



# YEARLY STATUS REPORT - 2021-2022

## Part A

### Data of the Institution

#### 1. Name of the Institution

Kuriakose Elias College

- Name of the Head of the institution **Prof. Dr. Ison V. Vanchipurackal**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04812597374**
- Mobile no **9446126926**
- Registered e-mail **kecollegemnm@gmail.com**
- Alternate e-mail **isonv@rediffmail.com**
- Address **Mannanam P.O.**
- City/Town **Kottayam**
- State/UT **Kerala**
- Pin Code **686561**

#### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **MAHATMA GANDHI UNIVERSITY,  
KOTTAYAM**
- Name of the IQAC Coordinator **Dr. Sandhya.C**
- Phone No. **04812597374**
- Alternate phone No. **04812597074**
- Mobile **9447036472**
- IQAC e-mail address **iqac@kecollege.ac.in**
- Alternate Email address **keciqac@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://kecollege.ac.in/uploads/2022/09/AQAR-20-21.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://kecollege.ac.in/wp-content/uploads/2023/07/KE-college-Handbook-2021-2022.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>Four Star</b>	<b>Nil</b>	<b>2000</b>	<b>07/02/2000</b>	<b>06/02/2005</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.10</b>	<b>2013</b>	<b>23/03/2013</b>	<b>22/03/2018</b>
<b>Cycle 3</b>	<b>B</b>	<b>2.48</b>	<b>2019</b>	<b>28/03/2019</b>	<b>27/03/2024</b>

**6. Date of Establishment of IQAC**

**06/03/2013**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IEDC, Kuriakose Elias College	Cash Award for Second Runner up in Top Performing Institution in Innovation Premier League (IPL)	Kerala Startup Mission, Govt. of Kerala	2021	10000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **13**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

**Staff Training Programmes:** During the academic year 2021-22, IQAC organized five training programs - four for faculty members and one for administrative staff. **Merit Day Celebrations 2021:** Merit Day celebrations was organised on 19th November 2021 to recognize and motivate the accomplishments of our outstanding students. • **Global Alumni Meet 2022:** The virtual alumni get together programme titled

'ORU VATTOM KUDI" was conducted on zoom platform on 26 January 2022

- Collection of feedback from various stakeholders and its analysis: Curriculum feedback by students, teachers, alumni and employers were collected and analysed. Teacher evaluation by students and student satisfaction survey was also conducted.
- AQAR 2020-21, NIRF 2022 and Kerala State Higher Education Survey 2021-22 was submitted in the stipulated time

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct skill development/career orientation programmes for students	During the academic year 2021-22, thirty six skill development and ten career orientation programmes were conducted.
Increase the number of socially responsible initiatives	Throughout the academic year , the institution actively engaged in numerous socially responsible initiatives, including empowering women, offering scholarships to children, promoting social education, adopting a family in the college vicinity, and organizing blood donation drives.
Organize professional development/orientation programmes for staff members	During the academic year 2021-22, five training programmes were organized-four for faculty members and one for administrative staff.
Augment alumni engagement	The college's alumni association arranges various activities such as global alumni meet, resource sharing, lecture series, guidance, counseling, scholarships, and freeships for students. The global alumni meet was conducted online on 26th January 2022 in a virtual setting, with participation from different corners of the world. Additionally, Alumni Chapters

	<p>organized meetings to offer support to the institution. Furthermore, the alumni generously sponsored the college's Yoga team to participate in the National Yogasana Championship held in Gujarat. They also provided financial assistance for the acquisition of an oxygen concentrator in Kerala. Another remarkable contribution was the publication of a book titled</p>
<p>Organize seminar/workshops to enrich the subject knowledge</p>	<p>During this academic year, twelve seminars and 3 workshops were conducted by various departments to enrich the subject knowledge in addition to seminars conducted on topics such as Research Methodology, Entrepreneurship and IPR.</p>

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	21/02/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

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• Designation	<b>Principal</b>
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2020-21	21/03/2022				
<b>15. Multidisciplinary / interdisciplinary</b>					
Kuriakose Elias College, Mannanam, is well-prepared to implement					

NEP regulations in its curriculum by offering a diverse range of courses, including NSQF, Certificate, and Diploma courses in addition to regular ones. The college is dedicated to recognizing, identifying, and nurturing the unique capabilities of individual students to ensure their holistic development. Apart from the regular open courses, students have the opportunity to choose from a selection of 33 certificate/Diploma/NSQF courses that are designed to enhance their skill sets. Some of these enriching additional courses include organic farming, web designing, beekeeping, and decorative art. The college provides multidisciplinary/interdisciplinary programmes at the graduate level. During the initial semesters, each program includes English and Malayalam/Hindi courses, along with complementary subjects related to their field of study. Postgraduate programmes also feature a diverse array of multidisciplinary/interdisciplinary courses. To quench their thirst for profound knowledge in their chosen subjects, the college facilitates projects, internships, industrial visits, alumni lectures, seminars, workshops, and collaborations. Furthermore, students actively engage in various clubs, cells, forums, and statutory bodies, which contributes significantly to fostering their sense of social responsibility.

#### **16.Academic bank of credits (ABC):**

Our institution welcomes the transformative system of ABC which provides flexibility in the education system and allows the students to take the benefits of credit transfer and the possibilities of multiple entries and exits. This opportunity will foster a personalized learning experience for the students. Our college adheres to the regulations set forth by Mahatma Gandhi University, and the university is making significant strides toward the implementation of the Academic Bank of Credits. With a target of full operational readiness by the academic year 2024-25, our institution eagerly anticipates embracing this new phase in our academic system.

