (Department of English) Kuriakose Elias College, Mannanam
E mail ID	katrinsuja@gmail.com
Mobile No	9061442637
Name of the course	COMMUNICATION SKILLS IN ENGLISH
Duration	6 Months
Minimum eligibility for candidates	10 th /plus two / Equivalent
Course Fee	2000 INR
No. of credits	30

Program outcome

- To develop the students' ability to use English language accurately and effectively by enhancing their communication skills.
- To develop the critical and analytical faculty of students and to improve their proficiency in reading, writing and presentation.
- To train students in the art of communication in formal/informal situations
- To equip the future generations to be confident in job sectors with good grasp over the global language
- To make the students competent in their job-seeking, job-getting, and job-holding needs and to equip the students in Comprehensive Language Enhancement.

Course outcome

Sl No.	Title of the Course	Course outcome
1	Communication Skills in English	At the completion of the course the learner will be able to: i) develop vocabulary and improve the accuracy in grammar ii) produce words with right pronunciation iii) Improve LSRW-listening, speaking, reading and writing skills and the related sub-skills.
2	Basic Computer Skills	Students will be able to- 1)Demonstrate a basic understanding of computer hardware and software. 2) Demonstrate problem-solving skills. 3)Present conclusions effectively, orally, and in writing. 4)Demonstrate basic understanding of network principles.
3	Life skills	Students will: 1)Develop and exhibit and accurate sense of self. 2) Develop and nurture a deep understanding of personal motivation. 3) Develop an understanding of and practice personal and professional responsibility.
	Principle of Management	1)Recognize the role of a manager and how it relates to the organization's mission. 2) Define management, its four basic functions and skills. 3) Know critical management theories and philosophies and how to apply them. 4) Recognize the concept of social responsiveness and its benefits.
4	Listening/Speaking Skills	The students will be able to <ul style="list-style-type: none"> • Recognize correct speech sounds of English in order to enable them to listen to English and speak with global intelligibility. • speak English confidently and effectively in a wide variety of situations. • Develop communicative skills, which will enable them to prepare for a career and function effectively in it. •

		Be equipped in oral communication to enhance their academic and professional use of language.
5	Reading/Writing Skills	<p>The learners would:</p> <ul style="list-style-type: none"> • Be efficient in reading texts by refining their reading strategies • Critically analysing a given text/material • develop appropriate and impressive writing styles for various contexts. • Can rectify structural imperfections and to edit what they have written.
6	Presentation Skills	<p>Students will be able to</p> <ul style="list-style-type: none"> • Make academic presentations effectively and impressively • Be confident in group discussions • Attain interpersonal skills and people skills which allows them to be a team builder • Make good personal and professional equations in life situations
7	Internship/ Industrial training/Project	

Course Structure

Skill Component credits	General education Credits	Total Credits	Normal Duration of course	Exit points/ Awards
18	12	30	One Semester	Certificate

PROGRAMME STRUCTURE

Sl.No.	Study Components	No. of Courses	Total credits			Contact Hours
			Theory	Practical	Total	
A	Languages and Common courses (General components)	1) Communication Skills in English	1	2	3	45
		2) Basic Computer Skills	1	3	4	60
		3) Life skills	1	1	2	30
		4) Principle of Management	1	2	3	45
B	Core Courses (Skill Components)	1)Listening/Speaking Skills	1	2	3	45
		2)Reading/Writing Skills	1	2	3	45
		3)Presentation Skills	1	1	2	30
		Internship/ Industrial training/Project	-	10	10	150
TOTAL					30	450

Skill Component 1

Total Credits:3

Listening/Speaking Skills

Total Hours:45

(Theory) Total credits: 1

Total hours: 15

Module 1:

Listening

5hrs

Communication--Process- Principles of effective communication

Types-Oral/written-Verbal/ Nonverbal--Internal/ External

Non-verbal communication-Body language-Kinesics, Emotional Intelligence

Active listening – Barriers to listening – Listening and note taking

Module 2:

10 hours

Speech Sounds

Phonemic symbols - Vowels - Consonants - Syllables - Word stress - Stress in polysyllabic words – Stress in words used as different parts of speech - Sentence stress – Weak forms and strong forms – Intonation – Awareness of different accents: American, British and Indian – Influence of the mother tongue

Listening/Speaking Skills (Practical)

Total credits: 2

Total hours: 30

Speaking :

20 hrs

Word stress and rhythm – Pauses and sense groups – Falling and rising tones –Fluency and pace of delivery – Art of small talk – Participating in conversations – Making a short formal speech – Describing people, place, events and things – Group discussion skills and telephone skills

Listening :

10 hrs

Listening to announcements – Listening to news on the radio and television- Differentiating Accents- Global English- Accents-British/American Accents- Indian English –Common Errors in communication and how to avoid them-Some Notions—Conventional and idiomatic expressions

Skill Component 2 : Reading/ Writing Skills

Total Credits:3

(Theory)

Total Hours:45

Total credits: 1

Total hours: 15

Module 1: Reading Skills

3 hours

Reading: theory and Practice – Skimming/Scanning - Surveying a textbook using an index - reading with a purpose – making predictions. Academic Reading-Extensive Reading

Module 2: Writing Skills

12 hours

Articles - Nouns and prepositions - Subject-verb agreement - Phrasal verbs - Modals - Tenses - Conditionals – Prefixes and suffixes – Prepositions - Adverbs – Relative pronouns - Passives - Conjunctions - Embedded questions - Punctuation – Abbreviations

Reading/ Writing Skills (Practical)

Total credits: 2

Total hours: 30

Reading:

5 hours

Understanding text structure – Locating main points – Making inferences - Reading graphics - reading critically

Writing Models

25 hours

Letters - Letters to the editor - Resume and covering letters - e-mail –

Seminar papers - Project reports - Notices –

Filling application forms –

Minutes, agenda - Essays

Job application letters: Resume/CV-

Reference and recommendation letters-

Employment letters-Online application

Skill Component 3

Total Credits:2

Presentation Skills

Total Hours:30

(Theory)

Total credits:1

Total hours: 15

Module: Presentation Skills

15 hours

Soft skills for academic presentations -

Effective communication skills – Communication in the Management context--Importance of Words/Language-- Horizontal and Democratic Communication

Human relationships in academic and professional life-. Keeping the Job—Professional Ethics

Presentation Skills (Practical)

Total credits: 1

Total hours: 15

Practicals:

15 hours

PowerPoint presentation – Clarity and brevity - Interaction and persuasion –

Structuring and delivering a presentation- Choosing appropriate medium – Flip charts – OHP

Front Office Management and Keeping public relations (Telephone Skills)-

Telephone voice mail- SMS- Video conferencing- Teleconferencing.

Interview skills –Group Discussions -

Developing Soft Skills/People Skills – Soft Skills for Team Building-

Emotional Quotient

Day 1

Day Analysis

EDC NSQF COMMUNICATION SKILLS IN ENGLISH 2019 - 2021

Sr. No.	Name of the Candidate	Department	Date - April 20, 2021
1	Aruna Subramanian	IT4004	
2	Chaitanya Jadhav	IT4004	
3	Aravindhan Srinivasan	IT4004	<i>Subh</i>
4	Devi M. S. Nair	IT4004	
5	Amal Sanyal	IT4004	<i>Sanyal</i>
6	Aruna P. David	IT4004	<i>David</i>
7	Prasanna K. S.	IT4004	
8	Prithvi (1010)	IT4004	
9	Prithvi (1010)	IT4004	<i>Prithvi</i>
10	Prithvi (1010)	IT4004	<i>Prithvi</i>
11	Prithvi (1010)	IT4004	
12	Prithvi (1010)	IT4004	<i>Prithvi</i>
13	Prithvi (1010)	IT4004	<i>Prithvi</i>
14	Prithvi (1010)	IT4004	<i>Prithvi</i>
15	Prithvi (1010)	IT4004	<i>Prithvi</i>
16	Prithvi (1010)	IT4004	<i>Prithvi</i>
17	Prithvi (1010)	IT4004	<i>Prithvi</i>
18	Prithvi (1010)	IT4004	<i>Prithvi</i>
19	Prithvi (1010)	IT4004	<i>Prithvi</i>
20	Prithvi (1010)	IT4004	<i>Prithvi</i>
21	Prithvi (1010)	IT4004	<i>Prithvi</i>
22	Prithvi (1010)	IT4004	<i>Prithvi</i>
23	Prithvi (1010)	IT4004	<i>Prithvi</i>
24	Prithvi (1010)	IT4004	<i>Prithvi</i>
25	Prithvi (1010)	IT4004	<i>Prithvi</i>
26	Prithvi (1010)	IT4004	<i>Prithvi</i>
27	Prithvi (1010)	IT4004	<i>Prithvi</i>
28	Prithvi (1010)	IT4004	<i>Prithvi</i>
29	Prithvi (1010)	IT4004	<i>Prithvi</i>
30	Prithvi (1010)	IT4004	<i>Prithvi</i>

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 15, 2021
1	Anona Subramanian	I English	
2	Christina John	I English	
3	Anakha Sugunan	II English	<i>Anakha</i>
4	Devika S. Nair	II English	<i>Devika</i>
5	Sona Sany	II English	<i>Sona</i>
6	Achsha P. Suresh	II English	<i>Achsha</i>
7	Sreelakshmi R.	II English	<i>Sreelakshmi</i>
8	Merin Jaimon	I Mathematics	
9	Sharlet Joseph	I Mathematics	<i>Sharlet</i>
10	Sreelakshmi Lejamon	I Mathematics	<i>Sreelakshmi</i>
11	Jesly N. Jaymon	Psychology	
12	Mariya Brijite Sebastian	Psychology	<i>Mariya</i>
13	Linta Varkey	Psychology	<i>Linta</i>
14	Lisa Mary George	Psychology	
15	Blessy Rose Benny	Physics	<i>Blessy</i>
16	Arjun S.	Economics	
17	Emitha Susan Elson	B. Com Taxation	<i>Emitha</i>
18	Edwin Binoy	B. Com Taxation	<i>Edwin</i>
19	Milan Tom	B. Com Taxation	
20	Tessa Thankachan	M. Com (aided)	<i>Tessa</i>
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	<i>Aileen</i>
23	Asmi Mathew	Psychology (Self)	<i>Asmi</i>
24	Fathima P. Shaji	Psychology (Self)	
25	Maria Emmanuel	Psychology (Self)	<i>Maria</i>
26	Angitha G.	Psychology (Self)	
27	Naaz Latheef	Psychology (Self)	<i>Naaz</i>
28	Theresa sony	Psychology (Self)	<i>Theresa</i>
29	Amala Anil Shaji	Psychology (Self)	<i>Amala</i>
30	Ashina Solomon	Psychology (Self)	<i>Ashina</i>

Instructor:
Jeshin Joseph

TEAM BUILDING

Instructor:
Abin Joseph

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 12, 2021
1	Aneena Subramanian	I English	
2	Christina John	I English	Christina
3	Anarkha Sugunan	II English	Anarkha
4	Devika S. Nair	II English	Devika
5	Sona Santy	II English	Sona
6	Achsha P. Suresh	II English	Achsha
7	Sreelakshmi R	II English	Sreelakshmi
8	Merin Jaimon	I Mathematics	Merin
9	Sharlet Joseph	I Mathematics	Sharlet
10	Sreelakshmi Lejumon	I Mathematics	Sreelakshmi
11	Jesly N. Jaymon	Psychology	Jesly
12	Mariya Brijite Sebastian	Psychology	Mariya
13	Linta Varkey	Psychology	Linta
14	Lisa Mary George	Psychology	Lisa
15	Blessy Rose Benny	Physics	Blessy
16	Arjun S.	Economics	
17	Emitha Susan Elson	B. Com Taxation	Emitha
18	Edwin Binoy	B. Com Taxation	Edwin
19	Milan Tom	B. Com Taxation	Milan
20	Tessa Thankachan	M. Com (aided)	Tessa
21	Roshan Shajan	M. Com (aided)	Roshan
22	Aileen Ponnu Biju	Psychology (Self)	Aileen
23	Asmi Mathew	Psychology (Self)	Asmi
24	Fathima P. Shaji	Psychology (Self)	Fathima
25	Maria Emmanuel	Psychology (Self)	Maria
26	Amgitha G.	Psychology (Self)	Amgitha
27	Naaz Latheef	Psychology (Self)	Naaz
28	Theresa sony	Psychology (Self)	Theresa
29	Amala Ann Shaji	Psychology (Self)	Amala
30	Ashina Solomon	Psychology (Self)	Ashina

paid.

paid.

Resource Person:
Jestin Joseph

FACILITATION

Resource Person:
Abin Joseph

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 13, 2021
1	Aneena Subramanian	I English	
2	Christina John	I English	Christina
3	Anarkha Sugunan	II English	Anarkha
4	Devika S. Nair	II English	Devika
5	Sona Santy	II English	Sona Santy
6	Achsha P. Suresh	II English	Achsha
7	Sreelakshmi R	II English	Sreelakshmi
8	Merin Jaimon	I Mathematics	Merin
9	Sharlet Joseph	I Mathematics	
10	Sreelakshmi Lejumon	I Mathematics	Sreelakshmi
11	Jesly N. Jaymon	Psychology	Jesly
12	Mariya Brijite Sebastian	Psychology	Mariya
13	Linta Varkey	Psychology	Linta
14	Lisa Mary George	Psychology	Lisa Mary
15	Blessy Rose Benny	Physics	Blessy
16	Arjun S.	Economics	
17	Emitha Susan Elson	B. Com Taxation	Emitha
18	Edwin Binoy	B. Com Taxation	Edwin
19	Milan Tom	B. Com Taxation	Milan
20	Tessa Thankachan	M. Com (aided)	Tessa
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	Aileen
23	Asmi Mathew	Psychology (Self)	Asmi
24	Fathima P. Shaji	Psychology (Self)	Fathima
25	Maria Emmanuel	Psychology (Self)	Maria
26	Amgitha G.	Psychology (Self)	Amgitha
27	Naaz Latheef	Psychology (Self)	Naaz Latheef
28	Theresa sony	Psychology (Self)	Theresa
29	Amala Ann Shaji	Psychology (Self)	Amala
30	Ashina Solomon	Psychology (Self)	Ashina

Jestiny Joseph

SOFT SKILL

Abin Joseph

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 15, 2021
1	Ancena Subramanian	I English	
2	Christina John	I English	
3	Anarkha Sugunan	II English	<i>Anarkha</i>
4	Devika S. Nair	II English	<i>Devika</i>
5	Sona Santy	II English	<i>Sona</i>
6	Achsha P. Suresh	II English	<i>Achsha</i>
7	Sreelakshmi R	II English	<i>Sreelakshmi</i>
8	Merin Jaimon	I Mathematics	
9	Sharlet Joseph	I Mathematics	<i>Sharlet</i>
10	Sreelakshmi Lejumon	I Mathematics	<i>Sreelakshmi</i>
11	Jesly N. Jaymon	Psychology	
12	Mariya Brijite Sebastian	Psychology	<i>Mariya</i>
13	Linta Varkey	Psychology	<i>Linta</i>
14	Lisa Mary George	Psychology	
15	Blessy Rose Benny	Physics	<i>Blessy</i>
16	Arjun S.	Economics	
17	Emitha Susan Elson	B. Com Taxation	<i>Emitha</i>
18	Edwin Binoy	B. Com Taxation	<i>Edwin</i>
19	Milan Tom	B. Com Taxation	
20	Tessa Thankachan	M. Com (aided)	<i>Tessa</i>
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	<i>Aileen</i>
23	Asmi Mathew	Psychology (Self)	<i>Asmi</i>
24	Fathima P. Shaji	Psychology (Self)	
25	Maria Emmanuel	Psychology (Self)	<i>Maria</i>
26	Amgitha G.	Psychology (Self)	
27	Naaz Latheef	Psychology (Self)	<i>Naaz</i>
28	Theresa sony	Psychology (Self)	<i>Theresa</i>
29	Amala Anil Shaji	Psychology (Self)	<i>Amala</i>
30	Ashina Solomon	Psychology (Self)	<i>Ashina</i>

Justin Joseph
D

Data Analysis

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 16, 2021
1	Aneena Subramanian	I English	
2	Christina John	I English	
3	Anarkha Sugunan	II English	Anarkha
4	Devika S. Nair	II English	
5	Sona Santy	II English	Sona Santy
6	Achsha P. Suresh	II English	Achsha
7	Sreelakshmi R	II English	
8	Merin Jaimon	I Mathematics	
9	Sharlet Joseph	I Mathematics	Sharlet Joseph
10	Sreelakshmi Lejumon	I Mathematics	Sreelakshmi
11	Jesly N. Jaymon	Psychology	
12	Mariya Brijite Sebastian	Psychology	Mariya
13	Linta Varkey	Psychology	Linta
14	Lisa Mary George	Psychology	Lisa Mary
15	Blessy Rose Benny	Physics	Blessy
16	Arjun S.	Economics	
17	Emitha Susan Elson	B. Com Taxation	Emitha
18	Edwin Binoy	B. Com Taxation	
19	Milan Tom	B. Com Taxation	
20	Tessa Thankachan	M. Com (aided)	Tessa
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	Aileen
23	Asmi Mathew	Psychology (Self)	Asmi
24	Fathima P. Shaji	Psychology (Self)	
25	Maria Emmanuel	Psychology (Self)	Maria
26	Amgitha G.	Psychology (Self)	
27	Naaz Latheef	Psychology (Self)	Naaz Latheef
28	Theresa sony	Psychology (Self)	Theresa
29	Amala Ann Shaji	Psychology (Self)	Amala
30	Ashina Solomon	Psychology (Self)	Ashina

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 17, 2021
1	Aneena Subramanian	I English	CANCELLED DUE TO COVID PROTOCOL IN THE AREA.
2	Christina John	I English	
3	Anarkha Sugunan	II English	
4	Devika S. Nair	II English	
5	Sona Santy	II English	
6	Achsha P. Suresh	II English	
7	Sreelakshmi R	II English	
8	Merin Jaimon	I Mathematics	
9	Sharlet Joseph	I Mathematics	
10	Sreelakshmi Lejumon	I Mathematics	
11	Jesly N. Jaymon	Psychology	
12	Mariya Brijite Sebastian	Psychology	
13	Linta Varkey	Psychology	
14	Lisa Mary George	Psychology	
15	Blessy Rose Benny	Physics	
16	Arjun S.	Economics	
17	Emitha Susan Elson	B. Com Taxation	
18	Edwin Binoy	B. Com Taxation	
19	Milan Tom	B. Com Taxation	
20	Tessa Thankachan	M. Com (aided)	
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	
23	Asmi Mathew	Psychology (Self)	
24	Fathima P. Shaji	Psychology (Self)	
25	Maria Emmanuel	Psychology (Self)	
26	Amgitha G.	Psychology (Self)	
27	Naaz Latheef	Psychology (Self)	
28	Theresa sony	Psychology (Self)	
29	Amala Ann Shaji	Psychology (Self)	
30	Ashina Solomon	Psychology (Self)	

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 19, 2021
1	Aneena Subramanian	I English	✓
2	Christina John	I English	✓
3	Anarkha Sugunan	II English	
4	Devika S. Nair	II English	✓
5	Sona Santy	II English	
6	Achsha P. Suresh	II English	✓
7	Sreelakshmi R	II English	✓
8	Merin Jaimon	I Mathematics	✓
9	Sharlet Joseph	I Mathematics	✓
10	Sreelakshmi Lejumon	I Mathematics	✓
11	Jesly N. Jaymon	Psychology	✓
12	Mariya Brijite Sebastian	Psychology	✓
13	Linta Varkey	Psychology	✓
14	Lisa Mary George	Psychology	✓
15	Blessy Rose Benny	Physics	✓
16	Arjun S.	Economics	✓
17	Emitha Susan Elson	B. Com Taxation	✓
18	Edwin Binoy	B. Com Taxation	
19	Milan Tom	B. Com Taxation	
20	Tessa Thankachan	M. Com (aided)	✓
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	✓
23	Asmi Mathew	Psychology (Self)	
24	Fathima P. Shaji	Psychology (Self)	✓
25	Maria Emmanuel	Psychology (Self)	✓
26	Amgitha G.	Psychology (Self)	✓
27	Naaz Latheef	Psychology (Self)	
28	Theresa sony	Psychology (Self)	✓
29	Amala Ann Shaji	Psychology (Self)	✓
30	Ashina Solomon	Psychology (Self)	✓

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 20, 2021
1	Aneena Subramanian	I English	
2	Christina John	I English	✓
3	Anarkha Sugunan	II English	✓
4	Devika S. Nair	II English	✓
5	Sona Santy	II English	✓
6	Achsha P. Suresh	II English	✓
7	Sreelakshmi R	II English	
8	Merin Jaimon	I Mathematics	✓
9	Sharlet Joseph	I Mathematics	✓
10	Sreelakshmi Lejumon	I Mathematics	✓
11	Jesly N. Jaymon	Psychology	✓
12	Mariya Brijite Sebastian	Psychology	✓
13	Linta Varkey	Psychology	✓
14	Lisa Mary George	Psychology	✓
15	Blessy Rose Benny	Physics	✓
16	Arjun S.	Economics	
17	Emitha Susan Elson	B. Com Taxation	✓
18	Edwin Binoy	B. Com Taxation	
19	Milan Tom	B. Com Taxation	
20	Tessa Thankachan	M. Com (aided)	✓
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	✓
23	Asmi Mathew	Psychology (Self)	✓
24	Fathima P. Shaji	Psychology (Self)	✓
25	Maria Emmanuel	Psychology (Self)	✓
26	Amgitha G.	Psychology (Self)	✓
27	Naaz Latheef	Psychology (Self)	✓
28	Theresa sony	Psychology (Self)	✓
29	Amala Ann Shaji	Psychology (Self)	✓
30	Ashina Solomon	Psychology (Self)	✓

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 21, 2021
1	Aneena Subramanian	I English	✓
2	Christina John	I English	✓
3	Anarkha Sugunan	II English	✓
4	Devika S. Nair	II English	
5	Sona Santy	II English	✓
6	Achsha P. Suresh	II English	✓
7	Sreelakshmi R	II English	
8	Merin Jaimon	I Mathematics	✓
9	Sharlet Joseph	I Mathematics	✓
10	Sreelakshmi Lejumon	I Mathematics	✓
11	Jesly N. Jaymon	Psychology	✓
12	Mariya Brijite Sebastian	Psychology	✓
13	Linta Varkey	Psychology	✓
14	Lisa Mary George	Psychology	✓
15	Blessy Rose Benny	Physics	✓
16	Arjun S.	Economics	✓
17	Emitha Susan Elson	B. Com Taxation	✓
18	Edwin Binoy	B. Com Taxation	
19	Milan Tom	B. Com Taxation	
20	Tessa Thankachan	M. Com (aided)	✓
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	✓
23	Asmi Mathew	Psychology (Self)	
24	Fathima P. Shaji	Psychology (Self)	✓
25	Maria Emmanuel	Psychology (Self)	✓
26	Amgitha G.	Psychology (Self)	✓
27	Naaz Latheef	Psychology (Self)	
28	Theresa sony	Psychology (Self)	✓
29	Amala Ann Shaji	Psychology (Self)	✓
30	Ashina Solomon	Psychology (Self)	✓

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 22, 2021
1	Aneena Subramanian	I English	✓
2	Christina John	I English	✓
3	Anarkha Sugunan	II English	
4	Devika S. Nair	II English	✓
5	Sona Santy	II English	
6	Achsha P. Suresh	II English	
7	Sreelakshmi R	II English	
8	Merin Jaimon	I Mathematics	✓
9	Sharlet Joseph	I Mathematics	✓
10	Sreelakshmi Lejumon	I Mathematics	✓
11	Jesly N. Jaymon	Psychology	✓
12	Mariya Brijite Sebastian	Psychology	✓
13	Linta Varkey	Psychology	✓
14	Lisa Mary George	Psychology	✓
15	Blessy Rose Benny	Physics	✓
16	Arjun S.	Economics	✓
17	Emitha Susan Elson	B. Com Taxation	
18	Edwin Binoy	B. Com Taxation	
19	Milan Tom	B. Com Taxation	✓
20	Tessa Thankachan	M. Com (aided)	✓
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	✓
23	Asmi Mathew	Psychology (Self)	
24	Fathima P. Shaji	Psychology (Self)	✓
25	Maria Emmanuel	Psychology (Self)	✓
26	Amgitha G.	Psychology (Self)	✓
27	Naaz Latheef	Psychology (Self)	
28	Theresa sony	Psychology (Self)	✓
29	Amala Ann Shaji	Psychology (Self)	✓
30	Ashina Solomon	Psychology (Self)	✓

UGC-NSQF COMMUNICATION SKILLS IN ENGLISH 2020 - 2021

Sl. No.	Name of the Students	Department	Date - April 23, 2021
1	Aneena Subramanian	I English	
2	Christina John	I English	✓
3	Anarkha Sugunan	II English	✓
4	Devika S. Nair	II English	✓
5	Sona Santy	II English	✓
6	Achsha P. Suresh	II English	✓
7	Sreelakshmi R	II English	✓
8	Merin Jaimon	I Mathematics	
9	Sharlet Joseph	I Mathematics	✓
10	Sreelakshmi Lejumon	I Mathematics	✓
11	Jesly N. Jaymon	Psychology	✓
12	Mariya Brijite Sebastian	Psychology	✓
13	Linta Varkey	Psychology	✓
14	Lisa Mary George	Psychology	✓
15	Blessy Rose Benny	Physics	✓
16	Arjun S.	Economics	✓
17	Emitha Susan Elson	B. Com Taxation	✓
18	Edwin Binoy	B. Com Taxation	✓
19	Milan Tom	B. Com Taxation	
20	Tessa Thankachan	M. Com (aided)	✓
21	Roshan Shajan	M. Com (aided)	
22	Aileen Ponnu Biju	Psychology (Self)	✓
23	Asmi Mathew	Psychology (Self)	
24	Fathima P. Shaji	Psychology (Self)	✓
25	Maria Emmanuel	Psychology (Self)	✓
26	Amgitha G.	Psychology (Self)	✓
27	Naaz Latheef	Psychology (Self)	✓
28	Theresa sony	Psychology (Self)	
29	Amala Ann Shaji	Psychology (Self)	✓
30	Ashina Solomon	Psychology (Self)	✓

18/02/20

List of Attendees

17/2/21 18/2/21

1. Akshaya Theras George
2. Ajin P Mathew
3. Anna Rita Ijo
4. A-P Anitta
5. Edwin Bray
6. Lisa Mary George
7. Sona Santy
8. Achsha P Suresh
9. Theresa Song
10. Maria Emmenud
11. Naaz Latheef
12. Lenta Varkey
13. Anjum S
14. Sreelakshmi R.
15. Divika S. Nair
16. Anarkha Sugunan
- ~~17. Sona Santy~~

Anitta

Sona Santy
Achsha

Sreelakshmi R.

Divika
AnarkhaPL-16

19/2/21

- 1. Ajin-I
- 2. sona santy
- 3. Devika. S. Nam
- 4. Rose whiso
- 5. Akshaya Sreeni
- 6. Akshya. P. Suresh
- 7. Lita Voukey
- 8. Annala Anas Shaji
- 9. Lisa Maey georage
- 10. Mava Sebastian. ?
- 11. Anya Mohan
- 12. Sony P. Sans
- 13. Emitha Susan Elean
- 14. Anurag P. S
- 15. Alan F. Joseph
- 16. Gjon A Kusialcosz ?
- 17. A P Anitha
- 18. Milan Tom

~~Amun~~
~~Sony~~
~~Devika~~
~~Rose~~
~~Akshaya~~
~~Akshaya~~
~~Lita~~
~~Annala~~
~~Anas~~
~~Lisa~~
~~Mava~~
~~Anya~~
~~Sony~~
~~Emitha~~
~~Anurag~~
~~Alan~~
~~Gjon~~
~~A P~~
~~Milan~~

20/02/2021

c 1	Milan Tom	7736890351	Milad
c 2	Sona Sarly	7994656286	Sarly
c	Ruvitsono White	8590627232	Ruvit
	Amal Sunay	8304922583 12094	Sunay
*	Abel shibu.	7736541054	Abel
	George	8289893647	George
	<u>Hudha Umar</u>	8590952657	Hudha
	Malanka S	856235865933	Malanka
c	Alvin Peter Sabu	9022267834	Alvin
*	Anupama Rajesh	8086091614	Anupama
*	Aniffa Benny	9061409595	Aniffa
*	Juel George	7559967180	Juel
*	Fleneela	81568054884	Fleneela
c	Mag Lathay	9846439083	Mag Lathay
*	Uthara VV	9078704198	Uthara
c	Angitena	9961354567	Angitena
*	Dona Tojo	9526823438	Dona
c	Anan Alphy scaria	"	Anan
c	Anaragha S-Thampi	7700987374	Anaragha
*	Ianya Babu	"	Ianya
c	Anna Maria Sunny	"	Anna
*	Sreelakshmi Raju	"	Sreelakshmi
*	Ragha mol:K	7736250391	Ragha
*	Akhile madhu	9961470405	Akhile
*	Anusree Suresh	8078749399	Anusree
*	Pavithra Pradeep	9778205700	Pavithra
c	Anusag PS	6282592248	Anusag
*	Prasanna B Thomas	2994190962	Prasanna
*	Amal S Kumar	6235152221	Amal
*	Allen Abraham Frankany	8139099078	Allen
*	Kiran Varma	7510193572	Kiran
c	Sony P Sam	7356866008	Sony
c	Anya Mohan	8590838513	Anya

20/2/21

C	Emitha Susan Elson	8330072113	Emitha Susan Elson
C	Maria Emmanuel	8281271140	Maria
*	Diga P.A.	9061708258	Diga
#C	Akshaya Siby	8547902494	<u>Akshaya</u>
*	Meenu Manoj	7736913159	<u>Meenu</u>
*	Abra Binoy	9198065462	Abra
*	Geethu C.S	8281521896	<u>Geethu</u>
*	Anju Jimmy	7736986914	<u>Anju</u>
C	Rasela Rasheed	9544173901	Rasela
C	Mariya Bizite Sebastian	9400256712	Mariya
C	Devika S. Nair	8281441353	<u>Devika</u>
C	Ayusha Rachel	7560929467	Ayusha
	Merin Jaimon	920	
*	Fathima P. Saaji	9495605014	Fathima
*	Jesly N. Jaymou	9778262801	<u>Jesly</u>
C	Merin Jaimon	9207312543	<u>Merin</u>
C	Theusa Sony	8606014575	<u>Theusa Sony</u>

20/2/21

afternoon session

9

Name	Department	Signature	
Sona Sarty	English literature		C
Aseel Aseel	English literature		C
Savathy Jagadeesh	English literature		*
Diya Kulkarna	English literature		*
Ahmed Sha	English literature.		*
Aneena Subramanian	English literature.		*
Mariya Bejite Sebastian	Bsc Psychology		C
Raseela Rasheed	B.com Taxation		C
Anurag P.	B.com Taxation		C
Amal S Kumar	B.com Taxation		*
Milan Tom	B.com Taxation		C
Emitha Susan Elson	B.com Taxation		C
Roopas. B. Thomas	B.com Taxation		*
Agusha Rachel	B.com Computer		C
Arya Mohan	B.com Taxation		C
Naez Latheef	Bsc Psychology		C
Amgitha. G	Bsc Psychology		C
Ashina Solomon	Bsc Psychology (SF)		*
Ajin P Mathew	B.com Computer (Aided)		C

20/2/21

NameDepartmentsignatureSema

Diya P.A.

Psychology (SF)

Diya

★

Neha Teresa Babu

Psychology (SF)

Neha

★

Kavya Harikumar

Bsc psychology (SF)

Kavya

C

Ashmi Mathew

Bsc psychology (SF)

Ashmi

C

Fathima P Saaji

Bsc psychology (SF)

Fathima

★

Jesly N. Zaumon

Bsc psychology (SF)

Jesly

★

Hana Emmanuel

Bsc psychology (SF)

Hana

C

Theva Sony

BSc. Psychology (SF)

Theva

C

27/2/2021 FN

13

	Name	Ph. No. (if not added in the whatsapp group: NSQF Communication skills)	Dept	Sl/
1)	Ajith P Mathew (left)		B.com Computer	Sl/
2)	Akshaya Thevas George			
3)	Anna Rita Fijo			
4)	Akshaya Greeni			
5)	A.P. Anitta			
6)	Emitha Susan Elson		B. Com Taxation	Sl/
7)	Anurag P S		B.com Taxation	Sl/
8)	Alan K Joseph			
9)	Arya Mohan			
10)	Edwin Binoy		B. Com Tax	Sl/
11)	Angitha G	(59)		
12)	Lisa Mary George	854736553	Psychology	Sl/
13)	Rascela Rasheed		B.com Taxation	Sl/
14)	Sreelakshmi R	(43)		
15)	Devika S Nair	(44)		
16)	Sona Sandy	(45)		
17)	Anarkha Sugunan	(26)		
18)	Merin Jaymon		B-& Maths	Sl/
19)	Achsha P Suresh	(46)		
20)	Rox Whiso			
21)	Anagha S Thampi	(55)		
22)	Theresa Sony	(49)		
23)	Ayusha Rachel Jthy		B. Com Comp.	Sl/
24)	Maria Emmanuel	(47)		
25)	Naaz Latheef	(58)		
26)	Amala Anns Shaji		Psychology & F	Sl/
27)	Linta Varkey	9947120541	Psychology (SF)	Sl/
28)	Arijun.S		Economics	Sl/
29)	Aileen Ponnus Biju		Psychology (SF)	Sl/
30)	Shariet Joseph	8282941279	Bsc mathematics	Sl/
31)	Jesly. N. Jaymon	9978262801	Bsc psychology	Sl/
32)	Ashina Solomon	7994553715	Bsc psychology (SF)	Sl/
33)	Milan Tom		B.com Tax	Sl/
34)	Roopam B Thomas		B.com Tax	Sl/

35)	Roshan Shajan	9072542395	M.com (Aided)	Roshan
36)	Anantha Sugumar	9961505782	BA English	Anantha
37)	Mariya Brijite Sebastian	9400256712	Bsc Psychology	Mariya
38)	Blessy Rose Benny	9188434590	Bsc Physics	Blessy
39)	Christina John	9495429741	B.A. English	Christina
40)	Aneena Subramanian	9645033542	BA. English	Aneena
41)	Diya Athima	8590841145	BA English	Diya
42)	Tessa Thambachan	8129871741	M.com (Aided)	Tessa
43)	Sreelakshmi	892116678	BA English	Sreelakshmi
44)	Divika S Nair	8281441353	B.A English	Divika
45)	Sona Sandy	7994656280	B.A English	Sona
46)	Achana P Suresh	9847201964	BA English	Achana
47)	Hana Emmanuel	8281271140	Bsc. Psychology (SF)	Hana
48)	Diya P.A.	9061708258	Bsc. Psychology	Diya
49,	Theresa Soney	8606014575	Bsc. Psychology	Theresa
50	Savio Jeremiah (left)	7025182963	M.A Economics	Savio
51)	Amala George	7736493641	Bsc Mathematics	Amala
52	Ann Madaya Saji	7907931691	B.sc Mathematics	Ann
53.	Sreelakshmi Lejumon	9745693706	BSc Mathematics	Sreelakshmi
54.	Kavya Hirnikumar	9495063145	Bsc Psychology	Kavya
55	Anagha S. Thampi	9400967374	B.com (Aided)	Anagha
56	Alphy Sanya	7570478454	B.com (Aided)	Alphy
57.	Kavya Babu	9645316206	B.com (Aided)	Kavya
58	Azra Lathief	9376489083	Bsc Psychology (SF)	Azra
59.	Amritha G	9961957567	Bsc Psychology (SF)	Amritha
60.	Ashmi Mathew	7736995703	"	Ashmi
61	Aveha Teresa Babu	7510988197	"	Aveha
62	Amal S Kumaran	6235152221	B.com Tax	Amal

27/02/2021 (AN)

15

	Name	Dept	Signature
1)	Aneena Subramanian	B.A. English	Anneena
2)	Mareya Bijite Sebastian	Bsc Psychology	Mareya
3)	Linta Vaskey	Bsc Psychology	Linta
4)	Lisa Mary George	Bsc Psychology	Lisa
5)	Anasika Sugumar	BA English	Anasika
6.	Pessa Thankachem	M.com (Asided)	Pessa
7.	Roshan Injan	" "	Roshan
8.	Devika S. Nair	B.A English	Devika
9.	Sona Santy	B.A English	Sona
10.	Achsha P Suresh	" "	Achsha
11.	Sareelakshmi R	" "	Sareelakshmi
12	Merin Jaimon	B.Sc maths	Merin
12.	Sharet Joseph	" "	Sharet
14.	Blessy Rose Benny	Bsc Physics	Blessy
15)	Edwin Binoy	B com tax	Edwin
16)	Arijan S	BA Economics	Arijan
17)	Emitha Susan Elson	Bcom Tax	Emitha
18.	Jeshu N. Jaimon	Bsc psychology (SF)	Jeshu
19.	Milan Tom	Bcom Finance and Tax	Milan
20	Christina John	B.A English	Christina

K.E College, Mannanam

Department of Physics with Applied Electronics

Minutes of the Meeting on 6th October 2020

A meeting of all the faculty of Department of Physics with Applied Electronics was conducted on 6th October 2020 to discuss the proper functioning of the sanctioned UGC-NSQF Diploma course in Computer hardware and networking and the MoU signing with Logic Software solutions ,Kottayam for the academic year 2020-21.

The following decisions were taken

- The Diploma course will be offered to the first year students of K.E College irrespective of their programmes
- Mr.Naveen D.Logic software solutions has appointed as the trainer of the course(both theory and practical).
- The syllabus of the respective course is designed by Mr.Naveen D and the same to be approved by the IT-IT eS sector skill council
- The theory classes are scheduled on Wednesday's and practicals on Saturday's.
- Both the theory and practical will be assessed by the concerned SSC's.

Members:

Deepthi S.Nair(HOD,NSQF Coordinator)

Soniya N.V

Anish Kumar P.S

Sruthy S

Sunu Ann Thomas



KURIAKOSE ELIAS COLLEGE, MANNANAM

**DIPLOMA COURSE IN
COMPUTER HARDWARE AND NETWORKING**

Skill Development Programme Under UGC

NSQF Level-5

QP/NOS Code:SSC/Q0101



SECTOR –IT & ITES

Name of the Co-ordinator	Ms.Deepthi S.Nair (Department of Physics with Applied Electronics) Kuriakose Elias College, Mannanam
E mail ID	deepthibipin1@gmail.com
Mobile No	9446903163
Name of the course	COMPUTER HARDWARE AND NETWORKING
Duration	1 YEAR
Minimum eligibility for candidates	10 th /Plus two / Equivalent
Course Fee	4000 INR
No. of credits	60

INTRODUCTION

During the one-year duration of Computer Hardware and Networking trade a candidate is trained on professional skill, professional knowledge & employability skill related to job role. In addition to this a candidate is entrusted to undertake project work and extra- curricular activities to build up confidence. The broad components covered under Professional Skill subject are as below:

During the period of one year the trainee learns about safety and environment, use of first aid kit. They learn about basics of electrical and electronic component related to hardware and networking system. They will learn to assemble and repair desktop PC with all its internal components. Trainees will able to install different types of operating system and all other application software, customization of OS, updating device driver, setting firewall security, junk file removal, data backup and data recovery techniques. The trainees also learn to work on office package (word, excel, power point). At mid of the year trainees can go on industrial training or internship specified in the syllabus. The trainee learns to install and work with Linux environment. They will able to install and configure different types of printer, plotter, scanner and troubleshoots its faults.

