

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 03-06-2020 Time: 10.30 am – 12.00 pm

Venue: IQAC Office

Attendees: 8 (IQAC core committee members)

The meeting started at 10.30 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved as is.

Agenda	Decisions
(1) Academic and Administrative initiatives during 2020-21	(1) Committee constituted for academic calendar/handbook (2) To direct Head of the Departments to submit the action plan for the academic year 2020-21 to IQAC (3) To entrust Head of Departments to ensure submission of online feedback forms and Student Satisfaction survey (4) To have an interaction with executive members of IQAC and criteria leaders (5) To entrust Dr. Sandhya C. to monitor proper implementation of Outcome Based Learning Framework for curriculum

The meeting ended at 12.00 pm.

Members present

Scanned copy of members present in IQAC register

- | | |
|--------------------------|--------------------|
| 1. Dr. Brigit Paul | <i>Brigit Paul</i> |
| 2. Fr. Dr. Xavier. C.S | <i>Xavier</i> |
| 3. Dr. Mathews T Thelley | <i>Mathews</i> |
| 4. Fr. Dr. O. C. Joseph | <i>O.C. Joseph</i> |
| 5. Fr. Joby Joseph | <i>Joby</i> |
| 6. Dr. Jollyamma Mathew | <i>Jollyamma</i> |
| 7. Dr. Sanbhya. C | <i>Sanbhya</i> |
| 8. Dr. Rinu Jose | <i>Rinu</i> |

Brigit Paul

Dr. Brigit Paul
Principal



Mathews T Thelley

Dr. Mathews T Thelley
IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 08-06-2020 Time: 02.00 pm – 04.00 pm

Venue: IQAC Office

Attendees: 22 (IQAC executive committee members and criteria leaders)

The meeting started at 02.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved as is.

Agenda	Decisions
(1) Academic and Administrative Initiatives	(1) DQAC coordinators are entrusted the responsibility of AQAR of the respective departments (2) To conduct training programmes for faculty members and administrative staff (3) Proper documentation regarding the maintenance of computers, equipment, etc.

The meeting ended at 04.00 pm.

Members present

Scanned copy of members present in IQAC register

1. Dr. Brigit Paul
2. Fr. Dr. Xavier C.S
3. Fr. Joby Joseph
4. Dr. Mathews T Thelley
5. Dr. Sandhya C
6. Dr. Pollyamma Mathew
7. Dr. Rina Jose
8. Ms. Shamal. T.M
9. Dr. Dhanya P Joseph
10. Dr. Jestly Thomas
11. Dr. Smitha. S
12. Prof. Rony George
13. Fr. Johnson Joseph
14. Prof. Stancy V Sebastian
15. Prof. Jency Francis
16. Prof. Sijinol. C.G
17. Prof. Johnny Thomas
18. Prof. Anasheerin T. J
19. Ms. Anmol Thomas
20. Dr. Anju Augustine
21. Prof. Gincy Lukose
22. Prof. Dr. George Joseph Nadackal

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Brigit Paul



Mathew T Thelley

Dr. Brigit Paul
Principal

Dr. Mathews T Thelley
IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 01-07-2020 Time: 11.00 am - 01.00 pm

Venue: IQAC Office

Attendees: 12

The meeting started at 11.00 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. IQAC coordinator read out the minutes of the previous meeting. The minutes of the previous meeting was approved as is.

Agenda	Decisions
(1) NIRF 2019-20 Result Analysis	(1) To encourage faculty members to publish research publications and to constitute Research and Consultancy Cell under the guidance of College Research Committee (2) Placement Cell and Class teachers were entrusted to collect and document placement data of on and Off Campus placement drives. (3) To publicize the programmes of the college in both print and on social media in order to attract students from different states.

The meeting ended at 01.00pm.