#### **17.Skill development:**

The College offers abundant opportunities for students' skill development through various programmes, including SSP, ASAP, WWS, Certificate/Diploma/NSQF courses. These programmes, such as Hand Soldering and circuit making, organic farming, food processing and technology, vermicomposting, communication skills in English,

among others, ensure that students gain expertise in their respective fields. Moreover, the college facilitates students' personal growth through the activities of cells/clubs/forums like NSS and NCC. These platforms enable students to understand and nurture their skills, molding them into responsible and contributing citizens of our nation. In addition to these initiatives, the College operates IEDC, IIC, and ED clubs, which play a pivotal role in instilling an entrepreneurial culture among students. These clubs effectively guide students towards entrepreneurship, equipping them with the essential skills and techniques for instilling entrepreneurial spirit for the next generation.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The College is curious to incorporate the Indian knowledge system in an accurate and scientific manner in its curriculum. Clubs/cells such as Cultural Club, Ek Bharath Shreshta Bharat, Film Club, Literary Club, Music and Dance Club, etc. conduct a myriad of activities fostering the unity and diversity of Indian Culture. Indian Languages and culture are promoted through competitions and celebrations like Onam, Keralapiravi, independence rallies and parades, National parents day. The college offers NSQF course on Yoga and wellness and along with this celebrates International Yoga day with great zeal and enthusiasm. Value education programmes with defined syllabus are conducted as a part of the curriculum to impart moral values to our youth. Our college has an active MoU with St.Antony's College Shillong for cultural and academic exchanges. Malayalam and Hindi departments used to conduct a reading week celebration titled "Vayana Varam" with a broad spectrum of activities to sensitize about Indian culture, literature and the need for unity

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) offers a curriculum framework that acknowledges and capitalizes on a student's strengths, leading to enhanced academic success through acquired skills. The College has clearly defined Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO), effectively communicating them to the students. The college has also taken the initiative to incorporate OBE principles into the internal assessment process. This approach allows students to evaluate their cognitive levels of learning effectively.

**20.Distance education/online education:**

The institution offers students ample flexibility to learn and explore using ICT-enabled classrooms. During the pandemic scenario, the institution efficiently managed the situation by utilizing ICT tools such as Moodle, OBS, and Google Classroom. Additionally, the college proactively provided deserving students with necessary technological facilities to bridge the digital divide. The college employs Enterprise Resource Planning (ERP) software to monitor and record attendance and evaluation reports, providing transparent information on students' academic status and progress. Faculty members were trained and students were encouraged to actively participate in virtual classrooms through online workshops and courses by Swayam, NPTEL and Coursera. Online assessments were conducted through platforms like Google Forms, mentimeter etc. Moreover, College and various departments established YouTube channels to upload subject-related content and videos.

### Extended Profile

#### 1. Programme

1.1	759
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1	1873
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	160
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	700
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	118
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	118
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	78
Total number of Classrooms and Seminar halls	
4.2	173.14 Lakhs
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	186
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Kuriakose Elias College follows the curriculum of Mahatma Gandhi	

University. faculties in various capacities like Chairperson, Member of the Board of Studies, Academic Council, Syndicate, and Senate Members play a pivotal role in the development of the curriculum.

At the onset of every academic year, departmental meetings are convened by HODs and Departmental Academic Committees, to chart the Action Plan, divide portions, and devise Course plans and Teaching plans. The progress of curriculum delivery is documented using the Teachers Progress Report (TPR).

The curriculum is disseminated to the wards in a timely and systematic manner. A Screening Test is done on First years and based on learner levels, are provided with necessary assistance. Numerous seminars and workshops are convened to widen the learners' vistas. Feedback on the Curriculum from stakeholders is collected, evaluated and actions are taken. PTA meetings are also conducted regularly.

During the pandemic times, the college used the ERP system "M Campus" to make curriculum delivery efficient. Classes were conducted Online and Offline. Blended-learning platforms like Google Classroom, Google Meet, Zoom and ICT tools aided the Outcome-based teaching-learning scenario. The labs and library facilities enhanced the learning. Exams, assignments and seminars were done to gauge students' progress.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college of Mahatma Gandhi University, Kuriakose Elias College formulates its academic calendar in line with that of the University. At the commencement of every academic year, the IQAC fashions the academic calendar of the college after consulting with the action plans made by the departments and recommendations of the management. After the sanction of the College Council, it is published in the college handbook, to appraise the teachers and students.

The academic calendar is of paramount importance as it necessitates the proper and timely curriculum delivery, conduct of curricular and co-curricular activities etc. The departments prepare the Course plan, Teaching Plan, Time Table etc. in accordance with it. The Clubs and Cells are also in-sync with the academic calendar.

Continuous Internal Evaluation (CIE) processes, under the aegis of the Exam Cell, transpire properly in compliance with the academic calendar. CIE follows a well-defined process and it subsumes proper and timely conduct of Internal Assessment tests, assignments, seminars, etc. However, sufficient flexibility is given in the academic calendar to organize invited lectures and workshops as per the availability of resource persons.

The IQAC and Principal appraise the progress and ensures that everything happens according to the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://kecollege.ac.in/wp-content/uploads/2023/05/1.1.2-part-1_compressed.pdf">https://kecollege.ac.in/wp-content/uploads/2023/05/1.1.2-part-1_compressed.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>



**1.2 - Academic Flexibility****1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****28**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****3**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****109**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human**

## Values, Environment and Sustainability into the Curriculum

Kuriakose Elias College in Mannanam aims to develop students into social change agents rooted in nature and justice. The curriculum includes courses on environmental sustainability and human rights, as well as eco-friendly initiatives like World Environment Day celebrations and nature camps. Core papers on gender politics, gender sensitization, and human values are also included. The college also offers AWAKE by the MSW Department, street plays, orphanage visits, and other human value endeavors. The Language Departments offer Common Papers on Human Ethos, Gender, and Ecology. The college also offers a Holistic Development Programme, including First Friday Holy Mass for Catholics, Value Education workshops, and invited speakers on women's rights, environmental concerns, and human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

1.3.3 - Number of students undertaking project work/field work/ internships	
706	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
1.4 - Feedback System	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	A. All of the above
File Description	Documents
URL for stakeholder feedback report	<a href="https://kecollege.ac.in/wp-content/uploads/2023/07/feedback-report-21-22.pdf">https://kecollege.ac.in/wp-content/uploads/2023/07/feedback-report-21-22.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://kecollege.ac.in/wp-content/uploads/2023/07/feedback-report-21-22.pdf">https://kecollege.ac.in/wp-content/uploads/2023/07/feedback-report-21-22.pdf</a>
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	

**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

665

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

84

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity****2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

One helpful way to expand our understanding the advanced students are in our classrooms is to explore their thinking, learning, and behaviour patterns in three broad categories; advanced intellectual ability, high degree of creativity, heightened sensibilities. Intellectual ability includes academic aptitude—talent in areas emphasized in college, such as language arts, math, science, and general studies. Advanced learners are identified based on the performance in their higher secondary Examination, MCQ provided by IQAC/Surprise test and internal examinations in first semester.