The trainees will learn to setup and configure networking system using various network devices using crimping, punching, setting IP addressing techniques. They are able to share and control resource and internet connection over network. They learn to secure networking system from different types of attacks. They also learn to install and configure Windows and Linux server. Finally, the trainees will learn about internet and different types of web browsers. At the end of the year trainees can go on industrial training or internship specified in the syllabus.

Program Outcome

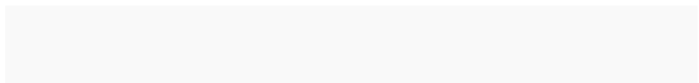
- PO1 : Install different Operating System and all other application software.
- PO2 : Customize Operating system and maintenance of system application software.
- PO3 : Perform the operations of office packages.
- PO4 : Install Printer, Scanner and troubleshoot their faults.
- PO5 : Set up and configure Networking system using various network devices.
- PO6 : Share and control resource and internet connection through network.
- PO7 : Implement network security to protect from various attacks on networking.
- PO8 : Install and configure Windows and Linux server.
- PO9: Deal remotely with basic IT service requests/incidents.(SSC/N0101)**
- PO10:Deal directly with IT service requests/incidents. (SSC/N0202)**
- PO11:Manage your work to meet requirements. (SSC/N9001)**
- PO12:Work effectively with colleagues. (SSC/N9002)**
- PO13:Maintain a healthy, safe and secure working environment. (SSC/N9003)**
- PO14:Develop your knowledge, skills and competence. (SSC/N9005)**

Course outcome

SEMESTER 1

SI No.	Title of the Course	Course outcome
1	PC Peripherals, Installation & Maintenance	CO1: Perform all the functions with Electrical and Electronic Components related to Computer and Networking system drawing following safety precautions. CO2 : Assemble and repair Desktop Computer with all its hardware components. CO3 : Install different Operating System and all other application software.

2	Operating System's & Diagnostics Utilities	<p>CO1 : Customize Operating System and maintenance of system application software.</p> <p>CO2 : Assemble and repair hardware components.</p> <p>CO3 : Perform the operations of office package (word, excel, power point).</p> <p>CO4 : Install Printer, Scanner and troubleshoot their faults.</p>
3	Diagnosing & Troubleshooting	<p>CO1 : Set up and configure Networking System using various network devices.</p> <p>CO2 : Share and control resource and Internet connection through network.</p> <p>CO3 : Implement Network Security to protect from various attacks on networking.</p> <p>CO4 : Install and configure Windows and Linux server.</p>



SI No.	Title of the Course	Course outcome
1	Networking Fundamentals	CO1 : Apply knowledge on network and computer network for a specific implementation. CO2 : Categorize the network protocol, network services ,network problem and security. CO3 : Demonstrate awareness of the norm practice of professional bodies.
2	Operating System's & Diagnostics Utilities	CO1 : Configure virtualization CO2 : Perform network administration CO3 : Implement disaster recovery

SEMESTER 2

PERFORMANCE CRITERIA

This course encompasses 6 out of 7 National Occupational Standards (NOS) of "Engineer Technical Support (Level I)" Qualification Pack issued by "IT-ITeS Sector Skills Council NASSCOM"

SL.No	UNIT CODE	PERFORMANCE CRITERIA	COURSE
1	Deal remotely with basic IT service requests/ incidents Corresponding NOS Code SSC/N0101	PC1. confirm to customers that you have received the service requests/incidents PC2. express your concern for any difficulties caused and your commitment to resolve them PC3. obtain sufficient information from customers to understand the nature of the problems and perform initial diagnosis PC4. record and categorize service requests/incidents accurately using your organization's incident management tool PC5. support customers remotely to test potential solutions	PC Peripherals, Installation & Maintenance Operating System's & Diagnostics Utilities Operating System's & Diagnostics Utilities Networking Fundamentals Operating System's & Diagnostics

			Utilities
2	Deal directly with IT service requests/ incidents Corresponding NOS Code SSC/N0202 ☒	PC1. monitor systems to identify promptly automated alerts and customer service requests PC2. validate automated alerts to ensure they are genuine incidents PC3. record and acknowledge service requests/incidents using your organization's tools and procedures PC4. obtain sufficient information from customers to accurately identify the nature of service requests PC5. analyze automated alerts to accurately identify the nature of incidents	PC Peripherals, Installation & Maintenance Operating System's & Diagnostics Utilities Operating System's & Diagnostics Utilities Networking Fundamentals Operating System's & Diagnostics
3	Manage your work to meet requirements Corresponding NOS Code SSC/N9001	PC1. establish and agree your work requirements with appropriate people PC2. keep your immediate work area clean and tidy PC3. utilize your time effectively PC4. use resources correctly and efficiently PC5. treat confidential information correctly	PC Peripherals, Installation & Maintenance Operating System's & Diagnostics Utilities Operating System's & Diagnostics Utilities Networking Fundamentals Operating System's & Diagnostics
4	Work effectively with colleagues	PC1. communicate with colleagues clearly, concisely and accurately	PC Peripherals, Installation & Maintenance

	<p>Corresponding NOS Code SSC/N9002</p>	<p>PC2. work with colleagues to integrate your work effectively with them</p> <p>PC3. pass on essential information to colleagues in line with organizational requirements</p> <p>PC4. work in ways that show respect for colleagues</p> <p>PC5. carry out commitments you have made to colleagues</p>	<p>Operating System's & Diagnostics Utilities</p> <p>Operating System's & Diagnostics Utilities</p> <p>Networking Fundamentals</p> <p>Operating System's & Diagnostics</p>
5	<p>Maintain a healthy, safe and secure working environment</p> <p>Corresponding NOS Code SSC/N9003</p> <p>☐</p>	<p>PC1. comply with your organization's current health, safety and security policies and procedures</p> <p>PC2. report any identified breaches in health, safety, and security policies and procedures to the designated person</p> <p>PC3. identify and correct any hazards that you can deal with safely, competently and within the limits of your authority</p> <p>PC4. report any hazards that you are not competent to deal with to the relevant person in line with organizational procedures and warn other people who may be affected</p> <p>PC5. follow your organization's emergency procedures promptly, calmly, and efficiently</p>	<p>PC Peripherals, Installation & Maintenance</p> <p>Operating System's & Diagnostics Utilities</p> <p>Operating System's & Diagnostics Utilities</p> <p>Networking Fundamentals</p> <p>Operating System's & Diagnostics</p>
6	<p>Develop your knowledge, skills and competence</p> <p>Corresponding NOS Code SSC/N9005</p>	<p>PC1. obtain advice and guidance from appropriate people to develop your knowledge, skills and competence</p> <p>PC2. identify accurately the knowledge and skills you need for your job role</p> <p>PC3. identify accurately your current level of knowledge, skills and competence and any learning and development needs</p>	<p>PC Peripherals, Installation & Maintenance</p> <p>Operating System's & Diagnostics Utilities</p> <p>Operating System's &</p>

		<p>PC4. agree with appropriate people a plan of learning and development activities to address your learning needs</p> <p>PC5. undertake learning and development activities in line with your plan</p>	<p>Diagnostics Utilities</p> <p>Networking Fundamentals</p> <p>Operating System's & Diagnostics</p>
--	--	---	---

COURSE STRUCTURE

NSQF Level	Skill Component Credits	General Component Credits	Total Credits for Award	Normal Duration	Exit points/Awards
5	36	24	60	Two Semesters	Diploma

PROGRAMME STRUCTURE

SEMESTER 1

Sl. No.	Study Components	No. of Courses	Total Credits			Contact hours for Semester 1
			Theory	Practical	Total	
A	Languages and Common Courses (General Components)	1) Communication Skills in English – I	1	1	2	30
		2) Basic Computer Skills	1	2	3	45
		3) Life skills – I	1	-	1	15

		4) Principle of Management – I	1	1	2	30
B	Core Courses (Skill Components)	1) Pc Peripherals, Installation & Maintenance	1	1	2	30
		2) Operating System's & Diagnostics Utilities	1	2	3	45
		3) Diagnosing & Troubleshooting	1	2	3	45
		Internship/ Industrial training	-	10	10	150
TOTAL					30	450

SEMESTER 2

Sl. No.	Study Components	No. of Courses	Total Credits			Contact hours for Semester 1
			Theory	Practical	Total	
A	Languages and Common Courses (General Components)	1) Communication Skills in English - II	1	1	2	30
		2) Computer Skills	1	1	2	30
		3) Life skills – II	1	-	1	15
		4) Entrepreneurship Development	1	-	1	15
B	Core Courses (Skill Components)	1) Networking Fundamentals	1	3	4	60
		2) Operating System's & Diagnostics Utilities	1	3	4	60
		Internship/ Industrial training		10	10	150
TOTAL					30	450

SEMESTER 1

Core Course - I

PC PERIPHERALS, INSTALLATION & MAINTENANCE

Total credits : 2 (Theory 1&Practical 1)

Total hours : 30

Unit I

Getting to know Computers – Computer at a glance, Characteristics of computer, Hardware, Software and Firmware, History & Generation of Computers, Classification & Types of Computers.
Components of a Computer System- Motherboard, Power Supply, Input/Output Devices, CPU, Storage Devices.

Unit II

Overview of System– PC evolution, Inside the PC system unity, PC system, System box, Mother board types, Rear side connectors. Types of Buses- Address Bus, Control Bus, Data Bus. Functions of Buses Expansion Bus Types – ISA bus, EISA bus, MCA, VESA, PCI, PCMCIA, AGP, SCSI, USB.

Computer Software - Knowledge of different types of programming language, Packages Vs Programs, Necessity of software packages, Application Vs System software, Main software packages available for general use.

Computer BIOS - Introduction to BIOS , ROMBIOS , Hardware-BIOS- DOS interaction , Hardware BIOS Windows interaction , BIOS setup program , POST.

Unit III

Installation & Maintenance:

Hardware Repair Tools, Health and Safety, Motherboard Installation & Maintenance, Memory Maintenance, Hard Disk Installation & Maintenance, CD/DVD ROM Drive, Switch Mode Power Supply, Power Supply Maintenance & Troubleshooting. Installation & Maintenance of Monitors, Keyboards, Printers and Scanners etc.

CORE COURSE – III

OPERATING SYSTEM'S & DIAGNOSTICS UTILITIES

Total credits : 3 (Theory 1&Practical 2)

Total hours : 45

UNIT I

Operating System Concept- Basic OS Concepts, Functions of OS, Types of OS, Basic concept of Windows & Linux Operating System.

Understanding Boot Process- Introduction to Boot process, Diagnosing boot issues.

Disk Operating System- Idea about Disk Operating System(DOS), Different functions of DOS, Some facts about DOS and Windows, System files, booting sequence, Internal and external commands, Batch files, Formatting and Partitioning with DOS.

UNIT II

Installing Windows 10, Windows 8.1/8, Windows 7, Linux Operating Systems- Pre –installation Checks, Setup Methods, The Setup Process, Finishing the Installation, Configuring the OS.

UNIT III

Configuring Drivers & Partitions, Editing Registry Settings, Configuring & Installing Software Utilities, Configure OS Updates, Configure Backup and Restore, Understanding Diagnostic Utilities, Troubleshooting and Preventive Maintenance.

Core Course III

DIAGNOSING & TROUBLESHOOTING

Total credits : 3 (Theory 1&Practical 2)

Total hours : 45

UNIT I

PC Maintenance and Diagnosis- Jumper setting and installing new motherboards, Beep sound identification, Tools and components, Startup problems, Run problems, Display problems, Creating Data Backup Discs, Creating System Recovery Discs, Removing Unused Programs, Running the Disk Cleanup Program, Running the Disk Defragmenter Program, Checking for Hard Disk, Understanding Hard Disk DriveSpace, Recommended Maintenance Schedule.

UNIT II

PC Troubleshooting- Troubleshooting Power Supply, Motherboard, Hard Disk, Display(Monitor), DVD/CD drive and all other peripherals.

UNIT III

Network Card Troubleshooting- How to identify bad network hardware, How to identify bad network card drivers , Troubleshoot network connectivity issues.

Common Windows Troubleshooting- Troubleshooting Errors - 'Windows program not responding', 'Restart without warning', 'Turn off without warning', 'Freezing of windows', 'Booting slow', 'win32error', 'Invalid page fault', 'Fatal exception error', 'General protection fault', 'Blue screen of death'. Troubleshoot the following OS problems- Unable to copy and paste, Replacing Windows splash screens, Out of memory error, Windows cannot find Program.exe to open, Windows Installer error.

Viruses, Anti viruses & Utilities- Understanding different types of viruses, anti-virus software & utilities.

SEMESTER – 2

Core Course 1

NETWORKING FUNDAMENTALS

Total credits : 4 (Theory-1 & Practical-3)

Total hours : 60

Unit I

Introduction to Computer Networks, Network Architectures & their types

Unit II

Data Communications, Introduction to IP Addressing

Unit III

Introduction to WAN, Network Security

Core Course II

MICROSOFT WINDOWS SERVER ADMINISTRATION

Total credits 4 (Theory 1 & Practical 3)

Total hours : 60

Unit I

Installing Windows Server 2016, Local Storage, File System Management

Unit II

Implementing Active Directory, Managing Objects in ADDS, Implementing DNS

Unit III

Implementing Group Policy, Implementing DHCP, Installing and Configuring Hyper-V and Virtual Machines

Unit IV

Implementing Windows Deployment Services (WDS), Implementing Windows Server Update

Services (WSUS), Remote Access in Windows Server 2016, Implementing Enterprise Storage Solutions, Implementing Disaster Recovery

HOD



DEEPTHI.NAIR

K.E. COLLEGE, MANNANAM

UGC NSQF-Diploma Course in Computer Hardware & Networking

Sl.No	Select course	Name of Applicant	Applicant Mobile Number	Whether a student of K.E	Course & Semester (for K.E students)	Email ID	Category	Sex
1		ROJIN PJOHN	9746644743	Yes	3 rd sem B.Com Computer application.	rojinpjohn215@gmail.com	General	Male
2		Christin shaji	7994459081	Yes	5 th sem B.Sc Physics with applied electronics	christinshaji07@gmail.com	General	Male
3		Anju Jolly	9400336881	Yes	3 rd sem B.A English.	anjujolly112@gmail.com	General	Female
4		Manisha Benny	6238131252	Yes	3 rd sem B.A English	manishabenny2002@gmail.com	General	Female
5		Harimon.R	8111892503	Yes	5 th sem B.Sc Physics with applied electronics	Riderrid09@gmail.com	OBC	Male
6		Harithamol NS	9188725392	Yes	1 st sem B.Sc Computer	nsharitha03142@gmail.com	OBC	Female
		DEVIKA GOPI	8111903608	Yes	1st sem B.A Economics	devikagopi83@gmail.com	ST	Female
7		BHADRA.M	9778181955	Yes	1 st sem B.Sc Maths	bhadramanoj22@gmail.com	General	Female
8		BHAMA.M	7736759331	Yes	1 st sem B.Sc Maths	bhamamanoj22@gmail.com	General	Female
9		AnjuMol Joshy	8590545638	Yes	1 st sem B.Com(sf)	anjune24herald@gmail.com	General	Female
10		Cinto Simon	7012461264	No		cintosimon@gmail.com	General	Male
11		Emil Geigy	9778218644	Yes	1 st sem B.Com	emilgeigy@gmail.com	General	Male

12		Alan Joseph	7356615383	Yes	5 th sem B.Sc Physics with applied electronics	josephalan232@gmail.com	General	Male
		Navaneeth j	9495303981	Yes	1st sem B.Com(sf)	navaneethj7@gmail.com	OBC	Male
13		ASHBIN JOSEPH	9496715994	Yes	1 st sem B.Com Computer application(SF)	ashbinjoseph24@gmail.com	General	Male
14		Athul Saji	9497417127	Yes	1 st sem B.Sc Computer	athulsaji915@gmail.com	OBC	Male
15		Rijo Abraham	8943782165	Yes	1 st sem B.Sc Computer	rjor812@gmail.com	General	Male
16		Athul V.S	9526601756	Yes	1 st sem B.Sc Computer	athulvs513@gmail.com	OBC	Male
17		Vishnu Vinod	9947741303	Yes	1 st sem B.Sc Computer	vishnuvinod1923@gmail.com	General	Male
18		Sidharth T Prakash	9747872160	Yes	1 st sem B.Sc Computer	siddarhttp11@gmail.com	OBC	Male
19		Cyril A Kuriakose	7902745873	Yes	1 st sem B.Com(sf)	cyrilajith32@gmail.com	General	Male
20		Rohith Ajith	9846509083	Yes	1 st sem B.Com(sf)	rohithajithkumar1@gmail.com	OBC	Male
21		Aby Jose Thomas	9746867457	Yes	1 st sem B.Sc Computer	abyjt25@gmail.com	General	Male
22		Abin S Sebastian	8157031090	Yes	1 st sem B.Com(sf)		General	Male
23		Vishnu Vinal	8086528652	Yes	1 st sem B.Com(sf)	vishnuvinal336699@gmail.com	OBC	Male
24		Karthik K.Binod	8547250911	Yes	1 st sem BSc Botany	karthikkb203@gmail.com	OBC	Male
		Anson Andrews	7736774712	Yes	1st sem B.A Economics	ansonandrews69@gmail.com	General	Male

25		Alan Johny	9633309860	Yes	1 st sem B.Sc Maths	alanjohny2108@gmail.com	General	Male
26		Vishnu Biju	8590618665	Yes	1 st sem B.Com(sf)	yb4322434@gmail.com	SC	Male
27		Sony M.Babu	9745771425	Yes	1 st sem B.Com(sf)	sonybabu41@gmail.com	OEC	Male
28		Adonis J.Kalloly	8078186228	Yes	1 st sem B.Com(sf)	adonisjkalloly8@gmail.com	General	Male
		Susmi Mohan	7736272537	Yes	1st sem B.Com(sf)	susmimohan1126@gmail.com	OBC	Female
29		Anand D	710459586	Yes	1 st sem B.Com.		General	Male
30		Vishnu R Nath	9446417887	No		rnandhana3@gmail.com	OBC	Male
31		Gopikrishnan Nair T.S	9074941026	Yes	1 st sem B.A Economics	gopikrishnan16131888@gmail.com	General	Male

32		Sruthy E.S	7025051584	Yes	1 st sem B.Sc Maths			Female
33		Jithin Joseph	6282816027	Yes	1 st sem B.Com(sf)			Male
34		Arun Anto	8330835607	Yes	1 st sem B.Com(sf)			Male
35		Abhilkrishna P.K	9562372743	Yes	1 st sem B.Com(sf)			Male
36		Ann Maria Sunil	8590360327	Yes	1 st sem B.Sc Maths			Female

37		Stephin Rajkumar	9744080461	Yes				Male
38		Abhiram S.S	8590410220	Yes	1 st sem B.Sc Maths			Male
39		Devikrishna	6238118015	Yes	1 st sem B.Sc Maths			Female

DETAILS OF ONLINE CLASS**DIPLOMA COURSE IN COMPUTER HARDWARE&NETWORKING - UGC-NSQF(IT-ITeS)****Resource person : Mr.Naveen D**

Enrolled students : 36

Sl.No	Date	Platform&link	Time
1	5/17/2021	Google Meet - https://meet.google.com/rdv-zows-hbe	12-1 PM
2	5/20/2021	Google Meet - https://meet.google.com/rdv-zows-hbe	12-1 PM
3	5/22/2021	Google Meet - https://meet.google.com/rdv-zows-hbe	3.30-4.30 PM
4	6/4/2021	Google Meet- https://meet.google.com/fes-jmyk-ons	3.30-4.30 PM
5	6/5/2021	Google Meet- https://meet.google.com/fes-jmyk-ons	3.30-4.30 PM
6	6/8/2021	Google Meet- https://meet.google.com/fes-jmyk-ons	4-5 PM
7	6/10/2021	Google Meet- https://meet.google.com/fes-jmyk-ons	4-5 PM
8	6/16/2021	Google Meet- https://meet.google.com/kxs-vayt-qyj	7-8 PM
9	6/17/2021	Google Meet- https://meet.google.com/meg-qkx-bbw	7-8 PM
10	6/19/2021	Google Meet- https://meet.google.com/nkh-qgqp-aqa	7-8 PM
11	6/20/2021	Google Meet- https://meet.google.com/tqh-ocuz-ugc	7-8 PM
12	7/11/2021	Google Meet- https://meet.google.com/yvs-wdhg-jyw	7-8 PM

Total classes taken :- 12 hours

Dr.Jollyamma Mathew
NSQF Nodal OfficerMs.Deepthi S.Nai
Course Coordinat

Attendance
30
32
28
26
32
30
28
27
33
30
29
32

ir
tor

Diploma in Computer Hardware&Networking

Resource person : - Mr.Naveen D

Total classes taken :- 12 hours.

Account details:-

Mr.Naveen D

SBI Ettumanoor

A/c No :- 20138964459

IFSC : SBIN0010113

DETAILS OF ONLINE CLASS**DIPLOMA COURSE IN COMPUTER HARDWARE&NETWORKING - UGC-NSQF(IT-ITeS)****Resource person : Mr.Naveen D**

Enrolled students : 36

Sl.No	Date	Platform&link	Time
1	9/14/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
2	9/15/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
3	9/16/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
4	9/17/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
5	9/18/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
6	9/21/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
7	9/22/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
8	9/23/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
9	9/24/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
10	9/25/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
11	9/26/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM
12	9/28/2021	Google Meet - https://meet.google.com/rjt-recm-oqu	8-9 PM

Total classes taken :- 12 hours

Dr.Jollyamma Mathew
NSQF Nodal OfficerMs.Deepthi S.Nai
Course Coordinat

Attendance
28
26
30
26
29
25
26
27
31
30
26
31

ir
tor

Diploma in Computer Hardware&Networking

Resource person : - Mr.Naveen D

Total classes taken :- 12 hours.

Account details:-

Mr.Naveen D


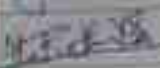






SBI Ettumanoor

A/c No :- 20138964459

IFSC : SBIN0010113

16/2/21 - General Component - Life Skills.

1


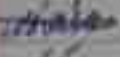





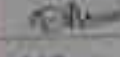


No.	Name	Whether a student of K.E. or not	Signature
1	Christina Saji	Yes	
2	Harmon R	"	
3	Harthamal Nis	"	
4	Kiran Varma	"	
5	Devika Gopi	"	
6	Bhadra M	"	
7	Bhama M.	"	
8	Emil Geigy	"	
9	Alan Joseph	"	
10	Atul V.S	"	
11	Vishnu Vinod	"	
12	Sidharth Prakash	"	
13	Rohith Ajith	"	
14	Abin S. Sebastian	"	
15	Karthik K. Binod	"	
16	Alan Johnny	"	
17	Vishnu R. Nath	NO	
18	Gopikrishnan Nair TS	Yes	
19	Jean Benny	"	

16/2/21 - General Component Class
- 'life skills'

Resource person :- Ms. Chinchu Rani Vincent
Asst. Professor
Dept. of Psychology
K. E. College
Mannanam

17/2/21 - General Component

3

No	Name	Whether a student of K-E or not	Signature
1)	Alan Joseph	Yes	
2)	CHRISTIAN SUEZI))	
3	Francisco R	Yes	
4	ARTHUR W S))	
5.	Harold K. Ahmad))	
6	Thomas R	Yes	
7	Harold K. Ahmad	Yes	
8	Charles M	Yes	
9	ALAN JOHNY	Yes	
10	Geoffrey Bering	Yes	

17/2/21 General Component class
- 'Business Management'

Resource person - Mr. Aquil C. Sam
Assistant Professor
Dept. of Commerce (SF)
K. K. College, Mannanur

18/2/21 - General Component - 'Basic Computer skills'

No.	Name	Whether a student of A-F or not	Signature
1.	Emil George	Yes	
2.	Christy Paul	Yes	
3.	Abu Jazwan	Yes	
4.	Siddhant T. Prakash	Yes	
5.	John Benny		
6.	Vishnu R		
7.	Ahmed VS		
8.	Karthik K. Prasad		
9.	Ahmed M	Yes	
10.	Haritha. mal. vs	Yes	
11.	Phatima M	Yes	
12.	ALAN JONNY	Yes	
13.	Ajith Jolly	Yes	
14.	Mansha Benny	Yes	
15.	John M. Benny	Yes	
16.	Amal Suresh	No	
17.	Siddhant T Prakash	Yes	
18.	Riya Abraham	Yes	
19.	Vishnu Vishnu Vinod	Yes	

18/01/21 : General Component

'Basic Computer skills'

Responsible person : Mr. Pratheesh C.
Asst. Professor
Dept. of Commerce
K.F. College Mannanandi

19/2/21 - General Component

?

No	Name	Whether a student of K-F or not	Signature
1	Shams M	Yes	<u>[Signature]</u>
2	Ahmed V. S	"	<u>[Signature]</u>
3	Karthik K. Prasad	Yes	<u>[Signature]</u>
4	Jyo. Mel. Jony	Yes	<u>[Signature]</u>
5	Emilia Susan Thomas	Yes	<u>[Signature]</u>
6	Amy Thomas	Yes	<u>[Signature]</u>
7	ALAN JOHN?	Yes	<u>[Signature]</u>
8	Bhadra M	Yes	<u>[Signature]</u>
9	Karthik M	Yes	<u>[Signature]</u>
10	Mohit Kumar	Yes	<u>[Signature]</u>
11	Aranya Benny	Yes	<u>[Signature]</u>
12	Anju Jolly	Yes	<u>[Signature]</u>
13	Rohan S. Thomas	Yes	<u>[Signature]</u>
14	Arjun Jolly	"	<u>[Signature]</u>
15	Harman K	Yes	<u>[Signature]</u>
16	Tejas Benny	Yes	<u>[Signature]</u>
17)	Shikhar J. Prakash	Yes	<u>[Signature]</u>
18)	Rishi Abraham	Yes	<u>[Signature]</u>
19)	Vishnu Vradh	Yes	<u>[Signature]</u>

20/2/21

9

No	Name	Signalise FN	Signalise AN
1	Karthik. K Binod	Karthik	Karthik
2	Consil Keshavan plate 73	Duke	Duke
3	Chito Somers	Carl	Carl
4	Bhadra M	Shirley	Shirley
5	Emil Craigy	Emil	Emil
6	Ajith P. W. Jany	Ajith	Ajith
7	Bhara M	Bhara	Bhara
8	Karthanod NS	Karthanod	Karthanod
9	Atul V. S	Atul	Atul
10	ALAN JOHNY	Alan	Alan
11	Stephin Raylumar	Stephin	Stephin
12	Ryo Abraham	Ryo	Ryo
13	Vinod Biju	Vinod	Vinod
14	Sony. M. Babu	Sony	Sony
15	Abi Joe Thomas	Abi	Abi
16	Alan Joseph	Alan	Alan
17	John Benny	John	John
18	Harinaraj P	Harinaraj	Harinaraj
19	Christin Saji	Christin	Christin
20	Bhama M	Bhama	Bhama
21	Anita Jolly	Anita	Anita
22	Chito Simha	Chito	Chito
23	Vijaya Vinod	Vijaya	Vijaya
24	Siddhant T Parbesh	Siddhant	Siddhant
25	Ryo Abraham	Ryo	Ryo

20/2/21

9:30 - 12:30 - General class

1:30 - 3:30 - Skill class (Theory)

27/2/21

	Name	FN Signature	AN Signature
1	Hansom R	He	He
2	christy shall	christy	christy
3	Jenn Thony	He	He
4	Emma Grace V	He	He
5	Rajan. P. Selva	He	He
6	Vishnu Bala	He	He
7	Abhiram Krishna PK	He	He
8	Sony. m Babu	He	He
9	ARUN ANSO	He	He
10	Alan J. Johnston.	He	He
11	Abdul Saji	He	He
12	Aravind	He	He
13	Jithin Joseph	He	He
14	Manisha Benny	Manisha	Manisha
15	Anju Jolly	Anju	Anju
16	Abhiram S S	Abhiram	Abhiram
17	Jayashree Saji	Jayashree	Jayashree
18	Stephin Rajkumar	Stephin	Stephin
19	Devi Krishna	Devi	Devi
20	Saethy. F S	Saethy	Saethy
21	Ann Maria Sunil	Ann	Ann
22	VISHNU RAVITH	VISHNU RAVITH	VISHNU RAVITH
23	Aravind VS	Aravind	Aravind
24	Vishnu Vinod	Vishnu	Vishnu
25	Siddhant T Prakash	Siddhant	Siddhant
26	Lijo Abraham	Lijo	Lijo
27	Adarsh J Kalloly	Adarsh	Adarsh
28	Ashwin Joseph	Ashwin	Ashwin
29	Poy Sano Thomas	Poy	Poy
30	Karthik VS	Karthik	Karthik
31	VISHNU RAVITH	VISHNU RAVITH	VISHNU RAVITH
32	Bhadra M	Bhadra	Bhadra
33	Bhama M	Bhama	Bhama
34	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
35	ALAN JOHNY	ALAN	ALAN

84. Kasbek N. Donad
Vishni R. NIBEM

Kasbek
Vishni

85. Gmita Siman

86. Alau Joseph

27/2/21

9.30 - 11 - General class

11.30 - 3.00 - Skill class (Practical)

Kuriakose Elias College, Mannanam

Report of Diploma in Computer Hardware and Networking

The Diploma in Computer hardware and Networking is a skill development programme under UGC-NSQF level-5(QP/NOS code:SSC/Q0101) under the sector skill council IT and ITeS.

Duration of the Course: 1 Year

Minimum Eligibility for Candidates: 10th /Plus Two/Equivalent

Course Fee: 4000INR

Hours : 900 Hours

No of Credits: 60

This course was coordinated by the department of Physics with Applied Electronics and is offered to the first year students of K.E College irrespective of their programmes. Mr.Naveen D of Logic software solutions, Kottayam was appointed as the trainer of the course(both theory and practical).The syllabus of the respective course was designed by Mr.Naveen D and the same was approved by the IT-ITeS sector skill council. The theory classes was scheduled on Wednesday's and practicals on Saturday's from 23rd October2020 onwards. About 37students were enrolled for the course. A MoU was signed with the respective sector skill council on 30th May 2021. There was an online assessment from the concerned sector skill council on 27th November 2021 and 34 students appeared for the same.

The broad components covered under the Professional Skill subject are to Install different operating system and all other application software, customize operating system and maintenance of system application software, perform the operations of office packages, install printer, scanner and troubleshoot their faults, set up and configure networking system using various network devices, share and control resource and internet connection through network, Implement network security to protect from various attacks on networking, Install and configure windows and linux server, deal remotely with basic IT service requests/incidents, deal directly with IT service requests/incidents, manage your work to meet requirements, work effectively with colleagues, maintain a healthy, safe and secure working environment, develop your knowledge, skills and competence.

During the one-year duration of Computer Hardware and Networking trade a candidate is trained on professional skill, professional knowledge & employability skill related to job role. In addition to this a candidate is entrusted to undertake project work and extra- curricular activities to build up confidence.



Deepthi S Nair (HOD & Course Co-ordinator)











Approval of fresh programmes / courses under NSQF for the year 2020-21

Inbox

nsqfugc2020@gmail.com

Wed, Sep 23,
7:08 PM (16
hours ago)

to me

Dear Sir/Madam,

This is with reference to your application for running skill-based programmes / courses. I am directed to convey that your institution may run the following fresh programmes / courses under National Skills Qualifications Framework (NSQF) during the academic session 2020 - 2021:-

Programme/s	Trade/Course
Certificate	Healthcare/Yoga and Wellness
Certificate	Food Processing and Technology
Diploma	Green Jobs/Bee Keeping
Certificate	Agriculture/Organic Farming
Diploma	Electronics/Computer Hardware and Networking
Certificate	IT/Ites/Web Designing
Diploma	Herbal Chemistry and Technology
Certificate	Communication Skills in English
Certificate	Visual Media and Communication

The institution must adhere to the following terms and conditions:

1. The institution shall run the courses in accordance with the provisions of the UGC Guidelines for Providing Skill-based Education under National Skills Qualifications Framework (NSQF).
2. The institution shall meet the requirements of infrastructure and laboratory facilities for running the skill based courses.

3. If the institution is recommended for running skill-based courses in the fields like medicine, law etc., it shall meet the parameters specified by the concerned regulatory bodies / professional councils.
4. The courses will be offered on regular mode only. The Institution shall not run the courses on online / distance education mode and through franchise arrangements.
5. The institution shall furnish details regarding students admitted (course wise) for the forthcoming academic session on the online portal by **31.10.2020**. The link to the portal is <https://nsqf.ugc.ac.in/>

With regards,

Yours faithfully,

(Dr. Mriganka Sekhar Sarma)
(Education Officer)

Kuriakose Elias College
Mannanari P.O, Dist. Kottayam - 686 561



ReplyForward

KURIAKOSE ELIAS COLLEGE
MANNANAM

DIPLOMA COURSE
HERBAL CHEMISTRY AND
TECHNOLOGY
(Skill Development Programme under UGC-NSQF)

Credit and Semester System

2021

1. DETAILS OF THE PROGRAMME

Name of the course	HERBAL CHEMISTRY AND TECHNOLOGY
Duration	1 Year
Minimum eligibility for candidates	Plus two / Equivalent
No. of credits	60
Name of NSQF Co-ordinator	Dr. Jollyamma Mathew (HOD, Department of Chemistry), Kuriakose Elias College, Mannanam
E mail ID	jollysaiku@gmail.com
Mobile No	9961153538
Name of Programme Co-ordinator	Dr. Linta Maria Jose (Assistant Professor, Department of Chemistry), Kuriakose Elias College, Mannanam
E mail ID	lintamariajose@gmail.com
Mobile No	9497398335

2. AIM OF THE PROGRAMME

Diploma in Herbal Chemistry and Technology programme aims to train students in the methods used to analyse and characterise medicinal natural products, to examine the safety and efficacy of currently used herbal medicines, analytical and bioassay methods, and the ethno pharmaceutical uses of plants from traditional systems of medicine.

3. CURRICULUM

The curriculum in each of the semester of the programme will be a suitable mix of general education and skill development components. The General Education Component shall have 40% of the total credits and balance 60% credits shall be of Skill Component.

4. ELIGIBILITY FOR THE DIPLOMA

A candidate shall be eligible for the professional Diploma in Herbal Chemistry and Technolog, if he/she has satisfactorily undergone the prescribed course of study for a period of not less than one year and passed examinations in all papers.

5. EXAMINATION AND ASSESSMENT

a. Scheme of examination

The examinations for the award of diploma consist of theory and practical papers, in both skills and general education components of the curriculum. There will be examinations at end of each semester for theory and practical courses.

b. Letter Grades and Grade Points

It is recommended to adopt 10- point grading system with the Letter grades as given below:

Letter Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F(Fail)	0
Ab (Absent)	0

A student obtaining Grade F and Ab shall be considered failed and will be required to reappear in the examination.

6. EXIT POINTS / AWARDS

Diploma in Herbal Chemistry and Technology.

7. PROGRAMME STRUCTURE

Semester -1

Sl. No.	Study Components	Name of the Course	Total Credits			Contact hours
			Theor y	Practical	Total	
A	Languages and Common Courses (General Components)	1) Communication Skills in English – I	1	2	3	45
		2) Basic Computer Skills	1	3	4	60
		3) Life skills – I	1	1	2	30
		4) Principle of Management – I	1	2	3	45
B	Core Courses (Skill Components)	1) Importance of Herbal Chemistry	1	2	3	45
		2) Medicinal and Aromatic Plants: Conservation, Cultivation and Management	1	2	3	45
		3) Basic Concepts in Phytochemical Analysis	1	1	2	30
		Internship/ Industrial training/Project	...	10	10	150
TOTAL					30	450

Semester -2

Sl. No.	Study Components	No.of Courses	Total Credits			Contact hours
			Theory	Practical	Total	
A	Languages and Common Courses (General Components)	1) Communication Skills in English - II	1	2	3	45
		2) Computer Skills	1	3	4	60
		3) Life skills – II	1	1	2	30
		4) Entrepreneurship Development.	1	2	3	45
B	Core Courses (Skill Components)	1) Medicinal Biochemistry	1	3	4	60
		2) Pharmacognosy and Phytopharmaceuticals	1	3	4	60
		Internship/ Industrial training	10	10	150
TOTAL					30	450

8. PROGRAMME OUTCOME

Upon completion of the programme, the student shall be able to

1. Get exposed to strong theoretical and practical background in fundamental concepts of Herbal Chemistry.
2. Get training in the methods used to analyse and characterise medicinal natural products.
3. Examine the safety and efficacy of currently used herbal medicines, and analytical and bioassay methods.

4. Know the ethno pharmaceutical uses of plants from traditional systems of medicine.
5. Learn skills in experimenting with and preparing various herbal products by applying theoretical concepts and practical knowledge.
6. Procure hands on real time experience in industries.
7. Demonstrate professional and ethical attitude with enormous responsibility to serve the society.

9. SYLLABUS

SEMESTER-I

Core Course 1. IMPORTANCE OF HERBAL CHEMISTRY

Total Credits: 3

(Theory-1; Practicals- 2)

Total Hours: 45

Course Outcomes: Upon completion of the course, the student shall be able to know

1. Importance of medicinal plants in health care
2. Definition, history and scope of ethnomedicine
3. Different forms of classical health traditions like Ayurveda, naturopathy & Unani
4. Difference between folk and traditional medicines
5. Important ethnomedicines of Kerala

Unit -1

Importance of medicinal plants: Role in human health care, Local health traditions. Concept of health and disease, Traditional knowledge and utility of some medicinal plants of Kerala: Neem, Aloe vera, Amla, Tulsi, mint, Ginger, Keezhanelli, Thippali, Sathavari, Naruneendi, Veppu, and Kurumthotti (**5 hrs**).

Unit -2

Herbs and healing: Historical perspectives, Herbal cultures, origin and development of human civilizations, Ethnobotany and Ethnomedicine (basic ideas), A comparative account of (a) concept of health and disease and (b) principles of prevention and treatment of disease (**5hrs**).

Unit -3

Classical health traditions: Systems of medicine: origin and development of biomedicine; Indian Systems of Medicine (*Ayurveda, Siddha, Unani, and Homoeopathy*), role of Raw Juice Therapy, Aromatherapy, Naturopathy, Hydrotherapy and Yoga in health care (elementary idea only) (**5hrs**).

PRACTICAL

(30 hrs)

1. Medicinal plant resources: Collection and preservation of plant specimens.
2. Preparation of herbarium (Chemflora- medicinal plants of Chemistry Department).
3. Field visit - for exploring the properties of important medicinal plants.