Members present

Scanned copy of members present in IQAC register

1. Dr. Brigit Paul BP
2. Fr. Dr. Xavier C.S. Xavier
3. Fr. Dr. O.C. Joseph OCJ
4. Fr. Joby Joseph JJ
5. Dr. Mathews T Thelly MTT
6. Dr. Sandhya C SC
7. Mr. N.S. Thankachan NST
8. Dr. Jesty Thomas JT
9. Dr. Feby Jose FJ
10. Ms. Divya Joseph DJ
11. Ms. Aparna Raj AR
12. Dr. Sindhu E.S. SE

Brigit Paul

Dr. Brigit Paul
Principal



Mathews T Thelly

Dr. Mathews T Thelly
IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 08-07-2020 Time: 2.00 pm – 4.00 pm

Venue: IQAC Office

Attendees: 25 (IQAC members and Heads of Departments)

The meeting started at 2.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved as is.

Agenda	Decisions
(1) Submission of AQAR	(1) Mentoring of students to be done online during the lock down period. (2) To submit AQAR and supporting documents for academic year 2019-20 (3) To encourage eligible faculty members to apply for guide ship (4) To conduct extension / outreach programmes /collaborative activities (5) To conduct online capacity building/skill enhancement programmes to students (6) To constitute Department Assessment Committee from the academic year 2020-21 (7) To conduct Academic and Administrative Audit in September

The meeting ended at 4.00 pm.

Members present

Scanned copy of members present in IQAC register.

1. Dr. Brigit Paul
2. Fr. Dr. Xavier C.S
3. Dr. Mathews T Thelly
4. Dr. Sandhya C
5. Dr. Jollyamma Mathew
6. Br. Sr. Geary Joseph.
7. Dr. Jini Thomas
8. Sijimol CG
9. Rinu Jose
10. Dr. Sujarani Mathew
11. Anthea T. Manuel
12. Dr. Smith S
13. Martin Mathew
14. Anu Rose Mani
15. Navamy Raju
16. Elizabeth Alexander
17. Sumi Ann Thomas
18. Shiny Mathew
19. Jacob Antony

Brigit Paul
 Xavier
 Thelly
 Sandhya
 Jollyamma
 Br. Geary
 Jini
 Sijimol
 Rinu
 Sujarani
 Anthea
 Smith
 Martin
 Anu
 Navamy
 Elizabeth
 Sumi
 Shiny
 Jacob

154

20. Fr. Johnson Joseph
21. Dr. George Joseph Nadackal
22. Prof. Johnny Thomas
23. Geary Francis
24. Stacey V. Sebastian
25. Dr. Jayskutty Joseph

Johnson
 George
 Johnny
 Geary
 Stacey
 Jayskutty

Brigit Paul

Dr. Brigit Paul

Principal



Mathews T Thelly

Dr. Mathews T Thelly

IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 14-07-2020 Time: 3.30 pm – 4.30 pm

Venue: IQAC Office

Attendees: 10 (website committee)

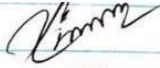


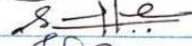


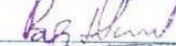

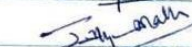
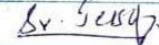
The meeting started at 3.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved as is.

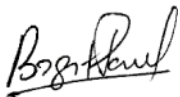
Agenda	Decision
(1) Review of new website	(1) To revise design of the website to include virtual tour of the college, change in layout and font size.

The meeting ended at 4.30 pm.

Members present

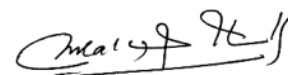
Scanned copy of members present in IQAC register

1. Dr. Fr Xavier C.S	
2. Dr. Mathew T Thelly	
3. Fr. Joby Joseph J	
4. Dr. Sandhya C	
5. Prof. Jobin Vaughan P	
6. Prof. Tijo Mathews	
7. Dr. Brigit Paul	
8. Dr. Fr. o. c. Joseph	
9. Dr. Jolyanne Mathew	
10. Dr. Sr. Gessy Goseph	



Dr. Brigit Paul

Principal



Dr. Mathews T Thelly

IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 25-08-2020 Time: 2.00 pm – 3.00 pm

Venue: IQAC Office

Attendee: 18 (IQAC members and Heads of Departments)

The meeting started at 2.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved as is.