Following Special activities were arranged :

i) Encouraging participating in various symposiums like quiz, poster presentation, Conferences etc.

ii) Discussion or seminar on the advanced topic.

iii) Guiding for Competitive Examinations.

iv) Guiding for career planning.

v). Training programs for gaining advanced technical know-how.

Slow learners: Slow learners were identified based on their performance in internal Examinations, classroom evaluation by teachers and MCQ examinations.

Measures taken for improving their academic performance :

(i) Remedial classes are conducted with appropriate focus on the subject

(ii) Individual academic counselling is done by concerned subject teacher.

(iii) Solving Previous Year Question Papers.

(iv) Students study groups are formed for peer-to-peer learning.

(v) Personal counselling is done through mentoring scheme which takes care of the student

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1BrT4X6gBI_t1lT0B80arSMRkGfWzMutVVbhPFZ0Uki4/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1BrT4X6gBI_t1lT0B80arSMRkGfWzMutVVbhPFZ0Uki4/edit?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1873	118

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

The institution has adopted a teaching approach that focuses on the overall development of students, leading to the creation of effective methods that prioritize student satisfaction and performance. Unlike traditional teacher-centered approaches, where information is primarily transmitted from educator to student, student-centric methods emphasize active participation, collaboration, and critical thinking. The institution emphasizes experiential and participatory learning activities such as industrial visits, study tours, association/club activities, seminars/webinars, exhibitions, and academic contests to overcome the limitations of traditional rote-learning and exam-oriented approaches. These methods foster an environment where students are not passive recipients of knowledge but active participants in the learning process. Furthermore, the institution is dedicated to achieving modern milestones such as multidisciplinary, multilingualism, eco-friendliness, and national pride while also promoting humane values and life skills. The curriculum includes problem-solving approaches to learning, applied scientific research, and an expanded critical perspective in the arts, with a particular focus on indigenous art and aesthetics. The institution goes beyond traditional academic activities by incorporating best practices, extension activities, and outreach programs to create a comprehensive learning experience. Additionally, research activities are conducted under the guidance of faculty members within the Department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://kecollege.ac.in/wp-content/uploads/2023/05/2.3.1-Student-Centric-methods-AQAR-2021-22-C2.pdf">https://kecollege.ac.in/wp-content/uploads/2023/05/2.3.1-Student-Centric-methods-AQAR-2021-22-C2.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**ICT tools for Effective Teaching Learning Process**

The College is committed to offer the greatest teaching practices

to its students, and faculty members who work diligently to attain this goal. Sophisticated technologies will undoubtedly continue to develop as a possible educational tool. Teachers aim to include various ICT tools into their lessons not only to give a positive learning experience and also for a better understanding. Computer laboratory with adequate facilities has been provided to promote independent learning. Wi-Fi facility for access to the internet is provided on individual laptop and mobile devices. E- resources such as Kahoot, NPTEL, TED-Ed videos, Google Classroom, Zoom Meeting, Educational blogs, E- assignment, OBS studio, Screen Cast-O-Matic, Screencastify, Google Cloud, Github, Audacity, Webex etc were used by the teachers for effective teaching learning process. Even though classes have resumed in physical classrooms gradually in this academic year, the institution has chosen to maintain online platforms such as Google Meet and G-Classroom for the swift dissemination of updates and distribution of notes. These platforms also serve as a means of mentoring, allowing mentors and mentees to easily communicate and access each other.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

118

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

118

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

30

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

786 years

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and



mode. Write description within 200 words.

Our College ensures a transparent and effective mode of internal assessment, abiding with the rules and regulations of the University. The students are given basic ideas regarding the evaluation process including the distribution of marks and the schedule of internal and university evaluation at the time of their admission itself through University Website, College hand Book and Class counselling soon after their admission.

In view of the COVID 19 pandemic, the students were given sessions that explained how to attempt online examinations. Question papers were given through online platforms. The scanned softcopy of the answer scripts are submitted back through the very same platform within a week after the internal exam. PTA meetings of each class were organized by class teachers at the end of each semester. All academic issues raised by students are reported and addressed by the class teachers. Students were given a chance to verify their internal marks. Teachers upload these internal marks in the university portal only after getting signatures from each student in the internal mark list in order to avoid disputes regarding internals in future. The entire process is done under strict supervision of the Head of the Department. Periodical staff meetings are conducted to efficiently plan and execute the internal assessment process. During the pandemic period, we have created a WhatsApp group for each class where teachers and parents can make smooth communication regarding the academics and activities of the Department..

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Appropriate measures are taken by each Department for grievance redress in internal assessment. Since internals are conducted in adherence to the stipulated time -frame and hence, any grievance needs to be addressed quickly, they are first brought into notice of the concerned class teacher and the respective subject teacher and measures are taken to redress the issue. If the grievance still

persists it is brought to the notice of Head of the Department, who then take necessary steps to solve the issue and if necessary students are given chance for retest/ viva/assignments. University Examination associated problems are communicated to the University through proper channels. The students are reminded to apply for revaluation, scrutiny and improvement of concerned paper at the university level, if needed. Hence the grievances are delt in a time bound manner efficiently at the Department level itself. The independent practical approach to the real time applications is evaluated by viva voce for laboratory courses. For improving the quality the projects are evaluated at each stage by the project guide. The department also arranges special classes for slow learners and those who have lost their classes due to some reasons. All academic difficulties faced from part of the students are properly reported to their parents.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the institution are stated and displayed on the website and communicated to teachers and students. After the completion of the admission process, the department initiates the process of communicating the syllabus and curriculum of the particular discipline to the students succeeded by an orientation session. With reference to the curriculum and syllabus, the programme and course outcomes are also discussed at the student meetings. This would help the students to get a sense of the scope and extent of the discipline concerned and the possibilities for further studies, including research. There are separate department level committees for undergraduate, post graduate and research programmes in all departments. The syllabus is discussed at the department level and various chunks of the syllabus are allocated to individual teachers, who would be in charge of monitoring programme and course outcomes via the conduct of internal tests, seminars and other methods including projects, field visits etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://kecollege.ac.in/learning-outcomes/">https://kecollege.ac.in/learning-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has designed the teaching, learning and assessment strategies in such a way as to give enough weightage to each of the specified learning outcomes. Provision of a sufficient learning environment, proper implementation of the curriculum and effective evaluation system ensure the achievement of the specified learning outcomes.