References:

- Bannerman, R.H., Burton, J. and Wen Chen, C. (eds). 1983. *Traditional medicine and health care coverage*. WHO, Geneva.
- Cotton, C.M. 1996. *Ethnobotany: principles and applications*. John Wiley & Sons, New York.
- Hughes, C.C. 1968. Ethnomedicine. In: *International Encyclopedia of Social sciences*. Vol. 10 MacMillan, New York.
- Jamil, T. 1997. *Complementary Medicine*. Butterworth Heinemann, Oxford.
- Jayasurya, A. 1997. *The Future of Complementary Medicines*. Medicina Alternativa, Colombo.
- Kameswara Rao, C. 2000. *Database of Medicinal Plants*. KSCST, Bangalore.
- Lele, R.D. 1986. *Ayurveda and Modern Medicine*. Baratiya Vidya Bhavan, Mumbai.
- Mukherjee, B. (ed). 1993. *Traditional Medicine*. Oxford & IBH Pub. Co. Pvt. Ltd. New Delhi.

Core Course 2. MEDICINAL AND AROMATIC PLANTS: CONSERVATION, CULTIVATION AND MANAGEMENT

Total Credits: 3

(Theory-1; Practical- 2)

Total Hours: 45

Course Outcomes: Upon completion of the course, the student shall be able to know

1. Economical importance, uses, and botany of the most significant medicinal aromatic plants
2. Fundamentals of cultivation of various medicinal plants in India
3. Various processes adopted for Plant hybridization
4. General principles of crop protection
5. Effective application of current methodology for problem solving

Unit -1

Fundamentals of cultivation: History and status of medicinal plant cultivation in India, Soil: components, types, physical and chemical properties, Cultivation of medicinal plants: season and time, selection and preparation of land for cultivation. **(5hrs)**.

Unit -2

Plant hybridization: Conventional methods of hybridization: inbreeding and out breeding crops, Mutation breeding: spontaneous and induced mutations; physical and chemical mutagens; role of mutation breeding in the production of new varieties of crops **(3hrs)**.

Unit -3

Principles of crop protection: General management: Irrigation- requirement, methods and time, irrigation efficiency, drainage; Mineral nutrition of plants: organic manures and fertilizers, mode and time of fertilizer application, Growth regulators; Weeds: methods of weed control, Diseases: cause of plant diseases (brief account of fungi, bacteria and viruses). classification of plant diseases and their symptoms; Plant disease management: principles and control measures; Pests: different types and important groups of insects and pests, their mode of attack and control measures **(7hrs)**.

PRACTICAL

(30hrs)

1. Soil analysis: Soil sampling; Determination of soil moisture, pH,
2. Estimation of organic carbon, carbonate, bicarbonate, calcium, magnesium, chloride, nitrogen, phosphorus and potassium.
3. Preparation and applications of bio-pesticides

References:

- Chadha, K.L. and Gupta, R. 1995. *Advance in Horticulture: Vol. II: Medicinal and Aromatic Plants*. Malhotra Pub. House, New Delhi
- Dillon, B.S., Tyagi, R.K., Lal, A. and Saxena, S. (Eds.). 2004. *Plant Genetic Resources Management*. Narosa Pub. House, New Delhi
- Farooqui, A.A., Khan, M.M. and Sreeramu, B.S. 1997. *Cultivation of Medicinal and Aromatic Crops in India*. Naya Prakash, Kolkatta
- Honda, S.S. and Kaul, M.K. 1996. *Cultivation and Utilization of Medicinal Plants*. RRL, Jamu.
- Hurtmann, H.T., Kester, D.E., Davies, F.T. and Geneva, R.L. 2004. *Plant Propagation: Principle and Practice*. Prentice-Hall of India, New Delhi
- ICAR. 2003. *Handbook of Agriculture*. Indian Council Agricultural Research, New Delhi
- Nair, C.K.N. and Mohanan, N. *Medicinal Plants of India*. Nag Publishers, Delhi
- Nehra, S. 2005. *Plant Diseases: Biocontrol and Management*. Aavishkar Publishers and Distributors, Jaipur

Core Course 3. BASIC CONCEPTS IN PHYTOCHEMICAL ANALYSIS

Total Credits: 2

(Theory-1; Practical- 1)

Total Hours: 30

Course Outcomes: Upon completion of the course, the student shall be able to

1. Know the importance of Phytochemistry and various Phytochemicals
2. Differentiate between different classes of Phytochemicals
3. Understand various phytochemical techniques and different types of extraction methods
4. Develop necessary skills for separation of the active constituents obtained from natural sources
5. Effective application of current methodology for problem solving

Unit -1

Importance of Phytochemistry, Phytochemicals, Classes of Phytochemicals, Plant metabolites, Primary metabolites, Secondary metabolites (5 hrs).

Unit -2

Phytochemical techniques: Different types of extraction methods, Cold and hot extraction methods, liquid-liquid extraction techniques, TLC, column chromatography (5hrs).

Unit -3

Phytochemical analysis, Phytochemical screening (5 hrs).

PRACTICAL

(15 hrs)

Phytochemical Analysis:

1. Extraction and identification using Phytochemical screening tests.
2. Determination of R_f-value by Thin Layer Chromatography.

References:

- Braithwaite, A. and Smith, F.J. 1996. *Chromatographic Methods* (5th ed) Blackie Academic & Professional London
- Dennis, D.T and Turpin, D.H. (Eds.). 1990. *Plant physiology, Biochemistry and Molecular biology*, Longman Scientific and Technical Essex
- Dey, P.M. and Harborne, J.B. (Eds.). 1997. *Plant Biochemistry*, Academic Press, New York
- Harborne, J.B. 1984. *Phytochemical Methods* (2nd ed). Chapman and Hall, London.
- Lea, P.J. and Leegood, R.C. 1993. *Plant Biochemistry and Molecular Biology*. John Wiley & Sons, West Susses
- Mann J, Davidson, R.S Hobbs J.B Banthorpe.D.V and Harborne J.B. 1994. *Natural Products*. Longman Scientific and Technical Essex
- Reed, R. Holmes, J., Weyers, J. and Jones, A.1998. *Practical Skills in Biomolecular Sciences*. Longman, Essex

SEMESTER-2

Core Course 1. MEDICINAL CHEMISTRY

Total Credits: 4
(Theory-1; Practicals- 3)
Total Hours: 60

Course Outcomes: Upon completion of the course, the student shall be able to

1. Know the chemical makeup of the plant cell
2. Understand the distribution and role of elements and inorganic compounds in plants
3. Illustrate the structure and classification of various biological molecules
4. Basic theory underlying the biochemistry of plant cells.
5. Develop practical skills in estimating various biological compounds.

Unit -1

Bioinorganic and organic compounds: Distribution and role of elements and inorganic compounds in plants; General classification and basic molecular structure of phenolic compounds, terpenes and terpenoids (5 hrs).

Unit -2

Chemistry of biological molecules: Structure and classification of Carbohydrates (monosaccharides, oligosaccharides and polysaccharides), Lipids, Nucleic acids, Amino acids and Proteins. Enzymes: catalytic activity, protein enzymes and ribozymes, chemistry and method of analysis of oils and fats (5 hrs).

Unit -3

Introduction to biochemistry: cell and its biochemical organization, Energy rich compounds: ATP, cyclic AMP and their biological significance., Glycolysis. (5 hrs).

PRACTICAL

(45 hrs)

1. Biochemistry: Estimation of total sugar and reducing sugars.
2. Estimation of lipids and phenolic compounds.
3. Estimation of terpenes and terpenoids.
4. Estimation of amino acids and proteins.
5. Assay of enzymes: protease, amylase, invertase and succinic dehydrogenase.

References:

- Anderson, J.W. and Beardall, J. 1991. *Molecular Activities of Plant Cells*, Blackwell Scientific Publication, Oxford
- Copeland, L.O. and McDonald. M.B. 1995. *Principles of Seed Science and Technology* 3rd ed Chapman & Hall New York
- Dennis, D.T and Turpin D.H. (ed). 1990. *Plant physiology, Biochemistry and Molecular biology*, Longman Scientific and Technical Essex
- Price, N.C. and Stevens, L. 1989. *Fundamentals of enzymology*. Oxford University Press Oxford

- Walker J.M. and Gingold, E.B. 1993. *Molecular biology and Biotechnology* 3rd ed Royal Society of Chemistry, Cambridge
- Wilson, K. and Walker, J. 2004. *Practical Biochemistry: Principles and Techniques*. Cambridge University Press, Cambridge

Core Course 2. PHARMACOGNOSY AND PHYTOPHARMACEUTICALS

Total Credits: 4

(Theory-1; Practical- 3)

Total Hours: 60

Course Outcomes: Upon completion of the course, the student shall be able to know

1. Definition, history and scope of Pharmacognosy
2. Different systems of classifying crude drugs
3. Organoleptic analysis of crude drugs
4. About drug adulteration and methods of detecting the same
5. Phytochemical and biological screening of herbal drugs

Unit -1

Pharmacognosy: Definition, scope and applications in herbal medicine, Classification and identification of drugs **(3hrs)**.

Processing of plant drugs: Methods of collection, process and storage of medicinal and aromatic plants; purification of raw drugs; factors causing drug contamination, methods of storage of drugs **(3hrs)**.

Unit -2

Drug administration in Indian systems of medicine: The holistic concept of drug administration; description of Sapta Padartha in Dravyaguna **(3hrs)**.

Single plant drugs and formulations in Ayurveda, Siddha and Unani; classical and modern means of drug administration **(3hrs)**.

Unit -3

Pharmacognosy of crude drugs: Guidelines on good manufacturing practices for the manufacture of herbal medicines. Primary processing and specific processing of crude drugs. Pharmaceutical Operations and its tools. **(3hrs)**.

PRACTICAL: **(45hrs)**

1. Pharmacognosy: Study of physical evaluation of crude drugs:
2. Soxhlet extraction of crude drugs
3. Purification and concentration of crude drugs: decantation, centrifugation and filtration
4. Preparation of crude drugs: arishta, lepana, asava, leha, ghrita etc.

References:

- Chauhan, M.G. and Pillai, A.P.G. 2005. Microscopic Profile of Powdered Drugs Used in Indian Systems of Medicine. Institute of Ayurvedic Medicinal Plant Sciences, Jamnagar.
- Daljithsimha, K. 1974. *Unani Dravyaguna Darshana*. Ayurvedic and TibbiAcademy, Lucknow
- ICMR. 2003. *Quality Standards of Indian Medicinal Plants* (Vol.1). Indian Council of Medical Research, New Delhi
- Jackson, B.P. and Snowdon, D.W. 1992. *Atlas of Microscopy of Medicinal Plants, Culinary herbs and Spices*. CBS Pub., New Delhi
- NarayanaAiyer, K. and Kolammal. M. 1963. *Pharmacognosy of Ayurvedic Drugs* (12 vol.). University of Kerala, Thiruvananthapuram

HERBAL CHEMISTRY AND TECHNOLOGY

Sl. No	Name of Student	Class
1	Amal Raju	2 nd Chemistry
2	Vishnumon T P	2 nd Chemistry
3	Ann Mariya Thomas	2 nd Chemistry
4	Harikrishnan BK	2 nd Chemistry
5	Amrutha M	2 nd Chemistry
6	Aryananda C M	2 nd Chemistry
7	Gautham Najikethas	2 nd Chemistry
8	Chris Maria Thomas	2 nd Chemistry
9	Aksharapriya Ambi	2 nd Chemistry
10	Anupama Rajesh	2 nd Chemistry
11	Gopikrishnan K N	2 nd Chemistry
12	Anoopkumar J A	2 nd Chemistry
13	Anitta Benny	2 nd Chemistry
14	Ansu Bashy	2 nd Mathematics
15	Sreelakshmi A	2 nd Mathematics
16	Gayathri S	2 nd Mathematics
17	Jithin Syamkrishna J	2 nd Chemistry
18	Anagha Anil	2 nd Chemistry
19	Hima Denson	2 nd Chemistry
20	Asiya Saffir	2 nd Chemistry
21	Shifana V. S.	2 nd Chemistry
22	Albin P Mani	2 nd Chemistry
23	Binil Krishna	2 nd Chemistry
24	Karthika S. Nair	2 nd Physics
25	Jyothish mon S	M.Sc Chemistry
26	Anaha Biji	M.Sc Chemistry
27	Anna Francis	M.Sc Chemistry
28	Archana N.G	M.Sc Chemistry
29	Archana K.R	M.Sc Chemistry
30	Anjaly Krishna	M.Sc Chemistry
31	Bhagya Ajikumar	M.Sc Chemistry
32	Dhija Mary Kuriakose	M.Sc Chemistry
33	Aniemol Jose	M.Sc Chemistry
34	Bini P Sabu	M.Sc Chemistry
35	Jiya Joseph	M.Sc Chemistry
36	Harsha P.S.	M.Sc Chemistry
37	Layana George	M.Sc Chemistry

38	Taniya Chacko	M.Sc Chemistry
39	Vimal Siby	M.Sc Chemistry

DETAILS OF ONLINE CLASSES CONDUCTED FOR THE NSQF COURSE HERBAL CHEMISTRY AND TECHNOLOGY

DATE	TOPIC	TIME	PLATFORM	R.Person	Attendance
27-03-2021	Processing of Plant Drugs Part -1	6 PM-7PM	Google meet https://meet.google.com/tqt-gaxy-fxo	Dr.Jyothi Abraham	32/38
17-04-2021	Processing of Plant Drugs Part-2	6 PM-7PM	Google class room Videos uploaded	Dr.Jyothi Abraham	33/38
24-04-2021	Different types of extraction methods	2PM-3PM	Google class room https://meet.google.com/wmo-yijz-wtm	Dr.Jyothi Abraham	32/38
30-04-2021	Processing of Raw Drugs	2PM-3PM	Google Meet https://meet.google.com/wpm-gwvx-vbx	Dr.Jyothi Abraham	31/38
8-05-2021	Importance of Medicinal Plants	9AM-10AM	Google Meet https://meet.google.com/tqx-gpxc-nog	Dr.Jyothi Abraham	34/38
22-05-2021	Traditional Knowledge and Utility of Some Medicinal plants	9.30 AM-10.30 AM	Google Meet https://meet.google.com/qnt-msop-zqi	Dr.Jyothi Abraham	33/38
29-05-2021	Herbs and Healing	9.30 AM-10.30 AM	Google Meet https://meet.google.com/wqo-xepa-tpc	Dr.Jyothi Abraham	30/38
05-06-2021	Classical Health Traditions	9.30 AM-10.30 AM	Google Meet https://meet.google.com/smx-zuam-cby	Dr.Jyothi Abraham	33/38
12-06-2021	Indian Systems of Medicines	9.30 AM-10.30 AM	Google Meet https://meet.google.com/owr-uivc-gbc	Dr.Jyothi Abraham	30/38
19-06-2021	Role of Raw Juice Therapy, naturopathy , hydrotherapy	10 AM-11 AM	Google Meet https://meet.google.com/jbt-bvwn-pvi	Dr.Jyothi Abraham	34/38
3-07-2021	Yoga in health care, fundamentals of cultivation	10 AM-11 AM	Google Meet https://meet.google.com/qrq-bxnz-zvr	Dr.Jyothi Abraham	26/38
17-07-2021	Cultivation of medicinal plants	10 AM-11 AM	Google Meet https://meet.google.com/zsy-opsz-kov	Dr.Jyothi Abraham	35/38
21-07-2021	Plant hybridization	10 AM-11AM	Google Meet https://meet.google.com	Dr.Jyothi Abraham	33/38

**DETAILS OF ONLINE CLASSES CONDUCTED FOR THE
NSQF COURSE HERBAL CHEMISTRY AND TECHNOLOGY**

			/myx-mtnp-uuh		
24-07-2021	Principles of crop protection	11 AM-12 PM	Google Meet https://meet.google.com/zxu-sxkv-hgu	Dr.Jyothi Abraham	34/38
31-07-2021	Phytochemical techniques	11 AM-12 PM	Google Meet https://meet.google.com/xbb-ibba-ehg	Dr.Jyothi Abraham	Schedule d

**DETAILS OF ONLINE CLASSES CONDUCTED FOR THE
NSQF COURSE HERBAL CHEMISTRY AND TECHNOLOGY**

Total classes taken- 15 hours

Dr. Jollyamma Mathew
NSQF Nodal Officer



Dr. Linta Maria Jose
Course coordinator

ATTENDANCE

Herbal Chemistry & Technology 2020-21

Sl. No.	NAME OF STUDENT	10/11	11/11	12/11	13/11	14/11	15/11	16/11	17/11	18/11	19/11	20/11	21/11	22/11	23/11	24/11	25/11	26/11	27/11	28/11	29/11	30/11	
1	Udayakrishnan P K																						
2	Uday Kumar																						
3	Udayakrishnan P K																						
4	Udayakrishnan P K																						
5	Udayakrishnan P K																						
6	Udayakrishnan P K																						
7	Udayakrishnan P K																						
8	Udayakrishnan P K																						
9	Udayakrishnan P K																						
10	Udayakrishnan P K																						
11	Udayakrishnan P K																						
12	Udayakrishnan P K																						
13	Udayakrishnan P K																						
14	Udayakrishnan P K																						
15	Udayakrishnan P K																						
16	Udayakrishnan P K																						
17	Udayakrishnan P K																						
18	Udayakrishnan P K																						
19	Udayakrishnan P K																						
20	Udayakrishnan P K																						
21	Udayakrishnan P K																						
22	Udayakrishnan P K																						
23	Udayakrishnan P K																						
24	Udayakrishnan P K																						
25	Udayakrishnan P K																						
26	Udayakrishnan P K																						

- 1. ...
- 2. ...
- 3. ...
- 4. ...
- 5. ...
- 6. ...
- 7. ...
- 8. ...
- 9. ...
- 10. ...
- 11. ...
- 12. ...
- 13. ...
- 14. ...
- 15. ...
- 16. ...
- 17. ...
- 18. ...
- 19. ...
- 20. ...
- 21. ...
- 22. ...
- 23. ...
- 24. ...
- 25. ...
- 26. ...
- 27. ...
- 28. ...
- 29. ...
- 30. ...
- 31. ...
- 32. ...

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

Handwritten signature and notes at the bottom right of the page.

ATTENDANCE

Herbal Chemistry & Technology

Sl. No.	NAME OF CLASS	10/10/20	11/10/20	12/10/20	13/10/20	14/10/20	15/10/20
1	Herbal Botany	A	A	A	A	A	A
2	Herbal Chemistry	A	A	A	A	A	A
3	Herbal Technology	A	A	A	A	A	A
4	Herbal Pharmacology	A	A	A	A	A	A
5	Herbal Therapeutics	A	A	A	A	A	A
6	Herbal Quality Control	A	A	A	A	A	A
7	Herbal GMP	A	A	A	A	A	A
8	Herbal Safety	A	A	A	A	A	A
9	Herbal Stability	A	A	A	A	A	A
10	Herbal Packaging	A	A	A	A	A	A
11	Herbal Distribution	A	A	A	A	A	A
12	Herbal Marketing	A	A	A	A	A	A
13	Herbal Regulatory	A	A	A	A	A	A
14	Herbal Intellectual Property	A	A	A	A	A	A
15	Herbal Business	A	A	A	A	A	A
16	Herbal Ethics	A	A	A	A	A	A
17	Herbal Environmental	A	A	A	A	A	A
18	Herbal Social	A	A	A	A	A	A
19	Herbal Cultural	A	A	A	A	A	A
20	Herbal Historical	A	A	A	A	A	A

[Handwritten signature]
 Class Coordinator

NSQF COURSE-HERBAL CHEMISTRY AND TECHNOLOGY

A new NSQF Diploma course in Herbal Chemistry and Technology sanctioned by UGC was introduced in K.E College Mannanam during the academic year 2020-21. The course has got approval by the Agricultural sector skill council of India (ASSC). The trade name of the job position offered by the council is "Medicinal Plant Grower". The course consists of both skill components and general components. The course was officially started on 16-2-2021. 37 students were enrolled for the course. The two semester course consisting of theory sessions, practicals, and training sessions was came to its concluding stage by November 2021. The final assessment was done by the SSC on 8-12-2021. 34 students appeared for the final examination. The result was published on 16-12-2021 and all the students passed with outstanding grade.

LECTURE ON LIFE SKILLS

On 16-2-2021 a lecture was given on life skills .The venue was the college auditorium. Ms. Chinchu rani Vincent, Asst professor Dept of Psychology, K E College mannanam was the resource person .The class was very interactive with various activities . Mam presented the introduction of life skills. The major area of discussion was sympathy ,empathy, self awareness , communication skills .

LECTURE ON BUSINESS MANAGEMENT SKILL

The next session was on 17-2-2021.The venue was the seminar hall.The faculty from the dept of commerce, Mr Aquil c sam was the resource person.The class was on the basics of business management .It was very informative as well as interesting session .He had explained the topics by relating the experiences of the eminent personalities in our society .The growth of the brand Nike was really an inspiration.The session was concluded by the vote of thanks.

LECTURE ON BASIC COMPUTER SKILLS

The next lecture was on 18-2-2021.The venue was the college auditorium. Mr Pratheesh C ,Asst. professor dept of Commerce,K E College Mannanam was the resource person.The class included the basic concepts of computer skills .The class was very Informative .

LECTURE ON COMMUNICATION SKILLS,YOGA AND HERBAL CHEMISTRY

The next Session was on 20-2-2021 .It was the official inauguration of the NSQF Course. The Inaugural Session started at 9.30 in the college auditorium in presence of principal Dr Brijit Paul,Vice principal .The inauguration started with the the welcome speech of Dr Jollyamma Mathew ,NSQF Coordinator.The Official session ended at 11.00.

After the inaugural session was the lecture on communication skills,by the resource person from Christ Academy.The class was very interactive and interesting .It Included various activities.After this session next was a lecture on Yoga and Wellness by Dr Suresh Babu .The lecture Included the importance of Yoga in ones day to day life.

Later after the general component class was the skill component class .After the lunch break the class started at 1.30.Dr Suresh babu conducted the lecture on Herbal chemistry .He explained the importance on various herbal plants .

LECTURE ON YOGA AND HERBAL CHEMISTRY

The lecture was on 27-03-2020 .It was held in the College auditorium at 10.00 am .An introduction speech was given by Dr. Raj mohan sir. Later Dr. Jaya lal Mohan ,sky professor,training consultant , New delhi conducted primary class on yoga.She effectively conveyed the importance of yoga for shaping a better future.

Next session was on Herbal chemistry,it was held on the same day.The class included both theory as well as practicals .The class was very interesting ,we practically analysed the various medicinal components in certain plants.

Approval of fresh programmes / courses under NSQF for the year 2020-21

Inbox

nsqfugc2020@gmail.com

Wed, Sep 23,
7:08 PM (16
hours ago)

to me

Dear Sir/Madam,

This is with reference to your application for running skill-based programmes / courses. I am directed to convey that your institution may run the following fresh programmes / courses under National Skills Qualifications Framework (NSQF) during the academic session 2020 - 2021:-

Programme/s	Trade/Course
Certificate	Healthcare/Yoga and Wellness
Certificate	Food Processing and Technology
Diploma	Green Jobs/Bee Keeping
Certificate	Agriculture/Organic Farming
Diploma	Electronics/Computer Hardware and Networking
Certificate	IT/Ites/Web Designing
Diploma	Herbal Chemistry and Technology
Certificate	Communication Skills in English
Certificate	Visual Media and Communication

The institution must adhere to the following terms and conditions:

1. The institution shall run the courses in accordance with the provisions of the UGC Guidelines for Providing Skill-based Education under National Skills Qualifications Framework (NSQF).
2. The institution shall meet the requirements of infrastructure and laboratory facilities for running the skill based courses.

3. If the institution is recommended for running skill-based courses in the fields like medicine, law etc., it shall meet the parameters specified by the concerned regulatory bodies / professional councils.
4. The courses will be offered on regular mode only. The Institution shall not run the courses on online / distance education mode and through franchise arrangements.
5. The institution shall furnish details regarding students admitted (course wise) for the forthcoming academic session on the online portal by **31.10.2020**. The link to the portal is <https://nsqf.ugc.ac.in/>

With regards,

Yours faithfully,

(Dr. Mriganka Sekhar Sarma)
(Education Officer)

Kuriakose Elias College
Mannanari P.O, Dist. Kottayam - 686 561



ReplyForward

Report of NSQF. Organic Farming

Certificate course on Organic Farming have been sanctioned to the Commerce Department and Botany Department as under the NSQF during the academic year 2020-21. The total hours of this course is 45 hours including a General Component Paper. The classes of this course was started on February 16, 2021. The total 39 students enrolled for the course. 22 students appeared registered and cleared the exam. The course included both theory and practical sessions. Sessions were handled by the experts from Agricultural Depts.

Neel, Neelka Jose
Course Co-ordinator

SYLLABUS

CERTIFICATE COURSE IN ORGANIC FARMING

Module 1: Concept of organic farming (4 hrs)

Introduction: Farming, organic farming, concept and development of organic farming, principles of organic farming, agencies and institutions related to organic agriculture, Types of organic farming, conventional farming v/s organic farming, benefits of organic farming, requirements for organic farming, Farm components for an organic farm, Scope of organic farming in Kerala.

Module 2: Organic plant nutrient management (4 hrs)

Name and functions of nutrients in plant growth and development, Bio fertilizers- Trichoderma, Rhizobium, method of application, advantages and disadvantages, Preparation of compost- different methods, enrichment of compost, nutrient composition, Vermicompost, Vermiwash, Green manure- in situ incorporation of crop residues, liquid manure, Organic manure- bone meal, cow dung, poultry waste, oilcakes transformation of organic substances in soil.

Module 3: Organic Horticulture (4 hrs)

Composition and characteristics of soil, types of soil according to composition, methods of increasing soil productivity and fertility. Seed testing and certification, seed bed preparation, irrigation methods- drip and spray irrigations, mist chambers, techniques of cutting, budding, layering and grafting

Module 4: Cultivation Processes (4hrs)

Introductions to mushrooms, preparation of culture- mother spawn production, multiplication of spawn, equipment and sterilization techniques for culture media. Substrate selection and pasteurisation methods, Cultivation of paddy straw and oyster mushrooms- polythene bag method and bed method, harvesting, packing and storage, Processing and preservation of mushrooms and value added products.

Aquaponics - An overview of aquaponic system components, system types and an exploration of the versatility of aquaponics; backyard systems and domestic economics.

Meliponi culture – Introduction of meliponiculture – Stingless bees, mode of building a comb and colony and harvesting, processing and preservation of honey and honey products

Module 5: Organic plant protection (4hrs)

Plant Protection Measures- Integrated pest & disease managements, Organic pesticides, bio-pesticides- advantages, Inorganic pesticides- disadvantages of their use, Seed, seedling and soil Treatment measures, Organic insecticides, Organic fungicides, Commercially available organic products, Plant protection through bioagents and traps, biological control of plant diseases.

PRACTICALS (40 HRS)

1. Preparation of Farm yard Manure.
2. Preparation of Vermicompost, Vermiwash
3. Preparation of potting mixture, seed bed & raising of seedlings.
4. Familiarization of Farm Equipments & Implements.
5. Identification of visual symptoms of pest attack along with the pests(Insects, Fungi, Virus, etc) as far as possible.
6. Preparation of biofertilizers- Trichoderma, Rhizobium.
7. Preparation Tobacco and Neem decoction.
8. Demonstration of ‘T Budding’, Patch Budding on live plants.
9. Demonstration of simple, compound and Air layering on live plants.
10. Demonstration of approach and cleft grafting on live plants.
11. Demonstrate the effect of rooting hormones on stem cuttings.
12. Preparation of culture- mother spawn production, multiplication of spawn.
13. Method of Aquaponics - Propagation and seedling skills; pruning and harvesting.
14. Meliponi culture - Harvesting, Processing and Preservation of Honey, Methods of harvesting honey. Processing of honey. Preservation of honey
15. Substrate pasteurisation methods of mushroom cultivation.
16. Familiarization of different mushrooms and preparation of polybag of *Pleurotus* using straw/sawdust.

17. Visit to a well established tissue culture lab, nursery and mushroom cultivation unit.
18. Practicing and experiencing in Farmer's Fields.

REFERENCES

1. Sharma, a. k. 2001. A handbook of organic agriculture, Jodhpur, India, Agrobios(India).
2. De, G.C.1989.Fundamentals of Agronomy. Oxford & IBH Publishing Co., New Delhi.
3. Havlin, J. L., Beaton, J. D., Tisdale, S.L., and Nelsothn, W.L. 2006.Soil Fertility and Fertilizers: An Introduction to Nutrient Management (7 ed.). Pearson Education, Delhi.
4. ICAR.2006.Hand book of Agriculture, ICAR, New Delhi.
5. Kumar, N. 1997 (6thEdition).Introduction to Horticulture.Rajhalakshmi Publications, Nagercoil
6. Nene,Y.L. and Thapliyal,P.N. 1998.Fungicides in Plant Disease Control. Oxford and IBH New Delhi
7. Milthrope, F.L. and Marby, J. 1979. An introduction to Crop Physiology, Cambridge University Press, London
8. Chang, S. T. Miles, P. G. and Hays, W. A. 1978.The Biology and Cultivation of Edible Mushrooms.Academic Press, London.
9. Chhonkar, P.K. and Dwivedi, B.S. 2004. Organic farming and itsimplications on India's food security.Fertil. News 49(11): 15-18,21-28,31&38.
10. Gaur, A.C. 1982. A Manual of Rural Composting. FAO/UNDP Regional Project Document, FAO, Rome.
11. Reddy, M.V. (ed.) 1995.Soil organism and Litter decomposition in the Tropics. Oxford &IBH, New Delhi.
12. Woomer, PL. and Swift, M.J. 1994. The Biological Management of Tropical Soil Fertility,.S.B.F. & Wiley.
13. . Kaul T N, 2002. Biology and Conservation of Mushroom. Oxford and IBH Publishing Co.

14. 14. Kunte, Kawthalkar, Yawalker, 1997. Principles of Horticulture and Fruit Growing. Agri – Horticulture Co.
15. 15. Neshamani S, 2003. Pazhanganal, Pazhavibhavanthal (Malayalam). Kerala Bhasha Institute.
16. 16. Pandey R K, S K Ghosh, 1996. A Hand Book on Mushroom Cultivation. Emkey Publications.

ASCI		Grade Sheet		TRENDSETTERS SKILL ASSESSORS PVT. LTD.	
College Name:- KURIAKOSE ELIAS COLEGE MANNANAM		Location:- K E College, Mannanam, Kottayam, Kerala. 686561			
Course Name:- Organic Farming		Semester:- 1 Level:- 4			
Date of Assessment :- 12-11-2021		Assessor Name :- Abdul Raheem M			
Total Student:- 22		Present:- 22		Absent- 0	
S. No.	Name	Father Name	Grade		
1	Abhijith M A	ANILKUMAR T.P	O		
2	Abia Binoy	BENOY JOSEPH	O		
3	Adithyan Vasudev	K.N VASUDEVAN	O		
4	Akshay T shibu	SHIBU C.K	O		
5	Aleena James	JAMES PAUL	O		
6	Anju Jimmy	JIMMY KURIAN	O		
7	Ankitha A. K	AJI A.M	O		
8	Ann Mariya Sunny	SUNNY MATHEW	O		
9	Arya.M	MANOJ M.D	O		
10	Aswany Joy	JOY K.M	O		
11	CHRISTEENA SAJAN	SAJAN JOSE	O		
12	Devanandana S	SHAJI MON P.P	O		
13	Geethu C.S	C.M DEVASIA	O		
14	Jeffrey S Vincent	VINCENT MATHEW	O		
15	Jerin Joshy	JOSHY VARGHESE	O		
16	Ken Thomas George	GEORGE VARGHESE	O		
17	Maria Sony	SONY JOHN	O		
18	Meenu Manoj	MANOJ M.T	O		
19	P Adarsh ram	R. PERSANNA RAM	O		
20	Renjan Benny	BENNY GEORGE	O		
21	Sandramol sabu	SABU .D	O		
22	Sujamol K B	BENNY K.O	O		

Grade	Meaning	
O	Outstanding	>=48
A+	Excellent	45-47
A	Very Good	42-44
B+	Good	39-41
B	Above Average	36-38
C	Average	33-35
P	Pass	30-32
F	Fail	
Ab	Absent	



Report of NSQF. Organic Farming

Certificate course on Organic Farming have been sanctioned to the Commerce Department and Botany Department as under the NSQF during the academic year 2020-21. The total hours of this course is 45 hours including a General Component Paper. The classes of this course was started on February 16, 2021. The total 39 students enrolled for the course. 22 students appeared registered and cleared the exam. The course included both theory and practical sessions. Sessions were handled by the experts from Agricultural Depts.

Neel, Neelka Jose
Course Co-ordinator





Approval of fresh programmes / courses under NSQF for the year 2020-21

Inbox

nsqfugc2020@gmail.com

Wed, Sep 23,
7:08 PM (16
hours ago)

to me

Dear Sir/Madam,

This is with reference to your application for running skill-based programmes / courses. I am directed to convey that your institution may run the following fresh programmes / courses under National Skills Qualifications Framework (NSQF) during the academic session 2020 - 2021:-

Programme/s	Trade/Course
Certificate	Healthcare/Yoga and Wellness
Certificate	Food Processing and Technology
Diploma	Green Jobs/Bee Keeping
Certificate	Agriculture/Organic Farming
Diploma	Electronics/Computer Hardware and Networking
Certificate	IT/ITES/Web Designing
Diploma	Herbal Chemistry and Technology
Certificate	Communication Skills in English
Certificate	Visual Media and Communication

The institution must adhere to the following terms and conditions:

1. The institution shall run the courses in accordance with the provisions of the UGC Guidelines for Providing Skill-based Education under National Skills Qualifications Framework (NSQF).
2. The institution shall meet the requirements of infrastructure and laboratory facilities for running the skill based courses.

3. If the institution is recommended for running skill-based courses in the fields like medicine, law etc., it shall meet the parameters specified by the concerned regulatory bodies / professional councils.
4. The courses will be offered on regular mode only. The Institution shall not run the courses on online / distance education mode and through franchise arrangements.
5. The institution shall furnish details regarding students admitted (course wise) for the forthcoming academic session on the online portal by **31.10.2020**. The link to the portal is <https://nsqf.ugc.ac.in/>

With regards,

Yours faithfully,

(Dr. Mriganka Sekhar Sarma)
(Education Officer)

Kuriakose Elias College
Mannanari P.O, Dist. Kottayam - 686 561



ReplyForward

CERTIFICATE COURSE

Visual Media & Communication

Name of the Co-ordinators	1) Kevin George (Department of English) 2) Christina Alex (Department of English) Kuriakose Elias College, Mannanam
E mail ID	kevingeorge3407@gmail.com alexannchristina@gmail.com
Mobile No	9562363077 81299150216
Name of the course	VISUAL MEDIA AND COMMUNICATION
Duration	6 Months
Minimum eligibility for candidates	10 th /plus two / Equivalent
Course Fee	2000 INR
No. of credits	30

Program outcome

- 1) To understand how various designing techniques are used to create amazing art.
- 2) Students will be able to articulate the role of visual communication within society, and implement the creative process to solve diverse visual communication problems.
- 3) Students will be able to articulate the fundamental elements and principals of design that enable a visual message to meaningfully engage an audience.
- 4) To spread awareness in the community about how visual media can impact their way of thinking.
- 5) To understand the laws and ethics in the field of Digital Media.
- 6) To understand and experience the variety of forms of visual communication from print to digital media.

Course outcome

Sl No.	Title of the Course	Course outcome
1	Communication Skills in English	At the completion of the course the learner will be able to: i) develop vocabulary and improve the accuracy in grammar ii) produce words with right pronunciation iii) Improve LSRW-listening, speaking, reading and writing skills and the related sub-skills.
2	Basic Computer Skills	Students will be able to- 1) Demonstrate a basic understanding of computer hardware and software. 2) Demonstrate problem-solving skills. 3) Present conclusions effectively, orally, and in writing. 4) Demonstrate basic understanding of network principles.
3	Life skills	Students will: 1) Develop and exhibit and accurate sense of self. 2) Develop and nurture a deep understanding of personal motivation. 3) Develop an understanding of and practice personal and professional responsibility.
	Principles of Management	1) Recognize the role of a manager and how it relates to the organization's mission. 2) Define management, its four basic functions and skills. 3) Know critical management theories and philosophies and how to apply them. 4) Recognize the concept of social responsiveness and its benefits.
4	Content Writing	Students will be able to write Consistent, engaging, and high-quality content which can attract audience.
5	Visual Media and Technology	Students will have hands-on experience on how different media techniques like Communication, Film making, Production, Designing and Photography works.
6	Media laws and Ethics	Students will understand the laws and ethics in the field of Digital Media and how they should use texts and pictures properly.
7	Internship/	

	Industrial training/Project	
--	-----------------------------	--

Course Structure

Skill Component credits	General education Credits	Total Credits	Normal Duration of course	Exit points/ Awards
18	12	30	One Semester	Certificate

PROGRAMME STRUCTURE

Sl.No.	Study Components	No. of Courses	Total credits			Contact Hours
			Theory	Practical	Total	
A	Languages and Common courses (General components)	1) Communication Skills in English	1	2	3	45
		2) Basic Computer Skills	1	3	4	60
		3) Life skills	1	1	2	30
		4) Principles of Management	1	2	3	45
B	Core Courses (Skill Components)	1) Content Writing	1	2	3	45
		2) Visual Media & Technology	1	2	3	45
		3) Media Laws and Ethics	2	0	2	30
		Internship/ Industrial training/Project	-	10	10	150

TOTAL			30	450
--------------	--	--	-----------	------------

Core Course 1

CONTENT WRITING (Theory)

Total credits: 1

Total hours: 15

Unit 1

Introduction: Definition and scope of Content Writing, Blog writing and Keyword research.

Unit 2

Content writing: Importance of Content Writing, problems of fraud in Content Writing.

Unit 3

Keyword Research: Importance of Keyword research and online tools.

CONTENT WRITING (Practical)

Total credits: 2

Total hours: 30

1. Online tools for getting great Content ideas.
2. Online tools for Keyword Research.
3. Online tools for word processing and Digital note-taking.
4. Online tools for checking quality of the Content.

Core Course 2

VISUAL MEDIA AND TECHNOLOGY (Theory)

Total credits: 1

Total hours: 15

Unit 1

Graphic Design – Elements of design. Layout. Typography. Tools used for designing. Colour theory. Digital publishing. Introduction to image making. Ideas from history of graphic design.

Unit 2

Photography – Fundamentals of Photography, Camera capabilities: differences and similarities, Setting up yourself and your digital camera: Menus and settings. Photography Techniques: Light, Content, and Sharing.

Unit 3

Film making and Television Production: Pre production. Production process. Post production.

Unit 4

Advertising: Introduction to the Digital Advertising Landscape. Search Advertising, Native Advertising.

Unit 5

Social Media Management: Introduction to Social Media Advertising. Creating Effective Ads on Social Media. Create a Creative Brief for Your Social Media Ad.

VISUAL MEDIA AND TECHNOLOGY (Practical)

Total credits: 2

Total hours: 30

1. Graphic Design tools.
2. Setting up the Camera.
3. Trying various shooting styles.
4. Short film making.
5. Creating Advertisements online.
6. Digital publishing.
7. Social media management.