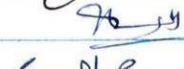
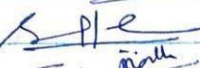


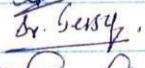


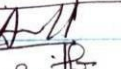
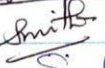
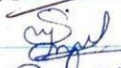




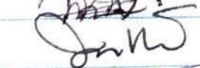
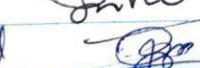
Agenda	Decisions
(1) Academic Activities	(1) To conduct merit day to honorstudents who secured ranks and A+ grades in the M. G. University examinations through Google meet platform at 9.30 am on 27/08/2020 (2) To conduct Onam Celebrations on 27/08/2020at 2.00pm

The meeting ended at 3.00 pm.

Members present

Scanned copy of members present in IQAC register

1. Dr. Brigit Paul
2. Fr. Dr. Xavier. C.S
3. Dr. Mathews T Thelley
4. Dr. Sandhya. C
5. Dr. Jolyamma Mathew
6. Dr. Rini Jose
7. Dr. Sr. Gussy Goseph.
8. Dr. Sini Thomas
9. Stacey. V. Sebastian
10. Anitha. T. Manuel
11. Smitha. S.
12. Sijimol. C-G
13. Jency Francis
14. Dr. Sujarani Mathew
15. Shiny Mathew
16. Martin Mathew
17. Fr. Johnson Joseph
18. George Joseph Nadadeal

Brigit Paul

Dr. Brigit Paul
Principal



Mathew T Thelley

Dr. Mathews T Thelley
IQAC Coordinator

KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 22-09-2020 Time: 9.30 am – 12.30 pm

Venue: New Seminar Hall

Attendee: 37 (IQAC members, Department IQAC coordinators, Criteria members and Heads of the Departments)

The meeting started at 9.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved.

Agenda	Decisions
(1) Academic and Administrative Audit	(1) To submit Annual Academic Plan of all departments everyyear in May 2021. (2) To constitute Department Academic Committee and College Academic Council (3) To ensure teacher empowerment through FDPs or teacher trainings (4) More innovative methods instudent evaluation process (5) Personal growth plan forteachers (6) Functional collaborations with industry/ research institutions (7) Provide more studentsupport facilities (8) Strategic planning by the departments

The meeting ended at 12.30 pm.

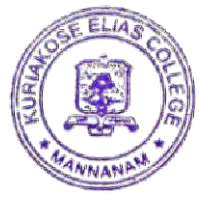
Members present

Scanned copy of members present in IQAC register

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|------------------------------|--------------------------|
| 1. Fr. Scmie Ethirett cmr. | <u>Smf</u> |
| 2. Dr. Brigit Paul | <u>Brigit Paul</u> |
| 3. DR. XAVIER C.S | <u>Xavier</u> |
| 4. Fr. Joby Joseph | <u>Joby Joseph</u> |
| 5. Dr. Jose James | <u>Jose James</u> |
| 6. Dr. Brigit Paul | <u>Brigit Paul</u> |
| 7. Fr. Joseph Ombakayil | <u>Joseph</u> |
| 8. Dr. Jollyamma Mathew | <u>Jollyamma</u> |
| 9. Ms. Shamal T.M | <u>Shamal T.M.</u> |
| 10. Dr. Sandhya C | <u>Sandhya</u> |
| 11. Dr. Mathews T Thelley | <u>Mathews T Thelley</u> |
| 12. Fr. TOMON AUGUSTINE | <u>Tomon</u> |
| 13. Dr. Rajini Radhakrishnan | <u>Rajini</u> |
| 14. Deepthi S. Nair | <u>Deepthi</u> |
| 15. Nisha Maria L.G. | <u>Nisha</u> |
| 16. Dr. Sr. Gussy Joseph | <u>Sr Gussy</u> |
| 17. Shriya Mathew | <u>Shriya</u> |
| 18. Anu Rose Fani | <u>Anu Rose</u> |
| 19. Martin Mathew | <u>Martin</u> |
| 20. Ibin Mathew | <u>Ibin</u> |
| 21. Gijo Mathews | <u>Gijo</u> |
| 22. Dr. Dhenoy P. Joseph | <u>Dhenoy</u> |