The evaluation of the attainment of programme outcome is an important mechanism which provides a yardstick to visualize how far the institution has succeeded in accomplishing its purpose. Although the College monitors and ensures the achievement of learning outcomes in different ways.

- Comprehensive student feedback in prescribed formats
- Random feedback from students
- Feedback from parents, alumni
- Seminar presentations and class room debates
- Surprise tests
- Continuous assessment
- External examination results (university exam)
- Involvement in curricular and extracurricular activities since grace marks has been offered by the university
- Details of student progression
- Performance in practical sessions and field trips
- Involvement in doing UG and PG Project
- Performance in mock viva
- Paper presentations of PG students, MPhil Scholars and Research Scholars in National and International Seminars
- Participation of students in exhibitions conducted in college

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

511

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kecollege.ac.in/wp-content/uploads/2023/06/SSS-Report-final-march-2021-22-B.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- MoU's were established between Kerala Development and Innovation Strategic Council K-DISC in the one district one

idea programme, and Rubber Board, Kerala

- 80 different types of I&E and IPR activities including workshops, skill development courses, My story talk series by established entrepreneurs, Industry visits for problem identification, i-talk series, Hackathons, Competitions, and different fests.
- In the national rating of Institution Innovation Council (IIC) rating, our college has scored the highest level of 4 star rating in the academic years 2021-2022.
- Our College has scored ' Band Performer' in the Atal Ranking Institution 's Innovation Achievements( ARIIA).
- College has a 500 Sq.ft Workspace to promote the activities leading to entrepreneurship and innovation related activities in the campus.
- Amount grant supported to student & Faculty lead Innovations, start-ups and IPR - Rs.10000
- Amount grant supported to research students of the college- Rs. 20000.
- Dr.Mercy Mathews (Assistant Professor in Physics) has acted as Resource Speaker and Jury Member in a conference organized by Yuva Incubated and K.I.T.E.S Education.
- Our students has been selected to final round of the Yuva Innovator Challenge 2021 and also won the first prize of Rs 5000 state level Idea Pitching competitions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

22

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://kecollege.ac.in/research-departments/">https://kecollege.ac.in/research-departments/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College extends the services to the various aspects of the society through the clubs and schemes like NCC, NSS, CSM etc. We conducted various social outreach activities for the public; ? Training programme was conducted for parents of various lower primary schools to make awareness about the importance of right parenting. ? An awareness class was conducted for more than hundred breastfeeding mothers under the Anganwadis in Kottayam district, to encourage breastfeeding. ? Flash mobs and street plays were organized at bus stands and railway stations for raising awareness about AIDS and also to support people suffering with AIDS. ? Classes were organized to give awareness about the drugs, personal hygiene and safety measures among the migrant labours in Kottayam. ? NSS volunteers cleaned the new building of the Govt. hospital, especially the floors designated for Oncology and Dialysis. They also involved in the activities for the renovation and maintenance of the Jetty by removing weeds and other plastic materials from Pennaar thodu. ? Students under the auspices of various clubs visited the inmates of rehabilitation centers, old age homes and orphanages, distributed food packets (on a regular basis), organized various awareness program and life skills training programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from



**Government/ Government recognized bodies year wise during the year**

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

35

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1463

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution is located in a sprawling eco-friendly campus with modern buildings, ICT-enabled classrooms, seminar halls, auditorium, research block and hostels etc.
- The college has 75 classrooms, 14 laboratories and 3 seminar halls, 7 UG departments, 11 PG departments, 19 faculty rooms, visitors lounge and a restroom for women.
- We also offer UGC supported 9 NSQF courses, Add on, Skill development, value education course and department wise certificate course.
- Central E- Learning center with 100 computers.
- Well-stocked Fr. Thomas Vempala library with journals of international repute and separate library for several departments.
- We have a total of 186 computing equipment for enhanced learning.
- The department of English has a language lab with ETNL software.
- The college also provides adequate reprographic facilities.
- Departments of chemistry and physics have research laboratories with latest instrumentation facilities.
- Unlimited internet connectivity is provided in the campus with the support of generators and solar panels.
- Campus is monitored under 24x7 CCTV camera surveillance.
- College has built ramps , provides wheelchairs and disabled friendly toilets for students.
- College provides free counseling for all students in our

Counseling Centre.

- College provides residential facilities:two for women and one for men (Sports council Govt. of Kerala)
- Placement cell provideshigher education and placement oportunties .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution provides adequate infrastructural facilities for indoor and outdoor games. We have well-maintained courts for outdoor games like badminton, volleyball, football, basketball, and a cricket pitch. We also have a well-maintained indoor stadium with the state-of-the-art facilities. We also have a facility for 200 meters track. We also have a Chavara park in front of the Psychology department and Butterfly parkwith benches intended for students and teachers, where cultural programmes are conducted every week.Cultural clubs like Music and Dance Club, Drama Club, Quiz Club, Oratory Debate Club, Photography Club,Film club etc. along with department wise talent day frequently organize meetings, training, activities, and workshops to ensure andpromote the cultural talents of students.In front of Sun beam park of the College and the Sports Ground is also used for cultural programs like Kerala piravi rally, Tug of war, Mega Thiruvathira, Ethnic day celebration, students handy craft exhibitions and Street Plays.Every year our college organize state level cultural fest AWAKE for Special school students.The College Chapelis a welcoming abode catering to spiritual and mental development of our students and venue for meditation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart**

class, LMS, etc.