Core Course 3

MEDIA LAWS AND ETHICS (Only Theory)

Total credits: 2

Total hours: 30

Unit 1

Introduction- The history of media. Media laws and regulations. Why is it important?

Unit 2

Advanced- Privacy Law and Privacy Ethics. Transparency and Freedom of Information. Freedom of Expression and Social Responsibility Internet Regulation and Internet Ethics. Truth, Harm and Libel. The Law and Ethics of Intellectual Property.

	Name	Class and Dept	Gender	
1	Tijin Mathew	B.Sc. Zoology	Male	
2	Ganesh Nair	B.Com F&T	Male	
3	Abin devasia	Bsc. computer	Male	
4	Aashik anoj	Bsc. computer	Male	
5	Govind PR	BA Economics	Male	
6	Josin Michael	Bsc computer	Male	
7	Christo Shaji	B.com computer	male	
8	Alan Jacob Kuriakose	Bsc. computer application	male	
9	S P Gautham	Bsc. Computer	male	
10	B SANDHEEP KRISHNA	Bsc. computer app	male	
11	Reyjomon Reji	BCom Computer app	male	
12	Kochu Theresa Joseph	BA English Literature	female	
13	Irin Mariya Suresh	BA Economics	female	
14	Shemil Joseph Paul	Bsc Computer Application	Male	
15	Christeena Antony	BA English literature	Female	
16	Denna Chacko	BA English literature	Female	
17	Devika muralidharan	BA English literature	Female	
19	Prithviraj M Nair	Bcom Computer Application	Male	
20	Tom joseph Ellickal	Bsc computer	male	
21	vijay manoj	BA ENGLISH LITERATURE	male	
22	Jinto Joseph	BA History	male	
23	fleeneta mariam shaji	BSc Psychology SF	female	
24	Uttara U V	BSc Psychology SF	female	
25	Isabella Antony	BSc Psychology SF	female	
26	Minna catharine john	BA English Literature	female	

27	Treesa Paul	Bsc psychology SF	Female	
28	Evaan Shibu	BSc Psychology SF	Male	
29	Gokul s nair	Bcom Computer Application	Male	
30	Joel Ajit	Bcom Finance& I ax SF	Male	
31	Amal. C. Bose	B.com Computer Application	Male	
32	Rinu John	BSc Psychology SF	Female	

	Name	Class and Dept	Gender	19-Feb	26-Feb	27-Mar
1	Tijin Mathew	B.Sc. Zoology	Male	P	P	P
2	Ganesh Nair	B.Com F&T	Male	P	A	P
3	Abin devasia	Bsc. computer	Male	A	P	P
4	Aashik anoj	Bsc. computer	Male	P	P	P
5	Govind PR	BA Economics	Male	P	P	A
6	Josin Michael	Bsc computer	Male	P	A	P
7	Christo Shaji	B.com computer	male	P	P	P
8	Alan Jacob Kuriakose	Bsc. computer application	male	A	P	P
9	S P Gautham	Bsc. Computer	male	A	P	P
10	B SANDHEEP KRISHNA	Bsc. computer app	male	A	P	P
11	Reyjomon Reji	BCom Computer app	male	P	P	A
12	Kochu Theresa Joseph	BA English Literature	female	P	P	P
13	Irin Mariya Suresh	BA Economics	female	P	A	P
14	Shemil Joseph Paul	Bsc Computer Application	Male	P	P	A
15	Christeena Antony	BA English literature	Female	P	P	P
16	Denna Chacko	BA English literature	Female	P	P	P
17	Devika muralidharan	BA English literature	Female	P	P	P
19	Prithviraj M Nair	Bcom Computer Application	Male	P	P	A
20	Tom joseph Ellickal	Bsc computer	male	P	P	P
21	vijay manoj	BA ENGLISH LITERATURE	male	P	P	P
22	Jinto Joseph	BA History	male	P	P	P
23	fleeneta mariam shaji	BSc Psychology SF	female	P	P	P
24	Uttara U V	BSc Psychology SF	female	P	P	A
25	Isabella Antony	BSc Psychology SF	female	P	P	P
26	Minna catharine john	BA English Literature	female	P	P	P
27	Treesa Paul	Bsc psychology SF	Female	P	P	A
28	Evaan Shibu	BSc Psychology SF	Male	P	P	P
29	Gokul s nair	Bcom Computer Application	Male	P	A	P
30	Joel Ajit	Bcom Finance& I ax SF	Male	P	A	A
31	Amal. C. Bose	B.com Computer Application	Male	A	P	P
32	Rinu John	BSc Psychology SF	Female	P	P	P

	16-May	2-Jun	5-Jun	15-Jun	22-Jun	30-Jul	Attendance
A	A	P	P	P	P	P	77.70%
P	A	P	A	P	P	P	66.60%
P	A	P	P	P	P	P	77.70%
A	P	A	P	P	P	P	77.70%
P	P	P	A	P	P	P	77.70%
P	P	P	P	A	P	P	77.70%
A	P	P	A	P	P	P	77.70%
A	P	P	P	P	P	A	66.60%
P	A	P	P	P	P	P	77.70%
P	P	A	P	P	P	P	77.70%
P	A	P	P	P	A	P	
A	P	P	P	P	P	P	88.00%
P	A	P	P	P	P	P	77.70%
P	P	P	A	P	P	P	77.70%
P	P	P	A	A	P	P	77.70%
P	P	P	A	P	P	P	88.00%
P	A	A	A	P	P	P	66.00%
P	P	P	P	P	P	P	88.00%
P	A	P	P	P	P	P	88.00%
P	P	A	P	P	P	P	88.00%
A	P	P	P	P	P	P	88.00%
P	P	P	P	P	P	P	100.00%
P	P	P	P	P	P	A	77.00%
P	P	P	P	P	A	A	77.00%
P	P	P	P	P	A	P	88.00%
P	P	P	P	P	P	P	88.00%
P	A	P	P	P	P	A	77.00%
P	P	P	A	P	P	P	77.00%
P	A	P	P	P	P	P	66.00%
P	A	P	P	P	P	P	88.00%
A	P	A	A	P	P	P	66.00%

DETAILS OF NSQF- VISUAL MEDIA & COMMUNICATION COURSE (FEBRUARY-JULY 2021)

Date	Topic	Time	Platform	Resource Person	Attendance
19-02-2021	Film Making & Television Production	1:30-3:30	In-person	Mr Anandakrishnan	25
26-02-2021	Fundamentals of Photography	11-Dec	In Person	Mr Abin C Ubaid	26
27-03-2021	Introduction to Content Writing	4:00-5:30 PM	Google Meet https://meet.google.com/zxh-mirv-dsd	Ms Christina Alex	24
16-05-2021	Film Making & Television Production	1:45-3:00	Google Meet https://meet.google.com/qfs-ucqu-ruz	Mr Abin C Ubaid	24
02-06-2021	Graphic Designing: Elements of Design	4:00-5:30	Google Meet https://meet.google.com/ciw-koxc-muc	Mr G A Prateesh	20
05-06-2021	Photography Techniques	4:00-5:00	Google Meet https://meet.google.com/nmt-ttpe-awd	Mr Abin C Ubaid	26
15-06-2021	Graphic Designing: Typography, Tools	4:00-5:30	Google Meet https://meet.google.com/pdq-wnrn-xbj	Mr G A Prateesh	22
22-06-2021	Graphic Designing: Colour Theory, Photoshop Basics	4:00-5:00	Google Meet https://meet.google.com/pdq-wnrn-xbj	Mr G A Prateesh	24
30-07-2021	Adobe Photoshop	4:00-5:00	Google Meet	Mr G A Prateesh	

TOTAL CLASSES: 9

Dr Jollyamma Mathew

NSQF Nodal officer

Mr Kevin George

Course Coordinator

REPORT OF NSQF COURSE- VISUAL MEDIA AND COMMUNICATION 2020-21

The inception of this novel course garnered much interest and response with the students. However, due to the ongoing pandemic, only the initial classes could be conducted in a real-time mode and the rest of the classes were largely conducted online. The course is designed to incorporate varied areas of the field of visual media including content writing, photography, production and graphic designing. A total of 34 students enrolled in the course, belonging to various fields of study. 9 theory classes were conducted which were 3 hours long and within those hours, much of the concepts were successfully transferred to the students. Resource persons who excel in the field of film production and graphic designing were brought in to create an enlightening learning experience. Along with the core modules, students also attended classes of the general components like Communicative Skills, Business Management and Life Skills.

As a part of the course, 12 students visited Bishop Vayalil Memorial Holy Cross College, Cherpunkal on 5th August 2021 for an internship experience of understanding the use of recording and sound studios along with other high-end equipment used in this field. An MOU was signed with Media and Entertainment Skills Council, New Delhi and 18 students took the assessment test conducted by this agency to receive the certificate of 'Production Assistant from MESC, affiliated to the Government Skills Council of India. The assessment test was conducted on 28 December 2021 and the results of the same are yet to be revealed.





Approval of fresh programmes / courses under NSQF for the year 2020-21

Inbox

nsqfugc2020@gmail.com

Wed, Sep 23,
7:08 PM (18
hours ago)

to me

Dear Sir/Madam,

This is with reference to your application for running skill-based programmes / courses. I am directed to convey that your institution may run the following fresh programmes / courses under National Skills Qualifications Framework (NSQF) during the academic session 2020 - 2021:-

Programme/s	Trade/Course
Certificate	Healthcare/Yoga and Wellness
Certificate	Food Processing and Technology
Diploma	Green Jobs/Bee Keeping
Certificate	Agriculture/Organic Farming
Diploma	Electronics/Computer Hardware and Networking
Certificate	IT/ITES/Web Designing
Diploma	Herbal Chemistry and Technology
Certificate	Communication Skills in English
Certificate	Visual Media and Communication

The institution must adhere to the following terms and conditions:

1. The institution shall run the courses in accordance with the provisions of the UGC Guidelines for Providing Skill-based Education under National Skills Qualifications Framework (NSQF).
2. The institution shall meet the requirements of infrastructure and laboratory facilities for running the skill based courses.

3. If the institution is recommended for running skill-based courses in the fields like medicine, law etc., it shall meet the parameters specified by the concerned regulatory bodies / professional councils.
4. The courses will be offered on regular mode only. The Institution shall not run the courses on online / distance education mode and through franchise arrangements.
5. The institution shall furnish details regarding students admitted (course wise) for the forthcoming academic session on the online portal by **31.10.2020**. The link to the portal is <https://nsqf.ugc.ac.in/>

With regards,

Yours faithfully,

(Dr. Mriganka Sekhar Sarma)
(Education Officer)

Kuriakose Elias College
Mannanari P.O, Dist. Kottayam - 686 561



ReplyForward

NOTICE

There will be meeting of the following members of the department of Computer Application on 01-06-2020 at 1.15 pm in the department. All members are requested to attend the same.

Agenda:

- Discussion of IIIrd, IVth, Vth paper allotment
- Discussion of IInd sem model
- Discussion about NEOF course web designing
- Discussion about Online class
- Discussion about Central Course python

Anitha T. Manuel

Anitha

Dinys S. Nair

Dinys

Tincy mol Mathew

Tincy

Jasmin Joseph

Jasmin

Am Maria Jose

Am

Prestina Perinckan

Prestina

Minutes of the Meeting

Ms. Anitta T. Manuel, HOD Dept. of Computer Applications, presided over the meeting. Ms. Anitta T. Manuel welcomed the faculty members. The following decisions were taken in the meeting.

1. The papers for the I, III and IV semesters were allocated to the corresponding teachers.
2. It was decided to conduct the model exam for the second semester students from 15/06/2020 onwards.
3. It was decided to start the NDAE course in web designing for the first year students.
4. It was decided to conduct online classes for the students using google meet and zoom.
5. The certificate course - programming using python was decided to start in the second week of August.

**KURIAKOSE ELIAS COLLEGE, MANNANAM CERTIFICATE
COURSE IN WEB DESIGNING (SKILL DEVELOPMENT
PROGRAMME UNDER UGC -NSQF)**

NSQF Level-4

QP/NOS Code: SSC/Q0508

HTML Core course-1

Total Credit 1 Total Hours-15

Basics in Web Design Introduction to Web, WWW architecture, Web pages, Basic principles involved in developing a web site, Planning process, Page design, Home Page Layout, Design Concept. Brief history of Internet, World Wide Web concept, Web Standards, Audience requirement.

Introduction to HTML

HTML Basics, HTML Documents, Basic structure of an HTML document, Creating an HTML document, Mark up Tags, Heading-Paragraphs, Line Breaks, HTML Tags.

Elements of HTML

Introduction to elements of HTML, Working with Text, Working with Lists, Tables and Frames Working with Hyperlinks, Images and Multimedia, Working with Forms and controls.

HTML (Practical)

Total Credit 1 Total Hours-15

- 1) Create an HTML file using text format,titles,headings,breaks,paragraph emphasis
- 2) Create an HTML file using list tag
- 3) Create an HTML file using Table tag
- 4) Create an HTML file using frame tag
- 5) Create an HTML file using anchor tag
- 6) Create an HTML file using image,sound
- 7) Create an HTML file using form tag

JAVA SCRIPT Core course-2

Total Credit 1 Total Hours-15

JavaScript Overview Introduction to ,JavaScript Syntax, Variable Embedding Script in HTML File
,Operators Arithmetic,Logical,Comparison,Assignment,Conditional

Decision control statement and Loop

Simple If statement If... else statement,,if---- elseif ----statement,swich statement
,while loop,,do----while,for loop

Function & Object Passing Parameter to function,Returning a value from function,Creating Object Accessing Object Properties

Event Type Mouse Events,Frame/Object Events,Form Events

JAVA SCRIPT (Practical)

Total Credit 2 Total Hours-30

1. Write a script to find the reverse of a given number
2. Write a script to perform the mathematical operation(+,-,/,*) using case table
3. Write a script to find the sum of digit of a given number
4. Write a script to read the roll no,name,and mark and store in a file and display the list
5. Write a script to find the square and cube of a given number
6. Write a function programming
7. Write a program using input box and text field
8. Write a program using mouse events
9. Write a program using frame/object event
10. Write a program using form events

PHP & MySQL

Core course-3 Total Credit 1 Total Hours-15

PHP overview

Introduction to PHP. Server side scripting, role of webserver, software, Benefits of Using PHP MySQL, Server Client Environment, Wamp Server PHP comments, variables, data types, operators, arrays, echo and print, content in PHP Write your First PHP Program, Embed PHP in HTML/HTML in PHP

Control & Structure Looping Structure

If Statement, If.....Else Statement, If...If Else Statement, Nested If Statement Switch Statement, For Loop, While Loop, Do...While Loop

Function User Defined Function, System Defined Function, Date & Time Function

Working with File Opening File, Reading File, Writing File, Closing File

Introduction to MySQL Understanding an RDBMS, Understanding Tables, Record & Fields, SQL Language

MySQL Function in PHP Database Connections, Managing Database Connections, Performing Queries, Closing Connection

SQL Queries

Create Database & Table,Drop Database & Table,Insert Record,Select Record,Deleting Record,Modifying Record

PHP & MySQL

(Practical)

Total Credit 2 Total Hours-30

- 1)Starting to script on server side
- 2)Arrays using programs
- 3)Function using programs
- 4)Basic commands with php example
- 5)Connection to server
- 6)Creating database
- 7)Selecting,listing database
- 8)Listing table name
- 9)Create and alter table
- 10)Inserting data
- 11)Queries
- 12)Deleting database,table and data

List of Students of NSQF Course

Abil Sreenivas
Adithya Anup
Akhil S
Akshaya Sreeni
Aleena Alex
Alphy Scaria
Anagha M S
Anagha S Thampi
Anandu Anil
Anns Joseph
Anuja Sajeev
Athul C Sunny
Bhanu Basanth
Bibin Binoy
Dona Jojo
Gadha S Panicker
Gowri Krishna M
Jeneetta Elizabeth Mathai
Jerry Suresh
Jesvin Varghese
Kavya Babu
Lakshmi K C
Mansoor N M
Mariya Joseph
Martin Jose
Melvin Grigary
Midhu Baiju
Navya J Nair
Naziyamol A N
Nia Joe
Nikhil Benny

Nimisha Salin
Nivya Suresh
Pranav S Nair
Reenu Elizabeth Manu
Sams Simon Benny
Sijo Sabu
Steny Justin
Steve Roy
Sunil P G
Cintamaria Simon
V Abin Raj
Yedukrishna K Aneeshkumar
Yohan Korah Abraham
Cinto Simon

3/8/2021	4/8/2021	9/8/2021	10/8/2021	11/8/2021
Abdul Razak	Ajin P Mathew	Ajin P Mathew	Abdul Razak	Ajin P Mathew
Abin V	Akshaya Sreeni	Anns Joseph	Ajin P Mathew	Akshaya Sreeni
Ajin P Mathew	Aleena Alex	Bibin Binoy	Akshaya Sreeni	Aleena Alex
Akshaya Sreeni	Anagha M S	Gadha S Panickar	Aleena Alex	Anagha M S
Aleena Alex	Anns Joseph	JRY	Anagha M S	Anns Joseph
Anagha M S	Anadhu Anil	Kavya Babu	Bibin Binoy	Anadhu Anil
Anns Joseph	Bibin Binoy	Lakshmi K C	JRY	Bibin Binoy
Bibin Binoy	Gadha S Panickar	Melvin Grigary	Kavya Babu	Gadha S Panickar
Jeneetta	JRY	Midhu Baiju	Lakshmi K C	JRY
JRY	Kavya Babu	Navya J Nair	Mariya Joseph	Kavya Babu
Kavya Babu	Lakshmi K C	Naziya Mol	Midhu Baiju	Lakshmi K C
Lakshmi K C	Mansoor N M	Nimisha Salin	Navya J Nair	Mansoor N M
Mansoor N M	Mariya Joseph	Reena Elizabeth	Naziya Mol	Mariya Joseph
Mariya Joseph	Melvin Grigary	Sunil P G	Nimisha Salin	Melvin Grigary
Melvin Grigary	Midhu Baiju		Reena Elizabeth	Midhu Baiju
Midhu Baiju	Naziya Mol		Sijo Sabu	Navya J Nair
Navya J Nair	Nimisha Salin		Steny Justin	Naziya Mol
Naziya Mol	Reena Elizabeth		Sunil P G	Nimisha Salin
Nimisha Salin	Sandra Philip			Reena Elizabeth
Reena Elizabeth	Steny Justin			Sandra Philip
Steny Justin	Sunil P G			Steny Justin
Sunil P G				Sunil P G

17/8/2021

Abdul Razak
Abin V
Ajin P Mathew
Akshaya Sreeni
Anns Joseph
Bibin Binoy
Gadha S Panickar
JRY
Kavya Babu
Lakshmi K C
Mansoor N M
Mariya Joseph
Midhu Baiju
Naziya Mol
Nimisha Salin
Reena Elizabeth
Sandra Philip
Sijo Sabu
Sreedev Dharman
Steny Justin
Sunil P G

27/8/2021

Ajin P Mathew
Aleena Alex
Anns Joseph
Bibin Binoy
Gadha S Panickar
JRY
Lakshmi K C
Mariya Joseph
Naziya Mol
Nimisha Salin
Reena Elizabeth
Steny Justin

28/8/2021

Ajin P Mathew
Aleena Alex
Anns Joseph
Bibin Binoy
JRY
Lakshmi K C
Mansoor N M
Mariya Joseph
Melvin Grigary
Naziya Mol
Nimisha Salin
Sandra Philip
Steny Justin
Sunil P G

**KURIAKOSE ELIAS COLLEGE, MANNANAM CERTIFICATE
COURSE IN WEB DESIGNING (SKILL DEVELOPMENT
PROGRAMME UNDER UGC -NSQF)**

NSQF Level-4

QP/NOS Code: SSC/Q0508

A Memorandum of understanding (Mou) was agreed upon between Kuriakose Elias college, Mannanam, Kottayam and National Association of software and service companies(NASSCOM) on 18/05/2021. Total 35 students joined the certificate course in Web Designing. The classes were held at 7:00pm, in which the students actively participated. The classes were taken by 3 faculty members.

General body Meeting I Minutes

01/06/2020

A general body meeting of Dept Board of Studies of Chemistry was held on 01/06/2020 at 3.30 pm. Dr. Jollyamma Mathew presided over the meeting. The meeting started with a silent prayer.

AGENDA

Syllabus for UGC NSRF course

The main agenda of the meeting was

- 1) To discuss about the UGC NSRF course offered by the college under the supervision of chemistry department and
- 2) The syllabus for NSRF course.

The discussions on various matters were held and the following decisions are taken:

- 1) The syllabus of the course - decided to finalize the syllabus
- 2) Commencement of the NSRF courses.
- 3) Discussion regarding starting of UGC Add-on Certificate & diploma Course in Analytical techniques in Water Analysis.

1) Dr. Jollyamma Mathew

2) Dr. Jesty Thomas

3) Dr. Linda Maria Jose

4) Dr. Sural A.R.

5) Dr. James C. Joseph

6) Dr. Mathew T. Thelva

~~Head of Chemistry~~

Syllabus

Certificate Course: ANALYTICAL TECHNIQUES IN WATER ANALYSIS

Paper I - Fundamentals of Analytical Chemistry	3 Credits
Paper II - Water Analysis	3 Credits
Paper III - Practical	6 Credits
Paper IV - Field Work, Project and Training	8 Credits
<u>Total</u>	<u>20 Credits</u>

ELIGIBILITY

Degree students from science stream who had completed their first semester course with chemistry as part of the study as core or complementary subject.

PAPER I - FUNDAMENTALS OF ANALYTICAL CHEMISTRY.

3 CREDITS

1. Instrumental Techniques – Classification of basic instrumental methods of chemical analysis: Procedure and protocol. Recording laboratory data. Advantages and limitations of instrumental methods and chemical methods. Outline study of basic function of instrumentation- signal to noise ratio, sensitivity and detection limit.
2. Major steps in solving analytical problems. Areas of analytical chemistry, problems, steps and methods of analysis. Types of errors, precision and accuracy(Principle only)
3. Good laboratory habits-weighing techniques, analytical balance, electronic balance, errors in weighing. Graduated glasswares, calibration of graduated apparatus.
4. Common laboratory operations-preparing substance for analysis, weighing the sample, dissolving the sample, precipitation filtration, filter papers, filtering crucibles, washing precipitates, drying and igniting precipitates. Use of spread sheets in analytical chemistry.
5. Instrumental methods of analysis- Brief Introduction to UV/Vis spectroscopy, IR Spectroscopy, Nephelometry, Turbidimetry, Conductometric Measurements, PH and its determination, potentiometry and chromatography.

PAPER II – WATER ANALYSIS.

3 CREDITS

1. Types of water pollution- Physical, Chemical, biological and physiological pollution of water. Ground water pollution - harmful effects, protection of ground water from pollution. Surface water pollution- Factors affecting surface water, sources of surface water pollution, protection of surface water from pollution.
2. Sources of water pollution – sewage and domestic wastes, industrial effluents, agricultural discharges, fertilizers, detergents, toxic metals and siltation. Eutrophication – types, effects and control.
3. Problems of Vembanad lake and Kuttanadu region – a case study of ecological disturbance due to environmental degradation. (Basic study)
4. Water quality Parameters – determination of water quality parameters like pH acidity, alkalinity, dissolved oxygen, B.O.D, C.O.D, turbidity, hardness- temporary and permanent, nutrients – chloride, sulphate, silicate, nitrate and phosphate.

PAPER III – PRACTICAL

6 CREDITS

Water Analysis – determination of colour, turbidity, pH , EC , dissolved solids, suspended matter, acidity, alkalinity, nutrients such as chloride, sulphate, silicate, nitrate and phosphate, D.O, B.O.D, C.O.D, organic pollutants/ metallic pollutants and total coliforms

PAPER IV - FIELD WORK, PROJECT AND TRAINING

8 CREDIT

REFERENCES:-

1. Instrumental Methods of Analysis, Willard, Merritt, Dean and settle 7th Edn
2. Instrumental Methods of Chemical Analysis, B.K Sharma, 16th Edn.
3. Vogel's Text Book of quantitative Chemical Analysis, Mendham, Denny, Barnes and Thomas, 6th edn.
4. Quantitative analysis, R.A Day Jr. and A.L /Underwood, 6th edn.

5. Pollution prevention and waste minimization in laboratories, Peter A Reinhardt, K. Leigh Leonard, Peter C Ashbrook.
6. Analytical Chemistry, Gray D Christian, John Wiley & Sons Inc.
7. Fundamentals of Analytical Chemistry, D.A Skoog, D. M West, F.J Holler.
8. Standard Methods for the Examination of water and wastewater (20th edition), ed. Lenore S. Clesceri, Arnold E. Greenberg, Andrew D. Eaton (1998), vol. I, Pub. American Public Health Association, NW Washington, DC.
9. Standard Methods for the Examination of water and wastewater (20th edition), ed. Lenore S. Clesceri, Arnold E. Greenberg, Andrew D. Eaton (1998), vol. II, Pub. American Public Health Association, NW Washington, DC.
10. Official Methods of the analysis of the Association of Official Analytical Chemists, editor William Horwitz, 12th edn., 1975. Pub. Association of Official Analytical Chemists, Washington DC.
11. Indian standard methods of sampling and Test (Physical and Chemical) for water used in Industry (1977), Indian Standard Institution.
12. Indian standard methods of sampling and test for industrial effluents, part I, Part II and Part III (1990), Bureau of Indian Standards.

DIPLOMA COURSE

Paper I – Instrumental methods of analysis	3 credits
Paper II – Water quality parameters	3 credits
Paper III – Practical	6 credits
Paper IV – Field work, project, training	8 credits
Total	20 credits

Eligibility: Students who have completed certificate course (earned 20 credits) in analytical Techniques

PAPER I – – INSTRUMENTAL METHODS OF ANALYSIS -I

3 CREDITS

1. Basic principles underlying spectroscopic techniques - UV/vis spectroscopy, IR spectroscopy, NMR spectroscopy. Brief introduction to mass spectrometry, Atomic Absorption Spectroscopy, flame photometry, nephelometry and turbidimetry.
2. Electro-analytical methods of analysis – conductance of solutions, molar conductivity, conductometric measurements, ~~pH and its determination~~, electrochemical cells, potentiometric titrations, voltammetry and polarography, (only very brief study is necessary)

PAPER II –WATER QUALITY PARAMETERS

3 CREDITS

Principle and procedure for the determination of colour, turbidity, dissolved solids, suspended matter, acidity, alkalinity, nutrients such as chloride, sulphate, silicate, nitrate, sulphate, phosphate, B.O.D and C.O.D., hardness (temporary and permanent) organic/metallic pollutants

PAPER III – PRACTICALS

6 CREDITS

1. Calibration of common glass wares used in the laboratory, preparation of standard solutions,
2. Acid-base titrations
3. Measurement of conductance, ~~pH of given solutions~~
4. Conductometric titrations
5. Potentiometric titrations

PAPER IV – FIELD WORK, PROJECT AND TRAINING

8 CREDITS

REFERENCES:

1. Standard Methods for the Examination of water and wastewater (20th edition) ed. Lenore S Clesceri, Arnold E. Greenberg, Andrew D. Eaton (1998), Vol. 1. Pub. American Public Health Association, NW Washington, DC

2. Standard Methods for the Examination of water and wastewater (20th edition), ed. Lenore S Clesceri, Arnold E. Greenberg, Andrew D. Eaton (1998), Vol. II, Pub. American Public Health Association, NW Washington, DC
3. Official Methods of analysis of the Association of Official Analytical Chemists, editor William Horwitz, 12th edn., 1975. Pub. Association of official Analytical Chemists, Washington DC
4. Standard Methods for the Examination of water and wastewater (16th edition), ed. Lenore S Clesceri, Arnold E. Greenberg, Andrew D. Eaton (1976), Pub. American Public Health Association, NW Washington, DC
5. Indian standard methods of sampling and Test (Physical and Chemical) for water used in Industry. (1977), Indian Standard Institution
6. Indian Standard Methods of sampling and test for industrial effluents, part I, Part II, and Part III. (1990), Bureau of Indian Standards.
7. Indian standard Methods for measurement of air pollution (1975), Indian Standard Institution

Add on course: Analytical techniques in water
Step 1 of Chemistry (Certificate course)

Instructions Student work

Return Disabled

All students

Sort by status

Turned in

- Althia Ali Turned in
- Azra Ali Turned in
- ALITHA SURESHKANI Turned in
- ANITHA JESUDHAR Turned in
- Aashi Turned in

Attendance-27/05/2021

23 Turned in 1 Absent

- | | | | | |
|---------------------------|-----------------------------|-----------------------------|---------------------------|---------------------------|
| Althia Ali Turned in | Azra Ali Turned in | ALITHA SURESHKANI Turned in | ANITHA JESUDHAR Turned in | Aashi Turned in |
| Althia Ali Turned in | ALITHA SURESHKANI Turned in | ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in |
| ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in |
| ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in | ANITHA JESUDHAR Turned in |

Diploma Course in Water Analysis - 2020-21

1.	452	Aleena Anto	Aleena Aleena	Aleena Aleena
	452	Aleena Mathew		
	453	Alphonsa Joseph	Alphonsa	Alphonsa
	454	Ammu Maeiyam George	Ammu	Ammu
	455	Anie Kurian	Anie	Anie
	456	Anju P Vasu	Anju	Anju
	457	Alhira Ravi	Alhira	Alhira
	458	Bhanu peiya	Bhan	Bhan
	459	Devika Haridas	Devika	Devika
	460	Jintumd Mathew.	Jintu	Jintu
	465	Josely Maey Johns	Josely	Josely
	461	Navya Sheji	Navya	Navya
	463	Rosiya Ann Jose	Rosiya	Rosiya
	464	Sruthy Thomas.	Sruthy	Sruthy
		Akhila Maeiya Mathew	Akhila	Akhila
		Alex Sabu	Alex	Alex
		Bijo Benny	Bijo	Bijo
		Jayalakshmi V	Jayala	Jayala
		Keupa UT	Keupa	Keupa

CAREER ORIENTED ADD-ON PROGRAMME

Sponsored by

UNIVERSITY GRANTS COMMISSION

Approved by MAHATMA GANDHI UNIVERSITY

Conducted by

**DEPARTMENT OF CHEMISTRY
KURIAKOSE ELIAS COLLEGE, MANNANAM**

The Career Orientation Council for the UGC Career-Oriented Programme of Mahatma Gandhi University hereby makes known that Sri/Kum.....*Jeebu R.*..... has been awarded Certificate/~~Diploma~~/~~Advanced Diploma~~ in **ANALYTICAL TECHNIQUES IN WATER ANALYSIS** conducted by the Department of Chemistry, Kuriakose Elias College, Mannanam, he/she having been certified by the duly appointed examiners to be qualified to receive the same and having been placed by them in Grade.....*A*.....at the examination held in *May 2021*..

DIRECTOR
College Development Council
Mahatma Gandhi University
Kottayam, Kerala - 686 560



(Seal)

Date: *17.08.2021*

PRINCIPAL



(College Seal)

University Sl. No. *KEM/1654/2021*

Reg No. 04/21.....

CAREER ORIENTED ADD-ON PROGRAMME

Sponsored by

UNIVERSITY GRANTS COMMISSION

Approved by MAHATMA GANDHI UNIVERSITY

Conducted by

DEPARTMENT OF CHEMISTRY
KURIAKOSE ELIAS COLLEGE, MANNANAM

The Career Orientation Council for the UGC Career-Oriented Programme of Mahatma Gandhi University hereby makes known that Sri/Kum.....*Ammu... Mariam... George*..... has been awarded Certificate/Diploma/~~Advanced Diploma~~ in **ANALYTICAL TECHNIQUES IN WATER ANALYSIS** conducted by the Department of Chemistry, Kuriakose Elias College, Mannanam, he/she having been certified by the duly appointed examiners to be qualified to receive the same and having been placed by them in Grade.....*A⁺*.....at the examination held in.....*May..2021*

DIRECTOR
College Development Council
Mahatma Gandhi University
Kottayam, Kerala - 586 560

(Seal)

Date: 17.08.2021



PRINCIPAL



(College Seal)

University Sl. No. **KEM/1666/2021**

Reg. No.....05/21.....

CAREER ORIENTED ADD-ON PROGRAMME

Sponsored by

UNIVERSITY GRANTS COMMISSION

Approved by MAHATMA GANDHI UNIVERSITY

Conducted by

DEPARTMENT OF CHEMISTRY
KURIAKOSE ELIAS COLLEGE, MANNANAM

The Career Orientation Council for the UGC Career-Oriented Programme of Mahatma Gandhi University hereby makes known that Sri/Kum.....*Alai Kurian*..... has been awarded Certificate/Diploma/~~Advanced Diploma~~ in ANALYTICAL TECHNIQUES IN WATER ANALYSIS conducted by the Department of Chemistry, Kuriakose Elias College, Mannanam, he/she having been certified by the duly appointed examiners to be qualified to receive the same and having been placed by them in Grade...*A*.....at the examination held in *May 2021*.

DIRECTOR

College Development Council
Mahatma Gandhi University
Kottayam, Kerala - 686 660

(Sign)

Date: 17-08-2021



PRINCIPAL



University Sl. No. KEM/1667/2021

CAREER ORIENTED ADD-ON COURSE

Name of the College: K. F. College, Mannanam.

Name of the Course: Certificate Course in Analytical Techniques in Water Analysis.

2020-2021

Total Mark Sheet

Reg. No	Name	Paper I			Paper II			Practical			Project	Total (100)	Total Mark	Grade
		CF	TF	Total	CF	TF	Total	CF	TF	Total				
9001	Adithya P.S.	45	45	90	44	42	86	41	43	84	84	445	86.25	A
9002	Amal Roy	46	43	89	45	46	91	44	45	89	86	440	88	A
9003	Anjitha Suresh	42	44	86	43	42	85	40	45	85	83	436	87.25	A
9004	Ann Mariya Joseph	45	45	90	44	42	86	41	44	85	84	443	88.25	A
9005	Arathi K P	45	47	92	44	46	90	41	45	86	85	447	89.25	A
9006	Arjun Biju	38	34	72	39	36	75	40	38	78	85	417	77.5	B+
9007	Arya S Lal	48	45	93	47	45	92	41	45	86	89	449	91.25	A+
9008	Ashik Shaji	38	34	72	39	36	75	40	38	78	77	401	75.5	B+
9009	Aswathi C Nair	45	48	93	46	45	91	45	45	90	87	448	89.25	A+
9010	Athira Vijayan	44	42	86	43	45	88	42	44	86	82	444	88	A
9011	Athul Sahadevan	46	43	89	45	44	89	41	45	86	84	446	87.25	A
9012	Blessy Maria Thomas	48	45	93	46	45	91	45	45	90	87	448	91.25	A+
9013	Devi S	47	45	92	45	45	90	43	40	83	85	445	88.25	A
9014	Indu R.	45	47	92	44	48	90	40	40	80	82	443	88.25	A
9015	Joyal Pious	38	34	72	39	36	75	40	38	78	77	401	75.5	B+
9016	Jyostin John	45	44	89	45	43	88	43	42	85	84	443	87.25	A
9017	Nandini R.	38	34	72	39	36	75	40	38	78	85	417	77.5	B+
9018	Neeraja Santhosh	40	41	81	37	40	77	42	40	82	83	426	81.25	A
9019	Rakhimol Prasanna	43	48	91	44	45	89	45	45	90	87	443	87.25	A+
9020	Reneemon T Thoppil	48	48	96	49	45	94	46	42	88	87	451	90.5	A+
9021	Roshna Shyna Shajan	46	45	91	47	45	92	47	44	91	88	451	90.5	A+
9022	Sona Togi	45	45	90	44	42	86	41	44	85	84	445	88.25	A
9023	Sreelakshmi. T. A	43	42	85	44	46	90	41	42	83	83	441	87.25	A

Coordinator: Dr. Latty Joseph

Signature: 


Principal: Dr. Navier C S

Signature: 
PRINCIPAL
KURIAKOS ELIAS COLLEGE
MANNANAM, KERALA-686 087



CAREER-ORIENTED ADD-ON COURSE

Name of the College: K T College, Mannanam

Name of the Course: Diploma Course in Analytical Techniques in Water Analysis

Reg No	Name	Paper I			Paper II			Practical			Total	Grade	GPA	Remarks
		IT	IT	Total	IT	IT	Total	IT	IT	Total				
01/21	Aleena Anto	40	45	85	42	55	97	43	45	88	80	3.00	B	
02/21	Aleena Mathew	47	45	92	46	54	90	45	45	90	87	2.90	B	
03/21	Alphonsa Joseph	40	48	88	45	45	90	44	45	89	84	2.80	B	
04/21	Anna Mariam George	46	48	94	45	45	90	44	45	89	84	2.80	B	
05/21	Anie Kuriyan	45	47	92	44	45	89	45	45	90	85	2.75	B	
06/21	Anus P Vasa	45	43	88	42	40	82	41	45	86	80	2.67	B	
07/21	Athira Ravi	45	44	89	40	44	84	45	43	88	85	2.83	B	
08/21	Bhanupriya K	45	42	87	42	43	85	43	45	88	85	2.83	B	
09/21	Devika Haridas	45	45	90	50	45	95	46	45	91	87	2.92	B	
10/21	Intanool Mathew	48	42	90	45	45	90	40	42	82	80	2.67	B	
11/21	Josely Mary John	45	45	90	44	42	86	45	44	89	84	2.80	B	
12/21	Navya Shaji	46	45	91	46	44	90	44	45	89	85	2.83	B	
13/21	Niky Ann George	35	34	72	29	36	65	45	45	90	76	2.53	BT	
14/21	Rosiya Ann Jose	45	43	88	45	44	89	45	46	91	88	2.93	B	
15/21	Scutly Thomas	42	45	87	32	45	77	40	44	84	85	2.83	B	
16/21	Akhila Mariya Mathew	40	44	84	37	42	79	43	43	86	81	2.70	B	
17/21	Alan Sabu	39	36	75	33	37	70	36	40	76	70	2.33	BT	
18/21	Bijo Benny	42	42	84	46	46	92	44	42	86	83	2.77	B	
19/21	Jayalakshmi V	38	39	77	39	36	75	40	38	78	70	2.33	BT	
20/21	Krupa U T	46	44	90	45	45	90	44	45	89	80	2.67	B	

Co-ordinator: Dr. Lincy Joseph

Signature: _____



Principal: Dr. Kaveri C S

PRINCIPAL
KURIAKOSE ELIAS COLLEGE
MANNANAM, NEERAKKAL-686 501



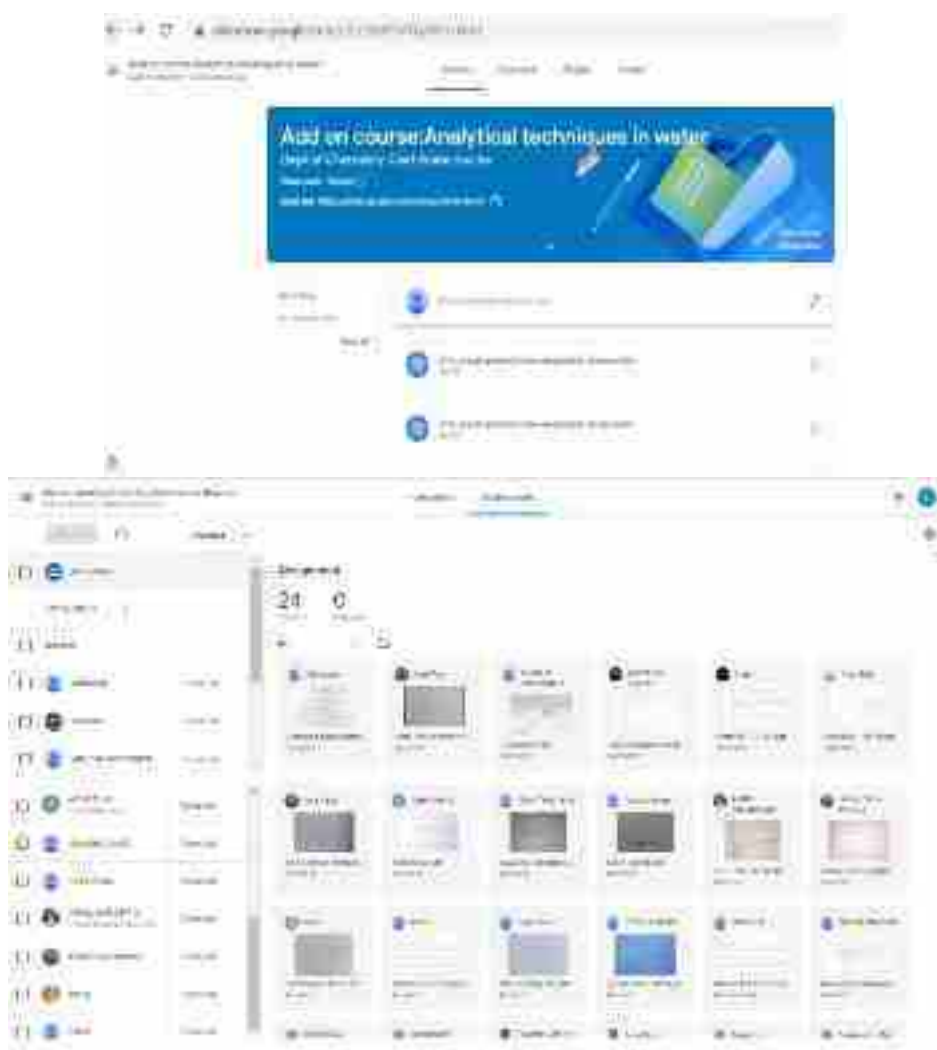
Sd/-

Department of Chemistry

Details of Add on courses 2020-21

1. Career Oriented Add on certificate course Analytical Techniques in Water Analysis

23 students completed the course and collected their certificate. Classes were delivered as online lectures in google meet and practicals in offline mode. This course was granted by UGC. Students who completed this course gained much experience in water analysis. This year field project was excluded due to pandemic. Evaluation was made on the basis of online examination & Assignments. Project reports were prepared based on the results of samples collected by individual students.