- 23 Aparna Raj Aparna
- 24 George Joseph Nadaded Geo
- 25 Fr. Tomon AUGUSTINE Tomon
- 26 Nolly Thomas Nolly
- 27 Anil Shari T. J Anil
- 28 Fr. Johnson Joseph John
- 29 Elizabeth Alexander Elizabeth
- 30 Stacey N. Sebastian Stacey
- 31 Sijimol. C.G Sijimol
- 32 Smitha Smitha
- 33 Anilla T. Manuel Anilla
- 34 Jesy Thomas Jesy
- 35 Ichi Thomas Ichi
- 36 Feby Jose Feby
- 37 Nesthu Jose Nesthu

Brigit Paul



Mathews T Thelly

Dr. Brigit Paul
Principal

Dr. Mathews T Thelly
IQAC Coordinator

KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 21-10-2020 Time: 2.30 pm – 3.00 pm

Venue: IQAC Office

Attendee: 8 (IQAC members)

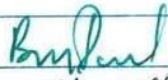
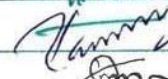
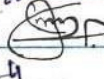
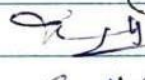
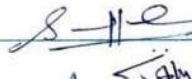
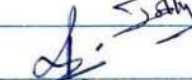


The meeting started at 2.30 pm. Dr. Mathews T. Thelly, IQAC Coordinator welcomed the members present. The Minutes of the previous meeting was approved as is:

Agenda	Decision
(1) NSQF Courses	(1) To start NSQF courses in February 2021

The meeting ended at 3.00 PM

Members Present

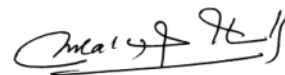
Scanned copy of members present in IQAC Register

1. Dr. Brigit Paul	
2. Dr. Fr. Xavier CS	
3. Fr. Joby Joseph Mukalel	
4. Dr. Mathews T Thelly.	
5. Dr. Sandhya C	
6. Dr. Jothamma Mathew	
7. Dr. Rina Jose	
8. Dr. Shamsel. T.	



Dr. Brigit Paul

Principal



Dr. Mathews T Thelly

IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 04-01-2021 Time: 2.00 pm – 3.00pm

Venue: IQAC Office

Attendee: 7 (faculty members)

The meeting started at 2.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved as is.

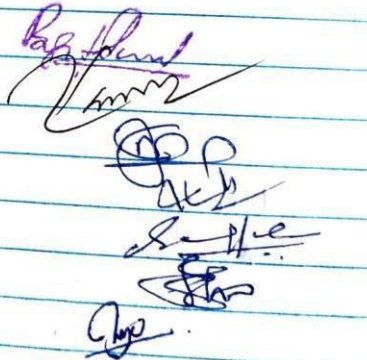
Agenda	Decision
(1) Layout of Website	(1) Revision of layout of the website

The meeting ended at 3.00 pm.

Members present

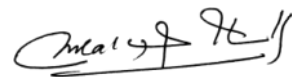
Scanned copy of members present in IQAC register

1. Dr. Brigit Paul
2. Fr. Dr. Xavier C.S
3. Fr. Toby Joseph
4. Dr. Mathews T Thelly
5. Dr. Sandhya.C
6. Lt. Tobin Varghese P
7. Mr. Tijo Mathews



Dr. Brigit Paul

Principal



Dr. Mathews T Thelly

IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 05-01-2021 Time: 3.00 pm – 3.45 pm

Venue: IQAC office

Attendee: 9 (IQAC Core committee and Website committee)

The meeting started at 3.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved as is.

Agenda	Decision
(1) ERP	(1) To make modifications in the website such as size of photographs

The meeting ended at 3.45 pm.

Members present

Scanned copy of members present in IQAC register

1. Dr. Brigit Paul
2. Fr. Dr. Xavier CS
3. Fr. Joby Joseph.
4. Dr. Mathews T Thelly.
5. Dr. Sandhya C
6. Lt. John Narghose
7. Prof. Liji Dattat
8. Anjath
9. Robert MP

Dr. Brigit Paul
Principal



Dr. Mathews T Thelly
IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 18-01-2021 Time: 12.00 pm – 1.15 pm

Venue: IQAC office

Attendee: 15(IQAC members)

The meeting started at 12.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting were approved.

Agenda	Decisions
(1) NAAC sponsored National Level Seminar on “NAAC Revised Accreditation Framework: A Comprehensive Approach”	(1) Conduct the seminar on Google meet platform (2) Mr. Tijo Mathews, Assistant Professor, Department of Statistics was given the responsibility of technical support team (3) To publish conference proceedings

The meeting ended at 1.15 pm.