78

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

173.14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Kuriakose Elias College Library has an area of 11,000sq.ft.with 54,141 books,periodicals,reference journals and CD-ROMs.It is automated using ILMS software KOHA.It has access to more than 6000 e-journals and 199500+ e- books under N-List program of INFLIBNET and 600000 e-books through NDL.Under this service online access to full text and databases from reputed publishers. All e-resources are accessible locally within the campus as well as remotely.Adequate space is provided for browsing and relaxed reading.It subscribes periodicals ,journals and newspapers for general reading.The library also has rich

reference collection viz;Encyclopedia Britannica,Encyclopedia Americana,specific subject encyclopedia,year books,Atlases and other reference materials.The Library also provides access to internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.42608**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

160

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Integrating information and communication technologies to meet the quality of teaching, learning and evaluation processes, and for administrative activities in the post-covid higher education sector. College office is partially automated with Centralized Database and Management Information System. Online attendance system is accessible in all departments. The campus is connected with Local Area Network which has improved safe firewall protection .Wi-Fi facility is available in the campus. Students and Teachers have access to resources of INFLIBNET in the General Library. Library utilizes Library management software for book cataloguing and issuing. Departments have the essential IT infrastructure like Computers, Printers, Scanners, Photocopier, and Smart class rooms .The college offers additional long term and a Short term online IT courses swayam, coursera which are highly useful for the students of the present day. Our college has a multipurpose Language lab with software. The IQAC of the College has enough computers with LAN and Wi-Fi to facilitate Documentation. It is equipped with a printer-scanner cum photocopier and LED TV. The college acquired G Suite facility and procured paid version of Zoom application .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

186

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

173.14

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Management of the College through frequent monitoring by several committees strives to satisfy modern standards and assures a systematic procedure for the preservation and maintenance of infrastructural facilities. The Purchase Committee and the office of the Bursar in cooperation with Management plan the budgetary



provisions for the various requirements linked with the maintenance and care of the infrastructure at the start of each financial year.

#### Laboratory

Lab equipment are routinely inspected by Lab Assistants. Users Register is maintained in all laboratories. Funds from State/ Central Government (FIST and DST) and the UGC are utilized for maintenance of equipment.

#### Library

Library has adequate infrastructure facilities. Library resources are augmented every year with new additions. Library operations are effective and user friendly. Open access system is followed in the library. Students and teachers have access to resources of INFLIBNET in the General Library. Library utilizes Library management software for book cataloguing and issuing. Students and teachers have free access to computers and internet in the central computer lab and library. Library Advisory Committee routinely evaluates library functioning and identifies the developmental needs. Books are usually loaned for a period of 14 days. Penalty is imposed on damaged or lost books and materials.

#### Classrooms

The Administrative Officer supervises the maintenance of the classroom equipment. Most of the departments maintain department libraries with proper issue register. Classrooms are rented for PSC Exams, ICAI Exams and other competitive exams.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kecollege.ac.in/wp-content/uploads/2022/07/4.4.2-Maintenance-policy.pdf">https://kecollege.ac.in/wp-content/uploads/2022/07/4.4.2-Maintenance-policy.pdf</a>

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

##### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****1014**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****82**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://kecollege.ac.in/add-on-course/">https://kecollege.ac.in/add-on-course/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

624

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

624

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

119

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

180

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**32**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**39**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**K.E College, Mannanam proffers a conducive atmosphere for students to enhance their intellectual acumen, extracurricular talents, and administrative capabilities. The varied activities done by the**

colleageare spearheaded by the College Union.

- College Union: The student representatives to the College Union are elected in a democratic manner and are later allotted to the positions like Chairperson, Vice-Chairperson, UUC, Arts Club Secretary, and so on, and effectively partake in the college administration. The Union coordinates all the important events such as Arts Day, Sports Day, College Day, festivals like Onam, and Christmas, Commemorative Days, and various annual events. The Union joined hands with the students for the publication of the digital magazine "Comma".
- IQAC- One nominee from the students is a member of the IQAC.
- Anti-Ragging Committee - One student representative is a member of the committee to prevent ragging within the college.
- Grievance Redressal Committee- One student representative is part of GRC to eliminate grievances of students
- Code of Conduct - Two students are members of this committee to finalize the rules regarding proper conduct within the campus.

All the departments have well-managed and active associations and all these help students to shoulder multiple responsibilities they may hold in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

81

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Kuriakose Elias College, Mannanam, is a registered association that serves as the backbone of the college. The association has several regional chapters across the globe in addition to local chapters in Kerala.

The dynamic functioning of the association involves organising events such as annual global alumni meet, quizzes, resource sharing, counselling, guidance, awards etc. It also conducts fundraising to provide scholarships to students who excel in academic performance, free ships to support students from low socio-economic backgrounds, and social responsibility initiatives.

The global alumni meet was conducted on an online platform due to Covid-19 protocol during the academic year 2021-22. 225 alumni members participated in the meeting. The official proceedings were followed by an interactive session. UAE Alumni Chapter published a book on memories of alma mater. The book was authored by students, faculty, and alumni members and released at Kerala Book Fest, Thiruvananthapuram. They also sponsored the K.E. Yoga team for the National Championship held in Gujarat. During the pandemic, they also provided financial support for one oxygen concentrator in Kerala. This initiative was recognised by the AKCAF volunteer group, in Dubai. Department associations were also actively involved in the functioning of the college.

File Description	Documents
Paste link for additional information	<a href="https://kecollege.ac.in/alumni-profile/">https://kecollege.ac.in/alumni-profile/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College often referred to as KE Family is fostering an environment in which the Institutional Vision and Mission are achieved and is adopting a culture of cohesiveness and inclusiveness. The governance mechanism which is participatory and decentralized focuses on the vision and mission of the college and is evident through different committees functioning in the college. All the programmes leading to the fulfilment of the vision and mission of the college are executed through various committees formed for the purpose where the stakeholders are the members. The committees prepare action plans, get it approved and proceed with its implementation. Teachers are also part of every decision-making body, both at the department level and at the institution level through their participation in various academic and administrative activities of the Institution and decision making bodies. For ensuring holistic development, the representation of students in various bodies is ensured. The Management is also strives to set up a suitable climate for inquiry, innovation and consultancy through various bodies which includes:

- Managing Board
- IQAC
- College Council
- Planning Board
- Academic Council



- Research Committee
- PTA Executive Committee
- Department QACs
- Committees for Student Welfare
- Other advisory committees, Associations, Cells Clubs and Forums

File Description	Documents
Paste link for additional information	<a href="https://kecollege.ac.in/">https://kecollege.ac.in/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college adopts participatory management approach by fostering a culture of collaboration by involving all stakeholders thereby ensure academic and administrative efficiency at all levels. One of the incidents of participative management is the establishment of IEDC and IIC in the college for promote innovation and entrepreneurship among the students. The college council has decided to establish IIC and IEDC in the College. Nodal Officer and Assistant Nodal Officer were selected by the Principal. Faculty coordinators and student members are selected from each department for materialising various programmes for which many meeting were convened and stakeholders were encouraged to share their ideas. Each department is assigned specific programmes to be organised in collaboration with the IEDC and IIC within a specific time period. Around 80 activities were organised under the auspices of IEDC and IIC and 6 student and faculty ideas were generated. The college has achieved 4 star rating for undertaking various activities prescribed by the Innovation Cell, Ministry of Education for promoting innovation and start-ups in the campus during the IIC Calender year 2021-2022 and the College has been selected as the 2nd runner up in top performing institutes and best emerging IEDC in the IEDC Summit, 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As a part of constant academic quality improvement, and to promote the innovation and entrepreneurial journey of both staff and students, Institution's Innovation Council (IIC) and Innovation and entrepreneurship Development Centre (IEDC) were established in the year 2020 and 2021 respectively. Students/Staff associated with the college have exclusive opportunity to participate in various Innovation related initiatives and competitions organized at institution to international levels. As a part of IIC, many activities are conducted in four main streams namely, IIC driven, MIC driven, Celebration driven and Self driven. Different types of I&E and IPR activities has been conducted during the academic year 2021-2022. In the national rating of IIC, our college has scored the highest level of 4 star in 2021-2022. Along with IIC, National Innovation and Start-up Policy (NISP) of the college is in the implementation stage according to the guidelines given by Ministry of Innovation Council (MIC), Govt. of India. Our college has scored 'Band Performer' in the Atal Ranking Institution's Innovation Achievements (ARIIA) in the year 2021-22. The students of our college is participating in the Young Innovators Programme (YIP) which comes under Kerala Development and Innovation Strategic Council (K- DISC).

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://kecollege.ac.in/wp-content/uploads/2022/02/3.2.1-proof-2020-21 Compressed.pdf">https://kecollege.ac.in/wp-content/uploads/2022/02/3.2.1-proof-2020-21 Compressed.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Kuriakose Elias College, managed by the St. Joseph's Monastery, Mannanam is an aided college affiliated to Mahatma Gandhi University, Kottayam. The general management of the College is vested in the Governing Body, which comprises of President, Secretary, Councillor for Education, Bursar, Vice Principal and a Legal Advisor. The Manager appoints the Principal for the governance of the internal administration of the college. The Principal is the academic and administrative authority of the college in the day to day affairs who is assisted by the Vice Principal, Bursar, Heads of Departments, Staff Council and IQAC. The College Council is a statutory body which properly represents the teaching staff and is constituted in accordance with the statutes of the Mahatma Gandhi University. The Principal exercises his power in a democratic way delegating it to the HoDs, the Superintendent and the conveners of the different committees. Each department works under the respective HoDs. Class teachers and mentors are assigned for each class to ensure guidance, counselling, evaluation and assessment of students. The Administrative staff headed by the Office Superintendent supports the execution of institutional policies and decisions. The faculty coordinators and committees are entrusted with the coordination of curricular and co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://kecollege.ac.in/uploads/2022/05/OR_GANOGRAM-2021-Final.pdf">https://kecollege.ac.in/uploads/2022/05/OR_GANOGRAM-2021-Final.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Teaching:

Faculty enhancement Programmes

Celebration of important festivals

Annual Get Together

Staff tour

Financial Support for attending Seminars

High Flyers' are duly recognized

Hostel Facility

Lunch Room

First Aid Facility

Parking Facility

WiFi Campus

Multi-gym

Active Staff association

Medical Inspection Wing

K.E College Co-operative Society Ltd No.K-621, Mannanam

College Canteen

Provision for indoor games

Counseling Facility on Demand

Grievance Redressal Cell

Internal Complaints Committee

15 days casual leave

20 half pay leave and Duty leaves

Maternity Leave &Paternity Leave as per Government rule

Government offers various mandatory Insurance Schemes

Earned Leave Encashment

Health Insurance

Unearned Leave encashment

Festival Advance&Allowances

Interest free loan from PF Account

On Duty granted and permission to participate or serve as Resource

Advance salary to govt guests

Leave granted for Research

Non teaching:

Training programmes

Provision of Welfare fund on untimely demise/illness

Preference to the children for admission

Active Staff association

**Celebration of festivals**

Annual get together

Lunch Room

First Aid,WiFi & Parking Facility

Multi-gym &Yoga Room

Medical Inspection Wing

K.E College Co-operative Society Ltd No.K-621

Canteen

Provision for indoor games

Counseling Facility

Grievance Redressal Cell

Internal Complaints Committee

Government offers various mandatory Insurance Schemes

Permitted to write Group IV Exams for carrer promotion

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

62

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the procedures stipulated by the IQAC, each teacher furnishes the Teacher's Performance Record (TPR) highlighting the activities pertinent to the creation and dissemination of knowledge including the teaching learning process, research and extracurricular activities. The teacher's performance record is verified by Heads of departmentss and then by IQAC and Principal. Also the students feedback on teachers is collected by the principal and necessary actions to improve the performance is carried out with the support of IQAC. Perfomance Based Appraisal System under Career Advancement Scheme is submitted by teachers yearly to IQAC. Expert panel verifies the same and is evaluated by university periodically based on which teachers promotion is granted.