2. Career Oriented Add on Diploma course Analytical Techniques in Water Analysis

Diploma course in Analytical techniques in water analysis is an Add-on course offered by Department of Chemistry. This course was granted by UGC. Students who completed this certificate course in water analysis are eligible for This diploma course. 21 students completed this diploma course in this academic. classes were delivered in online mode using google meet and google classroom due to pandemic. Students got hands on training in water analysis as a part of this course.



**KURIAKOSE ELIAS COLLEGE,
MANNANAM**

**PG DEPARTMENT
OF COMMERCE (SF)**

Mannanam PO,
Kottayam, Kerala-686551
Tel - 0481 2597074

// True copy //

True copy of the minutes of departmental staff meeting held on 11/09/2020 at 12.30 pm.

4. It was resolved to commence certificate courses for second year B Com students on every Saturday starting from 19/09/2020 onwards. NSQF courses will be started as and when they are getting approved and first B Com classes are started.




George Joseph
Nadackal.

C1 &C2 Combined list	
1	Abin Babu
2	Adithya Ganesh
3	Afthab P.S.
4	Albin Emmanuel
5	Allbright Sebastian
6	Amal Biju
7	Amal Varkey
8	Ambady K R
9	Anandhu K Anilkumar
10	Anzil Akthar C S
11	Arjun A Aji
12	Ashih Itty
13	Athul Sasi
14	Avin Ronan
15	Binto Sebastian
16	Blaise Antonio Wilson
17	Darsana V.S.
18	E A Joyal Edadan
19	Firoz V.N.
20	Gautham Lal
21	Gopika Ashok Kumar
22	Harikrishnan J
23	Harikrishnan A
24	Harkish Binukumar
25	Jefrin Raju
26	Jen Sebastian Varghese
27	Jithin Reji
28	Josekutty Philip
29	Josemon Saji
30	Joseph Lukose
31	Jossin Saju
32	Joswin Jinse
33	K Thomas George
34	Kevin Antony Jacob
35	Kiran M.S.
36	Krishnapreethy Manohar
37	Leo V Jose
38	Manu vijay
39	Max George
40	Merin John
41	Neeraj P.R.
42	Neethu Ann Sebastian

TAX LIST

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

43	Nibu Mathew
44	Pournami Sabu
45	R Hari Govind
46	Rezwana M. Rafi
47	Riyas Safeer
48	Roshin T.J.
49	Rufose C. Manoj
50	Safanya
51	Sebin Babu
52	Shilpa A.S.
53	Sidharth Nair N
54	Sobin George
55	Stephin K. Thomas
56	Sujith Mathai
57	Surya Rajan
58	Suryajith C S
59	V S Saheer
60	Varsha Sunny
61	Vibin Vinod
62	Vishnu T P
63	Abhishek Jayakumar
64	Aby Mathew
65	Adith Prasannan
66	Ajin Shaji
67	Akhil Kurian
68	Aleena Shaji
69	Anandhakrishnan P U
70	Anandhu Udayan
71	Aravind V.K
72	Arjun Krishna
73	Ashish Philip
74	Beth Shebah Jain
75	Boney V Renju
76	Deepak Joseph
77	Devika Biju
78	Febin K Alex
79	Harilekshmi Sajeev
80	Jen Jacob Jooban
81	Jerrin Joseph
82	Jerit Issac
83	Johan Jacob Francis
84	Justin K Sabu
85	Kiran Sabu
86	Manu Renjith

43
44
45
46
47
48

87	Mohamed Wazim H
88	Rojan Jojo
89	Roshin Raj
90	Sanjay Das
91	Simi Reji
92	Sreejith R
93	Stalon John
94	Thritha Biju
95	Vivekh H
96	Vyshakh Rajesh

Akhil P Raju
Akshara Suresh
Alan Antony
Aleena Joshy
Alwin Biju
Alwin Joseph Antony
Amalu Elsa Joseh
Anandhu V V
Ann Elizabeth Antony
Aparna C.H.
Ashmin N S
Aswin K
Binjohn p Jacob
Dhruvi Thampi
Dona Roy
Gowri Krishna
Jibin Joy
Josemon Gregory
Mark Mary Varghese
Ruksana J
Seethukrishnan S
Sona S Palakudi
Abhishek S K
Abid Azad
Ajil K Abraham
Alka Teres Anil
Alphy Jacob John
Anandu M Nair
Anjaly Santhosh
Anugrah Easso Kurian
Aparna M M
Arun Babu
Ayappanunni Anilkumar
Hanna Jose
Harisankar S.
Jonnamol Saji
Karthik Babu
Noel Thomas
Pious Mathew
Roshan Rajesh
Sachu Paulose
Sreekumar K.S.

Tojo Tomy
Tony Jacob Mathew
Vimal C.Joy
Vivek S
Yadhu Manoj
Don Tom

CHAPTER I: MAINTAINING CHART OF ACCOUNTS IN TALLY.ERP 9

1.1 Introduction

1. Getting Started with Tally.ERP 9
2. Mouse/Keyboard Conventions

1.2 Company creation

1. Shut Company
2. Select Company
3. Alter Company

1.3 Company Features and Configurations

1. F11 Company Features
2. F12 Configuration

1.4 Chart of Accounts

1. Ledger
2. Group

1.5 Ledger Creation/ Displaying/ Deletion

1. Single Ledger Creation
2. Multiple Ledger Creation
3. Altering and displaying Ledgers
4. Displaying Ledgers
5. Deletion of Ledgers

1.6 Group Creation/Displaying/Deletion

1. Single Group Creation
2. Multiple Group Creation

3. Displaying Groups

4. Deletion of Groups

CHAPTER II: MAINTAINING STOCK KEEPING UNITS

2.1 Introduction

2.2 Inventory Masters in Tally. ERP 9

2.3 Creating Inventory Masters

1. Creation of Stock Group

2. Creation of Units of Measure

3. Creation of Stock Item

4. Creation of Godown

5. Defining of Stock Opening Balance in Tally. ERP 9

6. Stock Category

CHAPTER III: RECORDING DAY-TO-DAY TRANSACTIONS IN TALLY.ERP 9

3.1 Introduction

3.2 Business Transactions

1. Source Document or Voucher

2. Recording Transactions in Tally. ERP 9

3.3 Accounting Vouchers

1. Receipt Voucher (F6)

2. Contra Voucher (F4)

3. Payment Voucher (F5)

4. Purchase Voucher (F9)

5. Sales Voucher (F8)

6. Debit Note Voucher (CTRL+F9)

7. Credit Note Voucher (CTRL+F8)

8. Journal Voucher (F7)

CHAPTER IV: ACCOUNTS RECEIVABLE AND PAYABLE MANAGEMENT

4.1. Introduction

1. Accounts Payable and Receivables

4.2. Maintaining Bill-wise Details

4.3. Activation of maintain Bill-wise Details Feature

4.4. New Reference

4.5. Against Reference

4.6. Advance

4.7. On Account CHAPTER V: MIS REPORTS

5.1. MIS Reports in Tally. ERP 9

1. Trial Balance

2. Balance Sheet

3. Profit and Loss Account

4. Cash Flow Statement

5. Ratio Analysis

6. Day Book

7. Receipt and Payments

8. Purchase Register

9. Sales Register

10. Bills Receivable and Bills Payable CHAPTER VI: GETTING STARTED WITH GST

6.1. Introduction

6.2. Enabling GST and Defining Tax Details

- 6.3 Transferring Input Tax Credit to GST
 - 6.4 Intrastate and Interstate Supply of Goods
 - 1. Intrastate Inward Supply
 - 2. Intrastate Outward Supply
 - 3. Interstate Inward Supply
 - 4. Interstate Outward Supply
 - 6.5 Return of Goods
 - 1. Purchase Returns
 - 2. Sales Returns
 - 6.6 Defining Tax Rates at Master and Transaction levels
 - 1. Defining GST Rates at Stock Group Level
 - 2. Defining GST Rates at Stock Item Level
 - 3. Defining GST Rate at Transaction Level
 - 4. Hierarchy of Applying Tax Rate Details
 - 6.7 GST Reports
 - 1. Generating GSTR-1 Report in Tally. ERP 9
 - 2. Generating GSTR-2 Report in Tally. ERP 9
- CHAPTER VII: RECORDING VOUCHERS WITH TDS IN TALLY.ERP 9
- 7.1 Introduction
 - 7.2 Basic Concepts of TDS
 - 7.3 TDS in Tally.ERP9
 - 7.4 Activation of TDS Feature in Tally. ERP 9
 - 7.5 TDS Statutory Masters
 - 7.6 Configuring TDS at Group Level
 - 7.7 TDS Reports

CERTIFICATE
COURSE
ATTENDANCE
REGISTER
2020-21

COMPUTER APPLICATIONS

Sl. No.	STUDENT NAME	Class	Roll No.	Section	Grade	Remarks
1	Abin John					
2	Adithyan Joseph					
3	Ajith P.S					
4	Alex Emmanuel					
5	Ashwin Sebastian					
6	Aravind Saji					
7	Aravind Varma					
8	Aravind V.P					
9	Arun K. Sathyanarayanan					
10	Arun Aravind P.S					
11	Arun K. Saji					
12	Ashish K.S					
13	Ashish S					
14	Avin Ramesh					
15	Bhaskar Sebastian					
16	Chaitanya Subramanian					
17	Chandana V.S					
18	E.A. Sagar Kishore					
19	Elmer V.A					
20	Emmanuel Lal					
21	Geetha Anil Kumar					
22	Hemachandran J					
23	Hemachandran K					
24	Hemachandran K					
25	Indrajit Raju					
26	Jay Sebastian Varghese					
27	Jithin Raju					
28	Joshihally Philip					
29	Juditha Saji					
30	Joseph Lakshmi					
31	Jyoti Saji					
32	Jyoti Suresh					
33	K. Anand George					

Sl. No.	STUDENT NAME	Class	Roll No.	Section	Grade	Remarks
1	Abin John					
2	Adithyan Joseph					
3	Ajith P.S					
4	Alex Emmanuel					
5	Ashwin Sebastian					
6	Aravind Saji					
7	Aravind Varma					
8	Aravind V.P					
9	Arun K. Sathyanarayanan					
10	Arun Aravind P.S					
11	Arun K. Saji					
12	Ashish K.S					
13	Ashish S					
14	Avin Ramesh					
15	Bhaskar Sebastian					
16	Chaitanya Subramanian					
17	Chandana V.S					
18	E.A. Sagar Kishore					
19	Elmer V.A					
20	Emmanuel Lal					
21	Geetha Anil Kumar					
22	Hemachandran J					
23	Hemachandran K					
24	Hemachandran K					
25	Indrajit Raju					
26	Jay Sebastian Varghese					
27	Jithin Raju					
28	Joshihally Philip					
29	Juditha Saji					
30	Joseph Lakshmi					
31	Jyoti Saji					
32	Jyoti Suresh					
33	K. Anand George					

REPORT OF CERTIFICATE COURSE 2020-21

The certificate course on **Computerised Accounting** was conducted by self financing department of commerce for B Com finance and taxation students. The total number of students enrolled in the course was 48. On the successful completion of the course, the students can pursue a career in areas of employment such as Govt. and private sector banks, finance sector, insurance sector etc.



**KE COLLEGE BCOM DEPT. & ENBRIDG INHOUSE
TRAINING PROGRAM SYLLABUS
INCOME TAX & GST**

NO	TOPIC
I	TAX
	DIRECT TAX
	INDIRECT TAX
ii	CST
1	COST
2	SCOT
3	GST
4	FRIED OR COST GST ADJUSTMENTS
5	TRANSPORTING CHARGES GST ADJUSTMENTS
6	LSDS-GST ADJUSTMENTS
7	ITE
8	EXPORT & IMPORT
9	ADVANCE TAX
10	GST REGISTRATION PROCESS
11	GST RATES
12	COMPOSITE DEALER
13	EXPLAIN GSTIN
14	WHOLEY THIN & TAN
15	GST FILING PROCEDURE
16	FILING DATES
iii	INCOME TAX
1	TDS
2	AVERAGE TAX RATE CALCULATION
3	TAX SECTIONS
iv	UAE VAT



REPORT OF CERTIFICATE COURSE 2020-21

The certificate course on **Income tax and GST** was conducted by self financing department of commerce for B Com computer application students. The total number of students enrolled in the course was 96. On the successful completion of the course, the students will be able to understand basic structure of direct tax, e filling, filling up income tax returns by various types of assess and documentation.



KURIAKOSE ELIAS COLLEGE
MANNANAM, KOTTAYAM 686561

NAAC Re-accredited 'B' Grade College

Certificate of Merit

Certified that Mr./Ms. **Vipul Raju** of
~~B.Com. (Computer Appl.) / B.Com. (Taxation) / B.Sc. (Computer Appl.) / B.Sc. (Applied Electronics) / B.Sc. Psychology~~ has attended forty hours of class on ~~Tax Practice / GST / Tally 9 ERP / Computer Hardware & Networking / Information & Web Technology~~ during the Degree Course period: **2018 - 2021** and has been placed by the examiners in: **A Grade** class.

Course in Charge

Course Co-ordinator:

Principal



KURIAKOSE ELIAS COLLEGE
MANNANAM, KOTTAYAM 686561
NAAC Re-accredited 'A' Grade College

Certificate of Merit

Certified that Mr/Ms **Krupesh James** of

B.Com (Computer Appl) / ~~B.Com (Taxation)~~/B.Sc (Computer Appl) / B.Sc (Applied Electronics) / B.Sc.
Psychology has attended forty hours of class on Tax Practice-IT & GST / Tally-9-ERP/Computer Hardware &
Networking/Information-S.Web-Technology during the Degree Course period **2019-2020** and has
been placed by the examiners in: **Second** class.

Course in Charge

Course Co-ordinator

Principal

NOTICE

There will be meeting of the following members of the department of Computer Application on 31-06-2020 at 1.15 pm in the department. All members are requested to attend the same.

Agenda:

- Discussion of IIIrd, Ist, Vth paper allotment
- Discussion of IInd sem model
- Discussion about NEOF course web designing
- Discussion about Online class
- Discussion about Central Course python

Anitha T. Manuel

Anitha

Divya S. Nair

Divya

Tincy mol Mathew

Tincy

Jasmin Joseph

Jasmin

Amritha Jose

Amritha

Prestina Perinckan

Prestina

Minutes of the Meeting

Ms. Anitta T. Manuel, HOD Dept. of Computer Applications, presided over the meeting. Ms. Anitta T. Manuel welcomed the faculty members. The following decisions were taken in the meeting.

1. The papers for the I, III and IV semesters were allocated to the corresponding teachers.
2. It was decided to conduct the model exam for the second semester students from 15/06/2020 onwards.
3. It was decided to start the NDAE course in web designing for the first year students.
4. It was decided to conduct online classes for the students using google meet and zoom.
5. The certificate course - programming using python was decided to start in the second week of August.

DEPARTMENT OF Computer Application

Report course

DESCRIPTION

Python is a language with a simple syntax, and a powerful set of libraries. This course is an introduction to the Python programming language for students without prior programming experience. Emphasis is placed on common algorithms. Upon the successful completion of this course, the student will be able to

- Install and run the Python interpreter.

and programming principles utilizing the standard library distributed with Python. Upon completion, students should be able to design, code, test, and debug Python **Certificate** on language programs.

COURSE OBJECTIVES

- Perform basic calculations, print text on the screen and create lists, and perform simple control flow operations.
- Reuse code with functions.
- Create and execute Python programs
- Understand the concepts of file I/O

LEARNING OUTCOMES

Upon completing requirements for this course, the student will be able to:

1. Create a software application using the Python programming language.
2. Debug a software application written in the Python programming language.
3. Test a software application written in the Python programming language.

UNIT 1:

(9 Hrs)

Introduction to programming: Introduction to Python: Features of Python, How to Run Python, Identifiers, Reserved Keywords, Variables, Comments in Python, Indentation in Python, Multi-Line Statements, Multiple statement Group(Suite), Quotes in Python, Input, Output and Import Functions- Displaying and Output, Reading the Input and Import function, Operators - Arithmetic Operators, Comparison Operators, Assignment Operators, Bitwise Operators, Membership Operators, Identify Operators and Operator Precedence

UNIT 2:

The department of **Compute Application** conducted a certificate course titled **PROGRAMMING IN PYTHON** duration of **30 hours**. **28 students** joined the course.

PROGRAMMING IN PYTHON (certificate course)

Department	Computer Application
------------	----------------------

Course Code	
Title of the Course	Programming in Python
Credits	2
Hours/ Week	3
Total Hours	36

(9 Hrs)

Data Types and Operations: Numbers- Mathematical Functions, Trigonometric Functions and Random Number Functions. Strings- Escape Characters, String Formatting Operator and String Formatting Functions. List- Built-in List Functions and Built-in List Methods. Tuple-Built-in Tuple Functions. Set- Built-in Set Functions, Built-in Set Methods and Frozenset. Dictionary: - Built-in Dictionary Functions and Built-in Dictionary Methods. Mutable and Immutable Objects, Data Type Conversion

UNIT 3:

(9 Hrs)

Flow Control: Decision Making- if statement, if..else statement, if...elif...else statement, nested if statement. Loops- for loop, for loop with else, while loop, while loop with else statement, nested loops. Control Statements- break, continue and pass statement. Types of Loops- Infinite Loop, Loops with condition at the - top, middle & bottom.

UNIT 4:

(9 Hrs)

Functions and Modules: Function Definition, Function Calling, Function Arguments - Required arguments, Keyword arguments, Default Arguments, Variable-Length Arguments, Anonymous Functions (Lambda functions) – Uses of lambda function, Recursive Functions. Functions with more than one return value. Modules- Built-in Modules, Creating Modules, import statement – import with renaming, from...import statement and import all names, Locating Modules – PYTHONPATH variable, Namespaces and Scope, The dir() function, The reload() function.

Books for study

1. Dr. Jeeva Jose and Dr. Sojan P. Lal.-(-)-Introduction to Computing & Problem Solving with Python kindle edition-Khanna book publishing
2. John M. Zelle-2003- Python Programming: An Introduction to Computer Science 2nd Edition-originally Published
3. David Ascher and Mark Lutz-2004-Learning Python Kindle Edition-O'REILLY

References:

- John M. Zelle Python Programming: An Introduction to Computer Science
- David Ascher and Mark Lutz Learning Python



KURIAKOSE ELIAS COLLEGE MANNANAM

CERTIFICATE OF MERIT

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Student, B.Sc. Computer Applications:

has successfully completed the certificate course in *Programming in Python* conducted by the Department of Computer Applications, Kuriakose Elias College, Mannanam, in the academic year He/She has been awarded with grade..... at the examination held on

Dr. Antony Thomas
Principal

Johny Thomas
Course Co-ordinator

Ms. Anitta F. Manuel
HOD Computer Applications

Sl No	Roll No	Name	En	En
1	18551	Achua Sona Joso	Achua	Achua
2	18552	Aditya Sankar	Ad	Ad
3	18553	Ajay Navaz	Ajay	Ajay
4	18554	Akash Sanchan	Akash	Akash
5	18555	Akhil Prasad	Akhil	Akhil
6	18556	Akshay Sanchan	Aksh	Aksh
7	18557	Alan Geo Thomas	Alan	Alan
8	18558	Ajitha J Kumar	Ajitha	Ajitha
9	18559	Akhana Gopal	Akha	Akha
10	18560	Arun Rajkumaran	Arun	Arun
11	18561	Asad T Prasad	Asad	Asad
12	18562	Aswin Kumar	Aswin	Aswin
13	18563	Aswin Sunny	As	As
14	18564	Atarsh Sujikumar	At	At
15	18565	Cecil Elva Sibi	Cecil	Cecil
16	18566	Dan Joseph Sany	Dan	Dan
17	18567	Eopen Abacham	Eopen	Eopen
18	18568	Fancy Sona Saji	Fancy	Fancy
19	18569	Gerrile Shaji	Gerrile	Gerrile
20	18570	Gautham Krishna Madhu	Gau	Gau
21	18571	Jevil John Raja	Jevil	Jevil
22	18572	K.S Hafiz Mubinnad	K.S	K.S
23	18573	Liza George	Liza	Liza
24	18574	Mahesh P Laji	Mahesh	Mahesh
25	18575	Madhur Nand	Madhur	Madhur
26	18576	Mahin K James	Mahin	Mahin
27	18577	Nandhu Narayanan	Nandhu	Nandhu
28	18578	Saranya Mohan	Saranya	Saranya
29	18579	Sharan Johnny	Sharan	Sharan
30	18580	Sreelthy Shesly Jansen	Sreelthy	Sreelthy
31	18581	Vaibakth .B	(B)	(B)
32				

Sl. No.	Ref. No.	Name	En	Am
1	18571	Achsa Sain Jais	Achsa	Achsa
2	18572	Aideethya Sambas	Aideethya	Aideethya
3	18573	Ajmal Navas	Ajmal	Ajmal
4	18574	Akash Sundaram	Akash	Akash
5	18575	Akshat Prasad	Akshat	Akshat
6	18576	Ashwin Suresh	Ashwin	Ashwin
7	18577	Alina Lisa Thomas	Alina	Alina
8	18578	Anyitha J. Kumar	Anyitha	Anyitha
9	18579	Archana Gupta	Archana	Archana
10	18580	Arin Raghunandan	Arin	Arin
11	18581	Arund K. Prasad	Arund	Arund
12	18582	Arvin Kumar	Arvin	Arvin
13	18583	Aswin Suresh	Aswin	Aswin
14	18584	Atulesh Sajikumar	Atul	Atul
15	18585	Chell. Srin. S. Jay	Chell	Chell
16	18586	Dea Jacob Suresh	Dea	Dea
17	18587	Deepa Suresh	Deepa	Deepa
18	18588	Fancy Sora Saji	Fancy	Fancy
19	18589	Ganesh Suresh	Ganesh	Ganesh
20	18590	Ganesh Krishna Nandan	Ganesh	Ganesh
21	18591	Jeeva Suresh	Jeeva	Jeeva
22	18592	K.S. Hafiz Mubarek	K.S.	K.S.
23	18593	Kya Suresh	Kya	Kya
24	18594	Mahesh P. Iyer	Mahesh	Mahesh
25	18595	Mithun Nand	Mithun	Mithun
26	18596	Mohib K. Jais	Mohib	Mohib
27	18597	Namitha Nayanam	Namitha	Namitha
28	18598	Saranya Mahan	Saranya	Saranya
29	18599	Shanish Johnny	Shanish	Shanish
30	18600	Smarthy Shresh Jais	Smarthy	Smarthy
31	18601	Vasish 'B'	Vasish	Vasish

Sl. No.	Roll No.	Name	FN	AN
1	18551	Achya Siva Jose	Achya	Achya
2	18552	Adithya Sankar	Ad	Ad
3	18553	Ajoni Navan	Ajoni	Ajoni
4	18554	Akash Sundaresan	Akash	Akash
5	18555	Akhil Prasad	Akhil	Akhil
6	18556	Akshay Suman	Aksh	Aksh
7	18557	Alan Leo Thomas	Alan	Alan
8	18558	Anjitha J. Kumar	Anji	Anji
9	18560	Archana Deepa	Arch	Arch
10	18561	Arav Regukumar	Ar	Ar
11	18562	Arav S. Prasad	Arav	Arav
12	18563	Aravind Kumar	Arav	Arav
13	18564	Aravind Sanyal	Ar	Ar
14	18565	Ashish Saji Kumar	Ash	Ash
15	18566	Ashikha Sanyal	Ash	Ash
16	18567	Ashish Sanyal	Ash	Ash
	18568	Aspen Abraham	Aspen	Aspen
	18569	Asmita Soma Saji	Asmita	Asmita
	18570	Ashish Sanyal	Ash	Ash
	18571	Ashish Krishna Madhu	Ash	Ash
	18572	Ashish John Raju	Ash	Ash
	18573	K.S. Hafiz Muhammed	Hafiz	Hafiz
	18574	Ashish George	Ash	Ash
	18575	Mahesh P. Iyer	Mahesh	Mahesh
	18576	Mithun Navid	Mithun	Mithun
	18577	Mithun K. James	Mithun	Mithun
	18578	Nandini Nairanganam	Nandi	Nandi
	18579	Saranya Mohan	Saranya	Saranya
	18580	Shantanu Johny	Shan	Shan
	18581	Smriti Shaily Jaiswal	Smriti	Smriti
	18582	Vaishali B.	Vaish	Vaish

Add On - Course

Department of Computer Applications

Sl. No.	Roll No.	Name	FA	AN
1	18551	Achsa Sara Jose	Achsa	Achsa
2	18552	Adithya Sankar	Adithya	Adithya
3	18553	Ajeet Navas	Ajeet	Ajeet
4	18554	Akash Sundaran	Akash	Akash
5	18555	Akhil Prasad	Akhil	Akhil
6	18556	Akshay Somran	Akshay	Akshay
7	18557	Alan Eric Thomas	Alan	Alan
8	18558	Anjitha J. Kumar	Anjitha	Anjitha
9	18559	Archana Gopon	Archana	Archana
10	18560	Arun Raghunathan	Arun	Arun
11	18561	Asad P. Prasad	Asad	Asad
12	18562	Aswin Kumar	Aswin	Aswin
13	18563	Aswin Suresh	Aswin	Aswin
14	18564	Atul Sajikumar	Atul	Atul
15	18565	Cecil Elso Sara Sibi	Cecil	Cecil
16	18566	Don Joseph Sory	Don	Don
17	18567	Eager Abhinav	Eager	Eager
18	18568	Fancy Sara Daji	Fancy	Fancy
19	18569	Genelle Shaji	Genelle	Genelle
20	18570	Geetha Krishna Madhu	Geetha	Geetha
21	18571	Jayal John Raju	Jayal	Jayal
22	18572	K.J. Hafis Muhammed	Hafis	Hafis
23	18573	Liza George	Liza	Liza
24	18574	Mahesh P. Jyer	Mahesh	Mahesh
25	18575	Madhur Nand	Madhur	Madhur
26	18576	Mahin K. James	Mahin	Mahin
27	18577	Nandu Nishaykumar	Nandu	Nandu
28	18578	Saranya Mahan	Saranya	Saranya
29	18579	Sharan Johny	Sharan	Sharan
30	18580	Sneha Shetty	Sneha	Sneha
31	18581	Sruvika Shetty	Sruvika	Sruvika
32	18582	Vaibhavi B	Vaibhavi	Vaibhavi

Sl. No.	Roll No.	Name	FA	AN
1	18581	Achsa Sara Jose	Achsa	Achsa
2	18582	Adithya Sankar	Adithya	Adithya
3	18583	Ajeet Navas	Ajeet	Ajeet
4	18584	Akash Sundaran	Akash	Akash
5	18585	Akhil Prasad	Akhil	Akhil
6	18586	Akshay Somran	Akshay	Akshay
7	18587	Alan Eric Thomas	Alan	Alan
8	18588	Anjitha J. Kumar	Anjitha	Anjitha
9	18589	Archana Gopon	Archana	Archana

Minutes of the meeting held on 9/11/2020

The staff meeting of the department of Economics held on 9/11/2020 from 2.30 PM on google meet platform. Dr. Pinit Jose explained the College Council decisions and decided to conduct revision classes for II semester Uls and Pbs students as per the University exams tentative date is given from 24th November and 10th December for Uls and Pbs respectively. Decision was taken to enquire with the BOS regarding the conduct of Uls projects, especially provision of the field study insight of the pandemic situation. It was decided to collect Teacher Evaluation Feedback from the 2019-20 pass out batch. It was also decided to ask financial assistance from the office for conducting national seminar. Decision was also taken to conduct the PTA meeting of all courses in online platform. The meeting was also decided to start Certificate Course in Banking and Financial Services on February. The meeting ended at 3.15 PM.

Pinit Jose

Princy Lukose V
Anil Sharma T.S

giving
signature

REPORT ON

CERTIFICATE COURSE IN ECONOMICS

FOUNDATION PROGRAMME IN BANKING AND FINANCIAL SERVICES

Research & Post Graduate Department of Economics K.E.College Mannanam has conducted a Certificate Course in Economics: Foundation Programme in Banking & Financial Services during the academic year 2020-2021.

This Course covers the basics of banking and financial services. The duration of the course was 30 hours, and was conducted on 20/02/2020, 27/02/2020, 06/03/2021, 20/03/2021, 27/03/2021, 03/04/2021. Fifty One students of various batches of Economics department viz. I BA Economics (21 Nos.), II BA Economics (30 Nos.) are enrolled in this Certificate Course. After the completion of the course, the department conducted an examination and issued Certificates to the qualified students.

Course Title: *Foundation Programme in Banking & Financial Services*

Course Objectives : *to familiarize the students about basic banking and financial services.*

Syllabus:

Introduction on Entrepreneurship - One crore activity – Basics of asset classes – Equity / Mutual funds / Bank savings / Debt instruments / Gold / Real estate etc - Financial Freedom concept / Goal setting / asset allocation / Passive vs Active strategies - Financial markets / IPOs / Stock exchanges / Corporate actions – Dividend / Stock split / right issue / bonus issue / spin off etc with live examples / Normal account opening procedures, how to buy shares, IPO, FPO/Physical demat/etc - Banking and Insurance - Videos and Introduction to basic terminologies - Reinforce the points about building a business with Margin of Safety, and having

a checklist to come out on top – Fundamental analysis – EIC analysis / Ratios / Valuation etc - INVESTMENT STRATEGIES: "Systematic Investment Plan" / SIP calculator / Benefits of SIP, and the various processes involved, Overview of the various forms from various AMC, how to fill it, supporting documents etc. - Product Description - Equity & Debt MF / Terminologies / Process of selecting a MF from the universe and how it is analyzed to recommend a mutual fund. - Hedge Recommendation List - Excel training for financial services operations. **30 hrs.**

Course Outcome: *Students were able to make transactions in share markets*

Number of classes engaged : 30 hrs.

Number of Students Enrolled : 51 Nos.

Assessment procedure:

The successful participants of the course were determined on the basis of a written examination. An online examination was conducted by the department via google form, which all the participants attended. Students who have obtained above 35 percentage mark in the written examination were declared as passed in the certificate course. Certificates were issued to the successful participants.

LIST OF STUDENTS ENROLLED :

SL.NO	Register No.	NAME OF THE STUDENT	BATC H
1	20351	ANJALY K. JOMON	I ST BA
2	20357	NANDANA SHAJI	I ST BA
3	20358	NITHYA K LAL	I ST BA
4	20360	VISMAYA VIJAY KADAM	I ST BA
5	20361	ABHINAV K.B.	I ST BA
6	20362	ABRAHAM THOMAS	I ST BA
7	20363	ADARSH K.G.	I ST BA
8	20364	ADITHYA R.	I ST BA
9	20365	AJISH T. VIJAYAN	I ST BA
10	20366	AMAL T.	I ST BA

11	20368	ANNS JOSE	I ST BA
12	20371	ARAVIND A.	I ST BA
13	20373	ASWIN ANISH	I ST BA
14	20374	ATHIRA E.K	I ST BA
15	20377	EMMANUEL ABRAHAM	I ST BA
16	20383	MAYAMOL K.B.	I ST BA
17	20384	MEGHA MOHANLAL	I ST BA
18	20385	NANDHITHA SINESAN	I ST BA
19	20386	NIVEDITHA N.	I ST BA
20	20389	SEBASTIAN SHAJI	I ST BA
21	20390	SWATHI NAIR	I ST BA
23	19301	Alka jacob	II ND BA
24	19302	Cherian p kallapurackal	II ND BA
25	19303	Jyoti N T	II ND BA
26	19304	R Gowri chandana	II ND BA
27	19305	Rajeev Mohan	II ND BA
28	19306	Soniya chacko	II ND BA
29	19307	Aarcha C T	II ND BA
30	19308	Abin sebastian	II ND BA
31	19310	Aiswarya A B	II ND BA
32	19313	Alka subhash	II ND BA
33	19315	Archana prakash	II ND BA
34	19318	Gurupriya	II ND BA
35	19319	Jinda Sebastian	II ND BA
36	19320	Josemon Mathew	II ND BA

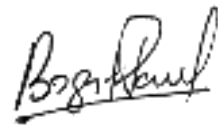
37	19321	Joseph Francis	II ND BA
38	19322	Josna Jomon	II ND BA
39	19324	Krishnapriya Baskaran	II ND BA
40	19325	Lohit Lalichan	II ND BA
41	19327	Noyel Elizabeth	II ND BA
42	19329	R Meera Devi	II ND BA
43	19330	Rusheen Shukkoor	II ND BA
44	19331	Sandra sabu	II ND BA
45	19332	Sebin Santhosh	II ND BA
45	19333	Sisira Babu	II ND BA
46	19334	Sobin k saju	II ND BA
47	19335	Sreekutty V.A	II ND BA
48	19336	Sudheesh kumar	II ND BA
49	19337	Thejal sebastian	II ND BA
50	19340	Aleena saji	II ND BA
51	19341	Muhammed Hashim	II ND BA



Adhila



Dr.Rinu Jose



Dr.Brijit Paul

Name and
Signature
of the
coordinator

Name and
Signature of the
Head of the
Department

Name and
Signature of the
Principal

KURIAKOSE ELIAS COLLEGE, MANNANAM

DEPARTMENT OF ECONOMICS

Certificate Course 2020-21

Foundation Programme in Banking and Financial Services

Duration : **30 hours**

LIST OF STUDENTS ENROLLED

SL.No.	Enrollment No.	NAME OF THE STUDENT	BATCH
1	20351	ANJALY K. JOMON	IST BA
2	20357	NANDANA SHAJI	IST BA
3	20358	NITHYA K LAL	IST BA
4	20360	VISMAYA VIJAY KADAM	IST BA
5	20361	ABHINAV K.B.	IST BA
6	20362	ABRAHAM THOMAS	IST BA
7	20363	ADARSH K.G.	IST BA
8	20364	ADITHYA R.	IST BA
9	20365	AJISH T. VIJAYAN	IST BA
10	20366	AMAL T.	IST BA
11	20368	ANNS JOSE	IST BA
14	20371	ARAVIND A.	IST BA
15	20373	ASWIN ANISH	IST BA
16	20374	ATHIRA E.K	IST BA
17	20377	EMMANUEL ABRAHAM	IST BA
18	20383	MAYAMOL K.B.	IST BA
19	20384	MEGHA MOHANLAL	IST BA
20	20385	NANDHITHA SINESAN	IST BA
21	20386	NIVEDITHA N.	IST BA
22	20389	SEBASTIAN SHAJI	IST BA
23	20390	SWATHI NAIR	IST BA
24	19301	ALKA JOCOB	IIND BA
25	19302	CHERIAN P KALLUPURACKAL	IIND BA
26	19303	JYOTI N T	IIND BA
27	19304	R GOWRI CHANDANA	IIND BA
28	19305	RAJEEV MOHAN	IIND BA
29	19306	SONIYA CHACKO	IIND BA
30	19307	AARCHA C T	IIND BA
31	19308	ABIN SEBASTIAN	IIND BA
32	19311	AJAY SABU	IIND BA
33	19313	ALKA SUBHASH	IIND BA
34	19315	ARCHANA PRAKASH	IIND BA
35	19317	GURUPRIYA	IIND BA
36	19319	JINDA SEBASTIAN	IIND BA
37	19320	JOSEMON MATHEW	IIND BA
38	19321	JOSEPH FRANCIS	IIND BA

39	19322	JOSNA JOMON	IIND BA
40	19324	KRISHNAPRIYA BASKARAN	IIND BA
41	19325	LOHIT LALICHAN	IIND BA
42	19327	NOYEL ELIZABETH	IIND BA
41	19329	R MEERA DEVI	IIND BA
42	19330	RUSHEEN SHUKKOOR	IIND BA
43	19331	SANDRA SABU	IIND BA
44	19332	SEBIN SANTHOSH	IIND BA
45	19333	SISIRA BABU	IIND BA
46	19334	SOBIN K SAJU	IIND BA
47	19335	SREEKUTTY V.A	IIND BA
48	19336	SUDHEESH KUMAR	IIND BA
49	19337	THEJAL SEBASTIAN	IIND BA
50	19340	ALEENA SAJI	IIND BA
51	19341	MUHAMMED HASHIM	IIND BA



Adhila

Coordinator



Dr. Rinu Jose

Head of the Department

Certificate Course on Banking and Financial Services							
Attendance Statement							
SL.N O.	Enrollment No.	NAME OF THE STUDENT	BATCH	20-02-2021 9.30-12.30 & 1.30-3.30	27/02/2021 9.30-12.30 & 1.30-3.30	06/03/2021 9.30-12.30 & 1.30-3.30	20/03/2021 9.30-12.30 & 1.30-3.30
1	20351	ANJALY K. JOMON	IST BA	Absent	Present	Present	Present
2	20357	NANDANA SHAJI	IST BA	Present	Present	Present	Present
3	20358	NITHYA K LAL	IST BA	Present	Present	Present	Present
4	20360	VISMAYA VIJAY KADAM	IST BA	Present	Present	Present	Present
5	20361	ABHINAV K.B.	IST BA	Present	Present	Present	Absent
6	20362	ABRAHAM THOMAS	IST BA	Present	Present	Present	Present
7	20363	ADARSH K.G.	IST BA	Present	Present	Present	Present
8	20364	ADITHYA R.	IST BA	Present	Present	Present	Absent
9	20365	AJISH T. VIJAYAN	IST BA	Present	Present	Present	Present
10	20366	AMAL T.	IST BA	Present	Present	Present	Present
11	20368	ANNS JOSE	IST BA	Absent	Present	Present	Present
12	20371	ARAVIND A.	IST BA	Present	Present	Present	Absent
13	20373	ASWIN ANISH	IST BA	Present	Present	Present	Present
14	20374	ATHIRA E.K	IST BA	Absent	Present	Present	Present
15	20377	EMMANUEL ABRAHAM	IST BA	Present	Present	Present	Present
16	20383	MAYAMOL K.B.	IST BA	Present	Present	Absent	Present
17	20384	MEGHA MOHANLAL	IST BA	Absent	Present	Present	Present
18	20385	NANDHITHA SINESAN	IST BA	Present	Present	Present	Present
19	20386	NIVEDITHA N.	IST BA	Present	Present	Absent	Present
20	20389	SEBASTIAN SHAJI	IST BA	Present	Present	Present	Present
21	20390	SWATHI NAIR	IST BA	Present	Present	Absent	Present
22	19301	Alka jacob	IIND BA	Present	Present	Present	Present
23	19302	Cherian p kallapurackal	IIND BA	Absent	Present	Present	Present
24	19303	Jyoti N T	IIND BA	Present	Present	Present	Present
25	19304	R Gowri chandana	IIND BA	Present	Present	Absent	Present
26	19305	Rajeev Mohan	IIND BA	Present	Present	Present	Present
27	19306	Soniya chacko	IIND BA	Present	Present	Present	Present
28	19307	Aarcha C T	IIND BA	Absent	Present	Present	Present
29	19308	Abin sebastian	IIND BA	Present	Present	Present	Present
30	19310	Aiswarya A B	IIND BA	Present	Present	Present	Present
31	19313	Alka subhash	IIND BA	Present	Present	Present	Present
32	19315	Archana prakash	IIND BA	Present	Present	Present	Absent
33	19318	Gurupriya	IIND BA	Present	Absent	Present	Absent
34	19319	Jinda Sebastian	IIND BA	Present	Present	Present	Present
35	19320	Josemon Mathew	IIND BA	Present	Present	Absent	Present
36	19321	Joseph Francis	IIND BA	Present	Present	Present	Present
37	19322	Josna Jomon	IIND BA	Present	Present	Present	Present
38	19324	Krishnapriya Baskaran	IIND BA	Present	Present	Present	Present
39	19325	Lohit Lalichan	IIND BA	Present	Present	Absent	Present
40	19327	Noyel Elizabeth	IIND BA	Present	Present	Present	Present

41	19329	R Meera Devi	IIND BA	Present	Present	Present	Present
42	19330	Rusheen Shukkoor	IIND BA	Present	Present	Present	Absent
43	19331	Sandra sabu	IIND BA	Present	Present	Present	Present
44	19332	Sebin Santhosh	IIND BA	Present	Present	Present	Absent
45	19333	Sisira Babu	IIND BA	Present	Present	Present	Absent
46	19334	Sobin k saju	IIND BA	Present	Present	Present	Present
47	19335	Sreekutty V.A	IIND BA	Present	Absent	Present	Present
48	19336	Sudheesh kumar	IIND BA	Present	Present	Present	Absent
49	19337	Thejal sebastian	IIND BA	Present	Present	Present	Present
50	19340	Aleena saji	IIND BA	Present	Present	Present	Present
51	19341	Muhammed Hashim	IIND BA	Present	Absent	Present	Present



Ms. Adhila
Name and
signature
of
coordinator

Dr. Rinu Jose
Name
and
signature
of
HOD

Dr. Brigit Paul
Name and
signature
of Principal

KURIAKOSE ELIAS COLLEGE, MANNANAM
Research and Post Graduate Department of



Economics

Foundation Programme in Banking & Financial Service This is to certify that

Alka Jacob

Mr/Ms.....has successfully completed the programme with an overall rating of**A+**..... during the period 2020-2021

Registration number....**19301**.....