Members present

Scanned copy of members present in IQAC register

1. Dr. Brigit Paul
2. Rev. Fr. Joby Joseph Mukalel CMI
3. Prof. Johnny Thomas
4. Rev. Dr. Xavier Cheeramthara CMI
5. Dr. Sandhya C.
6. Dr. Joyskully Joseph
7. Ms. Stacey V. Sebastian
8. Dr. Jollyamma Mathew
9. Dr. Sujarani Mathew
10. Dr. Rini Jose
11. Ms. Jency Francis
12. Mr. Shamal T.M.
13. Mr. N.S. Thankachan
14. Ms. Anamol Thomas
15. Dr. Mathews T. Thelly

Brigit Paul
Joby Joseph Mukalel CMI
Johnny Thomas
Xavier Cheeramthara CMI
Sandhya C.
Joyskully Joseph
Stacey V. Sebastian
Jollyamma Mathew
Sujarani Mathew
Rini Jose
Jency Francis
Shamal T.M.
N.S. Thankachan
Anamol Thomas
Mathews T. Thelly

Brigit Paul



Mathews T Thelly

Dr. Brigit Paul

Dr. Mathews T Thelly

Principal

IQAC Coordinator

KURIAKOSE ELIAS COLLEGE MANNANAM, KOTTAYAM
INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 06-02-2021 Time: 03.15 pm – 4.00 pm

Venue: IQAC office

Attendee: 8 (IQAC core committee members)

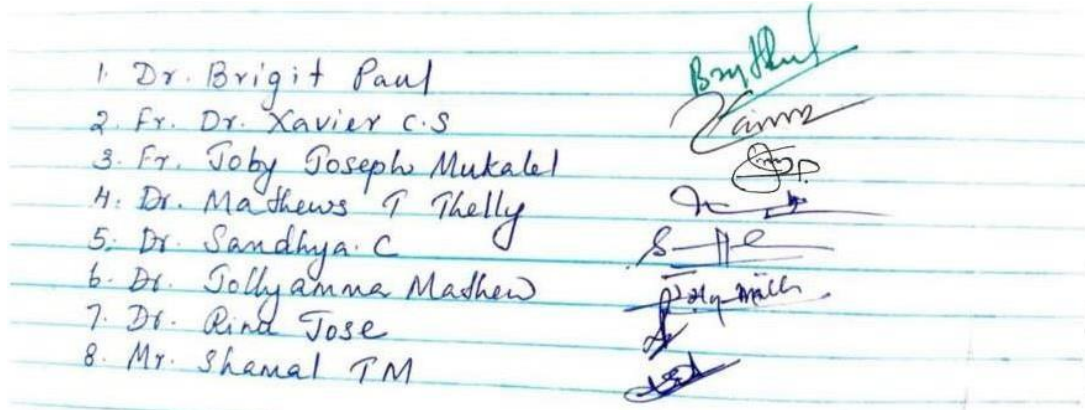
The meeting started at 03.15 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved as is.

Agenda	Decisions
(1) Department Academic Committee	(1) Convene academic committee meeting of all departments in March 2021
(2) AAA	(2) To conduct AAA on 4 th and 5 th March 2021
(3) Website	(3) Launch new website in March 2021

The meeting ended at 4.00 pm.

Members present

Scanned copy of members present in IQAC register



Dr. Brigit Paul

Principal



Dr. Mathews T Thelly

IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 18-02-2021 Time: 3.30 pm – 4.15 pm

Venue: New Seminar Hall

Attendee: 31 (Department IQAC Coordinators)

The meeting started at 3.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved.

Agenda	Decisions
(1) AAA	(1) Arrangements for AAA visit was finalized (2) Schedule of the AAA visit was discussed

The meeting ended at 4.15 pm.