Performance of the non-teaching staff of the college is assessed on the basis of the professional self appraisal prepared themselves annually under the guidance of the Superintendent. It is then passed over to the Principal and Managerevaluates performance and meet the staff in person to suggest steps for improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization



6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a systematic financial management system. The Governing Council supervises the optimal and just utilisation of funds by proper auditing and control measures. The College undergoes external and internal audits for resources received from both Government and Non- Government agencies. Initially, verification and scrutiny is done by the Head Accountant, Office Superintendent and the Principal. Internal audit is undertaken by Higher Education Department and external Chartered Accountants and their instructions are strictly adhered to. For the ease of convenience, the College administrator keeps record of the daily financial transactions of the College. At the end of each financial year, funds sanctioned by the Government/UGC, under specific schemes, is put to scrutiny and accounts submitted to Chartered Accountant for authentication and Audit Certificate. Audited Annual Financial Statements along with supporting documents are forwarded to the Office of the Accountant General and Higher Education Department, Government of Kerala. Periodical audit of accounts of the College is also undertaken by the Department of Education and audit reports are submitted to the College. Clarifications, if any, are explained clearly and submitted as audit reply. Their directives are strictly followed in the utilization of funds in the next financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.93 lakhs

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Kuriakose Elias College continuously explores the financial resources available for supporting teaching learning activities. The institution conducts courses in both aided and self financing streams. Funding agencies in the Government realm are UGC, Mahatma Gandhi University and agencies like Harijan Welfare , NCC etc. The college is also financed by alumni, civic groups and philanthrops. The funds thus received is used to update the infrastructure, buy books and journals, provide scholarships and fellowships, conduct workshops and seminars, as well as for conduct of activities of different clubs and cells and the college union. Social Work activities for the upliftment of disadvantaged persons are also undertaken by the College. A purchase Committee under the leadership of the Principal monitors all the purchases made by various departments. Budgets are drawn up by the college at the beginning of each year. The College then carries out the expenditure as approved by the management. Statutory audit is undertaken to verify the correctness of procedures followed. The State Government bears the salary of staff in the aided stream, and the revenue from students' fees is used for maintaining staff in the Self financing stream.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Practice: Entrepreneurship Ecosystem**

IQAC constituted a dedicated team comprising faculty members and students involved in various entrepreneurship-related cells, clubs, and programmes to institutionalise a sustainable ecosystem. The College's IEDC, IIC, Entrepreneurship Development club, and Young Innovators Programme played pivotal roles in ensuring the successful execution of the adopted strategies. To support their activities, the college has dedicated a 500 sq. feet workspace and hosted around 80 different types of innovation, entrepreneurship, and intellectual property-related activities.

The practice has enabled the institution to establish Memorandum of Understanding with Kerala Development and Innovation Strategic Council and Rubber Board, Kerala. The institution has received accolades, including a 4-star rating in the national rating of Institution Innovation Council (IIC) for the academic year 2021-2022 and the "Band Performer" designation in the Atal Ranking Institution's Innovation Achievements (ARIIA).

Dr. Mercy Mathews, a faculty member in the Physics department, served as a Resource Speaker and Jury Member in a conference organized by Yuva IncubateD and K.I.T.E.S Education. Furthermore, the institution's students were selected for the final round of the Yuva Innovator Challenge 2021 and won the first prize in a state-level Idea Pitching competition, earning them Rs. 5000 in prize money.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College's Internal Quality Assurance Cell (IQAC) plays a vital role in continuously improving the teaching-learning process by implementing student-centric methods and integrating technology-enabled tools such as Enterprise Resource Planning (ERP) software "M Campus" and Learning Management Systems (LMS) like Google

Classroom and Moodle. Additionally, various ICT tools, new certificate courses, and skill development programmes have been introduced to enhance the learning experience.

The ERP system "M Campus" provides a platform for effective curriculum delivery while the LMS supports outcome-based teaching and learning approaches. Moreover, during the academic year, three new certificate courses were introduced, and teachers utilized online resources effectively to facilitate the learning process.

Even though physical classes have gradually resumed, the institution has decided to maintain online platforms for swift communication of updates, distribution of notes, and mentoring purposes. These platforms enable seamless communication between mentors and mentees, fostering a conducive learning environment.

Programme outcomes, programme-specific outcomes, and course outcomes for all offered programs are available on the institution's website and communicated to both teachers and students. Feedback from students and other stakeholders is collected and analyzed by the IQAC to identify areas that require attention and ensure incremental improvements in the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://kecollege.ac.in/wp-content/uploads/2023/07/IQAC-report-2021-22.pdf">https://kecollege.ac.in/wp-content/uploads/2023/07/IQAC-report-2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college places a high value on students' and employees' safety and security, and it maintains a flawless system. The institution encourages gender equality and awareness programmes to ensure the safety of both female and male students. Gender sensitization is promoted at the institution through co-curricular activities such as workshops, seminars, guest lectures, street plays, poster displays, counselling, and so on. Closed Circuit cameras are strategically placed throughout the campus. An Anti-Ragging Committee, a Students Grievance Redressal Committee, an Internal Complaints Committee (ICC), an SC/ST Students Welfare Committee, and a Discipline Committee are among the committees at the college, addressing issues of students. The ICC ensures that gender equity and awareness posters are displayed on the Notice Boards. A Complaint Box is located outside the College office, and the contacts of ICC members are clearly listed in the College's academic calendar and website. The Women's Cell of the college has organised a number of seminars to raise awareness about cybercrime and defence techniques. The college features a separate Counselling Centre as well as an outstanding mentoring structure. Indoor and outdoor games are held on a regular basis for both students and employees. Maternity and Paternity leave is available to employees.