Dr. Brigit Paul
Principal

Dr. Rinu Jose



HOD

KURIAKOSE ELIAS COLLEGE, MANNANAM

Research and Post Graduate Department of



Economics

Foundation Programme in Banking & Financial Service This is to certify that

R Gowri Chandana

Mr/Ms. has successfully completed the programme with an overall rating of **A+**..... during the period 2020-2021

19304

Registration number.....

Dr. Brigit Paul

Principal



Dr. Rinu Jose
HOD

KURIAKOSE ELIAS COLLEGE, MANNANAM
Research and Post Graduate Department of



Economics

Foundation Programme in Banking & Financial Service VISMAYA VIJAY
KADAM

This is to certify that Mr/Ms. has successfully **A**
completed the programme with an overall rating of during the period 2020-2021

20360

Registration number.....

Dr. Brigit Paul
Principal



Brigit Paul *Rinu Jose*

Dr. Rinu Jose
HOD

KURIAKOSE ELIAS
COLLEGE, MANNANAM

Research and Post Graduate Department of

Economics

Foundation Programme in Banking & Financial Service SWATHI NAIR

This is to certify that Mr/Ms. has successfully A
completed the programme with an overall rating of during the period 2020-2021

20390

Registration number.....

Dr. Brigit Paul
Principal

Dr. Rinu Jose
HOD

Department of Physics with Applied Electronics

KE College Mannanam

Minutes of the Meeting on 9th June 2020

An online meeting of the faculty of the Department was convened on 9th June 2020. The agenda of the meeting was to frame a structure of the Add on course in 'Hand soldering and circuit making', theory and practice.

The following decisions were taken:

1. The Add on course will be offered to the second year students
2. The syllabus for the same will be designed by Mr. Anish Kumar PS
3. Both the theory and practical examinations will be conducted after the proper Completion of the course
4. The classes are conducted by google meet

Members:

1. Ms. Deepthi S Nair
2. Mr. Anish Kumar PS
3. Ms. Sunu Ann Thomas
4. Ms. Sruthi S
5. Ms. Soniya NV



Final report about the Certificate course (Add on)

Department of Physics with Applied Electronics, K E College Mannanam, conducted a certificate course (Add on course) on “ **Hand Soldering**” in online mode from 15th July to 24th Aug 2020. There are 13 students were participated in this program. The course contains two sections, theory and practical. The duration of this course is 30 hours. The main goal for this course is to improve and enhance the capabilities and skills of electronic circuit making and readiness to work in the industry. At the end of this course an examination is conducted in Google form and E- Certificates will provided to all participants

Syllabus

Certificate course in Hand Soldering

Course Code: EM03

Duration: 30 hours (Theory+Practicals)

Unit 1

1. Soldering

Soldering technique, De soldering Technique

2. Solder Joints

Dry solder joints, cold solder joints, good and bad solder joints

Unit 2

3. Soldering tools

Soldering Materials, Paste, Soldering iron, Temperature controlled soldering iron

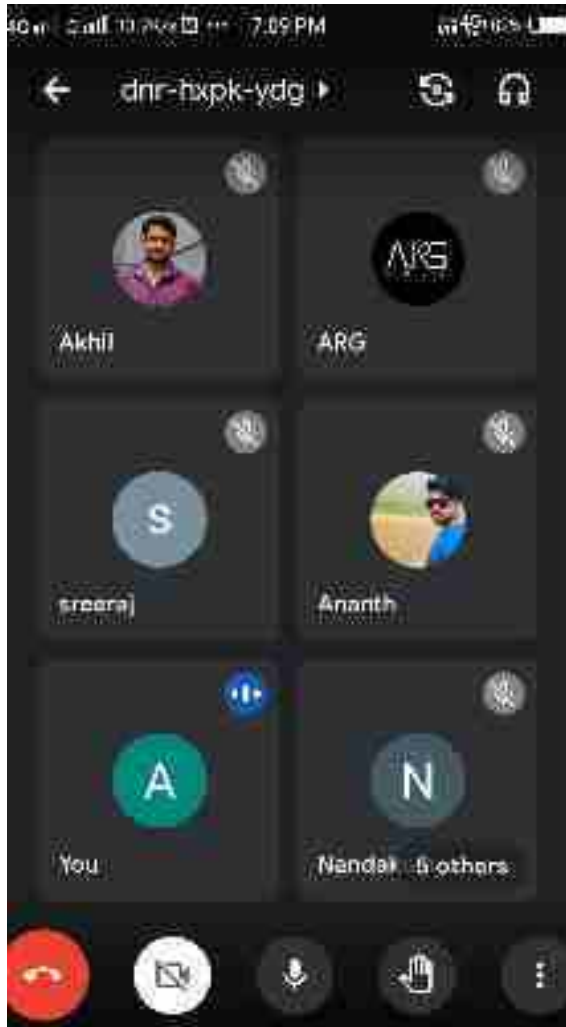
4. De soldering tools

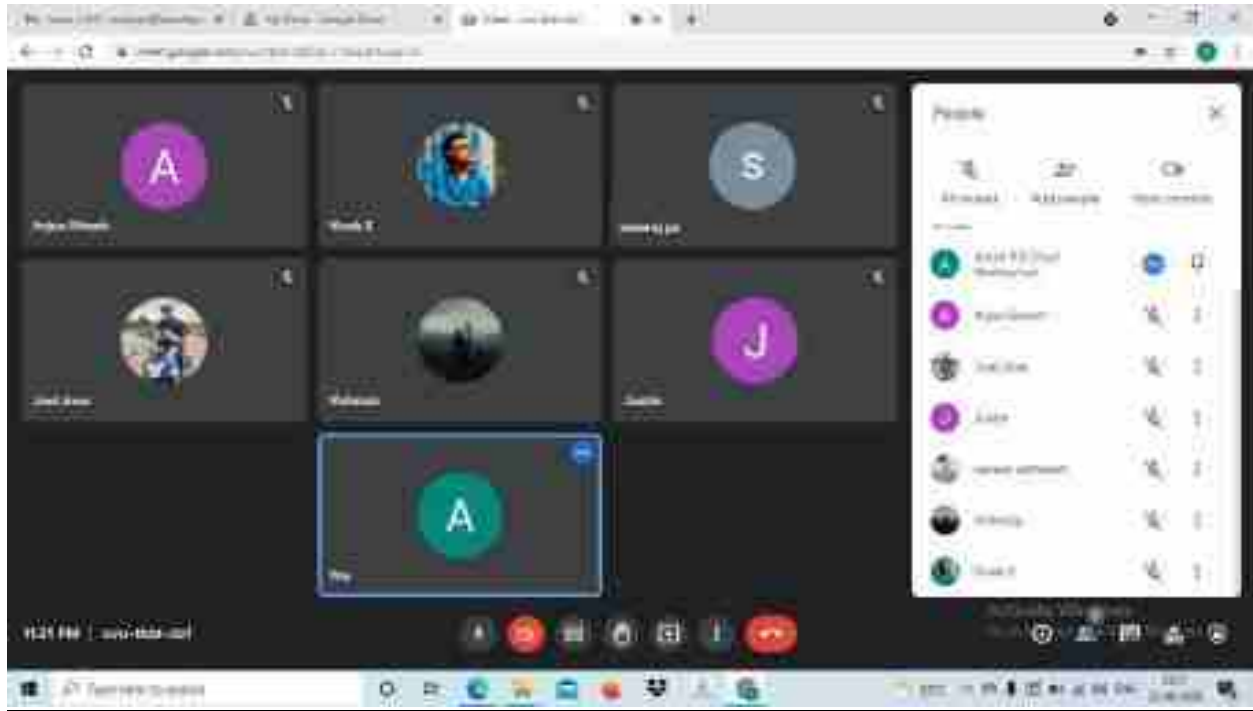
De soldering pump, Desoldering Braid

Practicals

Soldering Practice, De Soldering Practice

Photos

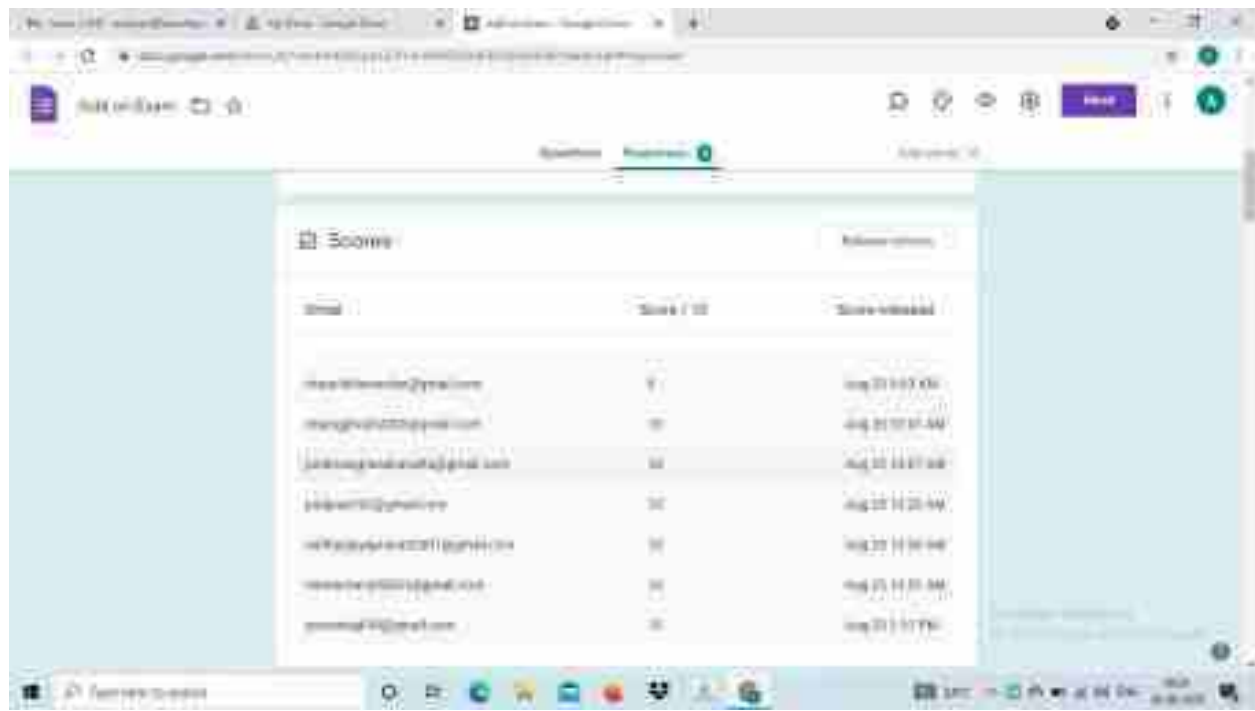




Attendance

Name	15/7/2020	18/7/2020	30/7/2020	13/8/2020	24/8/2020
Adithya Jayaprasad	P	P	P	P	P
Akhil Viswan	P	P	P	P	P
Ananth C	P	P	A	P	P
Arjun Ghosh	P	P	P	P	P
Aromal AR	P	P	P	A	P
Joel Jose	P	P	P	P	P
Justin Varghese	P	A	P	P	P
Nandakumar S	P	P	P	P	P
Rohan K Mathew	A	A	A	A	A
Sibin K Mathew	P	P	P	P	P
Sreeraj P S	P	P	P	P	P
Vishnu M Surendran	A	P	A	A	A
Vivek S	P	P	P	P	P

Score sheet



Roll No.	Score / 100	Time taken
1900021041417	91	1:04:21:00
1900021041418	88	1:04:21:00
1900021041419	88	1:04:21:00
1900021041420	88	1:04:21:00
1900021041421	88	1:04:21:00
1900021041422	88	1:04:21:00
1900021041423	88	1:04:21:00
1900021041424	88	1:04:21:00

E-Certificate



HOD

Deepthi



DEEPTHI.NAIR

Hands on Training

2020-2021

Rec

Equipment Maintenance

Sl. No.	Name	Hands on Training												Equipment Maintenance				
		1	2	3	4	5	6	7	8	9	10	11	12	1	2	3		
1	ACHYUTH KRISHN GU	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
2	AGNES MARSA JAIB	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
3	AHIL SEBASTIAN	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
4	ANSHU HARSA SONY	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
5	ANN MARY JOHN	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
6	ANNMARISA SARU	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
7	ASHIRAHUL PU	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
8	BESLEY JAIB	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
9	HARSHANAR K.R.	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
10	LSHA RICE	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
11	MEGRANA KULLAS	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
12	PARVATHI S	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
13	JODHA SAJAN	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	KEEMA SURI	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	SABARITHAN T.S	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	SANDRA ESTE	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	SNEHA SUSAN SHAIK	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	CEUTHI THOMAS	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	TEJAS ANTO	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	AKHILA ANIL KUNAR	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	ALEN THOMSON	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	ANAKHA SURESH	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	ANANDU SURESH	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	BUSINI SAEU	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	KAVYA RAMESH	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	KRESNAPRIYA K.S	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	MINIKA SURESH	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD
	THOMAS KUTTY M.J	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD	AD

Attendance

2020-21

Electrical Equipment Maintenance

Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
ABHIRAM N																															
ABHISHEK N																															
ANANDHIL PN																															
ANURAG ELIZABETH																															
ARJUN C																															
ASHOKA KR																															
BEANNA DATIANI SS																															
CRIZIL GEORGE																															
TEENA JOSEPH																															
ZITHIN SASEEV																															
KEVIN KUNDSUMOL																															
SANDRA HALDS																															
SANDRA RAI																															
SARAN KIMAR SS																															
VA ARAVIND																															
ARINAL FRANCIS																															
ANRUTHA SUGATHAN																															
DIVISON ANSO SEBASTIAN																															
GOWTHAM P ADITH																															
SOEL JOSE																															
JOSEPH PARAVATHIEL																															
KRISHNAPRIYA N NAIR																															
MUHAMMED SABIR																															
MEENU SHAMPI																															
ROSHIN PAUL																															
SLINTO PS																															
V. VINAYAKHARANORAN																															

NOTICE

There will be a Departmental meeting on 15-07-2020, Wednesday at 2.00pm in the Department

Agenda

1. Result analysing
2. AQAR
3. Other matters

Sijimol-C.G.
Head of the Dept.

Members

1. Dr BRIGIT PAUL Principal of Brigit Paul
2. Dr. D.R. VARKK L.S Vice principal Varkk
3. Sijimol-C.G
4. Tintu.K.J.

Minutes

The meeting started at 2pm on 15/7/2020 in the Department. The meeting was presided over by the Principal Dr Brigit Paul. Ms. Sijimol-C.G., MOD welcome the Principal, Viceprincipal and the faculty to the meeting and congratulate newly appointed Principal and Viceprincipal. Principal explained the about the online class and informed new various duties allotted to the faculties. Vice Principal motivated faculty members for doing AQAR and SSR before 31st July.

Participants detailed analysis of the 2nd semester university result and suggested to improve the English paper and the meeting requested the English Department teachers to take special care for the History students. The following decisions were taken.

1. Mr Tintu K.J was appointed as the new DSAC co-ordinator from 1st Sept.
2. Hand over the weekly attendance statement of online class to Principal without fail.
3. Continue the class teachership as the last year.
4. Continue the Certificate Course 'DTP' for 5th semester students and 'Archival Studies and Management' Certificate course for 1st and 2nd year students.
5. Guest teachers will be appointed after the Govt. order.

Tintu. K.J

Sijimal. C.G

CERTIFICATE COURSE

DEPARTMENT OF HISTORY

Kuriakose Elias College Mannanam

ARCHIVAL STUDIES AND MANAGEMENT

SYLLIABUS

Module I

Introduction to Archives

General introduction to Archives- Document, Record and Archives- Characteristics of Archives- Value of Archives- Archives, Library and Museum- National Archives of India- Kerala state Archives- Tamilnadu state Archives- Indian Historical Records Commission (IHRC) - International council on Archives (ICA) - Growth of various departments under Government of India from 1748 to 1947

Module II

Records Management

Introduction to Records Management – Types of Records – Filing system-creation, closing, and recording of files- classification, retention schedule, reviewing of files and Appraisal of files- Introduction to manual of office procedure (MOP) - Departmental Record Room- Accession and arrangement of Records- Principles of arrangement- Defence of Archives- Servicing of records

Module III

Archives Administration

Archivist: Duties and qualifications- Setting up of Record Room- Retrieval tools or Finding Aids or Reference Media- Effects of the changes of the sovereignty on Archives- Private Archives- Archives in neighbouring countries

Module IV

Conservation and Reprography

Introduction to conservation- Archival conservation – Principles of conservation- Restorative Techniques- Fumigation- Pagination- Flattening and crease removal documents- Removal of stains- De acidification- Tissue Repair- Lamination- Full Pasting- Binding- Other Repairs Reprographic Techniques- and Reprographic Management .

Dr. Rosamma Flathie

Associate Prof &
Dr. P. S. HAD

Dept of History
K. E. College Mannanam



[Handwritten Signature]

PRINCIPAL
KURIAKOSE ELIAS COLL
MANNANAM, KERALA-68

Practical

MS - Word

1. Create a document, save it and edit the document.
2. Format the document: Using Bold, Underline and Italic, Change character size using the font dialog box, Formatting paragraph: Centre, Left aligns & Right aligns, Changing paragraph and line spacing, Using Bullets and Numbering in paragraphs
3. Create Letterheads, visiting cards and Bio-data.

PageMaker

1. Create a 4 page newsletter with PageMaker
2. Prepare a book/project on PageMaker
3. Use various setup options while preparing the material for print

Photoshop

1. How to make smooth curved lines in Photoshop?
2. Extract an object from a given picture?
3. Create a new picture. Make it 300 pixels high and 400 pixels wide.

DTP

SYLLABUS

Module 1

Basics of Computer, What is DTP, Main components of DTP: Hardware, Software, Printers: Different types of printers, Scanner

Module 2

Introduction to Microsoft Office- MS Word-creating and editing documents- menus, commands, toolbars and icons-formatting documents-creating tables-mail merge.

Module 3

PageMaker: An introduction, basics menus & tools Guides & rulers. Drawing tools. Fills & outlines. Working with- text, paragraphs, tabs & indents, graphics, tables. Importing & exporting story editing & printing. Tips & Shortcut keys.

Module 4

Photoshop: Introduction- the file menu, the tools, drawing lines & shapes. Inserting pictures and shapes, filling colors, text effects, working with layers, filters. Tips and tricks in Photoshop.

REPORT OF THE CERTIFICATE COURSE: DEPT. OF HISTORY

The Department of History has offered the certificate course Archival Studies and Management in 2020-21. The duration of the course is 30 hours. Thirty students were enrolled in the course out of which 26 students have completed it. By offering this course, the Department intended to provide extra learning skills to the students in the areas of preservation, arrangement, reference and recording of archives, etc.



REPORT OF THE CERTIFICATE COURSE: DEPT. OF HISTORY

The Department of History has offered the certificate course DTP in 2020-21. The duration of the course is 30 hours. The number of enrolled students in DTP was 16 and all the enrolled students have completed the course. The intention of this course is to give learning skills to the students in the areas of printing, publishing, etc.





Report of the Certificate Course on Introduction to LaTeX Typesetting

The Department of Mathematics, Kuriakose Elias College, Mannanam started a certificate course on "Introduction to LaTeX Typesetting", from the academic year 2020-21. This year 36 students of III BSc Mathematics joined the course. Due to the COVID-19 pandemic situations the classes were held online from 03-07-2020. An examination of the course was conducted on 30-01-2021. All the students who have registered for the course passed the exam and secured the following grades.

Sl. No.	Name of the Student	Class	Grade
1.	Abdul Rahman M.S	III DC Mathematics	A
2.	Abhila K. A.	III DC Mathematics	C
3.	Abhijith Madhusudhanan	III DC Mathematics	B
4.	Abhijith J	III DC Mathematics	C
5.	Alexshanoj Babu	III DC Mathematics	A
6.	Alex Antony	III DC Mathematics	A
7.	Alpha Alex	III DC Mathematics	A
8.	Anzer K.S	III DC Mathematics	C
9.	Anjali Roy	III DC Mathematics	A
10.	Anju Santhosh	III DC Mathematics	A
11.	Anju Siby	III DC Mathematics	A
12.	Ann Maria Mathew	III DC Mathematics	A
13.	Anthony Xavier	III DC Mathematics	A
14.	Ajuna R.K.	III DC Mathematics	B
15.	Annikumar M.A	III DC Mathematics	A
16.	Aswin Krishna	III DC Mathematics	A
17.	Biyya Binoy	III DC Mathematics	A
18.	Divya George Varghese	III DC Mathematics	B
19.	Hemanth K.J	III DC Mathematics	B
20.	Elina Thomas	III DC Mathematics	A
21.	Kavya Santhosh	III DC Mathematics	A
22.	Lavanya Rajendran	III DC Mathematics	A
23.	Manali M.M	III DC Mathematics	A
24.	Minnu Lukose	III DC Mathematics	A
25.	Naveen Joseph	III DC Mathematics	B
26.	Nayana S Karivelil	III DC Mathematics	A
27.	Naziya Arfaan Ahummed-U-C	III DC Mathematics	B
28.	Nivya James	III DC Mathematics	A
29.	Parvathykrishna M.S	III DC Mathematics	A
30.	Reshma P.J	III DC Mathematics	B
31.	Sandra K.S	III DC Mathematics	B
32.	Sherrin Shaji	III DC Mathematics	B
33.	Sona Anna Francis	III DC Mathematics	A
34.	Sreelakshmi K.S	III DC Mathematics	A
35.	Veena Gopan	III DC Mathematics	A
36.	Vishnu V Nair	III DC Mathematics	A



Stancy
Ms. Stancy V. Sebastian, M.Sc., M. Phil, B.Ed.
Head of the Department


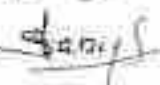

Notice

THERE WILL BE A MEETING OF THE FACULTY MEMBERS OF THE DEPARTMENT OF MATHEMATICS ON 13TH MARCH 2020, (FRIDAY) AT 11:30AM IN THE DEPARTMENT. ALL ARE REQUESTED TO ATTEND THE MEETING.

AGENDA

1. OVERALL RESULT EVALUATION
2. FAREWELL & VALEDICTORY FUNCTION
3. NEW CERTIFICATE COURSES

MEMBERS


1. Dr. SUNNY JOSEPH KALAYATHANKAL 
2. Prof. STANLEY V. SEBASTIAN 
3. Mr. ADY JOSE 

MANNAAN
13-03-2020

SECRETARY
STANLEY V. SEBASTIAN

MEETING STARTED AT 11:30AM ON 13 MAR.

MEMBERS PRESENT

1. Dr. SUNNY JOSEPH 
2. Prof. STANLEY V. SEBASTIAN
3. Mr. ADY JOSE

DECISIONS TAKEN:-) IT IS DECIDED TO CONDUCT A NEW CERTIFICATE COURSES IN LATEX.

- 1) IT IS DECIDED TO CONDUCT FAREWELL PARTY FOR FINAL YEAR STUDENTS & VALEDICTORY PROGRAM TO BE GIVEN TO DR. SUNNY JOSEPH
- 2) RESULTS WERE ANALYSED ON THE BASIS OF GRADE POINT.



FACULTY OF MATHEMATICS

Kuriakose Elias College, Mannanam

Affiliated to Mahatma Gandhi University, Kottayam

Mannanam P. O., Kottayam
Kerala, India - 686 561
Fax: 0481-2597074
Email: kecmaths@gmail.com
Website: www.kecollege.in

Name / Title of the course	: Introduction to LaTeX Typesetting
Course Coordinator	: Mr. Vivek S
Resources/Assets needed	: Computer Lab
Linkages or collaborations needed, if any	: Nil
External Resource persons, if needed	: Nil
Detailed syllabus	:

(Course content shall be given in detail here. Each course is of 10 hours duration. The syllabus can be arranged in three modules. Kindly follow the following format)

Title: Introduction to LaTeX Typesetting	
Objectives: To make a basic knowledge in Mathematical Typesetting using LaTeX	
Module 1	Formatting commands Introduction - Typing ordinary text - Setting margins - Typing mathematical formulas as equations - Including a Matrix - Ordinary Text Aligning - Text within Equations and spacing - Sectioning - Theorem - Footnotes - Page breaks and line breaks - Multi column (10 hours)
Module 2	Symbols Accents, symbols and operators in text and Math mode - Relations - Arrows – Brackets - Trigonometric functions and other functions- Array - Table - List - Header – Fonts - Comments (10 hours)
Module 3	Environments Page settings - Handling graphics - Hyperlinks column –Preparing Slides (10 hours)
References	1. Leslie Lamport, LaTeX: A document preparation system, 2nd Edition, Addison-Wesley, 1994. 2. Fittelbachh Fittelbach, M. Goossens. The LaTeX Companion: 2nd Edition, 2004.
Theory: 40% & Practical: 60%	



FACULTY OF MATHEMATICS

Kuriakose Elias College, Mannanam

Affiliated to Mahatma Gandhi University, Kottayam

Mannanam P. O., Kottayam
Kerala, India - 686 561
Fax: 0481-2597074
Email: kecmaths@gmail.com
Website: www.kecollege.in

List of Students Enrolled for Certificate Course in “Introduction to LaTeX typesetting” Year: 2020-21

Sl. No.	Name of the Student	Class
1.	Abdul Rahman M.S	III DC Mathematics
2.	Abdulla K A	III DC Mathematics
3.	Abhijith Madhusudhanan	III DC Mathematics
4.	Abhijith .U	III DC Mathematics
5.	Aleeshamol Babu	III DC Mathematics
6.	Alex Antony	III DC Mathematics
7.	Alphia Alex	III DC Mathematics
8.	Ameer K.S	III DC Mathematics
9.	Anjali Roy	III DC Mathematics
10.	Anju Santhosh	III DC Mathematics
11.	Anju Siby	III DC Mathematics
12.	Ann Maria Mathew	III DC Mathematics
13.	Antony Xavier	III DC Mathematics
14.	Aparna R K	III DC Mathematics
15.	Arunkumar M A	III DC Mathematics
16.	Aswani Krishna	III DC Mathematics
17.	Biyona Binoy	III DC Mathematics
18.	Divya George Varghese	III DC Mathematics
19.	Hemant K J	III DC Mathematics
20.	Jibina Thomas	III DC Mathematics
21.	Kavya Santhosh	III DC Mathematics
22.	Lavanya Rajendran	III DC Mathematics
23.	Manisha M.M	III DC Mathematics
24.	Minnu Lukose	III DC Mathematics
25.	Naveen Joseph	III DC Mathematics
26.	Nayana S Karivelil	III DC Mathematics
27.	Naziya Arfana Ahammed U C	III DC Mathematics
28.	Nivya James	III DC Mathematics
29.	Parvathykrishna M.S	III DC Mathematics
30.	Reshma P J	III DC Mathematics
31.	Sandra K S	III DC Mathematics
32.	Shermin Shaji	III DC Mathematics
33.	Sona Anna Francis	III DC Mathematics
34.	Sreelakshmi K S	III DC Mathematics
35.	Veena Gopan	III DC Mathematics
36.	Vishnu V Nair	III DC Mathematics

Certificate Course

Attendance Register - 2020

Sl. No.	Name of the student	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
25	Wason of the student																				
001	Abdulla KN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
002	Abinaya U	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
003	Ahan Anthony	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
004	Alex K S	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
005	Angu Eby	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
006	Anthony Xavier	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
007	Arunkumar MA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
008	Biyene Benny	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
009	Dibya George Varghese	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
010	Dibyesh K J	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
011	Divya George Varghese	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
012	Editha K J	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
013	Kanya Sankaraj	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
014	Shibana Shaji	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
015	Vishnu M. Mani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
016	Madul Rahman M.S	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
017	Abinaya Kishor Sudhakar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
018	Abinaya Kishor Sudhakar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
019	Abinaya Kishor Sudhakar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
020	Alphina Alex	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
021	Angeli Roy	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
022	Angela Sambhu	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
023	Anu-Maria Mathew	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
024	Anwarul Karim	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
025	Arifana Thomas	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
026	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
027	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
028	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
029	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
030	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
031	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
032	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
033	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
034	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
035	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
036	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
037	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
038	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
039	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
040	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
041	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
042	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
043	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
044	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
045	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
046	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
047	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
048	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
049	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
050	Aranya Pseudani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

17/10 - Saturday
9:30 - 12:30

18/10 - Saturday
10 am - 1 pm

19/10 - Saturday
9:30 - 12:30

20/10 - Saturday
9:30 - 12:30

21/10 - Saturday
9:30 - 12:30

22/10 - Saturday
9:30 - 12:30

25

No	Nama & No. Rumah	Meninggal	Tanggal															
			1	2	3	4	5	6	7	8	9	10	11	12				
2001	Khatibah RA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2002	Ardyan V	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2003	Ara. Ardif	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2004	Arca A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2005	Arijandry	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2006	Arang Karas	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2007	Ardiansyah A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2008	Syara Ferry	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2009	Triputing Mugi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2010	Aranda LI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2011	Naya Ibrahim	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2012	Ardian Indy	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2013	Arman X Nara	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2014	Ardal Edwan N.S.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2015	Ardi Nidharandharan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2016	Arubani Edo	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2017	Ardi Aca	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2018	Ardi Bay	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2019	Pipa Sembak	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2020	Ara Nida-Rafin	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2021	Arnal Edwan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2022	Arca Sarda	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2023	Arang Fajrihan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2024	Ara X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2025	Arman X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2026	Arca X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2027	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2028	Arca X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2029	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2030	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2031	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2032	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2033	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2034	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2035	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2036	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2037	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2038	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2039	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2040	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2041	Ardian X Ardian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

21/11/20 - Saturday
9:30 - 12:30

21/11/20 - Saturday
9:30 - 12:50

21/11/20 - Saturday
2pm - 4 pm

21/12/20 - Saturday
4:30 - 12:50

21/12/20 - Monday
(Christmas Vacation)
10 - 12 pm

20/1/2021 - Monday
12 - 1 pm

20/1/2021 - Friday
12 - 1 pm



KURIAKOSE ELIAS COLLEGE, MANNANAM

DEPARTMENT OF MATHEMATICS

COURSE CERTIFICATE

This is to certify that Ms. Anju Siby student of III B.Sc. Mathematics has successfully completed the certificate course in **Introduction to LaTeX Typesetting** conducted by the Department of Mathematics, Kuriakose Elias College, Mannanam in the academic year 2020-2021. He/She has been awarded with *A* grade at the examination held on **30-01-2021**.

Mannanam
15-03-2021

Dr. Brigit Paul
Principal

Ms. Stancy V Sebastian
Head of the Department



**Report of the Certificate Course on
MATLAB Programming on Numerical Computations**

The Department of Mathematics, Kuriakose Elias College, Mannanam conducted a certificate course on MATLAB Programming on Numerical Computations, which was started in the year 2019-20. This year 29 students of II BSc Mathematics joined the course. Due to the COVID-19 pandemic situations the classes were held online from 03-07-2020. An examination of the course was conducted on 25-01-2021. All the students who have registered for the course passed the exam and secured the following grades.

Sl. No.	Name of the Student	Class	Grade Secured
1.	Abhijith P S	II DC Mathematics	A
2.	Abhirami, K. S	II DC Mathematics	A
3.	Adithya C V	II DC Mathematics	A
4.	Adithya Rajeevan	II DC Mathematics	A
5.	Aleshay Sankar I M	II DC Mathematics	A
6.	Aksayan Devasia	II DC Mathematics	B
7.	Amrutha K S	II DC Mathematics	A
8.	Anandhu Krishnan	II DC Mathematics	A
9.	Anandhu S	II DC Mathematics	B
10.	Aswathi P S	II DC Mathematics	B
11.	Aziya I S	II DC Mathematics	A
12.	Dain Jim	II DC Mathematics	B
13.	Jihin Jeji	II DC Mathematics	A
14.	Meenakshi B	II DC Mathematics	A
15.	Rajo Johnson	II DC Mathematics	B
16.	Sachu Santhosh	II DC Mathematics	B
17.	Selvin Tom	II DC Mathematics	B
18.	Shone Benny Paraganiel	II DC Mathematics	A
19.	Tibin Mathew	II DC Mathematics	A
20.	Vyshnav G Nair	II DC Mathematics	A
21.	Aronal Das	II DC Mathematics	A
22.	Aronal M A	II DC Mathematics	A
23.	Aswamy S Hari	II DC Mathematics	A
24.	Avany Prasenithkumar	II DC Mathematics	A
25.	Gopika Sunil	II DC Mathematics	A
26.	Karthika J.E.P	II DC Mathematics	B
27.	Karthika Vasanthakumar	II DC Mathematics	A
28.	Merin K.B	II DC Mathematics	B
29.	Salman V S	II DC Mathematics	B

Stancy

Ms. Stancy V Sebastian, M.Sc., M. Phil, B.Ed.
Head of the Department



76
2019-2020 Academic Year
Notice (1)

There will be a meeting of the faculty members of the department of Mathematics on 10-6-2019 (Monday) at 2:30 PM in the dept. All are requested to attend the meeting.

Agenda

1. Discussion about work allotment for the months June to November 2019
2. Proposal to start a certificate course by the dept
3. class change allotment
4. Any other matters

Members

1. Prof. Dr. Sunny Joseph Kalyathankal (1100) ~~1100~~
2. Prof. Sunny V. Sebastian ~~1100~~
3. Mr. Abhy Jose ~~1100~~

Minutes

10-6-2019

Secretary

Sunny V. Sebastian

Minutes of the meeting held on 10-6-2019 at 2:30 PM in the dept.