Members present

Scanned copy of members present in IQAC register

- | | |
|----------------------------|-------------------------|
| 1. Dr. Brigit Paul | <i>Brigit Paul</i> |
| 2. Fr. Dr. Xavier CS | <i>Xavier</i> |
| 3. Fr. Joby Joseph Mukalel | <i>MP</i> |
| 4. Dr. Mathews T Thelhy | <i>Thelhy</i> |
| 5. Dr. Sandhya.C | <i>Sandhya</i> |
| 6. Vivek S | <i>Vivek S</i> |
| 7. Athiramel T V | <i>Athiramel</i> |
| 8. Sunu Ann Thomas | <i>Sunu Ann</i> |
| 9. Jacob Antony | <i>Jacob Antony</i> |
| 10. Jibin Mathew | <i>Jibin Mathew</i> |
| 11. Joseman Joy | <i>Joseman Joy</i> |
| 12. AKHIL SADHASIVAN | <i>Akhil</i> |
| 13. Shinoj Mathew | <i>Shinoj Mathew</i> |
| 14. Irene Joseph | <i>Irene Joseph</i> |
| 15. Anamol Thomas | <i>Anamol Thomas</i> |
| 16. Mayamal Chacko | <i>Mayamal Chacko</i> |
| 17. Elizabeth Chandy | <i>Elizabeth Chandy</i> |
| 18. Anna Rose Fanni | <i>Anna Rose Fanni</i> |

- | | |
|--------------------------|-----------------------------|
| 19. Ann Maria Jose | <i>Ann Maria Jose</i> |
| 20. Linta Elsa Zachariah | <i>Linta Elsa Zachariah</i> |
| 21. Jerry Francis | <i>Jerry Francis</i> |
| 22. Rose Mary N.S. | <i>Rose Mary N.S.</i> |
| 23. Nichila Baby | <i>Nichila Baby</i> |
| 24. Nereed Jose | <i>Nereed Jose</i> |
| 25. Dr. Sindhu F.S. | <i>Sindhu</i> |
| 26. Aparna Raj | <i>Aparna Raj</i> |
| 27. Amal Sharin T J | <i>Amal Sharin T J</i> |
| 28. Sijimol C.G | <i>Sijimol C.G</i> |
| 29. Meruy Mathews | <i>Meruy Mathews</i> |
| 30. Jesky Thomas | <i>Jesky Thomas</i> |
| 31. Fr. Johnson Joseph | <i>Fr. Johnson Joseph</i> |

Brigit Paul

Dr. Brigit Paul
Principal



Mathews T Thelhy

Dr. Mathews T Thelhy
IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 22-02-2021 Time: 11.30 am – 1.15pm

Venue: New Seminar Hall

Attendee: 29 (Criteria members and Heads of the Departments)

The meeting started at 11.30 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved.

Agenda	Decisions
(1) ERP	<ul style="list-style-type: none">(1) To include provision for uploading disability certificate, front page of SSLC, mark list of plus 2, Aadhaar card in the admission module.(2) To include details of KVPY, inspire etc. under other achievements category.(3) To include German and French in second language category(4) To include university CAP number in the application form

The meeting ended at 1.15 pm.

Members present

Scanned copy of members present in IQAC register

1. Dr Brigit Paul
2. Dr. Xavier C.S.
3. Dr. Sandhya C.
4. Dr. Geni Thomas
5. Dr. Rini Jose
6. Sijimol. C.G
7. Nisha Maria F.G
8. Gracey. V. Arbabalia
9. Mercy Mathews
10. Jeany Francis
11. Dr. Dharama P. Joseph
12. Dr. Smitha. S.
13. Dr. Sujaram Mathew
14. Tincy mol Mathew
15. Ambili Robein
16. ELIZABETH ALEXANDER
17. JESLINE MARIA MORMEN
18. Dr. Anjes Augustine
19. Madhila. Baby
18. Deepa Mary Joseph
19. Chinoy Mathew
20. Navamya. Raju
21. Meera Sandesh kumar
22. Anna Rose Thani
23. George Joseph Nadackal
24. Deepthi S. Nair
25. Martin Mathew
26. Vinu J. George
27. Dallas & Tracy
28. Fr. Goby Joseph
29. Dr. Jollyamma Mathew

Brigit Paul



Mathew T Thelly

Dr. Brigit Paul
Principal

Dr. Mathews T Thelly
IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 25-03-2021 Time: 1.00 pm – 1.35pm

Venue: IQAC Office

Attendee: 27(DQAC Coordinators, Criteria members, Criteria leaders)

The meeting started at 01.00 pm. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved.