File Description	Documents
Annual gender sensitization action plan	<a href="https://kecollege.ac.in/wp-content/uploads/2023/06/Gender-Sensitization-Action-Plan.pdf">https://kecollege.ac.in/wp-content/uploads/2023/06/Gender-Sensitization-Action-Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://kecollege.ac.in/wp-content/uploads/2023/06/SAFTEY-COUNSELLING-COMMON-ROOMS-21-22.pdf">https://kecollege.ac.in/wp-content/uploads/2023/06/SAFTEY-COUNSELLING-COMMON-ROOMS-21-22.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college has a well-maintained waste disposal and management mechanism. Solid waste such as paper, plastics, glass, metals, foods, etc is generated by all sorts of routine activities carried out in the college. The Bio-degradable and non-biodegradable waste are collected in separate bins. Waste materials to be recycled are collected separately. The college has installed an incineration unit for the combustion of organic substances in the waste materials. The college has a well-functioning biogas plant and vermicompost unit. Liquid wastes generated in the college are of two types, sewage waste, and Laboratory waste. There is a well-connected drainage system leading to the closed collection tanks in managing the liquid waste. The tanks are regularly cleaned to avoid stagnation of water. Wastewater is used for horticulture purposes. Hazardous chemicals are neutralized before disposal. Electronic goods are put to optimum use; the minor repairs are set right by the staff. The damaged computers are used by the

instructor in the practical sessions of Computer Maintenance and Hardware. Apart from this, the electronic and electrical instruments under repair are given to the students during the lab sessions to dismantle and reassemble, which helps application-oriented learning.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religions, and regions are studying without any discrimination. Different cultural activities organized inside the college promote harmony toward each other. Commemorative days are celebrated thus establishing a positive interaction among people of different racial and cultural backgrounds and generating the feeling of oneness and social harmony.

Various initiatives are undertaken by NSS, KEDAS, and different departments of the institutions to provide for an inclusive environment by bringing students and teachers, and local communities with diverse backgrounds into a single platform. The college focus on activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff through moral classes, orientation, and awareness classes. Motivational lectures of eminent persons in the field are arranged for the all-round development of the students for personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. For the physical development of students, a strong infrastructure for various sports activities is created.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional values are the principles and ideals outlined in a country's constitution that reflect the fundamental rights, liberties and principles of governance. Among students, constitutional values play a significant role in shaping their understanding of democracy, citizenship, and individual rights. Moreover, teaching about constitution does not merely mean giving information and knowledge in the class room but also covers all modalities which could sensitize a person, awaken his/her conscience and develop an attitude of behaving decently in a social set up. The institution has been instrumental in sensitizing value-based education for both the students and the employees.

The purpose of education is not merely orienting the students to learn their curriculum but our value education classes prove itself worthy of engendering the constitutional obligations. We have been conducting programmes pertaining to the constitutional values, rights, duties and responsibilities.

We have organised awareness programmes, webinars, competitions, etc. So that the entire Kuriakose Elias fraternity could benefit out of it in knowing and learning the constitutional values and obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://kecollege.ac.in/wp-content/uploads/2023/07/7.1.9-Revised-on-29-7-23.pdf">https://kecollege.ac.in/wp-content/uploads/2023/07/7.1.9-Revised-on-29-7-23.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code**

**A. All of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Kuriakose Elias College is one of the educational institutions that promotes and upholds values such as national integration and patriotism. The college conducts various programmes in connection with the days of national importance. Both students and teachers are in good spirits to participate in all the activities conducted by the various Clubs and Organisations. All the Departments of the college in collaboration with IQAC conduct competitions such as poster designing, essay writing, slogan writing, collage making, short story writing, poetry writing, photography, etc. Entertainment programmes also are conducted for the students as it is truly a feast to them.

In addition to the days of national importance, international commemorative days are also celebrated with great zeal and spirit. By celebrating these special days, students become aware of the significance of universal brotherhood and oneness in spite of the differences that exist around the world.

Major events and festivals are celebrated every year to inculcate

in the students integration and the values of unity in diversity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE-1

#### CHIR@H

Chir@h is a Voluntary Unit, constituted by K E College for charitable activities.

As a part of fulfilling the vision and mission of the institution, Chir@h was established with the objective of extending support to students, needy people and families in the college-vicinity

The activity of Chir@h includes offering assistance to the needy ones for their educational, medical, clothing, residential and employment requirements also. The major source of financial assistance comes from the teacher-student fraternity of the college. Adopting a family in the college vicinity, financial assistances and free lunch to needy students and healthcare services are the major activities taken up by Chir@h.

### BEST PRACTICE-2

#### K. E. COLLEGE BLOOD DONORS' CLUB

The KE College Blood Donors' Club was started with the sole intention of providing blood for transfusions to needy patients at very short notice.

World Blood Donors' Day was celebrated in the college on June 14, 2021.

The NCC and NSS units of the college in association with the blood donors club had made the college the best institution at the district level for providing the highest number of donors to the Medical College, Kottayam.

File Description	Documents
Best practices in the Institutional website	<a href="https://kecollege.ac.in/wp-content/uploads/2023/07/BEST-PRACTICE-2-BLOOD-DONORS-CLUB-2021-22_JULY-2023.pdf">https://kecollege.ac.in/wp-content/uploads/2023/07/BEST-PRACTICE-2-BLOOD-DONORS-CLUB-2021-22_JULY-2023.pdf</a>
Any other relevant information	<a href="https://kecollege.ac.in/wp-content/uploads/2023/07/BEST-PRACTICE-1-CHIR@H_JULY-10-2023.pdf">https://kecollege.ac.in/wp-content/uploads/2023/07/BEST-PRACTICE-1-CHIR@H_JULY-10-2023.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**KEDAS (Kuriakose Elias Development Action & Service Society)**

KEDAS is a public charitable organisation established in 2012 with a particular focus on the community and its development to more effectively engage with society through social work activities. Through a range of community intervention initiatives, KEDAS has made it its mission to advance the welfare and development of the populace since its inception. Travancore Cochin Literacy, Scientific, and Charitable Societies Registration Act of 1955 (Reg. No. KTM/TC/418/2012) governs the registration of KEDAS. KEDAS has successfully organised a number of skill training sessions by collaborating with other human service organisations both inside and outside of Kerala.

Through a variety of rural development programmes, such as those aimed at empowering women, creating jobs through entrepreneurship development programmes, reducing poverty, preserving biodiversity, protecting the environment, promoting cultural heritage and traditions, and providing child scholarships, KEDAS offers professional services in the fields of social education, community health, and sanitation. Child Wing, Youth Wing, Women Wing, Men Wing, Geriatric Care, Natural Resource Management, and Community Health and Community Development Projects are just a few of the

categories used to group the different activities and projects under KEDAS.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The plan of action for the upcoming academic year is to:

- Introduce environment-friendly initiatives.
- Implement initiatives in line with the National Education Policy
- Augment infrastructure to support academic growth.
- Organize an orientation programme for students.
- Implement measures to boost the academic and research environment.