Members present in the meeting are

1. Dr. Sunny Joseph Kalyathankal (1100) ~~1100~~
2. Prof. Sunny V. Sebastian ~~1100~~
3. Mr. Abhy Jose ~~1100~~

Following decisions were taken

Work Allotment

class change Vth and VIth sem - Sunny V. Sebastian
IIIrd and IVth sem - Dr. Sunny Joseph
Ist and IInd sem - Mr. Abhy Jose

paper Distribution

Vth sem

Analysis - Mr. Abhy Jose

Abstract Algebra and Diff eqns. Stanley V. Subbaraj
Open Course and Environmental Maths Dr Sunny Joseph

ii) Sem 5 core - Diff Calculus Dr Sunny Joseph
Integral Calculus Prof Stanley Subbaraj

iii) Sem 5 Comp - Analytical Geometry & Abstract Algebra
- Stanley Subbaraj

Vectors Calculus Mr Aby Jose

iv) Sem 6 core - Dr Sunny Joseph and Mr Aby Jose

v) Sem 6 Comp

2) It is decided to start a certificate course
in MATLAB for the final year students
from July 2019 onwards

3) It is decided to conduct the 4th International
Conference ICSEIS this year also

4) Timetable for the academic year 2019-20
has been taken for discussion

5) It is ~~was~~ decided to conduct the PTA meeting
for IIIrd and Vth sem students in the month
of July.

The meeting ends at 4 pm

Hannanani
10-6-2019

Secretary
Stanley

DEPARTMENT OF MATHEMATICS

Kuriakose Elias College, Mannanam

Certificate Course in MATLAB Programming on Numerical Computations

Course Objectives

- Understanding the MATLAB environment
- Being able to do simple calculations using MATLAB
- Being able to carry out simple numerical computations and analyses using MATLAB

Outcome:

- Learn basics of MATLAB programming.
- Get introduced to numerical methods for engineering problems.
- Will be able to use MATLAB to solve computational problems.
- Will be able to use MATLAB as a helping aid academically.

SYLLABUS

KEC/MAT001

Module 1:

Introduction to MATLAB Programming :This module will introduce the students to MATLAB programming through a few examples. Students who have used MATLAB are still

recommended to do this module, as it introduces MATLAB in context of how we use it in this course.

- Basics of MATLAB programming.
- Array operations in MATLAB
- Loops and execution control.
- Working with files: Scripts and Functions.
- Plotting and program output.

Module 2:

Approximations and Errors: Taylor's / Maclaurin series expansion of some functions will be used to introduce approximations and errors in computational methods

- Defining errors and precision in numerical methods
- Truncation and round-off errors
- Error propagation, Global and local truncation errors.

Module 3:

Methods of numerical differentiation, trade-off between truncation and round-off errors, error propagation and MATLAB functions for integration will be discussed.

- Numerical Differentiation in single variable
- Numerical differentiation: Higher derivatives
- Differentiation in multiple variables

Module 4:

Methods of numerical integration, trade-off between truncation and round-off errors, error propagation and MATLAB functions for integration will be discussed.

- Newton-Cotes integration formulae.
- Multi-step application of Trapezoidal rule.
- MATLAB functions for integration.



FACULTY OF MATHEMATICS

Kuriakose Elias College, Mannanam

Affiliated to Mahatma Gandhi University, Kottayam

Mannanam P. O., Kottayam
Kerala, India - 686 561
Fax: 0481-2597074
Email: kecmaths@gmail.com
Website: www.kecollege.in

**List of Students Enrolled for Certificate Course in
“MATLAB Programming on Numerical Computations”
Year: 2020-21**

Sl. No.	Name of the Student	Class
1.	Abhijith P S	II DC Mathematics
2.	Abhirami. K. S	II DC Mathematics
3.	Adithya C V	II DC Mathematics
4.	Adithya Rajeevan	II DC Mathematics
5.	Akshay Sankar I M	II DC Mathematics
6.	Akshaya Devasia	II DC Mathematics
7.	Amrutha K S	II DC Mathematics
8.	Anandhu Krishnan	II DC Mathematics
9.	Anandu.S	II DC Mathematics
10.	Aswathi P S	II DC Mathematics
11.	Aziya T S	II DC Mathematics
12.	Dain Jins	II DC Mathematics
13.	Jithin Joji	II DC Mathematics
14.	Meenakshi.B	II DC Mathematics
15.	Rijo Johnson	II DC Mathematics
16.	Sachu Santhosh	II DC Mathematics
17.	Selvin Tom	II DC Mathematics
18.	Shone Benny Parelackal	II DC Mathematics
19.	Tibin Mathew	II DC Mathematics
20.	Vyshnav G Nair	II DC Mathematics
21.	Aromal Das	II DC Mathematics
22.	Aromal M.A.	II DC Mathematics
23.	Ashtamy S Hari	II DC Mathematics
24.	Avany Prasannakumar	II DC Mathematics
25.	Gopika Sunil	II DC Mathematics
26.	Karthika .E .P	II DC Mathematics
27.	Karthika Vasanthakumar	II DC Mathematics
28.	Merin K.B	II DC Mathematics
29.	Salman V S	II DC Mathematics

Certificate Course for "MMLMS"
Attendance Register

Programming On Numerical Computations

2020-2021 Batch

Roll no.	Name of the Student	14/12	15/12	16/12	17/12	18/12	19/12	20/12	21/12	22/12	23/12	24/12	25/12	26/12	27/12	28/12	29/12	30/12
19001	Arvind Das	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
002	Arvind D.A.	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
003	Ashish S. Ravi	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
004	Avinav Prasanna	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
005	Arpit Swati	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
006	Arpit IEP	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
007	Arav K.B	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
008	Saksham S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
1	Shane Ranay	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
2	Aditya P.S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
3	Aditya CV	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
4	Aditya Raghav	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
5	Akshay Shankar L.M	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
6	Ashish Deyan	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
7	Arunitha K.S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
8	Arunitha Karthiyan	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
9	Arunitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
10	Ashwathy P.S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
11	Ashya M.S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
12	Devan Srid	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
13	Arjun Jagan	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
14	Arunitha B	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
15	Raja Jagan	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
16	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
17	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
18	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
19	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
20	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
21	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
22	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
23	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
24	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
25	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
26	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
27	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
28	Saiharitha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab

4/12/20 Saturday
9:30 - 12:30

25/12/20 Saturday
10am to 1:30pm

1/12/20 Saturday
8:30 - 12:30pm

22/12/20 Saturday
9:30 - 12:30

19/12/20 Saturday
9:00 - 12:15pm

Calicut Grama - National Camp

No.	Name of the student	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total	
001	Arunal Das	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
002	Arunal MR	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
003	Aravind S. Mani	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
004	Aravind Peramburath	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
005	Ashik A. A.	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
006	Aswathy CP	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
007	Aswin K B	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
010	Ashwin V.S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
011	Ashwin Benny	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
012	Abhinav PS	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
015	Aditya C.V	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
016	Aditya Professor	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
017	Adarsh Shankar P	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
018	Aditya Dhanu	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
019	Aswathy K.S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
022	Anandha Krishnan	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
021	Anandha S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
025	Anushka P.S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
24	Anushka V.S	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
27	Dan Das	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
28	Jithin Jiji	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
30	Manish PS	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
34	Piya Jithan	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
33	Sadikha Anthoni	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
36	Sahana Jay	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
35	Thirya Mathan	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
37	Vidya Lakshmi	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
38	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
39	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
40	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab

021	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	
022	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
023	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
024	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
025	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
026	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
027	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
028	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
029	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
030	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
031	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
032	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
033	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
034	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
035	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
036	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
037	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
038	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
039	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab
040	Madhukumar	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab	ab

Signature of the head
Dr. N. K. S.

21



KURIAKOSE ELIAS COLLEGE, MANNANAM
DEPARTMENT OF MATHEMATICS

COURSE CERTIFICATE

This is to certify that Ms. Anrutha K S student of II B.Sc. Mathematics has successfully completed the certificate course in *MATLAB Programming on Numerical Computations* conducted by the Department of Mathematics, Kuriakose Elias College, Mannanam in the academic year 2020-2021. He/She has been awarded with *A* grade at the examination held on **25-01-2021**.

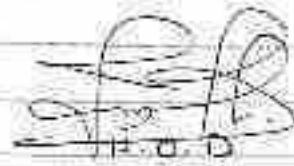
Mannanam
15-03-2021

Dr. Brigit Paul
Principal

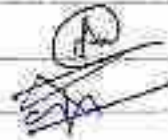
Ms. Stancy V Sebastian
Head of the Department

2020-2021Notice

A meeting of Department of Physics will be held on 04-06-2020 through the online platform Google Meet at 3.30 pm. Please make it convenient to attend the same.


H.O.D.
Dept. of Physics

1. Dr. Mercy Mathews
2. Dr. Jaly Joseph
3. Dr. Feby Jose
4. Ms. Aparna Raj
5. Dr. Rajini Radhakrishnan



Meeting Minutes

The meeting started with a silent prayer. A time-table for conducting online classes were scheduled. Academic planning for the year 2020-2021 were done. It was decided to constitute a department academic committee. Various duties were distributed among the teachers. It was decided to conduct a webinar on the topic of "Research opportunities in Physics". It was decided to conduct certificate course for 2nd & 3rd year UER students.

The following members were present.

1. Dr. Jini Thomas
2. Dr. Mercy Mathews




3. Dr. Jaly Joseph
4. Dr. Feby Jose
5. Ms. Aparna Raj
6. Dr. Rajini Radhakrishnan

JA

A

JA

II

Notice

A meeting with Principal and Vice-Principal will be held on 05-07-2020 at 3:30 pm. Please make it convenient to attend the same.


H.O.D.
Dept. of Physics

1. Dr. Mercy Matthews
2. Dr. Jaly Joseph
3. Dr. Feby Jose
4. Ms. Aparna Raj
5. Dr. Rajini Radhakrishnan

JA

A

JA

Meeting Minutes

General matters of the department were discussed with Principal & Vice-Principal.

Syllabus

Certificate Course: Electrical Equipment Maintenance (Department of Physics)

Syllabus for 2nd year students

Module I (Theory only): 10 hours

General Introduction about House-hold Electrical equipments. Basics of house wiring systems. Overload protection, Electrical safety tips, Branch and feeder circuits, Electrical grounding. Energy and economic efficiency of equipments.

Module II (Theory: Theory :18 hours, Practicals: 4 Hour)

Basic key concepts of Voltage, Current, Capacitance, Resistance, KVA, KWh. Circuit connections, voltage and current relationship in star & delta configuration . 3 phase and 1 phase supply. Familiarity with Energy parameters. Develop circuit and wiring diagram and electrical signage, code specifications to plan wiring layouts, consumption points. Rating and current carrying capacity of wires, cables, fuse, switches, sockets, MCBs, ELCBs and other electrical accessories. Understand layout of main switch, circuit breakers required at main board, Understand drawings, circuit diagrams and electrical code, specifications of the electrical equipment and gadgets. Understand the capacity in kW. Load in Amperes and power consumption in kWH for each appliance.

Advanced topics, For Third year Students

Module I(Theory: 10 hours Practicals: 5hours)

Fundamental Troubleshooting Procedures Inside An Electronic Equipment: Reading Drawings And Diagrams – Block Diagram, Circuit Diagram, Wiring Diagram; Dis-assembly and re-assembly of equipment, Equipment Failures and causes such as poor design, production deficiencies, careless storage and transport, inappropriate operating conditions, Nature of faults, Fault location procedure, Fault finding aids – Service and maintenance manuals and instruction manuals, Test and Measuring instruments, special tools Troubleshooting techniques, Approaching components for tests, Grounding systems in Electronic Equipment, Temperature sensitive Intermittent problems Corrective actions, Situations where repairs should not be attempted

Module II (Theory: 12 hours Practicals: 5 hours)

Connection of equipment and status of tripping device, replacement of damaged switches, MCB, fan- capacitor, regulator, lighting points i.e. holder, choke, starters, water coolers and their pump & motor, Check for working condition of fuses, circuit breakers and all cables for loose connections Adequate precautionary measures while handling electrical system adhering to relevant health and safety standards, Testing of electrical parameters, cables and measurements. Select the proper instrument for suitable measurement.→ Identify and test passive and active electronics components.→ Practice soldering and de-soldering of various types of electrical and electronics→ components. Trouble shoot the faults in the given power supply circuits. Identify and test various mechanical and electrical modules of the given appliances. Identify electronics parts/components/modules of the given appliances.

	Class no	Enrollment no:	Name
1	19080	201901	ABHIRAM V
2	19065	201902	ABHISHEK N
3	19083	201903	ANANDHU P N
4	19066	201904	APARNA ELIZABATH THOMAS
5	19067	201905	ARJUN .R
6	19068	201906	ATHULYA. K.R
7	19069	201907	BRAHMA DATHAN T S
8	19070	201908	CRISIL GEORGE
9	19071	201909	JEENA JOSEPH
10	19072	201910	JITHIN SAJEEV
11	19073	201911	KEVIN KUNJUMON
12	19075	201912	SANDRA JACOB
13	19076	201913	SANDRA RAJ
14	19081	201914	SARANKUMAR S S
15	19079	201915	V A ARAVIND
16	19051	201916	AHIMAL FRANCIS
17	19053	201917	AMRUTHA SUGATHAN
18	19054	201918	DAISON ANTO SEBASTIAN
19	19055	201919	GOWTHAM P AJITH
20	19057	201920	JOEL JOSE
21	19058	201921	JOSEPH PARAVATHEL
22	19059	201922	KRISHNAPRIYA N NAIR
23	19082	201923	MUHAMMED SABITH
24	19060	201924	NEENU THAMPI
25	19062	201925	ROSHIN PAUL
26	19063	201926	SLINTO. P S
27	19064	201927	V S VINAYACHANDRAN NAIR

Sl No	Class No	Enrolment No	Name of Student
1	18052	201801	ACHYUTH KIRAN G.U.
2	18053	201802	AGNES MARIA JACOB
3	18054	201803	AKHIL SEBASTIAN
4	18055	201804	ANJU MARIA SONY
5	18056	201805	ANN MARY JOHN
6	18057	201806	ANNMARIYA SABU
7	18059	201807	ATHIRAMOL P.R.
8	18060	201808	BIJILY JACOB
9	18062	201809	HARIKUMAR K.R.
10	18064	201810	LIYA REJU
11	18065	201811	MEGHANA K ULLAS
12	18066	201812	PARVATHY S.
13	18067	201813	POOJA JAYAN
14	18068	201814	REEMA SIBY
15	18069	201815	SABARINATH T.J.
16	18070	201816	SANDRA BIJU
17	18072	201817	SNEHA SUSAN SHAJU
18	18073	201818	SRUTHY THOMAS
19	18074	201819	TESMY ANTO
20	18077	201820	AKHILA ANIL KUMAR
21	18078	201821	ALEN TOMSON
22	18079	201822	ANAKHA SURESH
23	18080	201823	ANANDU SURESH
24	18081	201824	BUJIN SABU
25	18083	201825	KAVYA RAMESH
26	18084	201826	KRISHNAPRIYA K.S.
27	18085	201827	MINNU SURESH
28	18086	201828	PRATHYUSHA P.V.
29	18087	201829	SANDEEP SURESH
30	18088	201830	THOMASKUTTY M.J.

Hands on Training

2020-2021

Rec'd

Equipment Maintenance

Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32								
1. ACHYUTH KRISHN GU	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB						
2. AGNES MARSA SAIB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB					
3. AKHIL SEBASTIAN	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB				
4. ANSU MARSA SONY	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB			
5. ANN MARY JOHN	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB		
6. ANNABESSA SARU	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB		
7. ASHIRAHIL PU	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB		
8. BEJILY SAIB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
9. HARESHWAR K.R.	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
10. LISA RICE	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
11. NEERANA K ULLAS	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
12. PARVATHI S	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
13. JODHA SAIJAN	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
14. REEMA SIBI	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
15. SABARILATH T.S	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
16. SANDRA ESTE	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
17. SNEHA SUSAN SHAIK	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
18. GEETHA THOMAS	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
19. TEJAS ANTO	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
20. AKHILA ANIL KUNAR	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
21. ALEN THOMSON	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB
22. ANAKHA SURESH	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
23. ANANDU SURESH	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
24. BUSINI SAEU	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
25. KAVYA RAMESH	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
26. KRISHNAPRIYA K.S	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
27. MINITHA SURESH	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	
28. THOMAS KUTTY M.J	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	AB	

Certificate
2020-21

Electrical Equipment Maintenance

Sl. No.	Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	ABHIRAM N	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
2	ABHISHEK N	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
3	ANANDHIL PN	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
4	ANURUPA ELIZABETH P	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
5	ARJUN C	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
6	ASHOKA KR	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
7	BEABHA DATIANI SS	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
8	CRIZIL GEORGE	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
9	TEJNA JOSEPH	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
10	ZITHIN SASEEV	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
11	KEVIN KUNJUMOH	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
12	SANDRA MALOS	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
13	SANDRA RAJ	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
14	SARAN KIMAR SS	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
15	VA ARAVIND	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
16	ARINAL FRANCIS	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
17	ANRUTHA SUGATHAN	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
18	DIVISON ANSO SEBASTIAN	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
19	GOVINDHAR P ADITH	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
20	SOEL JOSE	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
21	JOSEPH PARAVATHIEL	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
22	KRISHNAPRIYA N NAIR	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
23	MUHAMMED SABIR	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
24	MEENU SHAMPI	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
25	ROSHIN PAUL	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
26	SLINTD PS	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
27	V V VINAYAKANORAN	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100

Certificate

This is to certify that Mr/Ms SABARINATH T J
of B.Sc. PHYSICS Course from K.E. COLLEGE,
MANNANAM College with University
Reg.No. 180021039091 participated and successfully completed the certificate course
programme for the event/semester/online course (32 hours) on ELECTRICAL
EQUIPMENT MAINTANANCE
From JUNE 2020 to MARCH 2021 conducted in association with
KURIAKOSE ELIAS college.



DR. THEO PHILIP P. MATHIAS
Associate Professor & Head
Dept. of Physics
Kuriakose Elias College
Mannanam, Kottayam - 686 503

Certified by



Advicecube

Report on Certificate Course-PHYSICS Department (2020-2021)

A certificate course on **Electrical Equipment Maintenance (EEM)** was conducted in the academic year 2020-2021 for second and third year B.Sc Degree students of Physics Department.

The theory, practical experiences and relevant soft skills associated with this course are to be taught and implemented, so that the student demonstrates the following industry oriented COs associated with the above mentioned competency:

- a. Follow safe practices to prevent accidents while using electrical equipment.
- b. Prepare maintenance schedules for electrical equipment.
- c. To provide in-depth knowledge of technological aspects of electronics
- d. To familiarize with current and recent technological developments
- e. To train students in skills related to electronics industry and market.
- f. To create foundation for perfecting practical skills in Electronics
- g. To develop analytical abilities towards real world problems
- h. To help students build-up a progressive and successful career in Electronics

The classes were conducted online every saturday from November 2020 (21-11-2020) and it consists of 28 hour theory classes and two practical sessions(2 hours each) for second year students and 20 hour theory and 10 hour practical classes for third year students. A total of 57 students attended the certificate program. The theory and practical classes were conducted by external resource person. Syllabus of the course is attached.

21-06-2021

MINUTES OF DEPARTMENTAL MEETINGS

21.08.2020
2:30 pm

The meeting of the dept. for the academic year 2020 was held in the dept at 2:30 pm on 21st of August 2020, which was presided over by the H.O.D.

In the meeting, the members objectively analyzed the inauguration programme and FDP. The success of both programmes was unanimously recognized and accepted by each member. Planned for conduct were programmes.

As the management wants both Departments to run independently (self and aided), H.O.D. discuss the matter and it was decided to run work separately. The functioning will be monitored separately by concerned H.O.D.'s.

In the meeting H.O.D. strongly demanded the necessity of formulating strategies for evaluating the academic performance of students consistently and continuous absentees have to be reported. Discussion were also made in providing students with exposure programmes and encourage them to develop skills to train and for public. Thus, planned to conduct an Online Certificate Course on 'Counselling Skills', which will be dealt by H.O.D. as an online ^{on 27-8-20} ~~program~~ ^{program} other students from outside can also participate. Brochure will be made and circulated.

University exam Result was analysed. 5th and 6th position was secured by Valadha and Mythili D respectively. A⁺ → 2, A → 6, B⁺ → 14, B → 4. Failed - 2. 75% passed. Result was better comparing to previous years. ~~Good~~

Dram celebration on August 20th by association

The following decisions were made in meeting.

- 1) More FDP programmes
- 2) Certificate Course on Counselling Skills by H.O.D on 24th - 31st August 2020.
- 3) Conduct programmes by self and aided departments separately.
- 4) Dram celebration of on August 20th
- 5) WPTA for 2nd year UG on August 21st 2020 at 6:30 PM

The meeting concluded at 4:30 p.m.

Members presented in meeting

Fr. Johnson Joseph

Ms. Jesline Maria

Ms. Chinchi Rani





NOTICE


It is proposed to hold a meeting for the staff in the dept. at 3:00 pm on October 3rd 2020.

Agenda

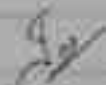
- 1) To arrange Mental Health Day programmes
- 2) To conduct Model Examination
- 3) 3rd Sem Result Analysis
- 4) Certificate Course of life skills development

K. E. College

1st October 2020


Head of Dept

Name and Signature of Members

MS. Jesline Maria 

MS. Chiraku Ravi 

MINUTE OF DEPARTMENTAL MEETING

3rd October 2020

3:00 PM

The meeting was held at dept on 3rd October 3:00 PM, which was presided over by H.O.D. // Rev. Fr. Johnson Joseph.

In the meeting serious discussions were made to make the upcoming World Mental Day Programmes. H.O.D. suggested to have a one week programme on a wide range of mental health issues, association have to take the programmes and an active academic participation in mandatory.

It is planned to arrange ^{class} Model Examinations via Online mode, & for students, as the University dates are approaching. And the instead of attendance asked to conduct a viva for Internal purpose as well as feedback about the studies.

7 3rd sem Result Analysis was done A-18, B-11, C-2, D-2, E-2 withheld-1. A strong need of academic support for students was discussed by faculties, especially for complementary subjects.

It was decided to conduct an online Certificate Course for 1st year from 3rd of October. class will be handled by HOD.

Important Decisions taken

- 1) Mental Health Day observance as a week programme from 10th of October to
- 2) Class Test - For evaluations
- 3) Results have to be eased by conducting extra classes for students
- 4) Online certificate course for 1st year on 31st October
Members present

Fr. Johnson Joseph *[Signature]*
 Ms. Clinche Rani *[Signature]*
 Ms. Josline Maria *[Signature]*

NOTICE

It is proposed to hold a meeting for the Staff in the dept at 2:30 pm on 14th of July 2020

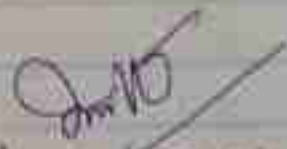
Agenda: 1) Online class evaluation

2) Online practical works and certified course Psychology in everyday life.


3) NAAC criteria wise allocations


4) Any relevant matter to be discussed by Head of the dept.

K.E College
13th July 2020


Head of Dept.

Name and Signature of Members

Ms. Jesline Maria 

Ms. Chinchu Rani 

MINUTES OF DEPARTMENTAL MEETING

14/07/2020
2:30 pm

The meeting of the department for the Academic year was held in the department at 2:30 pm which was presided over by Rev Fr. Johnson Joseph the HOD.

For the meeting HOD, allocated criteria to the faculties

I - Fr. Johnson Joseph

II - Ms. Jeslin Maria

III - Ms. Chinchu Rani

IV - Fr. Johnson Joseph

V - Ms. Jeslin Maria

VI - Ms. Chinchu Rani

VII - Fr. Johnson Joseph

The faculties are asked to start work immediately and each criteria will be sole responsible by concerned faculties.

Online mode classes and practical works need to be run effectively. So teachers are asked to meet the class at least once in a week via online mode and ask for doubt clearance as well as create a rapport between each others. This can reduce the stress and strain faced by the students, as well as in mentoring sessions need to be done. Certificate course of food psychology ^{via online mode} should be start via online mode on 15th of the month. Classes will be handled by Ms. Neha.

Following decisions were taken:

- 1) Criterionwise file updation need to be done by each faculties on time.
- 2) Rapport building has to be done by class teachers.
- 3) Online Individual Mentoring have to be done.
- 4) Certificate course - ^{psychology in everyday life -} Ind-differences ^{to be started on} 15th of the month
Meeting concluded at 6:30 PM

Members present:

Fr. Johnson Joseph
 Ms. Ineline Maria
 Ms. Chinthe Rani

[Handwritten signatures]

DEPARTMENT OF PSYCHOLOGY

CERTIFICATE COURSE

COURSE NAME: PSYCHOLOGY IN EVERY DAY LIFE

Course code:PSYPEL01

30 HOURS

MODULE 1: GENERAL PSYCHOLOGY

(5 hrs)

UNIT 1. Concepts of general psychology applied in day today life

UNIT 2. Baseline assessment-based on learning theory

UNIT 3: Personality types-Mature Personality

UNIT4.Motivation theories in workplace

UNIT54: Application of Attention and perception theories –Stroop effect-selective attention theories

MODULE 2: HEALTH PSYCHOLOGY

(10 HRS)

UNIT 1. Define, need and models in health psychology

Unit 2. Stress and coping-what makes events stressful-dimensions of stressful events &management of stress

Unit 3: Pain management-significance of pain-pain and personality-pain controlling techniques

Unit4.Health behaviour-changing health habits-health –belief model, theory of planned behaviour

Unit5: Health enhancing behaviours-stages of behaviour change,exercise,accident prevention, weight control

Unit 6: Psychological issues in advancing illness-ross five theory, stage theory

Unit 7: Psychoneuroimmunology-define and explain the various diseases

Unit 8-AIDS

Unit:9-Cancer

Unit: 10-Chronic illness-Hypertension, Diabetes

MODULE 3: SOCIAL PSYCHOLOGY

(5hrs)

Unit 1. Introduction to the applied social psychology

Unit 2. Prejudice-human right violation

Unit 3: Altruism

Unit4.Social influence-classical experiments and application of compliance techniques

Unit 5: Mob behaviour-definition, crowdmentality, types of crowds, theories of crowd mentality, pack mentality in humans

MODULE 4: ADOLESCENT PSYCHOLOGY

(10 hrs)

Unit 1. Introduction to the adolescent psychology –adolescence-puberty changes-growth spurt

Unit 2. Socio-emotional development-emotional pattern-social maturity

Unit 3: Cognitive-moral development-Piaget and Kohlberg

Unit4.Identity development-Erickson and Marcia theory

Unit5: Family and peer relationship-parents, sibling,step-relatives, grandparents

Unit 6: Risk behaviour in adolescence-adventure, behaviouraladdictions, substance use

Unit 7: Sex roles in adolescence-sex role and effects of sex role typing

Unit 8: Adolescent self-concept and adolescent maladjustment

Unit 9: Personality changes in adolescence-consequences of attempts to improve personality

Unit 10: Hazards of adolescents-physical and psychological

References

1. Baron, R.A. (2004). Psychology, 5th ed. New Delhi: Pearson Education
2. Baron, R.A. & Byrne, D. (1997). Social Psychology, 7th ed. New Delhi: Pearson Education.
3. Misra, G. (1990). Applied Social Psychology in India. New Delhi: sage Publications.
4. Myers, D.G. (1990). Social Psychology, 3rd ed. New York: McGraw Hill Inc.
5. Coon, D. (1983). Introduction to psychology: Exploration and application. New York: West Publishing Co.
6. Weiten, W. (2002). Psychology: Themes and variations, 5th ed. New York: Brooks/Cole Publishing Co.
7. Berk, L.E. (2006). Child development (7th Ed.) Pearson Education Inc.
8. Hurlock, E.B (2005) Child Development; Tata McGraw Hill Publishing Co.
9. John W. Santrock,; A topical approach to Life-span Development'3 rded
- 10.Sarafino, E. P. (1999). Health Psychology. John Wiley & Sons Inc.
- 11.Shelley, E. T. (1986). Health Psychology. New York: Random House.

PSYLF01LIFE SKILL DEVELOPMENT

Objectives:

- _ To develop abilities for adaptive and positive behaviour, that enables individualsto deal effectively with the demands and challenges of everyday life.
- _ To form the foundation of life skills education for the promotion of mental wellbeing, and healthy interaction and behaviour.
- _ To enable students to translate knowledge, attitudes and values into actual abilities – ie., what to do and how to do it.
- _ To contribute to students' perception of self efficacy, self confidence and self esteem.

Module 1: Life Skills

What is a life skill? Concept of Life styles, Communication and action skills. Verbalcommunication skills, vocal communication skills, body language- traits and attitudes,mind skills, rules skills, perception skills, self talk skills, visual images skills, explanationskills, expectation skills, realistic goals skills, time management skills, Self awareness

Activity1: Assessing own communication skills

Activity 2: Assessing own body language

Module 2: Presentation skills

Planning, structuring and delivering a presentation, effective use of language and audiovisual aids, developing delivery skills, communication skills, managing performanceanxiety, relaxation techniques, Interviews and Group discussions.

Activity 1: Preparing a systematic presentation

Activity 2: Assessing the delivery skills

Activity 3: Using mind skills to manage presenting material anxiety

Module 3: Relationship skills

Relationship skills, skills for listening and showing understanding, skills for choosing and starting a relationship, skills for managing shyness, skills for developing intimacy,

assertiveness skills, skills for anger management, coping with emotions and stress, attitude formation, leadership skills.

Activity 1: Listening and understanding skills

Activity 2: Relationship skills

Activity 3: Building a friend

Module 4: Critical thinking skills

Critical thinking, restraining emotions, Creative thinking- stages, nature, barriers and strategies to improve creativity, looking at things differently, analyzing information, asking questions, solving problems, distinguishing facts from opinion, seeking truth in arguments and persuasion, Decision making, Problem solving- steps, strategies, and factors affecting problem solving, and creative thinking skills.

Activity 1: Make a plan for critical thinking

Activity 2: Conflict management

References

- Jones, R.N (2007) Life Coaching Skills- How to develop skilled clients. New Delhi, Sage Publications.
- Lewis, H (2000) Body Language- a guide to professionals. New Delhi, Response books.
- Kaul, A (2005) The effective presentation- Talk your way to success. New Delhi, Response Books.
- Lata, P. & Kumar, S. (2007) Communicate or Collapse. New Delhi, Prentice Hall India Pvt Limited
- Mishra, B.K (2008) Psychology- The study of Human Behaviour. New Delhi, Prentice Hall India Ltd.

- Sherfield,R.M., Montgomery,R.J., and Moody,P.G. (2009) Developing Soft Skills- Fourth edition. New Delhi, Paerson Education.
- Shephard,K (2005) Presenting at conferances, seminars and meetings. New Delhi,Response Books
- Sanghi,S (2007) Towards a personal excellence – Psychometric tests and selfimprovement techniques for managers. New Delhi, response Books.
- North House,P.G (2007) Leadership- Theory and Practice. New Delhi, Sage Publications.
- Caroselli,M. (2004) Quick Wits. New Delhi, Ane Books.
- The Training House. (2004) Games and simulations. New Delhi, Ane Books.

COUNSELLING MICRO SKILLS PSYCM01

OBJECTIVES: This paper aims at introducing the students to an overview of counseling; special emphasis is laid on learning micro counselling skills. The students are also introduced to ethical issues in counselling.

LEARNING OUTCOMES

The students would have a comprehensive Idea of the significance of the two major skills underlying the process of counselling.

UNIT I MICRO SKILLS AND MACRO SKILLS

Macro skills of Focussing and Confrontation Types of focussing- Individual focussing, problem focussing, family focussing, interview focussing, cultural focusing, environmental/ context focussing

Macro skill of Reflection of meaning, self-disclosure and feedback Reflection of meaning- Encouraging the client to find new ways of examining their lives. Indepth listening for deepen issues and visions of the present, past and future. Interpretation/ Reframing- Supplying clients with new perspectives, ideas and words so they can use new ways of thinking, feeling and ultimately behaving differently. Self-disclosure- Staring own related past and personal observation. Feedback also helps in reorienting the clients

UNIT II MICRO SKILLS

Attending Skills 3 Vs and 1b 3- Visuals, Vocals and Verbal Tracking 1- Body language-

Empathy- Art of moving around freely into client's psychological world as if the world were your own, without ever using the 'as if' quality of the experience. Listening- Active Empathy Questioning- Open and closed questions Open questions elicit more meaningful responses by encouraging the clients to talk at greater length and the client has the power to choose the content and direction of the session. Closed questions are used when the counsellor needs to obtain very specific concrete information and get all facts straight. Clients Observation- It allows to identify discrepancy/ congruence in communication.

UNIT III ENCOURAGING, PARAPHRASING AND SUMMARIZING

Encouraging- - Fully attending to the client - Exploring feelings and thoughts - Minimal non-verbal responses - Minimal verbal responses - Brief invitation responses Paraphrasing The counsellor mirrors back to the client non-judgementally, an accurate understanding of what has been communicated by the client. Summarizing The counsellor puts together the key themes, feelings and issues filtering out the irrelevant part which initially may have appeared overwhelmingly. The counsellor attends to both verbal and non-verbal comments. Reflection Reflection of feelings can promote the development of accurate empathy and emotional security

REFERENCES

Corey, J. (2019). Theory and Practice of counselling and Psychotherapy. Amazon. Beck, K. and Kutzer, J. (2018). Teaching Counselling microskills to audiology students. Recommendation from professional counselling Educatory seminars in Hearing, 39 (1):91- 106. Joubert, S. (2015). Daily life skills big book, google. Books.

Kuriakose Elias College-Mannanam

Department of Psychology

Certificate Course:Psychology in Everyday Life

Course year:2020-21

Sl.No	Register Number	Name of the student	Remarks
1	180021048291	ADITHYAN V RAJ	
2	180021048292	ALEENA SHAJI	
3	180021048293	AMMU JOE THOMAS	
4	180021048294	ANAKHA ASHOKAN	
5	180021048295	ANANTHALAKSHMI K S	
6	180021048296	ANJIMA JOSEPH	
7	180021048297	ANJU SOMAN	
8	180021048298	ANNA ISABELL JIJO	
9	180021048299	ANNIE OOMMEN	
10	180021048300	ARUN JOSE	
11	180021048301	ARYA MURALIDHARAN	
12	180021048302	ARYA. P.N	
13	180021048303	ASWATHY S	
14	180021048304	CAROL S DRAVID	
15	180021048305	CHANDANA G	
16	180021048306	DEVIKA BALAKRISHNAN	
17	180021048307	FATHIMATHU SUHRA	
18	180021048308	GOPIKA PRASANNAN	
19	180021048309	HARSHA ELMA JOSEPH	
20	180021048310	HEERA JOSEPH	
21	180021048311	HELEN MARY VARGHESE	
22	180021048312	IRENE MARIAM CHERIAN	
23	180021048313	JAYALAKSHMI R J	
24	180021048314	JESNA GEORGE	
25	180021048315	JISHNU PRADEEP	
26	180021048316	JITHU MATHEW	
27	180021048317	KAVYA P S	
28	180021048318	LAYA JOLLY	
29	180021048319	LIZ SIBY MUKKADAN	
30	180021048320	MALAVIKA JAYAN	
31	180021048321	MARIAMMA CHACKO	
32	180021048322	MARIYA JOSEPH	
33	180021048323	NEEVLIN MERRY THOMAS	
34	180021048324	PARVATHY V KUMAR	
35	180021048325	PATRIC REJI	
36	180021048326	RAINA ROSE BENNY	
37	180021048327	SHALU M. BABU	
38	180021048328	SHILPAMOL.C.J.	
39	180021048329	SNEHA PHILIP	
40	180021048330	UNNIMAYA V.J	
41	180021048964	ABHIRAMI NARAYANAN	
42	180021048965	ALAN JOHN GEORGE	

43	180021048966	ALEX MATHEW	
44	180021048967	ALKA ASHOK	
45	180021048968	ANNIE MARIAM	
46	180021048969	ANTO SHERGIN	
47	180021048970	APARNA JOSEPH	
48	180021048971	APARNA ROSE	
49	180021048972	ARDRA REGHU	
50	180021048974	ASSIF HASSAN	
51	180021048975	BISMI GEORGE	
52	180021048976	CHRISTEEN JAMES	
53	180021048977	GOKUL GOPAKUMAR	
54	180021048978	IRINE GRACE ROBIN	
55	180021048979	JANET MARIYAM THOMAS	
56	180021048980	JUANA RACHEL BOBY	
57	180021048981	KAJOL MARY POULOSE	
58	180021048982	LEENAMOL LALU	
59	180021048983	MELISSA MARIA JOHN	
60	180021048984	MERILYN ANNIE THOMAS	
61	180021048985	NAVYA B MURALI	
62	180021048986	NEENU PAUL	
63	180021048987	RIYA THOMAS	
64	180021048988	ROMEO ARNOLD	
65	180021048989	SANDRA MERIN SANTHOSH	
66	180021048990	SANIKA S	
67	180021048991	SANTHI KRISHNA K S	
68	180021048992	SHARON MARIA BEN	
69	180021048993	SHERYMOL	
70	180021048994	SMRITI ROSILY	
71	180021048995	SNEHA JOHN	
72	180021048996	SNEHA JOHNSON	
73	180021048997	TESSY PAPPACHAN	
74	180021048998	TREASA V RAPHAEL	
75	180021048999	WILNA M WILSON	
76	180021048835	SNEHA MARIA SUNNY	
77	180021048836	SREEPARVATHY J	

Kuriakose Elias College-Mannanam
Department of Psychology
Certificate Course:LIFE SKILLS DEVELOPMENT
Course year:2020-21

1	ABEL SHIBU
2	AGNUES ANTONY
3	AKSHAYA THERES GEORGE
4	ALEENA R GOPAN
5	ALVIN PETER SABU
6	AMAL SUNNY
7	ANJIMA UDAYAN
8	ANOOSHA RAJ

9	ANUSREE
10	APARNA S SHAJI
11	ARCHANA N S
12	ATHULYA ROBINS
13	BADRA K
14	BEN JOSE
15	BHADRAPRIYA T.N
16	BINCE BINU
17	CHRISTINA ROSE GEORGE
18	DHANYA SIVAN
19	DIVYA PRASANAN
20	GLORIYA GRACY BABU
21	HAFEEZA B.
22	HINA NASRI K P
23	HRIDHYA UNNI
24	JESMI ANN SAJAN
25	JISSA JOJI
26	KAVYA VINOD
27	KEVIN CHACKO
28	MALAVIKA S
29	MARIA GEORGE
30	MARIA SEBASTIAN
31	NEHA PRAKASH
32	NIKITHA SANTHOSH
33	NIMISHA VINOD
34	PINKY JAMES
35	R SANDEEP
36	RIDHIKA WILSON
37	SALU MATHEW
38	SANJANA MARTIN
39	SARA MARIA BOSCO
40	SHARON TREASA
41	SREELAL THAMPI
42	TUTTU MARIA VARGHESE (SR.