Agenda	Decisions
(1) Revised format of AQAR 2020-21 (2) Annual academic plan	(1) To inform the revised format of AQAR2020-21 to faculty members (2) To prepare annual academic plan of each department according to NAAC criteria and submit to the principal on or before 15 th April 2021. (3) feedback on curriculum, teacher evaluation and SSS to be collected and analysed by IQAC and send to the respective departments for necessary action

The meeting ended at 1.35 pm.

Members present

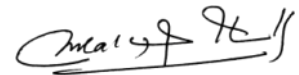
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27. Fr. Johnson Joseph.



Dr. Brigit Paul

Principal



Dr. Mathews T Thelly

IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 05-05-2021 Time: 10.30 am – 11.30am

Venue: IQAC Office

Attendee: 6 (IQAC Core Committee)

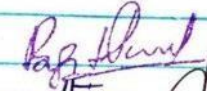
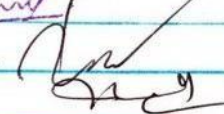
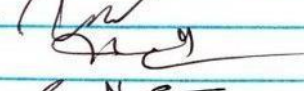

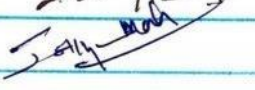

The meeting started at 10.30 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved.

Agenda	Decisions
(1) Submission of AQAR 2019-20	(1) To convene a meeting of criteria leaders and executive members on 07/05/2021 to finalise the schedule for submitting AQAR 2019-20.
(2) ERP	(1) To upload AQAR 2019-20 on or before May 18,2021 (2) To complete data entry of all students in roll in June 2021 and all technical errors in ERP to be rectified at the earliest

The meeting ended at 1.15 pm.

Members present

Scanned copy of members present in IQAC register

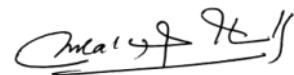
1. Dr. Brigit Paul 
2. Fr. Dr. Xavier Cheeramthara 
3. Dr. Mathews T. Thelly 
4. Dr. Sandhya C. 
5. Dr. Jollyamma Mathew 
6. Dr. Rinu Jose 



Dr. Brigit Paul

Principal





Dr. Mathews T Thelly

IQAC Coordinator

**KURIAKOSE ELIAS COLLEGE MANNANAM,
KOTTAYAM**

INTERNAL QUALITY ASSURANCE CELL

Date of meeting: 19-05-2021 Time: 10.00 am – 01.1 5pm

Venue: IQAC Office

Attendee: 18 (IQAC Core Committee, criteria leaders and executive members)

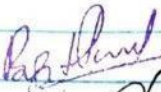
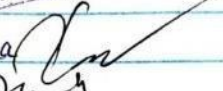
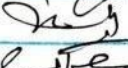












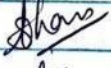


The meeting started at 10.00 am. Dr. Mathews T. Thelly, IQAC coordinator welcomed the members present. The minutes of the previous meeting was approved.

Agenda	Decision
(1) AQAR 2020-21	(1) To convene a presentation of all criteria on the revised NAAC accreditation format from June 1 to June 7, 2021

The meeting ended at 11.45 am.

Members present

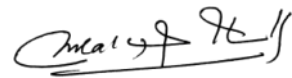
Scanned copy of members present in IQAC register

1. Dr. Brigit Paul 
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3. Dr. Mathews T. Thully 
4. Dr. Sandhya C. 
5. Dr. Jollyamma Mathews 
6. Dr. Rine Jose 
7. Dr. Dhanya P. Joseph 
8. Dr. Ranjini Radhakrishnan 
9. Ms. Nisha Maria E.G. 
10. Dr. Jesly Thomas 
11. Dr. Mercy Mathews 
12. Dr. Smitha S. 
13. Ms. Sijamol C.G. 
14. Dr. Anju Augustine 
15. Ms. Jeny Francis 
16. Ms. Amal Shamin T.J. 
17. Ms. Gincy Lukose V. 
18. Dr. Vinu J. George 



Dr. Brigit Paul
Principal





Dr. Mathews T Thelly
IQAC Coordinator