1	180021048293	AMMU JOE THOMAS
2	180021048295	ANANTHALAKSHMI K S
3	180021048297	ANJU SOMAN
4	180021048298	ANNA ISABELL JIJO
5	180021048299	ANNIE OOMMEN
6	180021048303	ASWATHY S
7	180021048307	FATHIMATHU SUHRA
8	180021048303	HELEN MARY VARGHESE
9	180021048312	IRENE MARIAM CHERIAN
10	180021048313	JAYALAKSHMI R J
11	180021048317	KAVYA P S

12	180021048307	JISHNU PRADEEP
13	180021048303	JITHU MATHEW
14	180021048300	ARUN JOSE
15	180021048318	LAYA JOLLY
16	180021048321	MARIAMMA CHACKO
17	180021048314	JESNA GEORGE
18	180021048997	SHALU M. BABU
19	180021048998	SNEHA PHILIP
20	180021048999	MEENU MARIA JOSEPH
21	180021048835	ASHLY MARIAM PUNNOOSE
22	180021048989	JEREENA MARIA THOMAS
23	180021048990	MARIA JAMES
24	180021048991	NIMISHA J PHILIP

01	Amma Joe Thomas	A A A A A A A A A A
02	Aravindan Lakshmi S.	A A A A A A A A A A
03	Aravind Suresh	A A A A A A A A A A
04	Arintha Michael	A A A A A A A A A A
05	Arintha Dennis	A A A A A A A A A A
06	Arintha S.	A A A A A A A A A A
07	Arintha Suresh	A A A A A A A A A A
08	Arintha Suresh	A A A A A A A A A A
09	Arintha Suresh	A A A A A A A A A A
10	Arintha Suresh	A A A A A A A A A A
11	Arintha Suresh	A A A A A A A A A A
12	Arintha Suresh	A A A A A A A A A A
13	Arintha Suresh	A A A A A A A A A A
14	Arintha Suresh	A A A A A A A A A A
15	Arintha Suresh	A A A A A A A A A A
16	Arintha Suresh	A A A A A A A A A A
17	Arintha Suresh	A A A A A A A A A A
18	Arintha Suresh	A A A A A A A A A A
19	Arintha Suresh	A A A A A A A A A A
20	Arintha Suresh	A A A A A A A A A A
21	Arintha Suresh	A A A A A A A A A A
22	Arintha Suresh	A A A A A A A A A A
23	Arintha Suresh	A A A A A A A A A A
24	Arintha Suresh	A A A A A A A A A A

01	Arintha Suresh	A A A A A A A A A A
02	Arintha Suresh	A A A A A A A A A A
03	Arintha Suresh	A A A A A A A A A A
04	Arintha Suresh	A A A A A A A A A A
05	Arintha Suresh	A A A A A A A A A A
06	Arintha Suresh	A A A A A A A A A A
07	Arintha Suresh	A A A A A A A A A A
08	Arintha Suresh	A A A A A A A A A A
09	Arintha Suresh	A A A A A A A A A A
10	Arintha Suresh	A A A A A A A A A A
11	Arintha Suresh	A A A A A A A A A A
12	Arintha Suresh	A A A A A A A A A A
13	Arintha Suresh	A A A A A A A A A A
14	Arintha Suresh	A A A A A A A A A A
15	Arintha Suresh	A A A A A A A A A A
16	Arintha Suresh	A A A A A A A A A A
17	Arintha Suresh	A A A A A A A A A A
18	Arintha Suresh	A A A A A A A A A A
19	Arintha Suresh	A A A A A A A A A A
20	Arintha Suresh	A A A A A A A A A A
21	Arintha Suresh	A A A A A A A A A A
22	Arintha Suresh	A A A A A A A A A A
23	Arintha Suresh	A A A A A A A A A A
24	Arintha Suresh	A A A A A A A A A A

[Handwritten Signature]





DEPARTMENT OF PSYCHOLOGY
KURIAKOSE ELIAS COLLEGE
MANNANAM, KOTTAYAM, KERALA

Certificate Of Participation



This Certificate is awarded to

Anna Isabell Jijo

for successfully completing the Online Certificate Course

Counselling Micro Skills

From 25/08/2020 to 16/09/2020

HOD

Fr. Johnson Joseph CST



Principal

Dr. Brigit Paul



DEPARTMENT OF PSYCHOLOGY
KURIAKOSE ELIAS COLLEGE MANNANAM, KERALA

CERTIFICATE

This certificate is awarded to
..... for having suc-
*cessfully completed **six months certificate course on Life Skills Development** conducted*
*fromto..... at **Kuriakose Elias College Mannanam,***
Kottayam.

He/She obtained Grade.

Grade S	= > 95%
Grade A+	= > 90 < 90
Grade A	= > 80 < 90
Grade B+	= > 70 < 80
Grade B	= > 60 < 50
Grade C	= > 50 < 40
Grade D	= > 40 Failed

Mannanam
Date:

Office Seal

Course Director

Principal

20/10/2020

1. संज्ञा

2. संज्ञा

3. संज्ञा

4. संज्ञा

5. संज्ञा

6. संज्ञा

7. संज्ञा

8. संज्ञा

9. संज्ञा

10. संज्ञा

11. संज्ञा

12. संज्ञा

13. संज्ञा

14. संज्ञा

15. संज्ञा

16. संज्ञा

17. संज्ञा

18. संज्ञा

19. संज्ञा

20. संज्ञा

21. संज्ञा

22. संज्ञा

23. संज्ञा

24. संज्ञा

25. संज्ञा

26. संज्ञा

27. संज्ञा

28. संज्ञा

29. संज्ञा

30. संज्ञा

31. संज्ञा

32. संज्ञा

33. संज्ञा

34. संज्ञा

35. संज्ञा

Handwritten notes in Hindi, including a list of 35 items under the heading 'संज्ञा' (Nouns). The text is written in blue ink on lined paper and includes various examples and definitions.

Handwritten signature



Handwritten initials or mark at the bottom right of the page.

2020-2021

Sl. No.	NAME OF THE STUDENT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
19	SHARON MANI MOOL	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
20	SHREYANI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
21	SHREYA BIRAJ	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
22	SHREYA BIRAJ	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
23	SWETHA JENSON	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
24	JESSY PAPPACHAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25	SHREYA VATHAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
26	WILLYA WILSON	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
27	SNEHA MARIA ANNY	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
28	SREE PARVATHY V	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

**KURIAKOSE ELIAS COLLEGE
DEPT. OF PSYCHOLOGY**

MANDANAM, KOTTAYAM, KERALA

INAAC Reaccredited college affiliated to Mahatma Gandhi University Kottayam Kerala



CERTIFICATE OF ACHIEVEMENT

This is to certify that Mr. ADITHYAN V. RAJ has successfully completed the certificate course in "Psychology in Everyday Life" during the period of 1st June 2020 to 20th December 2020 and obtained A Grade.

Principal

*Head of the department
Psychology*

Course coordinator

REPORT OF THE CERTIFICATE COURSE PSYCHOLOGY IN EVERYDAY LIFE (2020-2021)

The department of Psychology, K.E. College Mannanam conducted three certificate courses during the 2020-2021 academic year. Since they are conducted during Covid 19 pandemic lock downtime both online and offline modes of conduct were adopted.

The certificate course on Psychology in Everyday life was conducted by the department. The duration of the certificate course was 30 days. Out of this 17 classes were online mode. There were 78 students attended the course. Around 61 students had more than 90 percentage attendance. The main objective of the course was to strengthen the basic foundation of psychological theories and practices. The course coordinator of the programme was Mrs. Karthika Elizabeth. Both internal and external assessments were conducted and those participants who were successfully completed were given a certificate.

Course coordinator

Mrs. Karthika Elizabeth



Mannanam

20/06/2021



DR. JOSEPH J. JOSEPH
HEAD OF DEPARTMENT
DEPARTMENT OF PSYCHOLOGY
K.E. COLLEGE
MANNANAM

REPORT OF THE CERTIFICATE COURSE
LIFE SKILLS DEVELOPMENT (2020-2021)

The department of Psychology, K.E. College Mannanam conducted three certificate courses during the 2020-2021 academic year. Since they are conducted during Covid 19 pandemic lock downtime both online and offline modes of conduct were adopted.

The certificate course on Life Skills Development was conducted by the department. The duration of the certificate course was 30 days. Out of this 12 classes were online mode. There were 42 students attended the course. All the students had more than 90 percentage attendance. The main objective of the course was to provide basic theoretical understanding of life skills development and to enhance the various cognitive, inter personal and communication skills of the students. The course coordinator of the programme was Mrs. Chinchu rani Vincent. Both internal and external assessments were conducted and those participants who were successfully completed were given a certificate.

Course coordinator

Mrs. Chinchu Rani Vincent



Mannanam

20/06/2021



PSYCHOLOGY DEPARTMENT
K.E. COLLEGE
MANNANAM
KANNUR DISTRICT
KERALA
688 501

REPORT OF THE CERTIFICATE COURSE
COUNSELLING MICRO SKILLS (2020-2021)

The department of Psychology, K.E. College Mannanam conducted three certificate courses during the 2020-2021 academic year. Since they are conducted during Covid 19 pandemic lock downtime both online and offline modes of conduct were adopted.

The certificate course on Counselling Micro Skills was conducted by the department. The duration of the certificate course was 30 days. Out of this 20 classes were online mode. There were 24 students who attended the course. All the students had more than 90 percent attendance. The main objective of the course was to strengthen the basic foundation of the counseling process and also to enhance the nonverbal and listening skills of psychology students. The course coordinator of the program was Fr. Johnson Joseph. Both internal and external assessments were conducted and those participants who were successfully completed were given a certificate.



Course coordinator

Fr. Johnson Joseph

FR. JOHNSON JOSEPH
ASSISTANT PRINCIPAL
DEPT. OF PSYCHOLOGY
K. E. COLLEGE
MANNANAM, P.O. MANNANAM
KERALA-686 504

Mannanam

20/06/2021



Notice

There will be a meeting of the faculty members at 1-30 p.m. in the department. All are requested to attend the same.

18-02-21

HOD

Agenda:

- Model exam and study leave of 3rd sem PG
- Document updation of departmental files
- Regarding Certificate course

Dr. Smitha S. (HOD)

Dr. Sudha E.S.

Dr. Jabin Varghese P.

Dr. Dhanya P. Joseph

Ms. Tijo Mathew

Smitha

Sudha

Jabin

Dhanya

Tijo

19-02-21

Meeting started at 1.30 pm. The teachers
presented in the meeting are

Dr. Smetha S.

Dr. Sivalhu E.S

~~Dr.~~ John Varghese P.

Dr. Dhunaya P. Joseph

Ms. Tijo Matthews.

Smetha
Sivalhu
John
Dhunaya
Tijo

Decisions taken:

- Decided to conduct model exams for 3rd sem PG from 2nd March onwards and decided to grant study leave for one week.
- Decided to update all the files for ABA.
- Decided to start certificate course in March-21 and Ms. Tijo Matthews designated as the resource person.

Notice

There will be a meeting of the department academic committee on 27/2/2021 at 10:30 am in the dept-staff room. All are requested to attend the same.

Maintenance

26/2/2021.

Agenda

- * Design and certification of certificate course
- * Evaluation of PSO and IO
- * Efforts to improve internship and placement opportunities.
- * Scope of academic improvement.

minutes of the meeting held on 27/02/2021
 The meeting of the dept. academic committee started at 10:30 am on 27/2/2021 in the dept. staff room. The following members were present.

- 1) Dr. Smitha S
- 2) Dr. Sindhu E S
- 3) Lt. Jobin Varkey P
- 4) Dr. Dhanya P Joseph
- 5) Mr. Tijo Mathews
- 6) Dr. Manu Maniam Thomas
- 7) Mr. Shinto Riju

(Handwritten signatures and initials corresponding to the list above)

The following decisions were taken.

- * Amended the syllabus of certificate course.
- * Evaluated PSO and LO.
- * With the help of college placement cell and placed alumni of the dept, committee decided to improve the placement opportunities.
- * It is decided to conduct peer teaching and remedial coaching for the weaker students.

REPORT OF CERTIFICATE COURSE-2020-21

DEPARTMENT OF STATISTICS

The Department of Statistics is conducting a Certificate programme on “R Programming” All students of I M.Sc Statistics were enrolled to the course. On 27th February 2021 a staff meeting was conducted. One of the agenda was the course structure of Certificate course. All the faculty members and two external members were attended the meeting. It was decided to start the course on 6th March 2021 and the syllabus for 30 hours was formulated during the meeting. Mr. Tijo Mathews is the resource person.

Outcome:

- Understand the concepts of R software.
- Enable to carry out data analysis using R software.

Syllabus

Certificate course on R software

Unit I: Introduction to R

R free software, open software, comparison with other statistical soft wares, advantages and disadvantages.

Unit II: Intermediate R

Some advanced functions in R, for loop, if else, while loop, creating functions in R etc.

Unit III: Introduction to Tidyverse

Tidyverse, packages in R, ggplot, statistical function in R

Unit IV: Data manipulation with dplyr

Data manipulations operations: applying filter, sorting data etc., dplyr functions

Unit V: Joining Data with dplyr

Joining tables, left and right joins, full, semi and anti joins.

Unit VI: Introduction to Data visualization-ggplot 2

Declare data, select graph type and adding a mapping.

Attendance-Certificate programme on “R Programming”

Department of Statistics

Class no	Name	3/6/2021	3/13/2021	3/20/2021
		9.30am-12.30 pm	9.30am-12.30 pm	9.30am-12.30 pm
401	ANJU GEORGE	X	X	X
402	ARAVIND K JAYAN	X	X	X
403	BLESSY JOHNSON	X	X	X
404	NIBIN BENNY	X	X	X
405	NIMISHA SOMAN	X	X	X
406	RAJ PRIYA P. V.	X	X	X
407	RINI VARGHESE	X	X	X
408	ROSE TRESA GEORGE	X	X	X
409	ROSHNI SHINE	X	X	X
410	SHANN ANN JIMMY	X	X	X
411	SHILPA GEORGE	X	X	X
412	SONA PHILIP	X	X	X
413	SONA STEPHEN	X	X	X
414	SONU JOSEPH	X	X	X
415	VISHNUPRIYA BIJU	X	X	X

DEPARTMENT OF STATISTICS

DEPARTMENT OF STATISTICS
KURIAKOSE ELIAS COLLEGE, MANNANAM

Certificate of Participation

CERTIFICATE COURSE

CERTIFICATE COURSE

*This is to certify that Ms. Anju George, Department of Statistics has completed certificate course on “**R- Programming**” of 30 hour duration conducted by Department of Statistics during 2020-21 .*

Certificate Issued on

Certificate Issued on 20²⁰ th

May 2021 **May 2021**



Smitha

Brigit Paul

Tijo



Dr. Brigit Paul
Principal
Dr. Smitha S HOD
Statistics
Mr. Tijo Mathews
Course Coordinator

NOTICE

Department staff meeting together with board of trustees will be held on Monday, August 11, 1964, at 10:00 a.m.

Agenda: Consideration of certificate of incorporation for the proposed new high school related facilities

Agenda

MINUTES

Meeting began at 8:00 a.m. with complimentary of the minutes and Department Director's Committee report was presented. Minutes and General Resolutions were discussed and finalized.

There were no other business items.

It was decided to complete at least the three portions of the certificate of incorporation for the proposed high school related facilities through which the new high school will be established. The new high school was selected as the source of funds for the year 2000-01.

In Charge

AGENDA
Department Academic Committee will
discuss through presentation on
24th November 2017 Tuesday at 10:30 am

Agenda: Submission of H201 College
course on food Processing and
Technology and other related work

By: Georgy

MINUTES

The meeting began at 10:30 am
through prayer and concluded at
1:30 pm. All the academic committee
members were present.

DEAR DECISIONS

1. Approval of food processing and Technology
(H201) into final year.
2. See H201 1. And Program, at change
College benchmark was assigned to
deal with the theory as well as Practicals.

By: Georgy

KURIAKOSE ELIAS COLLEGE, MANNANAM

**Certificate Course
In
Ornamental Fish Breeding**

Sr. No.	Heading	Particulars
1	Title of the Course	Certificate Course in Ornamental Fish Breeding
2	No. of Years/Semesters	Six month (one Terms)
3	Level	Certificate
4	Pattern	Semester
5	To be implemented from the Academic Year	From Academic Year 2020-21

CONTENT

1. Objectives of the Course

2. Tables of Courses, Topics, credits and workload

3. Theory syllabus for certificate course in Ornamental Fish Breeding

4. Practical syllabus for certificate course in Ornamental Fish Breeding

5. References.

Introduction

India has the potential to earn about US \$ 5 billion as foreign exchange by way of export of ornamental fishes. India's domestic trade in this area is growing at the rate of 20% annually and demand at domestic level is higher than supply. The Government of India has also identified this sector as one of the thrust area for development and providing employment to the rural poor as well as unemployed youth. In addition to that, earning potential of this sector has hardly been understood and the same is not being exploited due to lack of skilled human resources who can be self-employed as well as can play a key role for disseminating the technology of ornamental fishery as an earning tool to different places of the country

India's share in global ornamental fish trade is negligible and at present the ornamental fish export from India is dominated by the wild caught species. Ornamental fish culture in India involves breeding of exotic species and this activity is a small segment of the Fisheries Sector. India is endowed with a suitable climate, water resources and large manpower base. The potential manpower can be easily trained into ornamental fish breeding technology and fast-growing domestic market.

Moreover, the unit value of ornamental fish is higher than the food fish. Hence this sector offers good opportunity for rural and urban households to augment income and link them to the international trade. Almost all of the tank bred ornamental fish in India comes from the small-scale or back yard type of breeding units. But due to the lack of adequate infrastructure and key inputs like appropriate feed, quality brood stock etc these breeding units are not in a position to produce varieties which are in demand in the international market. Organized trade in ornamental fish depends on assured and adequate supply of demand, which is possible only by mass breeding.

Objectives of the Certificate Course:

1. To impart hands on training on feed and feeding technology
2. To impart hands on training on setting up of aquaria and maintenance
3. To generate export-oriented employment in rural and urban households through ornamental fish production.
4. To impart hands on training on culture, breeding of commercially important ornamental fishes
5. To mass-produce a large number of varieties of ornamental fish species to create a large supply of ornamental fish and increase the overall exports.
6. To promote employment and entrepreneurship in the ornamental fish sector by graduates in fisheries, aquaculture and biological sciences.

Course outcome:

- Student enables to set aquarium
- Student enables to manage the home as well as commercial aquariums
- Students will learn to handle different aquarium equipment
- Students will learn Decorations of aquarium
- Students will learn Breeding of Aquarium Fishes.
- Students' knowledge about various techniques of ornamental fish breeding, rearing and its marketing to make them self-sustainable after completing certificate course.

Course Code: ZOCFB02

Course structure:

1) **Paper I:** Theory

2) **Paper II:** Practical

Evaluation- External and Internal

Sl. No	Paper	Name of subject	Teaching hours	Maximum marks allotted			Passing		
				External	Internal	Total	External	Internal	Total
1	Paper I	Theory	24	80	20	100	32	8	40
2	Paper II	Practical	16	40	10	50	16	4	20

Duration of the course: Six months

Lecture/ Practical Timing: Wednesdays -3.00 to 4.00 pm

Minimum Attendance Required: 75%

Examination Structure & Schedule: At the end of the course the examination will be conducted.

SYLLABUS

Theory Course

UNIT-I

Introduction to Aquaculture and Ornamental Fishes Trading

Introduction Aquaculture and Ornamental Fishes Trading: Basics of aquaculture- definition and scope. History of aquaculture: Present global and national scenario

2. Introduction to Ornamental fishes

2.1: Introduction to aquarium and aquarium accessories.

2.2: Basic knowledge on profile of ornamental fishes in world.

UNIT- II

3. Engineering Aspect and construction of aquarium

3.1: Design and construction of public fresh water and marine aquaria and oceanarium.

3.2: Aerators, filters and lighting.

3.3: Biofilters in aquarium.

4. Introduction to Aquarium plants and its propagation techniques

4.1: Introduction to Aquarium plants and their export potential.

4.2: Profiles of some selected aquarium plants. Morphology, multiplication of aquarium plants – different methods. Indigenous ornamental plants of Western Ghats.

4.3: Aquarium plant propagation.

4.4: Management of ornamental aquatic plants and its trading.

UNIT-III

5. Fish Breeding and rearing in Live Bearers

5.1: Breeding of ornamental fish with reference to live bearer species.

5.2: Breeding of Guppies, Mollies, Sword tail fish and Platy fish

5.3: Introduction hatchery management system for live bearers

5.4: Nursery management of live bearers- Rearing of live bearers

6. Fish Breeding and rearing in Egg layers

6.1: Breeding of ornamental fish with reference to selected egg layer species.

6.2: Introduction to Breeding of Angel fish, Zebra fish and Neon tetra

6.3: Introduction hatchery management system for egg layers

6.4: Nursery management of egg layers Special emphasis on Breeding of Gold fish

UNIT-IV

7. Ornamental fish farming-Management Aspects

7.1: Ornamental Fish-diseases and their management

7.2: Live Food culture for tropical ornamental fish

7.3: Feeding for breeding and maintenance of ornamental fish.

7.4: Health management in Ornamental Fish Farming

8. Engineering Aspect and construction of aquarium

8.1: Construction, settings and maintenance of aquarium

8.2: Construction of ornamental fish unit

8.3: Engineering aspect in Ornamental Fish Farming

PRACTICALS

1. Identify classify and describe an aquarium fish (any five).
2. Study of breeding in live bearer
3. Identify and describe the aquarium accessories with their use and maintains.
4. Identify and describe hybrid aquarium fishes.
5. Identify and describe food and its Types
6. Identify and describe an aquarium plant (any five).
7. Preparation of an aquarium tank of suitable size
8. Setting of aquarium.
9. Maintenance of an aquarium.
10. Cultivation of some common live food.
11. Aquarium fish diseases.

Books and References Recommended

1. Hawlins, A.D. (Ed). Aquarium Systems. Academic Press.
2. Hunnam, P. Ward Lock, Living Aquarium.
3. Ratjak, K. and Zukal, R., Aquarium Fishes and Plants.
4. Spotte and John Wiley, S., Seawater Aquariums.
5. Straughan, R.P.L. and Thomas Yoseloff. Salt water Aquarium in the Home.
6. Dick Mills, 1987. Illustrated Guide to Aquarium Fishes. Published by Galley and Price, an imprint of W.H. Smith and Sons Limited, England.
7. Stephen Spotte. Marine Aquarium Keeping. A Wiley-Interscience Publication.
8. Dick Mills and Gwynne Vevere. Tropical Aquarium Fishes. Published by Salamander Books Limited. London.
9. Carcacson, R.H. A field guide to the Coral Reef Fishes of the Indian and West Pacific Oceans.
10. Vincent B. Hargreaves. The Tropical Marine Aquarium. Mc-Graw-Hill Book Company. New York.
11. Guy N. Smith. Profitable Fish Keeping.
12. Maurice Melzak. Marine Aquarium Manual. B.T. Balsford Ltd., London.
13. Ornamental aquarium fishes of India- 1999- K.L.Tekrival and A.A. Rao.- TFH United Kingdom.
14. Marine Ornamental species (collection, culture and conservation) – J.C.Cato and C.L.Brown. – Blackwell Science.

CERTIFICATE OF COMPLETION

This is to certify thatof has successfully completed a certificate course on ORNAMENTAL FISH BREEDING during the academic year 2020-2021.

**Dr. Brigit Paul
(Principal)**



**Dr. Sr. Jessy Joseph
(Head of the Department)**

DEPARTMENT OF ZOOLOGY

CERTIFICATE COURSE IN ORNAMENTAL FISH BREEDING

Department of Zoology started a “Certificate course in Ornamental fish breeding” during the academic year 2020-2021. There were 31 students enrolled and all of them completed the certificate course on Ornamental fish breeding. Duration of the course was 6 months. Sr. Dr. Jessy Joseph Kavumkal was the coordinator of the course dealing with the theory as well as practical classes, in which 30 hours of theory classes were conducted in online mode through Google classroom and Google meet. The syllabus contains both practical and theory.

NOTICE

Department staff meeting together with board of trustees will be held on Monday, August 14, 1961, at 10:00 a.m. in the board room.

Agenda: Consideration of certificate of incorporation for the proposed new school and related matters.

Agenda

MINUTES

Meeting began at 8:00 a.m. with attendance of all trustees and Department heads. Committee members were present. Minutes and board minutes were discussed and approved.

There were no other business items.

It was decided to complete at least the three portions of the certificate of incorporation for the proposed new school through which the new school would be organized. The new school was selected as the more desirable for the year 2000-01.

In Closing

AGENDA
Department Academic Committee will
discuss through presentation on
24th November 2017 Tuesday at 10:30 am

Agenda: Submission of H201 College
course on food Processing and
Technology and other related work

By: Georgy

MINUTES

The meeting began at 10:30 am
through prayer and concluded at
1:30 pm. All the academic committee
members were present.

DEAR DECISIONS

1. Submission of food processing and Technology
(H201) into finalised.
2. See H201's and progress of change
College authorities are assigned to
deal with the theory as well as Practicals.

By: Georgy

DEPARTMENT OF ZOOLOGY
CERTIFICATE COURSE IN
VERMICOMPOSTING

Introduction

Earthworms are common soil organisms, found in most parts of the world and are well-known for their ecological significance in maintaining soil texture and quality. They are segmented worms belonging to Phylum Annelida and class Oligochaeta.

Vermiculture is the scientific method of breeding and raising of earthworms in controlled conditions. It is an age-old practice which is now revived and popularised for the production of vermicompost, vermiwash, animal feed and pharmaceuticals. Vermicomposting is the process by which earthworms are used to convert organic material into useful compost. Vermicompost is significant not only in waste disposal and the control of organic pollution but also in the nutrient enrichment of the soil.

The Department of Zoology, Kuriakose College Mannanam is keen to instil love for nature in the young minds. We impart the principles of conservation and eco-friendly living among students. With immense pleasure we introduce a certificate course in Vermicomposting to inspire the youth to follow green practices for effective waste management.

Outcome of the Program

This course prepares students to meet the vast requirements of professionals having suitable qualification as well as exposure in the Vermicomposting. You will be trained in developing, executing and monitoring vermicomposting projects in the agricultural sector.

Aims & Objectives

1. To understand the ecological significance of earthworms.
2. To introduce the basic concepts in Vermiculture.
3. To understand the significance of Vermicomposting in solid waste management & agriculture.
4. To familiarise the students with Vermicomposting techniques & vermiwash production.
5. To promote the use of bio fertilizers like vermicompost for improving soil quality.
6. To increase self-employment among students.

Course Code: ZOCVC01

Course structure:

1) **Paper I:** Theory

2) **Paper II:** Practical

Evaluation- External and Internal

Sl. No	Paper	Name of subject	Teaching hours	Maximum marks allotted			Passing		
				External	Internal	Total	External	Internal	Total
1	Paper I	Theory	24	80	20	100	32	8	40
2	Paper II	Practical	16	40	10	50	16	4	20

Duration of the course: Six months

Lecture/ Practical Timing: Wednesdays -3.00 to 4.00 pm

Minimum Attendance Required: 75%

Examination Structure & Schedule: At the end of the course the examination will be conducted.

Field Trip: Vermicompost Unit Visit

SYLLABUS

Theory Course

Vermiculture and Vermicomposting

MODULE I: VERMICULTURE

8 Hours

Unit 1: Introduction to Vermiculture

Definition, History and Scope of Vermiculture

Unit 2: Earthworm Biology

Habitat & Morphology of earthworms, Reproduction and Life Cycle. Ecological classification of earthworm: Epigeics, Anecics and Endogeic Worms. Physiological adaptations of earthworms.

Unit 3: Species of earthworms suitable for vermiculture

Indigenous species, common earthworm species of Kerala and Exotic species

Unit 4: Ecological Significance of Earthworms –

Importance of earthworms in maintaining physical and chemical properties of soil. Role of earthworms in medicine, agriculture and solid waste management.

Module II: VERMICOMPOSTING

16 Hours

Unit 5: General principles of vermicomposting technology - Biodegradation processes, Raw materials for composting, Sources of organic wastes for vermicomposting, Multiplication of earthworms, Two Major Phases in Vermicomposting - Active Phase, Maturation phase.

Unit 6: Setting up of domestic vermicomposting system: Basic steps, site selection, Physical factors: temperature, sunlight, moisture, Aeration, Chemical factors: pH, Ammonia, Salt Content.

Unit 7: Types of vermicomposting -Soil pit vermicomposting **and Tanks** above the Ground - Cement Rings, two tank system, Four Tank System, Commercial Model, Windrows.

Unit 8: Maintenance and Monitoring: Feeding, Harvesting - Manual methods, Migration method, rotating Trommel and Divide and Dump, Storage of Vermicompost, Advantages of Vermicompost.

Unit 9: Advantages of vermicompost

Physical, chemical and biological properties of vermi- compost, Vermiremediation. **Verm wash:** Preparation, Composition &Use

Unit 10: Pests and Pathogens in Vermicomposting

Vertebrate Predators, Invertebrate Predators, Parasites and Pathogens.

Practical Course

15 Hours

1. Study of morphological features of earthworm.
2. Study of cocoons and juveniles.
3. Identification of any two local and two exotic species of earthworms.
4. Study of Vermicomposting equipments.
5. Preparation of vermibeds.
6. Vermicompost production, harvesting.
7. Establishment of vermiwash unit.
8. Study of Pests and diseases of Earthworms.

A	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P
P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P



CERTIFICATE OF COMPLETION

*This is to certify thatof
has successfully completed a certificate course on VERMICOMPOSTING during
the academic year 2020-2021.*

**Dr. Brigit Paul
(Principal)**



**Dr. Sr. Jessy Joseph
(Head of the Department)**

DEPARTMENT OF ZOOLOGY

CERTIFICATE COURSE IN VERMICOMPOSTING

Department of Zoology started a “Certificate course in Vermicomposting”. There were 55 students enrolled and all of them completed the certificate course on vermicomposting. Duration of the course was 6 months. Ms. Nisha Maria E.G was the coordinator of the course dealing with the theory as well as practical classes, in which 24 hours of theory classes were conducted in online mode through Google classroom and Google meet. The syllabus contains both practical and theory.

Minutes of the meeting held on 21/10/2020
Meeting of the IANC executive members was held on 21/10/2020 at
2:30 pm in the IANC room. The following members were present

1. Dr. Binzel Paul
2. Dr. Fr. Xavier V.S.
3. Fr. Fr. Joseph Mubalil
4. Dr. Mathias T. Thilly
5. Dr. Sushya C
6. Dr. Jollyamma Mathias
7. Dr. Rina Jose

Dr. Mathias T. Thilly, IANC coordinator welcomed the gathering. Minutes of the
previous meeting were confirmed. It was decided to share the responsibility to
prepare AAR 2019-20 among core committee members:


- Dr. Mathias T. Thilly - criteria 3 & criteria 4
- Dr. Sushya C - criteria 2 & IANC details
- Dr. Jollyamma Mathias - criteria 1 & criteria 7
- Dr. Rina Jose - criteria 5 & criteria 6

was asked to start NSRF course as per the order received on Sept 23, 2020 -

Dr. Sushya C, IANC coordinator proposed vote of thanks. Meeting ended at 3:02 pm


IANC coordinator


Principal


Secretary

Skill Course -Yoga and Wellness

Semester I

Total Credit- 12, Total Hours-180

Theory & Practical of the following

Unit1 - (Theory 10 hrs, Practical 10 hrs)

Yoga: Etymology, definitions, aim, objectives and misconceptions, Its Origin, history and development, Rules and regulations to be followed by Yoga Practitioners

Unit-2-(Theory15 hrs Practical 15 hrs)

Veda & Upanishad in relation to yoga

Introduction to major schools of Yoga (Jnana, Bhakti, Karma, Patanjali, Hatha, Four streams of yoga
Eight limbs of Ashtang yoga, Introduction to Yoga Texts, Introduction and study of Patanjali
Yoga Sutra including memorization of selected Sutras (P.Y.S. 1/2,14,2/1,27,29, 46,47,49)
Introduction and study of Bhagavad Gita including memorization of selected Slokas (B.G. 2/47,48,50
3/13)

Unit-3-(Theory 15 hrs Practical 15 hrs)

Career opportunities in Yoga

Introduction to Yoga practices, Shatkarma: Meaning, purpose and their significance in Yoga Sadhana
Introduction to Yogic Sukshma Vyayama, Sthula Vyayama and Surya Namaskar

Unit-4-(Theory 10 hrs Practical 25 hrs)

Importance of physical exercise- Physical exercises: Hand Exercises-Breathing Exercises-Eye Exercises-Ear exercises-Kapalabhati-- Makarasana part I-Makarasana part II

Introduction to Yogasana: Meaning, principles, and their health benefits, Human anatomy
Define role of organs and glands in a person's health, Pre-natal & post- natal yoga, Hatha Yoga: Yama and Niyama, Bal Yoga, Mahila Yoga, Vridha Yoga

Unit 5 -(Theory 10 Hrs, Practical 30 hrs)

Pranayama: ,Introduction to Pranayama and their health benefits
Naddi suddi-Seettali-Seethkari-Kapalapathi, Brhmari, Aniloma Viloma

Mudras: Aswini mudra-Kesari mudra-Aadhi mudra-Gnana mudra (Chin mudra)-Vaavumudra-Shunya

Kaya Kalpa Exercise: Aswini Mudhra-Moola Bandha-Ojas Breath, Kaya Kalpa Yoga for Anti Aging

Unit 6-(Theory 5 Hrs, Practical 20 hrs)

Meditation, Introspection, Sublimation, Perfection

NSQF (YOGA & WELLNESS)

TIME – 7:00 AM TO 8:00 AM

S.N O	DATE	RESOURC E PERSON	TOPIC	NO. OF PARTICIPANT S	LINK	Amount
1.	12/04/21	Lal Mohan Sir	Breathing Exercise and finger exercise	12	https://meet.google.com/obq-mgsu-gkd	
2.	15/04/21	Lal Mohan Sir	Vipasana Breathing	14	https://meet.google.com/obq-mgsu-gkd	
3.	19/04/21	Lal Mohan Sir	Makarasana Practise	13	https://meet.google.com/obq-mgsu-gkd	
4.	22/04/21	Jaya Ma'am	Special Exercises and its role in promoting positive health	12	https://meet.google.com/obq-mgsu-gkd	
5.	26/04/21	Jaya Ma'am	Relation Between Physical Health and Yoga	15	https://meet.google.com/obq-mgsu-gkd	
6.	29/04/21	Jaya Ma'am	Philosophical & Scientific aspects of Health	16	https://meet.google.com/obq-mgsu-gkd	
7.	3/05/21	Lal Mohan Sir	Interactive session	39	https://meet.google.com/obq-mgsu-gkd	
8.	6/05/21	Lal Mohan Sir	Breathing and standing exercise	15	https://meet.google.com/obq-mgsu-gkd	
9.	10/05/21	Lal Mohan Sir	Standing and Sitting Exercise	17	https://meet.google.com/obq-mgsu-gkd	
10.	13/05/21	Jaya Ma'am	Makarasana	33	https://meet.google.com/obq-mgsu-gkd	
11.	17/05/21	Jaya Ma'am	Makarasana practise session	12	https://meet.google.com/rkn-pqtw-pup	
12.	24/05/21	Lal Mohan Sir	Meditation	10	https://meet.google.com/rkn-pqtw-pup	
13.	27/05/21	Jaya Ma'am	Physical Exercise and Meditation	12	https://meet.google.com/rkn-pqtw-pup	
14.	3/06/21	Lal Mohan Sir	Theory on YOGA (Breathing)	11	https://us02web.zoom.us/j/86193844164?pwd=QU9jeCtuTzVCVExSelRvZGptbllXQT09	
15.	7/06/21	Lal Mohan Sir	Theory on Yoga (Aims and Objectives)	18	https://us02web.zoom.us/j/86193844164?pwd=QU9jeCtuTzVCVExSelRvZGptbllXQT09	
16.	10/06/21	Jaya Ma'am	Theory on Yoga	25	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
17.	14/06/21	Jaya Ma'am	Theory on Yoga	28	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	

					d04wMjhGdz09	
18.	17/06/21	Lal Mohan Sir	Theory on Yoga	29	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
19.	21/06/21	Lal Mohan Sir	Meditation	30	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
20.	24/06/21	Jaya Ma'am	Physical Health	25	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
21.	28/06/21	Jaya Ma'am	Physical Health	28	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
22.	1/07/21	Jaya Ma'am	Purpose of Prathyahara	26	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
23.	5/07/21	Jaya Ma'am	Genetic Centre and Its functions	23	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
24.	8/07/21	Jaya Ma'am	Introspection and Self Analysis	20	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
25.	15/07/21	Jaya Ma'am	Mental Culture- Introspection and Self Analysis	24	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
26.	16/07/21	Lal Mohan SIR	Mental Culture- Introspection - Moralisation of Desires	26	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
27.	19/07/21	Jaya Ma'am	Mental culture/ Introspection - Eradication of Worries	27	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
28.	23/07/21	Lal Mohan SIR	Turning the mind inwards	16	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
29.	26/07/21	Lal Mohan SIR	Philosophy of Blessing	15	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	

30.	29/07/21	Lal Mohan SIR	Physical Health	19	https://us02web.zoom.us/j/81473574587?pwd=NTVwOE5iRjl4U204TzZDd04wMjhGdz09	
-----	----------	---------------	-----------------	----	---	--

Course Coordinator:

DR. Jollyamma Mathew

NSQF (YOGA AND WELLNESS)

Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Electrical Equipment Maintenance	NA	2020-21	1	30 Hours	57	57
Communication Skills in English	NA	2020-21	1	1 YEAR	30	28
Visual Media & Communication	NA	2020-21	1	1 YEAR	32	32
Organic Farming	NA	2020-21	1	1 YEAR	39	22
Income tax and GST	NA	2020-21	1	30 hours	96	96
Certificate Course in Computerised Accounting	NA	2020-21	1	4 months	48	48
R Programming	NA	2020-21	1	4 months	15	15
UGC NSQF-Diploma Course in Computer Hardware & Networking	NA	2020-21	1	30 hours	37	34
Certificate Course in Hand Soldering	NA	2020-21	1	30 hours	13	13

ANALYTICAL TECHNIQUES IN WATER ANALYSIS	NA	2020-21	1	6 MONTHS	20	20
ANALYTICAL TECHNIQUES IN WATER ANALYSIS	NA	2020-21	1	6 MONTHS	23	23
HEBRAL CHEMISTRY AND TECHNOLOGY	NA	2020-21	1	6 MONTHS	39	39
Foundation Programme in Banking and Financial Services	NA	2020-21	1	30 hours	51	51
MATLAB Programming on Numerical Computations	NA	2020-21	1	6 MONTHS	29	29
Introduction to LaTeX typesetting	NA	2020-21	1	6 MONTHS	36	36
Archival studies and management	NA	2020-21	1	30 hours	30	30
DTP	NA	2020-21	1	30 hours	16	16

Food Processing and Technology	NA	2020-21	1	6 months	52	52
Vermicomposting	NA	2020-21	1	6 months	54	54
Ornamental Fish Breeding	NA	2020-21	1	6 months	34	31
Psychology in Everyday Life	NA	2020-21	1	30 hours	77	77
Life Skills Development	NA	2020-21	1	30 hours	42	42
Counselling Micro Skills	NA	2020-21	1	30 hours	24	24
Programming in Python	NA	2020-21	1	36 hours	28	28
Web Designing	NA	2020-21	1	6 months	25	25
Bee Keeping	NA	2020-21	1	60 hours	23	21
Yoga	NA	2020-21	1	1 year	41	41